

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

☒ New    ☐ OTR    ☐ Sole Source    ☐ Bid Waiver    ☐ Emergency    Previous Contract/Project No.

Contract  
☐ Re-Bid    ☐ Other    LIVING WAGE APPLIES: ☐ YES    ☒ NO

Requisition No./Project No.: RQMT1800031    TERM OF CONTRACT  YEAR(S) WITH  YEAR(S) OTR

Requisition /Project Title: Cargo Vans (24 Each)

Description:

The purpose of this solicitation is to establish a contract to purchase up to twenty-four (24) new, 2019 model year or newer, Cargo Vans for Miami-Dade County (County) on behalf of the Department of Transportation and Public Works for non-revenue use. This purchase will be funded by Federal Transit Administration funds.

Issuing Department: DTPW    Contact Person: Angela Mathews    Phone: (786) 469-5424

Estimate Cost: 696,000    GENERAL     FEDERAL     OTHER

Funding Source:

**ANALYSIS**

<b><u>Commodity Codes:</u></b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;">070-92</span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>	
<b>Contractor:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	
<b>Small Business Enterprise:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	
<b>Contract Value:</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;">\$</span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;">\$</span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;">\$</span>	
<b>Comments:</b>				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO				

**RECOMMENDATION**

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
<b>SBE</b>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>	<span style="border: 1px solid black; display: inline-block; width: 100%; height: 1.2em; vertical-align: middle;"></span>
<b>Basis of recommendation:</b> <span style="border: 1px solid black; display: inline-block; width: 100%; height: 30px; vertical-align: middle;">FTA funding</span>				
Signed: <span style="border: 1px solid black; display: inline-block; width: 150px; height: 1.2em; vertical-align: middle;">J. Lee</span>		Date sent to SBD: <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;">8/28/18</span>		
		Date returned to DPM: <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>		

To meet this requirement, effective immediately, please use the same input document used for SBD review for measures. Please copy OCA at [oca@miamidade.gov](mailto:oca@miamidade.gov) when sending the Input Document to SBD. Please feel free to reach out to your respective manager or me directly with any questions.

# **INDEPENDENT COST ESTIMATE FOR GRANT FUNDED PURCHASES**

(Ref. Federal Transit Administration Circular 4220.1F Chapter VI.6.)

To establish an independent cost estimate for purchases funded by FTA grants and:

- Ensure a clear basis for the determination that the benefits of the procurement warrant its cost;
- Provide procurement and financial planning information; and provide a basis for price analysis.

Cost Estimate: \$ 696,000.00

Index Code: MT0016114211

Subobject: 95140

The cost estimate for this purchase was obtained from: Historical Bid data based on previously competitively bid prices for cargo vans.

## **LABOR**

Labor Categories	Hourly Rate	Total Hours	Hours*Rate
0	\$ -	0	-
0	\$ -	0	-
0	\$ -	0	-
Direct Labor Cost:			-

Labor Overhead @	\$0.00	X Direct Labor Hrs=	-
TOTAL LABOR=			\$ -

Direct Costs				
Materials		\$29,000.00 X 24	\$696,000.00	
Materials Contingency		X Materials=	\$	
Total Materials=			\$ 696,000.00	
Facilities Burden @		\$ -	X Labor hours=	\$ -
Travel*				\$ -
Subcontracting				\$ -
Consultants				\$ -
Other Direct Costs	\$	[Miscellaneous Materials]		\$
Materials Subtotal				\$
Materials (Extended)				\$

TOTAL LABOR AND DIRECT COSTS=	\$696,000.00
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General & Administrative Overhead=		X Total L + DC =	-
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Profit @		X Total L + DC=	\$ -
Travel*			\$ -

**ESTIMATE:** \$ 696,000.00

  
Carlos M. Delgado

8/7/2018  
Date

Procurement of twenty four (24) cargo vans for Miami-Dade Department of Transportation and Public Works.

The cost estimate for this purchase was obtained from previously competitively bids of similar cargo vans.