

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract OTR Sole Source Bid Waiver Emergency

Re-Bid Other :

Previous Contract/Project No.: N/A

LIVING WAGE APPLIES: NO

Requisition No./Project No.: RQPD1700008

TERM OF CONTRACT: One Time - WITH YEAR(S) OTR

Requisition /Project Title: Yamaha Engines: Purchase and Installation Services.

Description: The purpose of this solicitation is to establish a contract for the purchase and installation of two Yamaha 300 HP Outboard Motors for a County owned Harbor Patrol Unit vessel.

Issuing Department: ISD/PMS for Police

Contact Person: Jennyfer Calderon

Phone: (305) 375-5312

Estimate Cost: \$43,500.00

Funding Source: GENERAL FEDERAL OTHER

ANALYSIS

<u>Commodity Codes:</u>	<input type="text" value="120-21"/>	<input type="text" value="120-57"/>	<input type="text" value="120-63"/>
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.			
	EXISTING	2ND YEAR	3RD YEAR
Contractor:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Small Business Enterprise:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Contract Value:	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Comments: <input type="text"/>			

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Basis of recommendation:

Signed: Jennyfer Calderon	Date sent to SBD: 8/11/2017
	Date returned to ISD/PMS: <input type="text"/>

SECTION 2: SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase and installation of two Yamaha 300 HP Outboard Motors for a County owned Harbor Patrol Unit vessel.

DEFINITIONS

- A. OEM: it refers to Original Equipment Manufacturer.

2.2 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order (PO) and shall remain in effect until such time as the goods and services acquired in conjunction with this solicitation have been completed and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest responsive, responsible Bidder in the aggregate, who meets the requirements listed below. In order to be considered for award, Bidders must submit an offer on all items listed in the solicitation. If a Bidder fails to submit an offer for all items, its overall offer shall be rejected.

A. REQUIREMENT

1. Bidders shall have successfully completed trainings at a Yamaha Marine Training Center. The Bidder shall provide a) the link of the Yamaha website where the name of the Bidder is listed as trained or certified dealership, or b) a letter from Yamaha stating that the Bidder or the Bidder's technician(s) has attended and successfully completed training at a Yamaha Training Center.
2. Bidders shall provide a contact name, along with the contact information of the individual in their organization who is knowledgeable and experienced in providing these services; and who will serve as the primary point of contact for the County. This person shall be able to communicate with the County and shall have full authority to act on behalf of the Bidder on all matters related to this project.
3. Bidders shall provide a copy of the Tax Certificate as proof that its firm or service center is located in Miami-Dade, Broward or Palm Beach Counties.

Bidders shall submit the specified information listed throughout this solicitation with their bid submittal form as proof of compliance to the requirement of this solicitation. However, the County may, at its sole discretion and in its best interest, allow Bidders to complete, supplement or supply the required information during the evaluation period.

2.4 PRICES

The prices proposed by the Bidder shall remain fixed and firm during the term of contract. All pricing submitted shall be inclusive of all parts, equipment, supplies, and labor necessary to provide the services as listed.

2.6 WARRANTY

In addition to the warranty stated in Section 1, Paragraphs 7 and 8, and the warranty supplied by the OEM, the following applies:

The awarded Bidder shall warrant that each engine will be installed in accordance with all manufacturer's instructions and in a manner that does not void or impair manufacturer warranties. The "Warranty Period" shall commence from the date of acceptance. The awarded Bidder shall obtain written warranties for the benefit of the County from OEM. The awarded Bidder shall register each engine with the manufacturer after the date of acceptance.

Bidders shall promptly correct all apparent and latent deficiencies and/or defects in work. After notification by the County, the awarded Bidder shall correct all apparent and latent faulty labor, defective material under warranty and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within five (5) business days after such notification, or otherwise indicated by the County. The Bidder shall bear all costs of such correction. If the Bidder fails to correct the work within the period specified, the County may (a) place the awarded Bidder in default of its contract, and/or (b) procure the products or services through another solicitation and charge the awarded Bidder for any additional costs that are incurred by the County for these corrections; either by deduction from the final payment owned by the Bidder, a credit memorandum or through invoicing. If the Bidder fails to honor this invoice or credit memo, the County may terminate the contract for default.

2.6 INSURANCE REQUIREMENTS

The following clauses will replace Section 1.22.A. of the General Terms and Conditions:

2. Commercial Marine General Liability Insurance on a comprehensive basis in an amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage. The coverage must include Ship Repairer's Legal Liability. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**

SECTION 3: TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The awarded bidder shall furnish all labor, parts, equipment and supplies needed for the removal and installation of two (2) Yamaha 300HP Outboard Motors engines.

The price provided in Section 4 shall include the removal of the old units, the cost of the new units, and any labor and miscellaneous supplies needed for proper installation (e.g., fuel water filters, upper/lower engine lubricants, etc.). The awarded Bidder is to use the existing throttle and control system of the boat. The awarded Bidder shall surrender to the County the engines replaced.

3.2 SERVICE SCHEDULE

The awarded bidder shall start the services no later than 5 calendar days after the effective date of the purchase order, and shall be complete all work no later than **September 15, 2017**, as this project is time sensitive. All work shall be performed in accordance with good commercial practice.

The County shall be responsible for the delivery and pick-up of the boat to and from the awarded Bidder service site which shall be within the Miami-Dade, Broward or Palm Beach Counties. For informational purpose only, the Bidder shall indicated in Section 4 if its service site is located in Miami-Dade, Broward or Palm Beach areas.

Certain County employees may be authorized in writing to pick-up the boat from the awarded Bidder's facility. Awarded Bidders shall require presentation of this written authorization. The awarded Bidder shall maintain a copy of the authorization. If the awarded Bidder is in doubt about any aspect of the pick-up, the awarded Bidder shall contact the appropriate user department to confirm the authorization.

3.3 ADDITIONAL SERVICES

A. Additional Services

During the installation of theses engines, if the County requires any other service(s) or the replacement of any additional parts and/or equipment not listed in Section 4, the awarded Bidder shall provide the County a written cost estimate for the additional repairs/installation. The estimate shall include the cost for each part and/or equipment and the estimated number of hours to complete the work for approval. The Bidders hourly rate shall not exceed the rate listed in Section 4.1, Item 3.

1. The Bidder shall provide an hourly rate should the County require the Bidder to perform any additional service not listed in Section 4.
2. The cost of any part not listed in Section 4 shall be paid on a pass-thru basis. Bidders shall charge the County the same cost as charged by their supplier. A copy of the invoice shall be submitted with the Bidder's invoice for payment.

The final invoice to the County for any additional services shall not exceed 10% of the awarded Bidder's original bid proposal.