

DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

<input checked="" type="checkbox"/> New contract	<input type="checkbox"/> OTR	<input type="checkbox"/> CO	<input type="checkbox"/> SS	<input type="checkbox"/> BW	<input type="checkbox"/> Emergency	Previous Contract/Project No: RFQ841
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<input type="checkbox"/> Re-Bid	<input type="checkbox"/> Other	LIVING WAGE APPLIES: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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Requisition/Project No: RQPE1500005 TERM OF CONTRACT: 3 years with 2 two, 2- year options-to-renew

Requisition/Project Title: Recycling Collection and Disposal Services for County Facilities

Description: Collection and disposal of recyclables from County facilities

User Department(s): Various
 Issuing Department: ISD/PM Contact Person: Robin Webb Phone: 305-375-4356
 Estimated Cost: \$1,029,000.00 Funding Source: General/Proprietary/Federal

ANALYSIS

Commodity/Service No: <u>926-77</u>	SIC: _____			
Trade/Commodity/Service Opportunities				
Contract/Project History of Previous Purchases for Previous Three (3) Years Check Here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;"><u>EXISTING</u></td> <td style="width: 33%; text-align: center;"><u>2ND YEAR</u></td> <td style="width: 33%; text-align: center;"><u>3RD YEAR</u></td> </tr> </table>	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Ecological Paper Recycling Inc.</td> <td style="width: 33%;">Ecological Paper Recycling Inc.</td> <td style="width: 33%;"></td> </tr> </table>	Ecological Paper Recycling Inc.	Ecological Paper Recycling Inc.	
Ecological Paper Recycling Inc.	Ecological Paper Recycling Inc.			
Small Business Enterprise:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">N</td> <td style="width: 33%;">N</td> <td style="width: 33%;"></td> </tr> </table>	N	N	
N	N			
Contract Value:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">\$1,029,000.00 (5 yrs)</td> <td style="width: 33%;">\$1,423,562.00 (18 mos)</td> <td style="width: 33%;"></td> </tr> </table>	\$1,029,000.00 (5 yrs)	\$1,423,562.00 (18 mos)	
\$1,029,000.00 (5 yrs)	\$1,423,562.00 (18 mos)			
Comments:				
Continued on another page (s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
X		%	X	
		%		
		%		
		%		

Basis of Recommendation:
 This project was previously submitted under same Req# with an incorrect commodity code (962-70). The correct commodity code has now been loaded into ADPICS and is being used for this solicitation. The submittal format of the solicitation has been revised since it was first submitted on 9/11/15 in that all federally funded sites are now a separate group, Group D. The estimated quantities and dollar values for each funding source remain the same.
 The certification lists have been reviewed for firms certified under it, and still, no certified firms are found.

Signed: _____ Date to DBD: _____
 Date Returned to DPM: _____

Revised

White Jr., Tyrone (ISD)

From: Webb, Robin (ISD)
Sent: Tuesday, October 06, 2015 9:25 AM
To: White Jr., Tyrone (ISD)
Cc: Johnson, Laurie (ISD); Mathews-Tranumn, Angela (ISD)
Subject: RE: Project No. RQPE1500005 - Recycling Collection and Disposal Services for County Facilities
Attachments: Project Worksheet - Project No RQPE1500005 Recycling Collection and Disposal Services for County Facilities pdf - Adobe Acrobat Pro.pdf; REVISED RQPE1500005 Recycling for County Facilities - SBD input form.docx; FB-00293_Sections_2_and_3.pdf; FB-00293_Section_4_Bid_Submittal.xlsx; FB_00293_Attachment_1_Facilites_and_Service_Levels.xlsx; image001.jpg

Good morning,

I've been asked to re-submit the referenced project for measure review based on revisions to the solicitation that were made after SBD's initial recommendation (copy attached). Also attached are a revised input document, scope, Attachment 1 listing all sites by group, and pricing submittal. The basic difference is that all federally funded sites have been grouped together as Group D. In the previous version the federally funded sites were flagged within Groups B and C. It is now also reflecting the correct NIGP commodity code, 926-77, when previously submitted, and incorrect code was used as the correct code was not yet loaded in the County system. The estimated spend per funding source remains the same as stated below:

General Fund	\$114,500.00
Federal Fund	\$331,500.00
Proprietary Funds	<u>\$583,000.00</u>
Total	\$1,029,000.00

If you have any questions, please feel free to give me a call.

Thanks,
Robin

From: Webb, Robin (ISD)
Sent: Friday, September 11, 2015 10:25 AM
To: White Jr., Tyrone (ISD) <TWJ@miamidade.gov>
Cc: Johnson, Laurie (ISD) <LAURIE@miamidade.gov>; Mathews-Tranumn, Angela (ISD) <ANGELAM@miamidade.gov>; Office of Commission Auditor (OCA) <OCA@miamidade.gov>
Subject: Project No. RQPE1500005 - Recycling Collection and Disposal Services for County Facilities

Good morning,

Please see attached documents for review of measures placement.

Regards,
Robin Webb, CPPB
Procurement Contracting Officer 1
Miami-Dade County Internal Services Department
Procurement Management

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for collection, processing, and proper disposal of single-stream, commingled recyclable and corrugated cardboard materials for Miami-Dade County facilities.

2.2 DEFINITIONS

Single-stream – shall refer to a recycling process in which all paper, plastics, metals, and other recyclable materials collected are mixed instead of being sorted by the depositor prior to collection

Dual-stream – shall refer to a recycling process in which customers pre-sort recyclable comingled items (glass, plastic, aluminum, paper, etc.) from cardboard

County's Project Manager (PM) – shall refer to the person assigned under a contract, usually a department director of the using agency or his/her designee, who has primary responsibility to manage the contract and enforce contract requirements.

County's Site Contact (SC) – shall refer to the person at each recycling site that will coordinate the provision of recycling services with the awarded Bidder.

Curbside service - the point of pick-up will be at the curb for easy access.

Point of Service - any County site that requires the awarded Bidder to drive into a property to a central point for pick-up or as defined by the County's PM.

Resource Recovery and Management Facility (RRMF) – shall refer to any facility engaging in the acceptance of paper, metal, cardboard, plastic, construction and demolition debris, class I or III materials, waste/used tires, yard trash, or other solid waste, for the purpose of recycling, storage, processing or disposal.

Non-recyclable residue – shall refer to any materials collected in the recycling containers that is not eligible for disposal at a permitted RRMF.

Normal business hours – shall refer to the hours between which routine services are provided as determined by each using agency prior to implementation of services.

Emergency service – shall refer to services required at any time (7 days a week, 24 hours per day), which are requested providing the awarded Bidder less than a 48 hour notification.

2.3 TERM OF CONTRACT

The contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by County's Internal Services Department, Procurement Management Division, and contingent upon the completion and

submittal of all required bid documents. The contract shall remain in effect for thirty-six (36) months.

2.4 OPTION TO RENEW

Prior to, or upon completion, of the initial term, County shall have the option to renew the contract for two (2) additional two (2) year periods. The awarded Bidder shall maintain, for the entirety of the stated additional period, the same prices, terms, and conditions included within the originally awarded contract. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the awarded Bidder. This prerogative may be exercised only when such continuation is clearly in the best interest of the County.

County reserves the right to negotiate lower pricing for the additional term(s) based on market research information or other factors that influence price. Should the awarded Bidder decline County's right to exercise the option period, County will consider the awarded Bidder in default which may affect the awarded Bidders eligibility for future contracts.

2.5 METHOD OF AWARD

Award of this contract will be made to the lowest priced Bidder by zone, who meets the minimum requirements as listed throughout this solicitation. Award of each zone will be made to the responsive, responsible Bidder who submits an offer on all items listed in the zone and whose offer represents the lowest price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer for that zone may be rejected. If the awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the awarded Bidder may be deemed in default of the contract. If the awarded Bidder defaults, County shall have the right to negotiate with the next responsive, responsible Bidder

Minimum Requirements

- 2.5.1** Bidder is required to submit a copy of their current General Hauler Permit issued by the Miami-Dade County Public Works and Waste Management Department with their submittal.
- 2.5.2** Bidder shall either own and/or operate an RRMF with a current Miami-Dade County (or applicable jurisdiction) RRMF permit, or have access to an RRMF with a current permit via an established relationship with an RRMF owner and operator. Bidders must provide the following information to demonstrate compliance with this requirement:
- Name and address of RRMF
 - Name and address of RRMF owner and operator
 - A copy of current Miami-Dade County (or applicable jurisdiction) RRMF permit.
 - Documentation stating the capacity of materials the RRMF is permitted to accept.
 - If the Bidder does not own and operate the RRMF, a letter or current contract showing the RRMF will accept material collected by the Bidder for

the duration of the contract resultant from this solicitation. If a letter is submitted, it must be executed by an authorized representative of the RRMF and dated within 3 months of bid submission.

- 2.5.3** Bidder shall provide three (3) references from current customers that contain the following information: company name, address, reference name, title, contact number and email. The references must be able to verify that the bidder has successfully provided the services being solicited for at least two (2) years.

2.6 PRICES

The initial contract prices resultant from this solicitation shall remain fixed and firm for no less than 12 months from the commencement date. It is the awarded Bidder's responsibility to request any price adjustment. The awarded Bidder's request for adjustment must be submitted to County's Internal Services Department for review no less than 90 days prior to expiration of the then current contract year. County may consider an adjustment to prices based on the Consumer Price Index (CPI) percentage change as calculated by the US Department of Commerce for all Urban Consumers in the Miami-Ft. Lauderdale area. **This adjustment shall not exceed the current Living Wage adjustment as published by the Small Business Development Division of the Department of Regulatory and Economic Resources each October.**

County reserves the right to reject any price adjustments submitted by the awarded Bidder(s) or to negotiate lower pricing during the contract period based on market conditions or other factors that influence price. County also reserves the right to apply any reduction in pricing based on the downward movement of the applicable index.

2.7 PRE-BID CONFERENCE/EXAMINATION OF SITE(S) (RECOMMENDED)

Prior to submitting an offer, it is strongly recommended that Bidders attend the pre-proposal conference/site visit(s) of the proposed work sites to become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. During this meeting the County will provide all participants a listing per site which will detail the types of services required at each facility. No additional allowances will be made because of lack of knowledge of these conditions. The pre-bid conference/site visitation will be held on:

October 8, 2015 at 9:00am

at the following location:

Stephen P. Clark Center
111 NW 1st St., Miami, FL 33128

With site visits immediately following at:

Dade County Courthouse
73 W. Flagler St.
Miami, FL 33128

Cultural Plaza
101 W. Flagler St.
Miami, FL 33128

Due to the special security requirements at some County facilities, Bidders may be required to provide their driver's license or state identification to secure entry into the site(s).

2.8 INSURANCE REQUIREMENTS

The standard insurance requirements as listed in the General Terms and Conditions shall apply with the exception of the following changes to the sections specifically identified:

2.8.1 Zone A

General Liability Insurance in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**

Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

Under no circumstances will the awarded Bidder be permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to **\$5 million**. Only vehicles owned or leased by a company will be authorized. Vehicles owned by individuals will not be authorized. A \$1 million limit applies to automobile coverage at all other airports.

2.8.2 Zones B, C and D

General Liability Insurance in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**

Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

2.9 COMPLIANCE / REGULATION

2.9.1 Federal Standards

All services / products to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection

Association (NFFPA).

2.9.2 Pollution Control

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by contacting the Department of Regulatory and Economic Resources (RER), 701 NW 1st Court, Suite 400., Miami, Florida 33136, Telephone (305) 372-6789.

2.9.3 Accident Prevention and Barricades

Precautions shall be exercised at all times for the protection of persons and property. All awarded Bidders performing services under this contract shall conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible Awarded Bidder. Barricades shall be provided by the awarded Bidder when work is performed in areas traversed by persons, or when deemed necessary by PM.

2.10 INITIAL DELIVERY OF CONTAINERS

The awarded Bidder shall provide the types and quantities of containers as outlined in this solicitation within thirty (30) calendar days of notice of award.

2.11 CONTAINER PLACEMENT

The movement of a container from one location to another location within a facility shall not be interpreted as a new service, as such County shall not be billed any additional fees. Placement of containers shall be as directed by SC.

2.12 MIAMI-DADE COUNTY LIVING WAGES

If the total contract value, per year, exceeds \$100,000 the provisions of Section 2-8.9 (Living Wages) of the Code of Miami-Dade County (Code) as amended by Ordinance [Governing Legislation], will apply. A copy of this Code Section may be obtained online at www.miamidade.gov. A copy of the Administrative Order may be obtained online at <http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO3-30.pdf>.

2.13 LIMITED CONTRACT EXTENSION

It is hereby agreed and understood that this contract may be extended for an additional thirty (30) calendar day transitional period, after the stated expiration date of the contract including any contract extensions are exercised. During this transitional period the awarded Bidder(s) shall continue the same or a reduced level (if such reduction is mutually agreed to and appropriately documented) of service to County at the same prices while the new contract, also in force, is being mobilized. If the awarded Bidder is supplying equipment in conjunction with this contract, it shall be retained at the designated County

premise during the transitional period. The awarded Bidder shall be allowed to invoice the affected County department for this additional period on a pro-rated basis

2.14 ADDITION/DELETION OF FACILITIES/CONTAINER(S)/SERVICES

2.14.1 Addition of Facilities

County, at its sole discretion, may add facilities to a zone based on location of the facility. Price for the additional facility shall be based on the per pick-up price for the specific containers sizes requested for the facility per Section 4.

2.14.2 Deletion of Facilities

County may delete service for any facility when such service is no longer required; upon written notice to the awarded Bidder. In the event that a facility is deleted, the awarded Bidder shall remove all owned containers within seven (7) calendar days of written notification by County. If container(s) are not removed within seven (7) days, a fine may be imposed that could meet/exceed the cost of the container. Any containers not removed will become County property.

2.14.3 Add/Delete Containers

County reserves the right to increase and/or decrease the number of containers or change container sizes (e.g. 95 gallon carts, dumpsters, pallets) including pick-up service at any given facility if an increase/decrease to the service level is required. Price will be adjusted according to the per pick-up charges for the specific container size(s) per Section 4.

2.14.4 Add/Delete Items

County reserves the right to add and/or delete recyclable materials to the existing stream(s) upon mutual agreement with the awarded Bidder. The costs for additional recyclable materials and the applicable equipment needed will be negotiated as the need arises.

2.15 FEDERALLY FUNDED (Zone D)

Since the services that will be acquired under this solicitation will be purchased, in part or in whole, with federal funding, it is hereby agreed and understood that Section 60-250.4, Section 60-250.5 and Section 60-741.4 of Title 41 of the United States Code, which addresses Affirmative Action requirements for disabled workers, is incorporated into this solicitation and resultant contract by reference.

The following clauses within this solicitation **do not apply to Zone D**

Section 1, Paragraph 1.11 (Local Preferences), Section 1, Paragraph 1.28 (Office of the Inspector General Fee), Section 1, Paragraph 1.36 (County User Access Program-UAP), Section 1, Paragraph 1.44 (Small Business Contract Measures), Section 1, Paragraph 1.45 (Local Certified Service-Disabled Veteran's Business Enterprise Preference).

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The awarded Bidder shall collect, process, and properly dispose of recyclable materials at specified Point of Service (POS) or curbside locations, serviced by collecting either 95-gallon recycling containers or larger front-loading or rear-loading containers.

For purposes of this solicitation, the County has been divided into three (3) geographical zones that will service approximately five hundred (500) County facilities. Refer to **Attachment 1, Facilities by Zones and Level of Service** which are provided as separate files. The awarded Bidder per zone shall provide all facilities within that zone with single-stream recycling collection service. In facilities where large volumes of cardboard are expected to be generated, cardboard will be treated as a separate stream. These facilities will be considered dual-stream.

The recyclables to be collected, include the following, but not limited to:

3.1.1 Cardboard only:

- corrugated cardboard

3.1.2 Comingled materials:

- glass, metal, plastic containers of the type generated by food and beverage consumption;
- office paper, newspaper, magazines, catalogs, paperback books, file folders, paper envelopes, paper board, and/or other paper based products.

3.2 SERVICES TO BE PROVIDED

The awarded Bidder shall provide collection services including:

- Curbside
- Point of Services

3.2.1 Collection Services

The awarded Bidder shall:

- a) Provide a collection schedule to County's PM for written approval prior to beginning collection services and adhere to the approved schedule. Throughout the contract term, any modification to the schedule shall be submitted in writing to PM for review and written approval prior to implementation. If no approval is received, County's existing schedule shall prevail. Modifications to the schedule requested by County shall be implemented by the awarded Bidder within (3) three business days of written request.
- b) Collect recycled materials as referenced above in Section 3.1, following a single-stream or dual-stream process.
- c) Remove and/or clean-up, at the end of each pickup, any hazardous or non-

hazardous spillage of fluids and/or litter, made during the collection of the recycled materials, and dispose of said materials and or litter in a permitted solid waste disposal facility. Awarded Bidder shall respond within four (4) hours from time of notification to properly clean-up all spills and remove any litter as a result of providing these services. If notified after last daily pick-up, the awarded bidder shall at minimum clean the spill and or litter the start the following day.

- d) Properly dispose of or deliver non-recyclable residue from the collected recyclables to a permitted solid waste disposal facility. Awarded Bidder shall notify the PM of any ongoing issues with non-recyclable residue.
- e) Provide a monthly performance report for each awarded zone, electronically (in an Excel format), to the PM by the 6th day of each month, for the preceding month. See **Attachment 2, Miami Dade County Monthly Recycling Report Template**. The report shall allow full manipulation of the data. Daily weight tickets shall be provided as back-up documentation with monthly reports.
- f) Provide monthly invoices, per facility, to each managing department as listed in **Attachment 1, Facilities by Zones and Level of Service**. In addition to the requirements of Sect. 1, Para. 1.35, invoices shall include the department's name, facility name and address/location, container size, number of times services were provided during the invoice period, and material types hauled (e.g. cardboard, comingled materials) during the invoice period.
- g) Provide an emergency contact that is available 24 hours per day, 7 days per week to allow County to place emergency service requests. The awarded Bidder shall provide collection services within four (4) hours of notification for emergency service requests. Emergency services shall be billed separately at the emergency service pick-up rate(s) per Section 4.3, Emergency Service Rates.
- h) Provide pre-scheduled additional/special event pick-up. Aside from regularly scheduled pick-ups, County reserves the right to request additional pick-ups for routine or special events, at any given facility. Requests for additional pick-ups will be made at least forty-eight (48) hours in advance of the event/pick-up and will be quoted/invoiced according to the specific pick-up conditions/requirements. Additional pick-ups will be invoiced separately at the quoted pick-up rate for the specific event.

3.2.2 General Services

- a) The recyclable materials shall be taken to a permitted and approved RRMF.
- b) Awarded Bidder shall provide all employees with uniforms and identification badges and ensure employees and subcontractors wear uniforms and display identification badges at all times while on County property.

3.3 VEHICLES AND EQUIPMENT

Awarded Bidder shall have at all times, and in good working condition, such vehicles and equipment to permit adequate and efficient performance of the services specified herein. The awarded Bidder's vehicles and equipment shall be identified with the company name on both sides, which must be legible at a minimum of fifty (50) feet away during daylight hours. Company name and graphics shall be uniform in design and color.

3.3.1 Recycling Collection Vehicles

Each recycling collection vehicle used to provide services shall comply with applicable federal, state, and local regulations, to include but not limited to, Florida Department of Transportation, U.S. Environmental Protections Agency, etc., meet industry standards, be licensed, and approved by the County's PM.

3.3.2 Collection Containers

The awarded Bidder shall provide and position various size containers that may include 95 gallon wheeled carts, two (2), four (4), six (6) and/or eight (8) cubic yard containers, and/or other sized containers, as required by County. Some containers may require a locking mechanism. All containers shall be labeled with the international recycling symbol. Any request to change container sizes shall be made in a timely manner so as not to allow the accumulation of recycled materials.

- a) Wheeled carts for curbside service shall have solid lids, functional wheels and handles, and shall be labeled at minimum:
 - 1) "CANS, BOTTLES, AND MIXED PAPER ONLY"
 - 2) "NO GARBAGE"
 - 3) With the international recycling symbol
- b) POS front-loading containers shall have lids, drain holes with plugs, and wheels as dictated by site conditions and the SC.
- c) Cardboard only dumpsters shall have locking lids, a slot of sufficient size to receive flattened cardboard boxes, a sticker which reads, "CARDBOARD ONLY," and a sticker with the international recycling symbol on the slot side. These containers may be requested by PM once needs are assessed.

3.3.3 Condition of Equipment

The awarded Bidder's vehicles and equipment (containers and / or bins) shall be in proper working conditions, free from leaking fluids. All equipment shall be in proper working order and maintained regularly and graffiti free. If the County determines that the equipment is deficient for public safety, the Bidder will be notified immediately. The Bidder shall remove the deficient equipment from services upon notification and replace it with working equipment, immediately after

so that recycling materials are not permitted to accumulate. Ownership of the containers remains with the awarded Bidder.

The awarded Bidder's vehicles and equipment shall be identified with the company name on both sides, which must be legible at a minimum of fifty (50) feet away during daylight hours. Company name and graphics shall be uniform in design and color.

3.3.4 Optional Compactors and Compactor Service

County may request, as an optional service, the addition of compactors and/or compactor service at some County facilities. County will negotiate the price for providing the compactors and/or compactor service, in the best interest of County.

3.4 PERFORMANCE GUARANTEE PROVISIONS

The following performance guarantees shall be enforced by County. Failure to correct these performance deficiencies within twenty-four (24) hours of notification by the PM or SC in accordance with the Scope of Service and to the satisfaction of County, shall cause the awarded Bidder to be subject to liquidated damages in the amounts listed below for each and every calendar day the work remains incomplete. Charges that have been assessed will be deducted against the monthly invoices received by awarded Bidder for that facility. Where outstanding invoices are insufficient County may invoice awarded Bidder. Repeated failures to comply with the Contract requirements shall result in a non-performance action. County reserves the right to find awarded Bidder in default of the Contract for failure to perform whether deductions have been taken or not.

3.4.1 Missed Pick-ups

Failure to perform any regularly scheduled pick-up of Recyclable Materials at any County facility – each occurrence shall be charged at the per pick-up rate per facility.

3.4.2 Spills of Fluids and/or Litter

Failure to clean up spills of fluids and/or to pick up litter resulting from the loading and/or transporting of Recyclable Materials, within four (4) hours of written notification from County – each occurrence \$100 per incident, per facility.

3.4.3 Failure to Report

Failure to provide monthly report by the sixth (6) day of the following month - \$50.00 per occurrence.



Small Business Development Division Project Worksheet

Project/Contract Title: RECYCLING COLLECTION AND DISPOSAL SERVICES FOR COUNTY FACILITIES
Project/Contract No: RQPE1500005
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$1,029,000.00
Description of Project/Bid: To establish a contract for the collection and disposal of recyclables from County facilities.

Received Date: 09/11/2015
Funding Source: GENERAL/PROPRIETARY/FEDERAL
Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
Bid Preference	SBE/GS	
No Measure	SBE/GS	

Reasons for Recommendation

BID PREFERENCE - Certified Micro/Goods & Services firms will receive a 10% Bid Preference (General and Proprietary Funds portion - \$697,500.00)
 NO MEASURE - Federally Funded portion (\$331,500.00)
 As of 09/23/2015 there are no firms certified in this commodity code (926-77).
 Commodity Code: 92677-Recycling Services

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS			
Total				

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____		Tier 2 Set Aside _____	
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____		Goal _____	Bid Preference _____
No Measure _____		Deferred _____	Selection Factor _____
CWP _____	SBD Director		9/24/15 Date

White Jr., Tyrone (ISD)

From: Webb, Robin (ISD)
Sent: Tuesday, October 06, 2015 9:25 AM
To: White Jr., Tyrone (ISD)
Cc: Johnson, Laurie (ISD); Mathews-Tranumn, Angela (ISD)
Subject: RE: Project No. RQPE1500005 - Recycling Collection and Disposal Services for County Facilities
Attachments: Project Worksheet - Project No RQPE1500005 Recycling Collection and Disposal Services for County Facilities pdf - Adobe Acrobat Pro.pdf; REVISED RQPE1500005 Recycling for County Facilities - SBD input form.docx; FB-00293_Sections_2_and_3.pdf; FB-00293_Section_4_Bid_Submittal.xlsx; FB_00293_Attachment_1_Facilities_and_Service_Levels.xlsx; image001.jpg

Good morning,

I've been asked to re-submit the referenced project for measure review based on revisions to the solicitation that were made after SBD's initial recommendation (copy attached). Also attached are a revised input document, scope, Attachment 1 listing all sites by group, and pricing submittal. The basic difference is that all federally funded sites have been grouped together as Group D. In the previous version the federally funded sites were flagged within Groups B and C. It is now also reflecting the correct NIGP commodity code, 926-77, when previously submitted, and incorrect code was used as the correct code was not yet loaded in the County system. The estimated spend per funding source remains the same as stated below:

General Fund	\$114,500.00
Federal Fund	\$331,500.00
Proprietary Funds	<u>\$583,000.00</u>
Total	\$1,029,000.00

If you have any questions, please feel free to give me a call.

Thanks,
Robin

From: Webb, Robin (ISD)
Sent: Friday, September 11, 2015 10:25 AM
To: White Jr., Tyrone (ISD) <TWJ@miamidade.gov>
Cc: Johnson, Laurie (ISD) <LAURIE@miamidade.gov>; Mathews-Tranumn, Angela (ISD) <ANGELAM@miamidade.gov>; Office of Commission Auditor (OCA) <OCA@miamidade.gov>
Subject: Project No. RQPE1500005 - Recycling Collection and Disposal Services for County Facilities

Good morning,

Please see attached documents for review of measures placement.

Regards,
Robin Webb, CPPB
Procurement Contracting Officer 1
Miami-Dade County Internal Services Department
Procurement Management

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