

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

<input type="checkbox"/> <u>Accessing contract</u>	<input type="checkbox"/> <u>OTR</u>	<input type="checkbox"/> <u>CO</u>	<input checked="" type="checkbox"/> <u>SS</u>	<input type="checkbox"/> <u>BW</u>	<input type="checkbox"/> <u>Emergency</u>	Previous Contract/Project No: 8721-0/16
<input type="checkbox"/> <u>Re-Bid</u>	<input type="checkbox"/> <u>Other</u>	LIVING WAGE APPLIES: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				

Requisition/Project No: ROPE1600004

TERM OF CONTRACT: THREE (3) YEARS

Requisition/Project Title: BUILDING CODE BOOKS/ICC

Description: To establish an agreement for the Miami-Dade Regulatory and Economic Resources to purchase Florida Building Code Books and related items in conjunction with the needs of Miami-Dade County on an as needed when needed basis.

Funding Source: General

User Department(s): Miami-Dade REGULATORY & ECONOMIC RESOURCES

Issuing Department: _____
Estimated Cost: \$200,000.00 for one (1) time purchase

Contact Person: R. Campbell Phone: 305-375-3233

ANALYSIS

Commodity No.: <u>715-10</u>		SIC: _____	
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here N/A if this is a New Contract/Purchase with no Previous History			
		<u>EXISTING</u>	<u>2ND YEAR</u>
Contractor:	PYRAMID BOOKS		
Small Business Enterprise:	N/A		
Contract Value:	\$45,000.00		
Continued on another page (s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: Roma Campbell

Date to DBD: April 25, 2016

Date Returned to DPM: _____

NON-COMPETITIVE REVIEW SUMMARY

Action: Non Competitive Sole Source Contract Request

Requisition:

Title: FLORIDA CODE BOOKS

Committee/Committee Date: N/A

Projected BCC Date: N/A

Purpose of the Acquisition: To establish an agreement for the Miami-Dade Regulatory and Economic Resources to purchase Florida Building Code Books and related items in conjunction with the needs of Miami-Dade County on an as needed when needed basis.

Recommended Contractor: International Code Council (ICC)

Contract Term: Three (3) years with no options to renew

Contract Amount: \$80,000.00 - @ \$26,666.00 yearly

Estimated Cumulative Contract Value: \$80,000.00

Background:

Miami-Dade Regulatory and Economic Resources (RER) presently uses County Contract No. 8721-0/16 Florida Building Code Books to purchase Code Books for some agencies within the State of Florida and for their surrounding neighbours in Miami-Dade County. There are many agencies within the State of Florida who purchase the Code books directly from ICC. The Code Books are updated triennially by the Florida Building Commission. The updated books consist of revisions and updates representing the latest requirements for the construction and maintenance of building and structures. Florida Statute also requires code officials to administrate, supervise, direct, enforce and perform the permitting and inspection of construction, alteration, repair, remodeling or demolition of structures and the installation of building systems which the Department performs within the boundaries of unincorporated Miami-Dade County. This is done to ensure the health, safety and welfare of the community. This service can only be accomplished if the current building code is procured and provided to the Building Official, plans examiners and building inspectors.

The State of Florida is currently in the process of developing the 6th Edition (2017) FBC which is projected to be available sometime in mid-2018. The Department must plan to purchase at least the same amount of hard copies as previously with the 5th Edition (2014) FBC implemented and the allowance for approximately ten (10) more network users than present count.

Market Research:

Market research was conducted and it was determined that The International Code Council (ICC) is the exclusive publisher of the code books (sole source letter attached). Market research shows that all Agencies within the State of Florida utilizes the services of

the ICC directly. Additionally, the research did not reveal any viable existing contracts for the building code books.

Recommendation:

Based on market research obtained and Miami-Dade County's experience to purchase the Code books from a third party, we recommend that it is in the County's best interest to enter into a non-competitive agreement with International Code Council (ICC) for the purchase of the Florida Building Code Books and other related products.

Roma McKenzie
Procurement Contracting Officer

April 20, 2016
Date