

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. N/A
Contract
☐ Re-Bid ☐ Other LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.: RQPR1500010 TERM OF CONTRACT: One time purchase order

Requisition /Project Title: Park Picnic Tables & Miscellaneous Parts

Description: The purpose of this solicitation is to establish a contract to furnish and deliver picnic tables and miscellaneous parts for Miami-Dade County.

Issuing Department: MDPR Contact Person: Miguel Estevill Phone: (305) 270-1791 Ext 102

Estimate Cost: \$47,500.00 GENERAL FEDERAL OTHER
Funding Source: General Fund

ANALYSIS

Commodity Codes: 650-06 650-24 650-48 931-65

Contract/Project History of previous purchases three (3) years
Check here ☒ if this is a new contract/purchase with no previous history.

EXISTING 2ND YEAR 3RD YEAR

Contractor: N/A

Small Business Enterprise: N/A

Contract Value: N/A

Comments: N/A

Continued on another page (s): ☐ Yes ☒ No

RECOMMENDATIONS

SBE Set-aside Sub-contractor goal Bid preference Selection factor
X

Basis of recommendation: The specifications of this requisition is for UltraSite™ products. These products must be obtained by an UltraSite™ authorized vendor. If competition yields any SBE vendors who meet the specified qualifications, Bid Preference is recommended.

Signed: Shereece George Date sent to SBD: 10/15/15

Date returned to DPM: _____

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract to furnish and deliver picnic tables and miscellaneous parts for Miami-Dade County.

2.2 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as the goods acquired in this solicitation have been delivered and accepted by the County's authorized representative.

2.3 METHOD OF AWARD

Award of this solicitation will be made to the lowest priced responsive, responsible bidder who meets the minimum qualification listed below and submits an offer on all items listed in Section 4 this solicitation. If a bidder fails to submit an offer for all items in Section 4 the overall offer may be rejected.

Minimum Qualification

1. Bidder shall provide documentation from the specified manufacturer listing their firm as an authorized distributor.

2.4 PRICING

Pricing offered for all items are firm for all contract terms.

2.5 INVOICE AND PAYMENT

The awarded bidder shall adhere to all criteria outlined in Section 1.35 of this solicitation.

2.6 JOB COMPLETION AND DELIVERY

All picnic tables and miscellaneous parts shall be delivered in no more than ninety (90) calendar days from the date of Purchase Order (PO) issuance. All deliveries shall be made in accordance with the terms of the solicitation and shall be coordinated with the Miami-Dade County Parks Recreation department representative. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the awarded bidder; except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the awarded bidder. In these cases, the awarded bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

In the event that the awarded bidder fails to deliver in the number of days stated in the contract, the County reserves the right to terminate the contract on a default basis after any previously specified back order period has lapsed. If the contract is terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the awarded bidder with any re-procurement costs; either through a deduction from the final payment owed to the bidder or through invoicing.

2.7 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, in full compliance with the specifications and requirements set forth in this contract. The awarded bidder acknowledges that all products must be that of the specified manufacturer (listed in Section 3.2 of this solicitation). Substitutions of any goods is strictly prohibited. Any products provided as 'an equal' will not be accepted by the authorized County representative. If a bidder-provided product is determined not to meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned to the bidder, at bidder's expense. The bidder shall be responsible for filing, processing, and collecting all damage claims against the shipper.

2.8 BACK ORDER ALLOWANCE

If the awarded bidder fails to meet delivery deadlines outlined in Section 2.6 of this solicitation due to a current existing backorder of the specific item(s) with the specified manufacturer or distributor, the awarded bidder shall insure that such backorders are discussed with the County and a new timeframe shall be established and mutually agreed upon. The awarded bidder shall not invoice the County for any back ordered item(s) until such back ordered item(s) are delivered and accepted by the County's authorized representative. It is understood and agreed that the County may, at its discretion, verbally cancel back ordered item(s); and purchase item(s) elsewhere and charge the awarded bidder with any re-procurement costs; either through a deduction from the final payment owed to the bidder or through invoicing.

2.9 ADDITIONAL ORDERS

The County reserves the right to place additional orders for the same items specified in Section 3.2 of this solicitation. The awarded bidder will adhere to their original listed pricing for all additional orders placed for up to six (6) months after the initial orders have been delivered and accepted by the County. The awarded bidder will fulfill all additional orders under the same terms and conditions listed in this solicitation.

2.10 WARRANTY REQUIREMENTS

The awarded bidder acknowledges and agree that all materials supplied shall be new, warranted for their merchantability and fit for a particular purpose. All products shall be warranted against defect in materials and/or workmanship in accordance to the manufacturer specifications. Said warranty shall be for no less than twelve (12) months after the date of acceptance of the goods by the County. This warranty requirement shall remain in force for the full twelve (12) month period, or longer based upon OEM standard agreement. Any payment by the County on behalf of the goods received from the bidder does not constitute a waiver of this warranty provision. The County may require item(s) provided to be returned and/or replaced at the bidder's expense, in the event the item(s) supplied to the County by the bidder are found to be defective or do not conform to specifications.

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The awarded bidder shall furnish and deliver UltraSite™ Standard Picnic Tables and Miscellaneous Parts to Miami-Dade County. All item(s) will be acquired from UltraSite™ (No substitutions or equals will be permitted) outlined in Section 3.2 of this solicitation, and hold an OEM standard warranty.

3.2 GOODS TO BE PROVIDED

UltraSite™ Traditional Picnic Table

ITEM #	QTY	DESCRIPTION	PART #
1	100	Traditional Extra Heavy-Duty Rectangular Table (238)	#238-PT8

UltraSite™ Miscellaneous Parts

***All parts listed below meet the particular specifications for the "Traditional Extra Heavy-Duty Rectangular Table (238)", substitutions or equals will not be permitted.*

ITEM #	QTY	DESCRIPTION	PART #
1	123	2 X 10 PRESSURE TREATED TABLE PLANK (8')	#PT96-2X10-T
2	82	2 X 10 PRESSURE TREATED SEAT PLANK (8')	#PT96-2X10-S
3	82	8' WOOD TABLE BRACE	#01-04-0166
4	20	CENTER 'C' CHANNEL	#01-04-0027
5	1066	3/8" X 2 1/4" CARRIAGE BOLT (ZINC)	#33-06-0016
6	82	3/8" X 1 1/4" CARRIAGE BOLT (ZINC)	#33-06-0032
7	41	3/8" X 1 3/4" CARRIAGE BOLT (ZINC)	#33-06-0005
8	1189	3/8" ZINC PLATED WASHER	#33-02-0002
9	1189	3/8" HEX NUT (ZINC)	#33-01-0002