



## Small Business Development Division Project Worksheet

**Project/Contract Title:** EMERGENCY ONE-TIME CLEANUP FOR ROADWAYS, ZONE G  
**Project/Contract No:** RQPR1600020  
**Department:** PARKS, RECREATION AND OPEN SPACES  
**Estimated Cost of Project/Bid:** \$31,878.00  
**Description of Project/Bid:** This is an emergency purchase of grounds maintenance (One-Time Cleanup) for Zone G, Roadways.

**Received Date:** 08/04/2016

**Funding Source:**  
 GENERAL

**Resubmittal Date(s):**

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

**Reasons for Recommendation**

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a No Measure is appropriate for this contract due to a Emergency Purchase being required. There are fifty-nine (59) certified firms in the selected commodity code.


Commodity Code: 98836-Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, Etc.

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, etc.	SBE/GS			
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		8/8/16 Date