



## Small Business Development Division Project Worksheet

**Project/Contract Title:** CONTAINERIZED CARGO CONSULTANT  
**Project/Contract No:** RQSP1600004  
**Department:** SEAPORT  
**Estimated Cost of Project/Bid:** \$900,000.00

**Funding Source:**  
 PROPRIETARY FUNDS

**Received Date:** 09/13/2016

**Description of Project/Bid:**

Expedited Purchasing Program (EPP) Request for Qualifications (RFQ) for experienced and qualified parties to provide the Port with generalized consulting assistance services across a range of cargo related activities, on an as needed basis. The Contractor will work with Port Miami staff, and potentially with Port Miami partners, to identify key opportunities and cargo related activities that will increase international container flow through the Port. The Contractor will perform on a Purchase Order basis.

**Resubmittal Date(s):**

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE/GS	

**Reasons for Recommendation**

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a Section Factor is appropriate for this contract as it is a Request for Qualification. Letters of Availability to Bid were sent out to the firms certified in the applicable commodity code however, less than three firms responded as being available to meet the contract requirements.

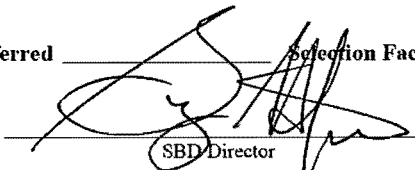
Commodity Code: 91846-Feasibility Studies (Consulting)

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	9/21/16 Date	