

**ISSUING DEPARTMENT INPUT DOCUMENT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

☒ New    ☐ OTR    ☐ Sole Source    ☐ Bid Waiver    ☐ Emergency    Previous Contract/Project No. 9780-0/18 9360-1/23

☐ Contract  
☐ Re-Bid    ☐ Other – Access of Other Entity Contract    LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No. /Project No.: RQSW1900001    TERM OF CONTRACT 5 YEAR(S) WITH 5 YEAR(S) OTR

Requisition /Project Title: Temporary Staging Area Operation, Reduction, Loading and Disposal of Hurricane Debris

Description: The purpose of this solicitation is to establish a prequalification list of prequalified vendors capable of providing temporary debris staging area operations and loading and disposal of hurricane debris services.

Issuing Department: DSWM    Contact Person: Dakota Thompson    Phone: 305-375-2356

Estimate Cost: 170,000,000Dakota    GENERAL    FEDERAL    OTHER  
Funding Source: xxxxxx    Proprietary

**ANALYSIS**

<b><u>Commodity Codes:</u></b>	<u>918-81</u>	<u>990-30</u>			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>		
<b>Contractor:</b>	<u>Multiple</u>				
<b>Small Business Enterprise:</b>					
<b>Contract Value:</b>					
<b>Comments:</b>	<u></u>				

Continued on another page (s):    ☐ YES    ☐ NO

**RECOMMENDATIONS**

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
<b>SBE</b>				
<b>Basis of Recommendation:</b> <u></u>				
Signed: <u>Dakota Thompson</u>		Date sent to SBD: <u>10/2/2018</u>		
		Date returned to SPD: <u></u>		

## SECTION 2, SPECIAL CONDITIONS

### 2.1 PURPOSE

This Request to Qualify (RTQ) will establish a List of Pre-qualified Bidders (List) capable for the launching, operation, maintenance and closure of a temporary debris staging and reduction site(s) (TDSRS) to include all the necessary labor, materials, equipment, supplies and associated activities resulting from a declared emergency. The Bidder shall also be responsible for loading the reduced and non-reducible material, and hauling and disposing of it at a permitted disposal not owned by Miami-Dade County.

Placement on the List is not a contract between the County and the Bidder, but an acknowledgement that the Bidder meets the qualifications as outlined through this RTQ. Pre-qualified Bidders will be invited to participate in future spot market competitions. Bidder Submittals will continue to be accepted throughout the term of the RTQ for placement on such List.

### 2.2 DEFINITIONS

- A. **Request for Quote: (RFQ)** An invitation that will be extended to all pre-qualified bidders to submit quotes for launching, operation, and maintenance of a temporary debris staging and reduction site, as well as loading, hauling, and disposal of emergency debris on an as-needed/where-needed basis. The RFQ is the basis for the issuance of Purchase Orders.
- B. **List of Prequalified Bidders (List)** – Shall refer to business entities/individuals determined by the County's Internal Services Department, Procurement Management Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement on the List of Prequalified Bidders, and who may submit quotes/proposals, at the time of need.
- C. **Bidder** – shall refer to a business entity/individual responding to this RTQ.
- D. **Awarded Bidder** - shall mean a bidder awarded under this RTQ.
- E. **Submittal** - shall refer to the forms submitted in response to this RTQ.
- F. **Declared Emergency** – shall refer to time when the County Mayor declares that a state of emergency exists.
- G. **DSWM** – Department of Solid Waste Management
- H. **Emergency Debris:** Shall include, but is not limited to, the following:
- a) Trees and vegetation (including detached stumps)
  - b) Burnables – miscellaneous lumber, paper, furniture, etc.
  - c) Construction and demolition debris – miscellaneous concrete items, metal plaster, glass etc.
  - d) White Goods – stoves, refrigerators, washers, dryers, water heaters, etc.
  - e) Tires
  - f) Mulch resulting from the reduction of materials
  - g) Ash from incineration of hurricane debris
- Emergency debris may, because of the nature of the disaster, contain minimal amounts of hazardous waste.
- J. **Hazardous Waste:** Means any waste, product, substance, or combination or breakdown product thereof which, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may, when improperly transported, disposed of stored, treated or otherwise managed, cause, or significantly contribute to, an increase in mortality, or an increase in serious irreversible or incapacitating reversible illness, or may pose a substantial present or potential hazard to human health or the environment when improperly transported, disposed of, stored, treated, or otherwise managed. Hazardous Waste also means any item that has the potential to be physically hazardous, that is to say, the potential to cause serious injury to persons or property, such as flammables, explosives compressed gas cylinders, etc.

- K. **Staging Areas:** Areas that are designated by the County to temporarily store debris that will be transferred to a fully permitted disposal facility not owned by Miami-Dade County.
- L. **Hauling Ticket:** A pre-numbered voucher document issued at the staging areas by the staging area inspector for each load of emergency debris removed for disposal. This document records, without limitation, the Bidders' information, cubic yards, date, time of day, and County-issued vehicle number for each load of emergency debris.
- M. **Permitted Disposal Facility:** A disposal landfill or waste incinerator authorized by the Environmental Protection Agency (EPA) or delegated state or local authority to accept solid waste.
- N. **Project Manager:** Any person designated by the DSWM to examine and inspect Bidder equipment and otherwise ensures compliance by the Bidder.
- O. **Work:** Establishment, management, and operation of TDSRS; reduction or burning of emergency debris; stock piling of non-burnable or non-reducible material such as white goods, tires, construction and demolition debris, etc.; removal of all processed or non-processable emergency debris from staging areas to a fully permitted disposal facility(ies) not owned by Miami-Dade County.

## 2.3 QUALIFICATION CRITERIA

Bidder(s) shall submit all of the qualifying documents, all of the specified information and attachments listed with their submittal as proof of compliance to the requirements of this RTQ. However, the County, may at its sole discretion and in its best interests, allow Bidders to complete, supplement or supply the required documents in order to satisfy the prequalification criteria. It shall be the sole prerogative of the County to determine the number of Bidders who will be included under this RTQ. During the term of the RTQ, the County reserves the right to add and/or delete Bidders as it deems necessary. Bidders meeting qualification listed in this solicitation shall be deemed to be prequalified to participate in subsequent spot market purchases as required by the County.

### 2.3.1 Minimum Qualification Requirement

Bidder(s) shall hold the following licenses and will be required to provide copies of all license with their response to this solicitation: General Hauler Permit pursuant to Section 15.17 of the Miami-Dade County Code. For General Hauler Permits information visit <https://www.miamidade.gov/solidwaste/general-hauler.asp>

At minimum, one vehicle must be permitted at the time of qualification. At the time of Declared Emergency when the List of Prequalified Bidders is activated, only permitted vehicles will be authorized to perform work.

Copy of previous year's Miami-Dade Local Business Tax Receipt (formerly occupational licenses)/Business Tax Receipt from the City or County where business is located.

### 2.3.2 General Qualifications Requirements

At the time of RTQ Submittal, Bidders shall meet following experience, qualification requirements and where applicable provide proof of equipment ownership or long-term lease:

- a) Bidder(s) shall produce acceptable proof of ownership or long-term lease (12 month or more) of the equipment necessary to perform the work, with the capacity to haul and dispose a minimum of five thousand (5,000) cubic yards of emergency debris on a daily basis.

Bidders(s) may be required to demonstrate the equipment which they have submitted on their equipment list, at no cost to, the County. The purpose of the demonstration is to observe the equipment in an operational environment and to verify its capability, suitability, and adaptability relative to the expected performance requirements. If a demonstration is required, the County will notify the Bidder of such in writing and will specify the date, time and location of the demonstration. If the Bidder fails to perform the demonstration on the date stipulated in the notice, the County may elect to reject the Bidder's request to be added to the List or to re-schedule the demonstration. The County shall be the sole judge of the acceptability of the equipment in conformance with this solicitation specifications and its decision shall be final.

b) As a proof of satisfactory record of performance, Bidder(s) shall list two (2) references for which Bidder(s) is/are currently proving or has provided bulk hauling of debris, construction involving land clearing, demolition or trash and garbage hauling for a minimum of one (1) year.

c) Bidders shall produce acceptable proof of having been an established, duly-licensed firm engaged in business anywhere in the United States within any of the following activities: (1) bulk hauling, (2) construction involving land clearing, (3) demolition, (4) trash and garbage hauling, for a minimum period of one (1) year as of the date of the initial bid submittal

d) Bidder shall maintain a fully equipped office with phone, facsimile, and provide the e-mail address of staff that can be contacted between Monday and Friday, during working hours from 6:00 AM to 7:00 PM, to respond to the County's requests.

e) Bidder shall provide the following information from at least three (3) references to which the Bidder has successfully operated a TDSRS site of at least one (1) million cubic yards of debris for a local government(s) in accordance with FEMA guidelines (see "*Public Assistance Debris Monitoring Guide FEMA 327/October 2010*" ([http://www.fema.gov/pdf/government/grant/pa/fema\\_327\\_debris\\_monitoring.pdf](http://www.fema.gov/pdf/government/grant/pa/fema_327_debris_monitoring.pdf))) within the previous eight (8) years:

- Company Name
- Address
- Date and contract number for service performed
- Customer contact person, title and phone number for verification of reference

g) Bidder shall have on staff a minimum of one (1) field supervisor, one (1) full time safety officer, and one (1) experienced heavy equipment operator. Bidder shall submit a resume for each position including the employee's name, contact information and the following information respectively:

- Field supervisor's resume to include the storm names and dates of at least three (3) TDSRS for separate storms with capacities of (1) million cubic yards of debris each.
- Safety officer's resume to include TDSRS experience.
- Heavy equipment operator's resume to include operating experience.

h) Bidder shall provide an inventory on company letterhead, signed by a company official, listing their TDSRS operating equipment.

i) Bidder must be able to provide or subcontract the loading, transportation and disposal of the following waste types, which require special handling.

- Hazardous Waste
- Household Hazardous Waste
- Electronic waste (e-waste).
- White goods.
- Soil, Mud and Sand
- Vehicles and Vessels
- Putrescible Wastes (Class I Waste State of Florida Designation)
- Recyclable waste.
- Liquid wastes (non-hazardous).
- Other waste (as defined during an event by the County)

- j) Bidder shall provide a statement on company letterhead, signed by a company official, stating that the Bidder is able to perform the service listed above. If subcontracting, the Bidder shall provide a letter of commitment from the subcontractor(s) stating that the subcontractor is able to provide the service listed above. In addition, the subcontractor(s) must submit a copy of a current Miami-Dade County General Hauler's Permit and all applicable licenses or endorsements required to transport the materials listed above.
- k) Show acceptable proof of having been engaged in business as a prime or via a subcontractor anywhere in the United States within any one of the below activities for a minimum period of one (1) year. Activities include the following:
- Bulk hauling of debris, or fill
  - Construction involving land clearing
  - Demolition
  - Trash and garbage hauling

If this service will be provided via a subcontractor, the following is acceptable proof:

- Current contractual agreement with company(ies) that provides hauling and disposal services
- Letter of commitment from the subcontractor(s) stating that the subcontractor is able to provide the service listed above
- Subcontractor(s)' copy of a current Miami-Dade County General Hauler's Permit.

l) Bidder(s) must submit with their bid submittal form signed letters of commitment from permitted disposal facilities not owned by Miami-Dade County in which the facilities commit to the bidder to accept up to 1,500,000 (1.5 million) cubic yards of debris within a period of three months (90 days) after an emergency event has been declared. The letter must include the following:

- Full address of the disposal facilities
- Disposal facilities permit number
- Entities issuing the permit
- Capacity available at the facilities

All Bidders must complete the Bid Submittal Package in Section 4 of this solicitation and provide all the specified information and documents listed above as proof of compliance with the minimum qualification requirements.

Bidders who meet the minimum qualifications shall then be deemed to be pre-qualified to participate in subsequent pricing competitions as required by the County on either an as-needed or on a periodic basis.

The award to one Bidder for a specific period or individual action does not preclude the remaining pre-qualified Bidders from submitting spot market offers for other specific purchases.

It shall be the sole prerogative of the County as to the number of Bidders who will be initially included under this contract. During the term of this contract, the County reserves the right to add or delete Bidders as it deems necessary in its best interests. If the County elects to add Bidders, they must meet the same minimum qualifications established for the original competition.

## 2.4 TERM

The List of Prequalified Bidders (List) shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Procurement Management Services Division, and contingent upon the completion and submittal of all required RTQ documents. The List shall expire on the last day of the last month of the sixty (60) month term.

## 2.5 OPTION TO RENEW

Prior to, or upon completion, of the initial term, the County shall have the option to renew this List for an additional sixty (60) month period. Continuation of the List beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the bidder. This prerogative may be exercised only when such continuation is clearly in the best interest of the County. Should the prequalified bidder decline the County's right to exercise the option period, the County will consider the bidder in default which decision shall affect that bidder's eligibility for future contracts.

## 2.6 SPOT MARKET QUOTES

Bidders on the List will be invited to participate in spot market competitions, as needed. The spot market competitions will be in the form of an ITQ that will include the specific goods and/or services required. The prices offered by the Bidder under spot market quotes shall be accepted in accordance with the provisions established in Section 3. The Bidder's quoted price shall be inclusive of all costs, charges, and fees involved in removal, hauling and disposal of emergency debris. Additional charges of any kind added to the invoice submitted by the Bidder(s) will be disallowed.

## 2.7 INSURANCE REQUIREMENTS

Pending Risk review

## 2.8 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this solicitation shall be in accordance with all applicable governmental standards, to include, but not limited to those issued by the Occupation Safety and Health Administration (OSHA), , the National Institute of Safety Hazards (NIOSH), the National Fire Protection Association (NFPA) and It shall be the responsibility of the awarded Vendors to be regularly informed to conform to any changes in standards issued by any regulatory agencies that govern the commodities or services applicable to this solicitation during the term of the contract.

When goods and/or services acquired under the RTQ will be purchased, in part or in whole, with federal funding, it is hereby agreed and understood that Section 60-250.4, Section 60-250.5 and Section 60-741.4 of Title 41 of the United States Code, which addresses Affirmative Action requirements for disabled workers, is incorporated into this solicitation and resultant contract by reference. When goods and/or services acquired under the RTQ will be purchased, in part or in whole, with federal funding and/or to meet Federal Emergency Management Agency's (FEMA) reimbursement requirements, as set forth in the Code of Federal Regulations (CFR), [§200.317](#), General Procurement Standards, Vendor(s) shall agree to be bound by the terms and conditions detailed below that delete, modify, and add to Section1, General Terms and Conditions of the solicitation.

### Deletions:

- Prompt Payment Terms.  
Payment terms under Sections 2-8.1.1.1.1 or 2-8.1.1.1.2, respectively, that are a SBE contract set-aside, bid preference or contain a subcontractor goal, shall NOT apply.
- Local Preference.

Section 2-8.5 of the Miami-Dade County Code, which provides that preference shall be given to local businesses shall NOT apply.

- County User Access Program (UAP).

The UAP fee in the amount of two percent (2%) shall NOT apply.

- Small Business Enterprises (SBE) Measures

The above bid preferences or set-asides shall NOT apply.

- Local Certified Veteran's Business Enterprise Preference

The above bid preference shall NOT apply.

- First Source Hiring Referral Program ("FSHRP")

The above program shall NOT apply.

**Modifications:**

- Inspector General

The cost of random audits of one quarter (1/4) of one (1) percent will be NOT be incorporated into the contract price. All else remains the same.

**2.9 SERVICES MAY BE ADDED**

It is hereby agreed and understood that additional similar services may be added to this contract at the County's option. Should additional services be required, the County shall first obtain pricing from the Bidder that is awarded for the specific site that needs the additional service. If the price quote submitted is deemed unreasonable by the County, other Bidders prequalified under this contract shall be invited to submit price quotes for the additional services.

**The County, at its sole discretion, may determine to obtain price quotes for the additional services from other Bidders in the event that fair and reasonable pricing is not obtained from the current contract Bidders, or for other reasons at the County's discretion.**

**SECTION 3, SCOPE OF WORK****3.1 SCOPE OF WORK**

Bidder will provide all personnel, labor, materials, supplies, equipment, associated activities and tasks necessary to launch, maintain, operate and close a temporary debris staging and reduction site(s) (TDSRS). The management and operation of the TDSRS shall be in general accordance with, but not limited to, guidance presented in *"Florida Department of Environmental Protection Guidance for Establishment, Operation and Closure of Staging Areas for Storm-generated Debris with or without Deepwater Horizon Oil Spill Debris June 25, 2010"* (Appendix B), and applicable portions of *"Public Assistance Debris Monitoring Guide FEMA 327/October2010"*, "whose most recent version may be found at [http://www.fema.gov/pdf/government/grant/pa/fema\\_327\\_debris\\_monitoring.pdf](http://www.fema.gov/pdf/government/grant/pa/fema_327_debris_monitoring.pdf) since this document may be amended and updated from time to time. Bidders shall also be responsible for adhering to applicable portions of *"Public Assistance Debris Management Guide FEMA 325/June 2014,"* whose most recent version may be found at <https://www.fema.gov/media-library/assets/documents/25649> since this document may be amended and updated from time to time.

Bidder will be responsible for overseeing the receiving, stockpiling, classifying, sorting, reducing (using primarily mechanical reduction techniques i.e. mulching, chipping and grinding), and loading for shipment of vegetative debris and other storm generated debris delivered to the TDSRS from areas within Miami-Dade County. After the material is loaded, the Bidder shall be responsible for hauling the material to its final Permitted Disposal Facility as defined in this solicitation. The Bidder shall have the capability to secure all equipment necessary to successfully perform the scope of work in an expeditious and workman-like manner. Bidder is responsible for restoring the site to the conditions that existed prior to its use as a TDSRS.

The Bidder may directly subcontract a portion of the work via first tier subcontracting. However, the subcontractor shall be prohibited from subcontracting to others. Failure to adhere to this practice may result in the County rescinding the award and the Bidder may be charged repurchase charges.

**3.1.1 BIDDER RESPONSIBILITIES**

Bidder shall:

1. Provide a site-specific layout, operations plan, including key personnel contact information and a site specific health and safety plan to the County.
2. Prepare, modify, launch, operate and maintain the TDSRS, including but not limited to ingress and egress, traffic control, litter control, and site security. Provide the following: all coordination, supervision, labor, materials and equipment to operate and maintain a TDSRS including, but not limited to, sufficient equipment to push, manage, segregate, process and load all storm generated debris onto trucks for disposal. Site modifications deemed necessary by the Bidder can only be carried out with the County's prior written approval. Specific tasks to be carried out and facilities to be provided include, but are not limited to:
  - Designate a Project Manager to serve as a liaison with the County's designated representative and to supervise the site operation.
  - Maintain an onsite air-conditioned office with electric power via the use of their own generator, (including fuel and maintenance of the generator), drinking water, chairs and table at the TDSRS. The Bidder shall also be responsible for providing fuel for all their equipment.
  - Provide a temporary fence with privacy screening around the TDSRS upon the request from the County.



- Provide and maintain roofed inspection towers (one tower for every two lanes designated for incoming trucks and one tower for every two lanes designated for outbound trucks) protected from traffic using concrete barricades or similar barriers affording protection of the towers. The towers are to be of sufficient design and construction to safely accommodate up to four (4) personnel at one time for inspection of every debris hauling truck into and out of the TDSRS. The towers are to provide an unobstructed view of the surrounding area, have perimeter guardrails, comply with OSHA safety requirements and be adequate for uneven terrain. The towers will be used for high aerial manned observation where truck load inspection can be conducted to provide load calls – see attached tower schematic for an acceptable example of the tower configuration.
- Provide portable toilets and clean out service at the TDSRS for use by personnel assigned to site
- Provide garbage service for the site
- Maintain spare parts/inventory (including fuel) for three days of uninterrupted operations of the TDSRS.
- Provide mobile communications onsite between operators, supervisors, and monitors (minimum one device per supervisor).
- Provide and place temporary signs containing the following emergency contact information relevant to the TDSRS:
  - TDSRS name and address.
  - Operating schedule.
  - Bidder's Project Manager's name and 24 hour phone #.
  - County representative's name and 24 hour phone #.
  - Other information requested by the County's representative.
- Provide traffic control to include maintenance of traffic (MOT) for ingress and egress to the TDSRS including traffic control signs, flagmen, cones, barricades and other traffic control devices.
- Maintain TDSRS roads in serviceable condition including, but not limited to, providing, placing, grading and compacting clean rock fill for any roads that require stabilization or repair for ingress and egress.
- Provide continuous dust control in the working area, odor control and proper storm water drainage and control while overseeing the TDSRS to include roads leading to the site, as well as ingress and egress. The dust control equipment must be operational at all times during operating hours. The Bidder shall be responsible for providing their own water source for dust control operations. In addition, the Bidder shall be responsible for sweeping the streets leading to the TDSRS using a mechanical means.
- Segregate all debris and wastes delivered to the TDSRS prior to processing and make specific contingency plans for encountering, segregating and handling wastes which require special handling. Waste categories include:
  - Vegetative debris
  - Construction and demolition debris (C&D).
  - Hazardous Waste
  - Household Hazardous Waste
  - Electronic waste (e-waste)
  - White goods

- Soil, Mud and Sand
- Vehicles and Vessels
- Putrescible Wastes (Class I Waste - State of Florida Designation)
- Recyclable waste (As may be classified by the County)
- Liquid wastes (non-hazardous).
- Other waste (as defined during an event by the County).

3. Reduce storm generated debris materials delivered to the TDSRS within 24 hours after the first delivery of debris material. Reduction services shall operate continuously until all the work is complete. The reduction method may include, but is not limited to, mechanical methods and reduction by incineration, when approved by the County, regulatory agencies and fire marshal.

4. Provide loading, transportation, and disposal of the following waste types, which may require special handling:

- Trees and Vegetation (including detached stumps)
- Burnables (miscellaneous lumber, paper, furniture, etc.)
- Construction and Demolition Debris (miscellaneous concrete items, metal, plaster, glass, etc.)
- Tires
- Mulch from reduction of hurricane debris (ground processed debris)
- Ash from incineration of hurricane debris (incinerated processed debris)

Sorting and segregation of these wastes into a specially prepared area(s) is consequential to the operation of the TDSRS and considered part of the normal and routine operation of the TDSRS.

5. Provide a separate prepared area for temporary storage of Household Hazardous Waste (HHW) separated from the storm generated debris, which is delivered to the TDSRS. The location of the HHW temporary storage area within the TDSRS will be at a mutually (DSWM and Bidder) agreed to location.

6. Provide a written price quotation, when requested by the County, for the loading, transportation and disposal of the following waste types, which require special handling. Sorting and segregation of these wastes into a specially prepared area(s) is consequential to the operation of the TDSRS and considered part of the normal and routine operation of the TDSRS. The County is not obligated to accept the proposal.

- Hazardous Waste
- Household Hazardous Waste
- Electronic waste (e-waste)
- White goods
- Soil, Mud and Sand
- Vehicles and Vessels
- Putrescible Wastes (Class I Waste State of Florida Designation)
- Recyclable waste
- Liquid wastes (non-hazardous)
- Other waste (as defined during an event by the County)

7. Stockpile and process all debris delivered to the TDSRS in accordance with local, state and federal rules, standards and regulations. The height of the stockpile shall be determined by the County Project Manager. A first in, first out process and load out approach shall be used by the Bidder.

8. Monitor the temperature of processed and unprocessed stockpiled materials to detect any hot spots using the appropriate equipment such as thermal detection equipment (i.e. temperature gun). If hot spots are detected, the Bidder shall be responsible for taking the necessary measures required to prevent spontaneous combustion.

Monitoring frequency is to be specified in the operations plan but is to be conducted no less frequently than once daily. Logs of such monitoring will be provided to the County as part of the routine reporting.

9. Load all processed debris, unprocessed debris or residue for transport from the TDSRS to the final disposal facility as defined in this solicitation.

10. Provide 24 hour site security to prevent unauthorized entry, use, parking or storage at TDSRS, as well as monitor for fires. If there is suspicion of a fire, the security personnel shall contact the Bidder's project manager who, in turn, shall contact the County project manager. It shall be the responsibility of the Bidder to take all necessary measures to address and/or suppress the fire (i.e. contacting the fire department). The Bidder shall also be responsible for removing and disposing of the burnt material or equipment, as well as remediating the impacted area.

11. Restore the TDSRS to the original condition that existed prior to its use as a TDSRS. Effort includes, but is not limited to, raking site to remove smaller debris, restoring grades and contours, restoring vegetative layer that may include sodding or seeding, repairing or replacing damaged structures and other related activities to the County's satisfaction/approval.

12. Provide reports to County – two (2) hard copies of the following reports plus an electronic version on either a Compact Disk (CD) or USB Flash Drive are required:

- A pre-mobilization annotated photo log documenting the condition of the TDSRS.
- A post project annotated photo log documenting the condition of the TDSRS prior to its remediation.
- A final photo log documenting the restoration of the TDSRS.
- A daily report, including the following items and other information as determined by the County's Project

Manager or designee: number of loads received; type of material; cubic yards of material in each load; estimated cubic yards processed; number of loads and cubic yards of each load transported out of the TDSRS; personnel onsite, equipment available and their operational status.

- Stockpile temperature monitoring.
- Other reports (as may be identified during an event by the County).

13. Maintain comprehensive records documenting all site activities, materials received, processed and transported out of the TDSRS in accordance with FEMA recordkeeping requirements to facilitate and foster reimbursement by that agency and/or related agencies or their successors should such reimbursement be available.

Bidder(s) is prohibited from:

- Modifying the site without County's prior written approval.
- Excavating or removing onsite soils from TDSRS.
- Soliciting work from private citizens or others to be performed in the designated TDSRS during the period of the Contract.

- Allowing other contractors not directly associated with the operation of the TDSRS to store trucks, trailers, vehicles, campers or other equipment at the TDSRS or surrounding area without prior written approval of the County.
- Camping or allowing others to camp at the TDSRS or surrounding area.
- Interfering with or preventing the County from performing any tasks it deems necessary for the recovery and restoration effort.
- Refusing entry into the TDSRS of County personnel, its consultants, contractors or agents involved in the monitoring of the TDSRS or in performance of their duties associated with the TDSRS, public health, safety or welfare.

### **3.2 DESCRIPTION OF STAGING AREAS**

Miami-Dade County has prescreened and pre-registered a number of TDSRS with regulatory agencies. The County, will determine and designate which TDSRS will be mobilized for a particular storm event. These sites are generally flat, open areas with little to no vegetation other than turf grass and scrub. Examples of such areas are closed landfills and parks. Debris staging areas located on landfills are covered with a minimum of two (2) feet of soil which serves as the protective cap and a sod layer of drought resistant Bahia sod.

### **3.3 SITE APPROVAL**

The County will provide the preapproved site(s) for the Bidder to launch operations of a TDSRS. Given the size, severity, or geographical impact of a storm the County may provide additional site(s) and/or the County may designate a site(s) not on the preapproved list.

In the event the County designates a site not on the preapproved list, the County will inspect the proposed site to determine the appropriateness of its use as a debris management site. The County may provide site-specific operational restrictions and requirements to the Bidder for the site. In developing such operational restrictions and requirements, the County will solicit and consider information provided by other entities such as the regulatory agencies, consultants, other departments, stakeholders or other affected jurisdictions in reference to environmental issues, types of waste allowed, hours of operation and other factors pertinent to the specific site's operation.

### **3.4 OPERATION LIMITATIONS**

The TDSRS will be operational from 6:00 A.M. to 7:00 P.M., Monday through Sunday, unless otherwise stipulated by the County. Bidder must be available for emergency calls or service twenty-four (24) hours per day/seven (7) days per week, 365 days per year. The County reserves the right for around-the-clock service, if deemed necessary, at the sole discretion of the County.

### **3.5 ACCIDENT PREVENTION**

Precautions shall be exercised at all times for the protection of persons and property. The awarded Bidder shall conform to all relevant Federal, State and County regulations during the course of this operation. Any fines levied by any authority having jurisdiction for failure to comply with these regulations shall be borne solely by the responsible Bidder.

### **3.6 OPERATION SOLE RESPONSIBILITY OF BIDDER**

The Bidder has the sole responsibility to maintain and manage all aspects of the TDSRS, in accordance with the Special Conditions and the Technical Specifications specified in the bid.

### **3.7 EQUIPMENT STORAGE**

Bidder may store its equipment, associated solely with the operation of the TDSRS, onsite. It may not allow its subcontractors to store their equipment at the TDSRS or surrounding area that is not directly utilized in the operation of the TSDRS, nor may the Bidder allow other contractors to stage or park equipment at the TDRS without the formal written approval of the County.

### **3.8 PRE-WORK CONFERENCE**

A pre-work conference may be held with the Bidder, and the County. The time and place of this conference will be set by the County.

### **3.9 TDSRS CLOSURE**

The TDSRS area(s) shall be emptied of all material and be restored to its previous condition and use. Closure must be in accordance with approved department practices and/or the interim operational plan. The monitoring and/or remediation of a site(s) must be coordinated with the DSWM Environmental staff. Sampling of soil and/or ash that is left at the site will be conducted by the DSWM. Closure shall be accomplished within the time limits established by the DSWM.

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