



## Small Business Development Division Project Worksheet

**Project/Contract Title:** DEWATERING & TANK CLEANING SERVICES PRE-QUALIFICATION  
**Project/Contract No:** RTQ-00662  
**Department:** WATER AND SEWER  
**Estimated Cost of Project/Bid:** \$8,600,000.00  
**Description of Project/Bid:** To establish a list of pre-qualified vendors capable of providing dewatering and/or tank cleaning services on an as needed basis.

**Received Date:** 01/29/2018

**Funding Source:**  
PROPRIETARY REVENUE

**Resubmittal Date(s):**

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside (Up To 100k)	SBE/GS	100.00%
Bid Preference	SBE/GS	

### Reasons for Recommendation

This Request to Qualify will establish a pre-qualified pool of vendors to participate in future spot market purchases to provide dewatering and/or tank cleaning services as needed.

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates the SBE measures noted below are appropriate for this contract.

SBE Set-Aside for projects up to \$100K: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.

Bid Preference for projects up to \$100K: 10% Bid Preference to should be applied to certified SBE firms when a set-aside is not attainable.

All projects valued over \$100K should be submitted to SBD for review and determination of the applicable SBE measure.

There are four (4) certified SBE firms in the applicable commodity code.

Commodity Code: 91070-Sludge Removal, Building (To Include Grease Trap Cleaning)

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Sludge Removal, Building (To Include Grease Trap Cleaning)	SBE/GS	\$8,600,000.00	100.00%	

**Total** \$8,600,000.00

**Living Wages:** YES ☐ NO ☒

**Responsible Wages:** YES ☐ NO ☒

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*


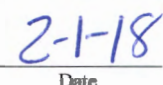


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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		 Date