



Small Business Development Division Project Worksheet

Project/Contract Title: PURCHASE/MAINTENANCE/REPAIR OF PHYSICAL FITNESS EQUIPMENT
Project/Contract No: RTQ-00837
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$0.00

Received Date: 02/16/2018
Funding Source: PROPRIETARY, GENERAL, FIRE DISTRICT FUND
Resubmittal Date(s):

Description of Project/Bid: This Request to Qualify (RTQ) will establish a List of Prequalified Vendors (List) that will be used to solicit for the purchase, maintenance, and repair of physical fitness equipment for Miami-Dade County (County). Placement on the List is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals will continue to be accepted throughout the term of the RTQ for placement on such List.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside	SBE/GS	100.00%
Bid Preference	SBE/GS	

Reasons for Recommendation

This Request to Qualify will establish a pre-qualified pool of vendors to participate in future spot market purchases for the purchase, maintenance and repair of physical fitness equipment as needed. This contract has a estimated value of \$950,000 for five years. An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates the SBE measures noted below are appropriate for this contract.

- SBE Set-Aside for projects up to \$100K: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.
 - Bid Preference for projects up to \$100K: 10% Bid Preference to should be applied to certified SBE firms when a set- aside is not attainable.
- All projects valued over \$100K should be submitted to SBD for review and determination of the applicable SBE measure. There is one (1) certified SBE firm in the applicable commodity codes.

Commodity Code: 90917-Athletic Facility Maintenance And Repair; 93111-Athletic And Sporting Goods Equipment And Accessories (Shoulder Pads, Etc.), Maintenance And Repair; 96701-Athletic, Sporting, Recreational, Fishing, Hunting, And Camping Equipment Manufacturing Services

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS		100.00%	

Total

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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Equipment
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Tier 1 Set Aside _____ Tier 2 Set Aside _____
Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____
No Measure _____ Deferred _____ Selection Factor _____
CWP _____
SBD Director [Signature] Date 2/20/18