



Small Business Development Division Project Worksheet

Project/Contract Title: RENTAL OF SPACE AND HOTEL ACCOMMODATIONS
Project/Contract No: RTQ-00838
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$0.00
Funding Source: OPERATING, GENERAL, FEDERAL
Received Date: 02/16/2018

Description of Project/Bid: This Request to Qualify (RTQ) will establish a List of Prequalified Vendors (List) that will be used to solicit space for training/conferences and/or the provision of hotel/motel accommodations for Miami-Dade County (County). Placement on the List is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals will continue to be accepted throughout the term of the RTQ for placement on such List.

Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	
Bid Preference	SBE/GS	

Reasons for Recommendation

The estimated cost for contract RTQ-00838 is \$925,000.00, and this contract is for a five (5) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

A No measure will be applied when using Federal Funds.

There are no SBE Certified firms under these commodity codes.

Commodity Code: 97105-Booth, Convention/Exhibit, Rental Or Lease; 97130-Hotel/Motel Accommodations (Incl. Lodges, Resorts, Bed/Breakfast Inns, Etc.) Rental Or Lease

Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
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Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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Tier 1 Set Aside _____ Tier 2 Set Aside _____
Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____
No Measure _____ Deferred _____ Selection Factor _____
CWP _____


SBD Director
Date 2-20-18