

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. **0751-0/18**
Contract
☒ Re-Bid ☐ Other LIVING WAGE APPLIES: ☒ YES ☐ NO

Requisition No./Project No.: **RTQ-00862** TERM OF CONTRACT **8** YEAR(S) WITH ☐ YEAR(S) OTR

Requisition /Project Title: **Fire Suppression Systems Services**

Description: This Request to Qualify (RTQ) will establish a pool of pre-qualified Submitter(s) capable of providing fire suppression system services for various Miami-Dade County (County) departments. Entry into the pre-qualification pool is not a contract between the County and any Submitter(s), but rather an acknowledgement that the included pool member satisfies the pre-qualification criteria as outlined throughout this RTQ. Pre-qualified Submitter(s) will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling submitters to qualify at any time after the initial RTQ opening date.

Issuing Department: **Aviation** Contact Person: **Earl Davis & Neivy Garcia** Phone: **305-869-4180**
305-876-8482

Estimate Cost: **\$ 18,000,000.00** GENERAL FEDERAL OTHER
Funding Source: **X Proprietary Funds**

ANALYSIS

Commodity Codes: **990-42**

Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING

2ND YEAR

3RD YEAR

Contractor

Small Business Enterprise:

Contract Value:

Comments:

Continued on another page (s): ☐ Yes ☐ No

RECOMMENDATIONS

Set-aside Sub-contractor goal Bid preference Selection factor

SBE

Basis of recommendation:

Date sent to SBD: 03/10/2018

Signed: Alonzo Joseph

Date returned to DPM:

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a pool of pre-qualified Submitter(s) capable of providing fire suppression system services for various Miami-Dade County (County) departments. Entry into the pre-qualification pool is not a contract between the County and any Submitter(s), but rather an acknowledgement that the included pool member satisfies the pre-qualification criteria as outlined throughout this RTQ. Pre-qualified Submitter(s) will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling submitters to qualify at any time after the initial RTQ opening date.

2.2 DEFINITIONS

Fire Suppression System(s) – A fire suppression system controls and extinguishes fires without human intervention protecting the interior and/or exterior of a building. Such systems and their components include but are not limited to: control panels, cylinders, pre-action sprinklers, dry-pipe sprinklers, wet-pipe sprinklers, deluge sprinklers, chemical agents, dry agents, various fire pumps, backflow preventers, kitchen hoods, and/or widow glazing.

National Fire Protection Association (NFPA) – a United States trade association, with some international members, that creates and maintains private, copyright standards and codes for usage and adoption by local governments.

Request For Quote (RFQ) – A solicitation issued to pre-qualified pool members that is evaluated and awarded on a quantitative basis.

Submitter – shall refer to anyone responding to this Request to Qualify.

Submittal – shall refer to the form submitted in response to this Request to Qualify.

Work Order Proposal Request (WOPR) – A solicitation issued to pre-qualified pool members that is evaluated and awarded on a qualitative basis.

2.3 TERM

This List shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Procurement Management Division. The List shall expire on the last day of the eight (8) year term.

2.4 QUALIFICATION CRITERIA

In addition to Section 1.E.3 of this solicitation, Submitter(s) who meet the below listed qualifications will be placed on the List for participation in future competitions for the following groups:

Group A: Wet Agent Systems

This group is for Submitter(s) that are able to lay out, fabricate, install, inspect, alter, repair, and service water sprinkler systems, water spray systems, foam-water sprinkler systems, foam-water spray systems, standpipes, combination standpipes and sprinkler risers, all piping that is an integral part of the system,

sprinkler tank heaters, air lines, thermal systems used in connection with sprinklers, and tanks and pumps connected thereto, excluding pre-engineered systems.

Group B: Dry Agent Systems

This group is for Submitter(s) that are able to fabricate, install, inspect, alter, repair, and service carbon dioxide systems, foam extinguishing systems, dry chemical systems, and Halon and other chemical systems, excluding pre-engineered systems.

Group C: Pre-Engineered Systems

This group is for Submitter(s) that are approved to service, repair, recharge, hydrotest, install, or inspect all types of pre-engineered fire extinguishing systems.

2.4.1 Qualification Criteria for All Groups:

- A. Assign a competent company representative(s) whom is cognizant of industry standards and is authorized to discuss matters pertaining to fire suppression services in order to provide the County with support and information. Submitters(s) are required to provide their designated company representative(s) name, office address, phone number, and e-mail address.
- B. Demonstrated experience pertaining to the relevant services. As evidence, Submitters(s) are required to provide at least two (2) letters of reference from their clients. The references shall ascertain to the County's satisfaction that the submitter has sufficient expertise.

2.4.2 Additional Qualification Criteria for Group A

Submitters shall be certified by the State of Florida as a Contractor I or II, as defined under Florida Statue 633.102.

A copy of the certification shall be provided with the Submitter's submittal form.

2.4.3 Additional Qualification Criteria for Group B

Submitters shall be certified by the State of Florida as a Contractor I or III, as defined under Florida Statues 633.102.

A copy of the certification shall be provided with the Submitter's submittal form.

2.4.4 Additional Qualification Criteria for Group C

Submitters shall hold a Class D License issued by the State Fire Marshal, as defined by Florida Statues, 633.304. *A copy of the license shall be provided with the Submitter's submittal form.*

Submitter(s) shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Submitter(s) to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Submitters who will be included in the List. During the term of the RTQ, the County reserves the right to add or delete Submitters as it deems necessary and in its best interest.

2.5 INSURANCE

Insurance is not required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent RFQ or WOPR.

2.6 SPOT MARKET QUOTES

Submitters on the List will be invited to participate in spot market competitions, as needed. The spot market competitions will be in the form of an RFQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Conferences and/or Site Visits
- Liquidated Damages
- Small Business Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage
- Davis-Bacon Act
- Shannon Melendi Act

For federally funded programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the RFQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- Small Business Enterprises (SBE) Measure
- Local Certified Service-Disabled Veteran's Business Enterprise Preference
- First Source Hiring Referral Program
- Prompt Payment Terms
- Office of Inspector General Fee

When a requirement to procure services listed under a specific group is identified, Submitters pre-qualified under that group will be invited to quote. When a requirement to procure services falls under multiple groups, Submitters pre-qualified under the combination of identified groups will be invited to quote. For example, should the County identify the need to procure services for wet agent system and pre-engineered system, Submitters that are pre-qualified to provide both services will be invited to quote. The County at its sole discretion and in its best interest may choose to quote services in the combination that best meets its needs.

2.7 ADDITIONAL GROUPS

The County reserves the right to add additional groups (with applicable qualification criteria) to this RTQ. The Internal Services Department, Procurement Management Division will solicit the industry and award said group on a competitive basis. It is hereby agreed and understood that although this RTQ identifies specific groups, equipment, and services, additional groups, equipment, and/or services may be added to this contract at the County's option.

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The Successful Bidder(s) may be required to provide several types of services to various types of fire suppression systems throughout the County. These services may include, but are not limited to: the fabrication, installation, inspection, altering, repairing, and servicing of fire suppression systems. The requested services may involve serving systems that fall under one or a combination of the following categories: wet agent, dry agent, and or pre-engineered systems.

In addition, the Successful Bidder(s) must comply at all times with all applicable Federal, State, and County regulations; such as: the most current edition of the National Fire Protection Associate (NFPA) 25 Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems, any other applicable NFPA standards, South Florida Building Codes, and UL Listing.

Further technical specifications will be provided within the RFQ or WOPR.

3.2 SUBCONTRACTORS

The Successful Bidder(s) will be permitted to subcontract under the subsequent RFQ or WOPR; unless otherwise stipulated on that solicitation. The sub-contractors are the responsibility of the Successful Bidder(s) and not the County. All sub-contractors performing work for the County shall be licensed prior to commencement of any work during the contract period. Successful Bidder(s) shall be fully responsible to the County for acts and omissions of the sub-contractors and persons employed by them, as they are for acts and omissions of persons directly employed by them. Any work or service to be performed by a subcontractor must have the prior approval of the County. The County reserves the right to approve, disapprove or dismiss any sub-contractors. Rejection of any subcontractor shall not entitle the Successful Submitter adjustment of bid prices. The Successful Bidder(s) shall inform the County prior to scheduling any subcontractor's visit to any County facility. Failure by the successful Bidder(s) to have a subcontractor approved by Miami Dade County will not relieve the bidder of the responsibility to meet, comply with, and fulfill all of the terms and conditions of the subsequent RFQ or WOPR. Nothing contained in this bid solicitation shall be construed to create any contractual relationship between any sub-contractor and the County.