

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION
NEW CONTRACT (PENDING)

☐ OTR ☐ Sole Source Bid Waiver ☐ Emergency Previous Contract/Project No. N/A
Contract: #RTQ-00893 Re-Bid ☐ Other
LIVING WAGE APPLIES: ☐ YES ☒ NO
Requisition No./Project No.: RQAV0800034 ☒ TERM OF CONTRACT **5 Years**
Requisition /Project Title: Industrial Electrical Services

Description: The purpose of this solicitation is to establish a prequalification pool for electrical power systems and industrial electrical services. This pool would replace 6443-0/11 and 2385-0/13 and make available industrial electrical services, power systems services and electrical parts, supplies and services.

Issuing Department: Internal Services Depart. Contact Person: JASON EDELSTEIN Phone: 305-375-4211
Estimate Cost: \$9,000,000 ☒ GENERAL FEDERAL OTHER
Funding Source: ☒ Federal, Proprietary, General, Library District, Internal
Services

ANALYSIS

<u>Commodity Codes:</u> [] [] [] []			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:	[]	[]	[]
Contract Value:	\$250,000	[]	[]
Comments:	[]		

Continued on another page (s): ☐ YES ☐ NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE	[]	[]	[]	[]

Basis of recommendation:

[]

Signed: Jason Edelstein	Date sent to SBD: 04/16/19
	Date returned to DPM: []

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit for, industrial electrical services, power systems services and electrical parts, components and supplies for Miami-Dade County (County). Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the Pool for specific goods and/or services; and, evaluated and awarded based on lowest price, or other quantifiable criteria.

Prequalified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Strategic Procurement Division, as meeting the minimum standards of business and technical competence, financial ability, and/or product quality for placement in the Pool, and which may submit a quote or proposal, at the time of need.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Submittal - Shall refer to all information, attachments and forms submitted in response to this RTQ.

Work Order Proposal Request (WOPR) – Shall refer to the solicitation of offers from the Prequalified Pool of Vendors for specific goods and/or services; and, evaluated and awarded based on best value.

2.3 TERM

The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the five (5) year term.

2.4 QUALIFICATION CRITERIA

Vendors shall meet the following criteria to be considered for placement on the Pool; and for participation in future competitions for the following groups:

Group 1 – Industrial Electrical Services

Group 2 – Power Systems Services

Group 3 – Electrical Parts, Supplies, and Components

Qualification for Groups 1:

- 2.4.1 Vendor(s) shall provide a copy of an Electrical Contractor's License held by employee(s) of the Vendor. The County will accept a copy of a Miami-Dade County Master Electrical Contractor license issued by the Miami-Dade County Construction Trades Qualifying Board or a State of Florida Certified Electrical Contractor license issued by the State of Florida Electrical Industry Licensing Board.

2.4.2 Vendor(s) shall provide one (1) current (within the last five (5) years) reference with contact name, firm name, phone number and email address from customers that have received each of the following services;

- A. Power Systems Analysis Studies
- B. Electrical Distribution
- C. Control Systems Design and Control Integration
- D. Electrical Testing
- E. Preventative/Predictive Maintenance
- F. Rotating Apparatus Engineering Service
- G. Equipment Upgrades and Life Extension
- H. Service for Central Systems and Power Transfer Systems

2.4.3 Additionally, the Vendor(s) shall provide a list of all major high and medium electrical voltage projects completed by the vendor in the last two (2) years, showing the kilovolts of the equipment involved. The County shall be able to ascertain from these references to its satisfaction that the Vendor has sufficient experience and expertise providing the services required.

2.4.4 Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address.

Qualifications for Group 2:

2.4.5 Vendor(s) shall provide a copy of its Professional Electrical Engineer License held by employee(s) of the Vendor.

Commented [TJ(1)]: Do vendors hold the license or their employees?

2.4.6 Vendor(s) shall provide five (5) current references on company letterhead, signed to demonstrate that the Vendor is regularly engaged in the design, manufacture, and installation of Original Equipment Manufacturer (OEM) industrial power systems that generate, transmit, distribute, and utilize electrical power and the electrical apparatus connected to such systems. The County shall be able to ascertain from these references to its satisfaction that the Vendor has sufficient experience and expertise providing the services.

2.4.7 Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address

Qualifications for Group 3:

2.4.8 Vendor(s) shall list the brands of electrical parts, supplies, and components that they can provide under this RTQ. In addition, Vendor(s) must provide written evidence of being a manufacturer, authorized distributor, dealer, of the brands listed in its Submittal.

2.4.9 Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address

Vendors shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors who will be included in the Pool. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary and in its best interest.

2.6 INSURANCE

Insurance is not required in order to be prequalified under this RTQ. Insurance requirements may be detailed in the subsequent ITQ or WOPR.

2.7 SPOT MARKET QUOTES

Vendors on the List will be invited to participate in spot market competitions, as needed. The spot market competitions will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage
- Bonds

For federally funded programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- Small Business Enterprises (SBE) Measure
- Local Certified Service-Disabled Veteran's Business Enterprise Preference
- First Source Hiring Referral Program
- Prompt Payment Terms
- Office of Inspector General Fee

2.8 ADDITIONAL GROUPS

The County reserves the right to add additional groups (with applicable qualification criteria) to the contract, which are not listed within this solicitation. The County will solicit the industry and award said group on a competitive basis or establish a prequalification pool as it deems necessary.

SECTION 3
SCOPE OF WORK

3.1 SCOPE OF WORK

It is the intent of this solicitation to identify and make available to the County industrial electrical services, power systems services and electrical parts, supplies and services.

3.2 GOODS/SERVICES TO BE PROVIDED

Group 1:

Vendor(s) will be expected to provide all material, labor, equipment, supervision, etc. to repair electrical equipment 5 kilovolt (KV) or higher located at large industrial plants, pumping stations, and well fields. Equipment to be repaired may include, but not be limited to: 15 KV liquid filled transformers, 1500/2000 kilovolt amps (KVA) dry type transformers, synchronization and protective relays, power transfer control systems, electrical feeds, Motor Controls Centers, 5 KV circuit breakers, 5 KV bus ducts, 15 KV primary switches, switchgears, transformer substations, 5 KV breakers on switchgears, etc.

Group 2:

Vendor(s) will be expected to provide OEM industrial electrical parts, specialized industrial electrical systems, components, and also provide installation, repair services, power systems analysis studies, electrical distribution, control systems design and control integration, electrical testing, preventative/predictive maintenance, rotating apparatus, engineering services, equipment upgrades, life extension, parts and supplies, emergency engineering service, service for central systems and power transfer systems.

Group 3:

Vendor(s) will be expected to provide various OEM electrical parts, supplies, and components, including, but not limited to, electrical control panels, controllers, variable frequency drives, etc.

The following list outlines brands that the County may require services. This list is not comprehensive and the County may approve additional brands as needed:

Asea Brown Boveri
Eaton (Cutler Hammer, Westinghouse)
General Electric
Schneider Electric (Square D)
Siemens
TAW
Toshiba

SECTION 4
SUBMITTAL FORM

VENDOR: _____

<u>QUALIFICATION CRITERIA</u> <u>GROUP 1</u>		
Refer to the Qualification Criteria Section to ensure that Submittal and attachments comply with solicitation requirements.		
Reference	Vendor Requirements	Copy Attached
2.4 (1)	Vendor(s) shall provide a copy of an Electrical Contractor's License held by employee(s) of the Vendor. The County will accept a copy of a Miami-Dade County Master Electrical Contractor license issued by the Miami-Dade County Construction Trades Qualifying Board <u>or</u> a State of Florida Certified Electrical Contractor license issued by the State of Florida Electrical Industry Licensing Board.	<input type="checkbox"/>
2.4 (2)	<p>Vendor(s) shall provide one current reference with contact name, firm name, phone number and email from customers that have received each of the following services;</p> <ul style="list-style-type: none">A. Power Systems Analysis StudiesB. Electrical DistributionC. Control Systems Design and Control IntegrationD. Electrical TestingE. Preventative/Predictive MaintenanceF. Rotating Apparatus Engineering ServiceG. Equipment Upgrades and Life ExtensionH. Service for Central Systems and Power Transfer Systems <p><u>REFERENCE A:</u></p> <p>Contact Name _____</p> <p>Firm Name _____</p> <p>Phone Number _____</p> <p>Email Address _____</p> <p><u>REFERENCE B:</u></p> <p>Contact Name _____</p>	<input type="checkbox"/>

	<p>Firm Name _____</p> <p>Phone Number _____</p> <p>Email Address _____</p> <p><u>REFERENCE C:</u></p> <p>Contact Name _____</p> <p>Firm Name _____</p> <p>Phone Number _____</p> <p>Email Address _____</p> <p><u>REFERENCE D:</u></p> <p>Contact Name _____</p> <p>Firm Name _____</p> <p>Phone Number _____</p> <p>Email Address _____</p> <p><u>REFERENCE E:</u></p> <p>Contact Name _____</p> <p>Firm Name _____</p> <p>Phone Number _____</p> <p>Email Address _____</p> <p><u>REFERENCE F:</u></p> <p>Contact Name _____</p> <p>Firm Name _____</p> <p>Phone Number _____</p> <p>Email Address _____</p> <p><u>REFERENCE G:</u></p> <p>Contact Name _____</p>	
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	Firm Name _____ Phone Number _____ Email Address _____ <u>REFERENCE H:</u> Contact Name _____ Firm Name _____ Phone Number _____ Email Address _____	
2.3 (3)	<p>Additionally, the Vendor(s) shall provide a list of all major high and medium electrical voltage projects completed by the vendor in the last two (2) years, showing the kilovolts of the equipment involved. The County shall be able to ascertain from this list that the Vendor has sufficient experience and expertise providing the services required.</p>	<input type="checkbox"/>
2.3 (4)	<p>Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address.</p> <p>Representative Name: _____</p> <p>Phone Number: _____</p> <p>E-Mail Address: _____</p>	<input type="checkbox"/>

SECTION 4
SUBMITTAL FORM

VENDOR: _____

<u>QUALIFICATION CRITERIA</u> <u>GROUP 2</u>		
Refer to the Qualification Criteria Section to ensure that Submittal and attachments comply with solicitation requirements.		
Reference	Vendor Requirements	Copy Attached
2.4 (5)	Vendor(s) shall provide a copy of the Florida Professional Electrical Engineer's License(s) held by employee(s) of the Vendor.	<input type="checkbox"/>
2.4 (6)	Vendor(s) shall provide five (5) current references within the last five (5) years on company letterhead, signed to demonstrate that the Vendor is regularly engaged in the business of providing industrial electrical services. The County shall be able to ascertain from these references to its satisfaction that the Vendor has sufficient experience and expertise providing the services.	<input type="checkbox"/>
2.4 (7)	Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address. Representative Name: _____ Phone Number: _____ E-Mail Address: _____	<input type="checkbox"/>

SECTION 4
SUBMITTAL FORM

VENDOR: _____

<u>QUALIFICATION CRITERIA</u> <u>GROUP 3</u>		
Refer to the Qualification Criteria Section to ensure that Submittal and attachments comply with solicitation requirements.		
Reference	Vendor Requirements	Copy Attached
2.4 (8)	Vendor(s) shall list the brands of electrical parts, supplies, and components that they can provide under this RTQ. In addition, Vendor(s) must provide written evidence of being a manufacturer, authorized distributor, or dealer of the brands listed in its Submittal.	<input type="checkbox"/>
2.4 (9)	Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address. Representative Name: _____ Phone Number: _____ E-Mail Address: _____	<input type="checkbox"/>