



Small Business Development Division Project Worksheet

Project/Contract Title: IT CONSULTING SERVICES
Project/Contract No: RTQ-00894
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$0.00

Received Date: 06/13/2018
Funding Source: INTERNAL SERVICE FUNDS

Description of Project/Bid: The County seeks to establish a prequalification pool of vendors capable of providing a wide range of Information Technology (IT) Consulting Services. This list of prequalified vendors will assist authorized County Departments in the acquisition of timely, reliable, high quality IT Consulting Services to support the County's technology work environment.
Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	
Set Aside (Up To 100k)	SBE/GS	
Bid Preference	SBE/GS	

Reasons for Recommendation

The estimated cost for contract RTQ-00894 is \$30,000,000.00, and its for a five (5) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project.

SBE Set-Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.

Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

A No Measure will apply when the funding source is (FEDERAL).

There are thirty-five (35) SBE Certified firms under these commodity codes.

Commodity Code: 91828-Computer Hardware Consulting; 91829-Computer Software Consulting; 91895-Telecommunications Consulting

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS			
	SBE/GS			
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____		Tier 2 Set Aside _____	
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____		Goal _____	Bid Preference _____
No Measure _____		Deferred _____	Selection Factor _____
CWP _____	_____ SBD Director		_____ Date