

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Bid # RTQ-00914

☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency
and Paint related Products Contract
☐ Other

Previous Contract/Project No. 0767-5/13-5 Paints
Re-Bid X

LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.: RQID1800109 X TERM OF CONTRACT **Five Year Term**

Requisition /Project Title: Paint and Paint Related Items

Description: This Request to Qualify (RTQ) will establish a List of Prequalified Vendor List that will be used to solicit for the purchase of paint and paint related items for Miami-Dade County.

Issuing Department: Internal Services Depart.

Contact Person:

MARY HAMMETT

Phone:

305-375-5471

Estimate Cost: \$9,284,705.00

GENERAL

FEDERAL

OTHER

Funding Source: x Fire District, DTPW Operating, PTP, Proprietary,

Internal Service, Library District Federal, and General

ANALYSIS

Commodity Codes: 630-68				
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	EXISTING	2ND YEAR	3RD YEAR	
Contractor:	MSC Industrial Supply Co, KM Polymers Inc, Auto Body Shop Co-OP, Sherwin Williams Co, Grainger, Belzona FL LLC, Finishmaster Inc, Paints, Master Coating Technologies LLC, Atlas Polymers Corp., Paint Spot, HDSA Supply Facilities Maintenance; Paint World, US Specialty Coatings Inc, Stein Paint Co, ACE Home Centers, American Plumbing & Electrical Sup, A & H Distributors, FAMIS Inc, Baro Hard Ware Inc, Ogee Paint Co, NMB Paint Sales Inc, Caribbean Paint Co Inc., Tool Place Corporation, Lanco & Harris Paints & Coatings, and Tropicolor Paint Center	MSC Industrial Supply Co, KM Polymers Inc, Auto Body Shop Co-OP, Sherwin Williams Co, Grainger, Paint Spot, Stein Paint Co, ACE Home Centers, Delta Laboratories Inc, American Plumbing & Electrical Sup, A & H Distributors, Somay Products Inc, Crossoc America Corp, NMB Paint Sales Inc, Caribbean Paint Co Inc., and Tropicolor Paint Center	MSC Industrial Supply Co, KM Polymers Inc, Sherwin Williams Co, Grainger, Zolatone Speciality Paints, Paint Spot, HDSA Supply Facilities Maintenance; Paint World, Stein Paint Co, ACE Home Centers, Delta Laboratories Inc, American Plumbing & Electrical Sup, A & H Distributors, Somay, Crossco America Corp, Caribbean Paint Co Inc, and Supply Resource Inc.	
Small Business Enterprise:				
Contract Value:	\$8,873,000.00	\$1,367,008.00	\$81,360,538.00	

Comments: <div></div>				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO				
<u>RECOMMENDATIONS</u>				
	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE	<div></div>	<div></div>	<div></div>	<div></div>
Basis of recommendation: <div></div>				
Signed: <div>Mary Hammett</div> <i>Mary Hammett</i>		Date sent to SBD: 44/18/2018		
		Date returned to DPM: <div></div>		

Revised April 2005

SECTION 2

SPECIAL TERMS AND CONDITIONS

PURPOSE

This Request to Qualify (RTQ) will establish a List of Prequalified Vendors (List) that will be used to solicit for the purchase of paint and paint related items for Miami-Dade County (County). Placement on the List is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement on such List.

DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the List of Prequalified Vendors for specific goods; and awarded based on lowest price, or other quantifiable criteria.

List of Prequalified Vendors (List) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Procurement Management Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement on the List of Prequalified Vendors, and who may submit quotes/proposals, at the time of need.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Submittal - Shall refer to the forms submitted in response to this RTQ.

Work Order Proposal Request (WOPR) – Shall refer to the solicitation of offers from the List of Prequalified Vendors for specific goods; and evaluated and awarded based on best value.

TERM

This List shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Procurement Management Division. The List shall expire on the last day of the last month of the five (5) year term.

Commented [HM(1)]: Change term to five years

QUALIFICATION CRITERIA

Vendors shall meet the following criteria to be considered for placement on the List; and for participation in future competitions:

1. Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address.
2. Vendor(s) shall provide two (2) current references on company's letterhead, signed to demonstrate that the Vendor is regularly engaged in the business of providing paint and paint related items. The County shall be able to ascertain from these references to its satisfaction that the Vendor has sufficient experience and expertise providing the items.

Vendors shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors who

Commented [TJ(2)]: Hi Mary – I'm trying to find a good timeframe for this to fall within the rest of your workload. Take a look six years out and see if this is a good fit. I'd hate to write them all for eight years and have them all expire at the same time.

will be included in the List. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary and in its best interest.

2.5 INSURANCE

Insurance is not required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent ITQ or WOPR.

2.6 SPOT MARKET QUOTES

Vendors on the List will be invited to participate in spot market competitions, as needed. The spot market competitions will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For federally funded programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- Small Business Enterprises (SBE) Measure
- Local Certified Service-Disabled Veteran's Business Enterprise Preference
- First Source Hiring Referral Program
- Prompt Payment Terms
- Office of Inspector General Fee

SECTION 3
SCOPE OF WORK

3.1 **SCOPE OF WORK**

It is the intent of this solicitation to identify and make available to the County paint and paint related items.

3.2 **ITEMS TO BE PROVIDED**

Items to be provided may include, but are not limited to: paint, paint brushes, paint stirrers, paint thinner, rollers, paint cloths, plastic filers, putty etc.

DRAFT

SECTION 4
SUBMITTAL FORM

SUBMITTER: _____

QUALIFICATION CRITERIA TO BE COMPLETED BY ALL SUBMITTERS		
Refer to Section 2.4, Qualification Criteria to ensure that Submittal complies with solicitation requirements.		
Reference Section	Requirements	Copy Attached
2.4 (1)	Vendor(s) shall provide the contact information of a designated representative to provide the County with support and information concerning orders placed and to receive future spot market competitions. Vendor shall provide the representative's name, phone number, and email address. Representative Name: _____ Phone Number: _____ E-Mail Address: _____	
2.4 (2)	Vendor(s) shall provide two (2) current references on company's letterhead, signed to demonstrate that the Vendor is regularly engaged in the business of providing paint and paint related items. The County shall be able to ascertain from these references to its satisfaction that the Vendor has sufficient experience and expertise providing the items.	<input type="checkbox"/>