



Small Business Development Division Project Worksheet

Project/Contract Title: INFOR ENTERPRISE ASSET MANAGEMENT SYSTEM PROFESSIONAL SERVICES
Project/Contract No: RTQ-00958
Department: INFORMATION TECHNOLOGY DEPARTMENT
Estimated Cost of Project/Bid: \$0.00

Received Date: 06/15/2018

Funding Source:

INTERNAL SER

Resubmittal Date(s):

Description of Project/Bid: It is the intent of this solicitation to identify and make available to the County, professional services for future development, expansion, and implementation of the existing INFOR Enterprise Asset Management Software System (EAM).

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside (Up To 100k)	SBE/GS	
Bid Preference	SBE/GS	

Request for Recommendation

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors that will be used to solicit professional services for future development, expansion, and implementation of the existing INFOR Enterprise Asset Management Software System (EAM) for Miami-Dade County.

The estimated amount for contract RTQ-00958 is \$3,002,660, and it is for a five (5) years period.

An analysis of the factors contained in Implementing Order 3-4, as well as an analysis of the project package indicate the appropriate measures as noted below for this project:

- SBE Set Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.
- Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

There are currently 26 SBE certified firms under commodity 91828 and 38 certified firms under commodities 91829 and 91830.

Commodity Code: 91828-Computer Hardware Consulting; 91829-Computer Software Consulting; 91830-Computer Network Consulting

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS			

Total

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		6-20-18 Date