

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

PREVIOUS CONTRACT GS-07F-0011J-1 Patrol Boats/Marine Patrol Unit	<input checked="" type="checkbox"/> NEW/REPLACEMENT CONTRACT	<input type="checkbox"/> OPTION TO RENEW	<input type="checkbox"/> CO	<input type="checkbox"/> SOLE SOURCE
	<input type="checkbox"/> BID WAIVER	<input type="checkbox"/> EMERGENCY	<input type="checkbox"/> RE-BID	<input type="checkbox"/> OTHER
NEW REQ/CONTRACT NO. RQ1D1800130 RTQ-00959	CONTRACT TITLE: Marine Patrol Boats & Watercraft Vessels	ESTIMATED COST: \$3,361,000	TERM: FIVE YEARS (5)	LIVING WAGE APPLIES: __ YES __ NO

DESCRIPTION: PURCHASE OF MARINE PATROL BOATS & WATERCRAFT VESSELS		
USER DEPARTMENT: POLICE / FIRE / RER	FUNDING SOURCE: VARIOUS – GENERAL / CAPITAL / GRANTS / LETF	
ISSUING DEPT: INTERNAL SERVICES / PROCUREMENT MGT.	CONTACT: DEBRA BUTLER CONTRACTING OFFICER	PHONE: 305-375-5663

ANALYSIS

COMMODITY / SERVICE NO.: 120-23 & 120-90			
TRADE / COMMODITY / SERVICE OPPORTUNITIES			
<div style="border: 1px solid black; padding: 5px;"> <p align="center">Contract/Project History of Previous Purchases, Previous Three (3) Years</p> <p align="center">Check here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History</p> </div>			
	EXISTING	2ND YEAR	3RD YEAR
Contractor:	BRUNSWICK COMMERCIAL & GOVERNMENT		
Small Business Enterprise:			
Contract Value:	\$ 953,800		
Comments: GS-07F-0011J-1 IS ACCESSED FROM THE US GENERAL SERVICES ADMINISTRATION (GSA)			
Continued on another page (s): ____ Yes ____ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: *Debra Butler*

Date to SBD: 6/14/2018

Date Returned to DPM:

SECTION 2
SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a List of Prequalified Vendors (List) that will be used to solicit Marine Patrol Boats/Watercraft Vessels for Miami-Dade County (County). Placement on the List is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement on such List.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the List of Prequalified Vendors for a specific goods and/or service; and awarded based on lowest price, or other quantifiable criteria.

List of Prequalified Vendors (List) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Procurement Management Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement on the List of Prequalified Vendors, and who may submit quotes/proposals, at the time of need.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Submittal - Shall refer to the forms submitted in response to this RTQ.

Work Order Proposal Request (WOPR) – Shall refer to the solicitation of offers from the List of Prequalified Vendors for specific goods and/or services; and evaluated and awarded based on best value.

2.3 FIVE YEAR TERM

This List shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Procurement Management Division. The List shall expire on the last day, of the last month of the five year period.

2.4 QUALIFICATION CRITERIA

Vendors must be engaged in the business of manufacturing, distributing, selling, maintaining and repairing various types of Marine Patrol Boats and other Watercraft Vessels. Vendors must also meet the following criteria to be considered for placement on the List; and for participation in future competitions.

1. Vendor must be a Marine Patrol Boat and/or Watercraft Vessel manufacturer, licensed dealer or authorized distributor. To satisfy this requirement the vendor must submit at least one of the following.
 - A formal letter or memo confirming the vendor as the manufacturer, licensed dealer, or authorized distributor. The letter or memo must be on company letterhead, signed, and dated with title, email and phone number of the signer.
 - A copy of the dealer/distributor agreement.
 - A designation on the manufacture's official website.
2. Vendor must own, operate, or partner with a local service facility capable of performing routine maintenance, warranty repairs, and supply parts as needed.

3. Copy of the current and previous two (2) years Business Tax Receipts (2018, 2017, and 2016).
4. Three (3) business reference letters, which must state the vendor has provided the same or similar goods and services within the last five (5) years.
5. Primary contact for expedited inquiries. Must provide name, title, email, phone, and fax.

Vendors shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors who will be included in the List. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary and in its best interest.

2.5 INSURANCE

Insurance is not required in order to be prequalified under this RTQ. Insurance requirements will be required and detailed in the subsequent ITQ or WOPR.

2.6 SPOT MARKET QUOTES

Vendors on the List will be invited to participate in spot market competitions, as needed. The spot market competitions will be in the form of an ITQ or WOPR that will include the specific requirements and technical specifications of the goods and/or services required. The ITQ or WOPR may also include provisions such as:

- Small Business Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For **federally funded** programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- Small Business Enterprises (SBE) Measure
- Local Certified Service-Disabled Veteran's Business Enterprise Preference
- First Source Hiring Referral Program
- Prompt Payment Terms
- Office of Inspector General Fee

SECTION 3
SCOPE OF WORK

3.1 SCOPE OF WORK

It is the intent of this solicitation to identify and make available to the County, a group of prequalified vendors who can manufacture, sell, distribute, maintain and/or repair various types of Marine Patrol Boats and other Watercraft Vessels. The requirements and technical specifications will be provided during each ITQ/WOPR request.

3.2 BRANDS

Vendors will be prequalified by Brand. Below is a list of brands the County may purchase, the brands listed are for reference and evaluation purposes only. The County may, at its discretion, add additional Brands as needed.

- Alumacraft
- Boston Whalen
- Contender
- Continental
- Intrepid
- Metal Craft Marine
- Metal Shark
- Moose
- North River
- Safe
- Sea Vee
- Vigor

3.3 DEPARTMENT INFO

Miami-Dade Fire Rescue	786-331-4249 or 786-331-4241
Miami-Dade Police	305-471-2520
Miami-Dade Regulatory and Economic Resources	305-372-6752

SECTION 4
RTQ SUBMITTAL FORM

VENDOR: _____ FEIN: _____

QUALIFICATION CRITERIA TO BE COMPLETED BY ALL SUBMITTERS		
Refer to Section 2.4, Qualification Criteria to ensure that Submittal complies with solicitation requirements.		
Reference Section	Requirements	Copy Attached
2.4.1	<p>Vendor must be a Marine Patrol Boat and/or Watercraft Vessel manufacturer, licensed dealer or authorized distributor. To satisfy this requirement the vendor must submit at least one of the following.</p> <ul style="list-style-type: none"> •A formal letter or memo confirming the vendor as the manufacturer, licensed dealer, or authorized distributor. The letter or memo must be on company letterhead, signed, and dated with title, email and phone number of the signer. •A copy of the dealer/distributor agreement. •A designation on the manufacture's official website. 	<input type="checkbox"/>
2.4.2	<p>Vendor must own, operate, or partner with a local service facility capable of performing routine maintenance, warranty repairs, and supply parts as needed.</p> <p>Name of Company: _____</p> <p>Company Address: _____</p> <p>Contact Name: _____ Title: _____</p> <p>Phone: _____ Email: _____</p>	<input type="checkbox"/>
2.4.3	<p>Copy of the current and previous two (2) years Business Tax Receipts. (2018, 2017, and 2016)</p>	<input type="checkbox"/>
2.4.4	<p>Three (3) business reference letters, which must state the vendor has provided the same or similar goods and services within the last five (5) years.</p>	<input type="checkbox"/>
2.4.5	<p>Primary contact for expedited inquiries.</p> <p>Name: _____ Title: _____</p> <p>Email: _____ Phone: _____</p>	<input type="checkbox"/>

SECTION 4
RTQ SUBMITTAL FORM

VENDOR: _____ FEIN: _____

TO BE COMPLETED BY ALL SUBMITTERS		
Refer to Section 3.2 Brands Referenced for evaluation purposes.		
Reference Section	Brand Requirements	Check all that Apply
3.2	Vendors will be prequalified by Brand. Below is a list of brands the County may purchase, the brands listed are for reference and evaluation purposes only. The County may, at its discretion, add additional Brands as needed.	<input type="checkbox"/>
	Alumacraft	<input type="checkbox"/>
	Boston Whalen	<input type="checkbox"/>
	Contender	<input type="checkbox"/>
	Continental	<input type="checkbox"/>
	Intrepid	<input type="checkbox"/>
	Metal Craft Marine	<input type="checkbox"/>
	Metal Shark	<input type="checkbox"/>
	Moose	<input type="checkbox"/>
	North River	<input type="checkbox"/>
	Safe	<input type="checkbox"/>
	Sea Vee	<input type="checkbox"/>
	Vigor	<input type="checkbox"/>