<u>DEPARTMENTAL INPUT</u> <u>CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION</u>

New contract OTR	<u>co</u>	SS B	W Em	ergency	
Re-Bid Other		LIVIN	G WAGE APPLIES:	yes _√_no	
Requisition/Project No: RTQ-01063		TERM	OF CONTRACT: <u>Ei</u>	ght (8) Years	
Requisition/Project Title: Fire Rescue Re					
(County). Placement on	the Pool is not a con	a Prequalified Pool of Ven tract between the County a ttals will be accepted throu	nd the Vendor, but an a	cknowledgement that	scue equipment for Miami-Dade County the Vendor meets the qualifications as the Pool.
User Department: MDFR and MDAV Issuing Department: ISD / PMS Estimated Cost: \$38,040,000		n: Marta Fernandez; 305 ce: Aviation: Proprietary ANALYSIS			
Commodity/Service No: 34072 – Resc	cue Equipment, Supr	plies and Accessories	SIC:		
		nde/Commodity/S	Service Oppor	tunities	
		History of Previous Purc if this is a New Contract	Purchase with no Pre		
		STING_	2 ND YEAR		3 RD YEAR
Contractors: Small Business Enterprise:	See Pool Aw	ard Sheet attached	See Pool Award She	eet attached	See Award Sheet attached
Contract Value:	\$2,559,000		\$2,559,000		\$2,559,000
Comments:					
Continued on another page (s):	Yes <u>√</u> No				
		RECOMMEN	IDATIONS		
SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor]
		%			
		%			
		%		1	
]
Basis of Recommendation:					
		-			
Signed: <u>Marta Fernandez</u>	Da	ate to DBD: <u>9/19/18</u>	Dotumed to ND	м.	

Page 1 of 1 9/20/2018

Solicitation RTQ-01073

Clearview Mattresses, Pillows & Refurbishment Services

Solicitation Designation: Public



Miami-Dade County

Solicitation RTQ-01073 Clearview Mattresses, Pillows & Refurbishment Services

Solicitation Number

RTQ-01073

Solicitation Title

Clearview Mattresses, Pillows & Refurbishment Services

A CANADA CAN

Solicitation Start Date

In Held

Solicitation End Date

Oct 26, 2018 6:00:00 PM EDT

Question & Answer

End Date

Oct 15, 2018 7:00:00 AM EDT

Solicitation Contact

Roma Campbell

305-375-3233

rcamp@miamidade.gov

Solicitation Contact

Lydia Osborne

Strategic Procurement Division Director ISD - Procurement Management Services

305-375-1620

lydiaos@miamidade.gov

Solicitation Contact

Robert Mendoza

Procurement Contract Officer 1

ISD - Strategic Procurement Division

305-375-3704

Robert.Mendoza@miamidade.gov

Contract Duration

See Bid Documents

Contract Renewal

See Bid Documents

Prices Good for

See Bid Documents

Solicitation Comments The intent of this solicitation is to identify and make available to the County purchases of clearview

mattresses and pillows and refurbishment services.

Item Response Form

Item

RTQ-01073--01-01 - Clearview Mattresses, Pillows & Refurbishment Services

Quantity

1 each

Prices are not requested for this item.

Delivery Location

Miami-Dade County 111 NW 1st Street Suite 1300 Miami FL 33128

Qty 1

Description

Qualified Vendors to purchase mattresses, pillows and refurbishing services

SOLICITATION NO.: RTQ-01073 Clearview Mattresses, Pillows & Refurbishment Services Oct 26, 2018



MIAMI-DADE COUNTY, FLORIDA R E Q U E S T T O Q U A L I F Y

<u>TITLE</u>: Clearview Mattresses, Pillows & Refurbishment Services

FOR INFORMATION CONTACT: Roma Campbell, 305-375-3233, rcamp@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS (SECTION 1), AND SUBMIT ALL QUESTIONS/CLARIFICATION IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.
- THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ANY BIDDER/PROPOSER RESPONDING TO THIS SOLICITATION.
- FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER BIDDER'S/PROPOSER'S BID/PROPOSAL NON-RESPONSIVE.



SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County's, Strategic Procurement Division's webpage by clicking on the below link:

http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r18-2.pdf

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids/proposals are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a bid/proposal in response to a Miami-Dade County solicitation via BidSync. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning the scope of work/technical specifications, please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all bid/proposal documents. Bidders/Proposers should not wait until the last minute to submit their bid/proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into BidSync before the closing time or the system will stop the process and the bid/proposal will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of Bidder's/Proposer's bid/proposal can be submitted via **HARDCOPY**, **EMAIL**, **or FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid/proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire bid/proposal must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit clear view mattresses, pillows and refurbishing services on an as needed basis in support of Miami-Dade County Corrections and Rehabilitation operations (MDCR). The contract will result in two awarded groups as defined in Section 2, Paragraph 2.3 Method of Award. Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes and e Pool for a specific good and/or service; and awarded based on lowest price, or other quantifiable criteria.

Prequalified Pool of Vendors (Pool) – Shall refer to burn as entities/indicavals determined by the County's Internal Services Department, Strategic Procurement Division and the minimum standards of business competence, financial ability, and/or product quality for placement and Pool, and which may subsit quote or proposal, at the time of need.

Vendor – Shall refer to a business entity/individual responding this

Submittal - Shall refer to all information, all and a sand forms subsetted in response to this RTQ.

Work Order Proposal Request (WOPR) – Sharefer to explicitation of the fers from the Prequalified Pool of Vendors for specific goods and/or service and evaluated and evaluated by the best value.

2.3 TERM

The Pool shall be established on the list calendar of the month succeeding approval by the Board of County Commissioners, or designed bless of the wise stipulates, the Blanket Purchase Order issued by the Internal Services Department Structure Procurence Pool shall expire on the last day of the 60th month.

2.4 QUALACTION CRITER

Vendor call meet the following criteria be considered for placement in the Pool and for participation in future competition, the following groups

Group 1 – Prequestion Pool; away of this group will be made to the vendors that are qualified to provide clear view mattresses and pillows

Group 2 – Purchase of reference of the services - Award of this group will be made to the lowest price responsive, responsible Vendor see aggregate. To be considered for award for Group 2, the Vendor shall offer prices for all items within this group.

Qualification for All Groups:

Vendor shall provide contact information to include: Name of contact, email address, phone number for primary (required) and secondary (optional) contact staff within their company who will be responsible for providing a response to quotes. These services shall be required Monday through Friday within the hours of 7:30a.m to 6:00 p.m. eastern standard time.

Vendor shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary, and in its best interest.

2.5 INSURANCE

Insurance is **not** required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent ITQ.

2.6 SPOT MARKET QUOTES

Vendors in the Pool will be invited to participate in spot market competitions, as needed. The spot market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For federally funded projects/programs, additional provisions provisions in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be thempted from such solicitations, as indicated in the ITQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- Small Business Enterprises (SBE) Measure
- Local Certified Service-Disabled Veteron's Business Enter the Prence
- First Source Hiring Referral Program
- Prompt Payment Terms
- · Office of Inspector General Fee

2.7 AVAILABILITY OF CONT

Although this Solicitation's specific to County between, it is needly agreed and understood that any County department or agency may bail itself to his pool and richase any and all items specified herein from the successful bidder(s) at the contract prior to establish the herein. Use or these circumstances, a separate purchase order shall be issued by the supplied of the additional County department(s) or agency (ies).

2.8 SAME MAY BE REQUESTO

the County may require the Vendor to submit a sample of the goods to be supplied for At the time spot market quot cost to the county. If samples are required, the County will notify the bidder of such mples will be at evaluation. Th or submission of the samples. Each individual sample shall be clearly labeled with in writing and will ify the deadlin the bidder's name, b umber, bid manufacturer's name and brand name, and style number if applicable. If the erly labeled, within the specified date stipulated in the notice, the County shall not mples. bidder fails to submit the consider the bidder's property it item(s); provided however, that in the event of a group or aggregate award, the ble for that group or in the aggregate as applicable. All samples shall become the bidder's proposal will not be property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples any certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be sole judge of the acceptability of the sample in conformance with the specifications within the RTQ and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

SECTION 3

SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

It is the intent of this solicitation to identify and make available to the County purchase of clear view mattress and pillows and refurbishing services.

3.2 PREQUALIFICATION GROUP 1

Vendors will be prequalified for this group for purchases of Clearview transparent vinyl covered mattress; and Clearview transparent vinyl covered pillow;

3.3 MATTRESS REFURBISHMENT SERVICES GROUP 2

This group is for purchasing mattress refurbishment services on as need basis. All services provided under Group 2 shall meet or exceed the specifications further described by

- a. The core mattress refurbishing process shall adde but not be limited to the llowing:
 - Sanitization of the core of the mattresse with chemical sanitizing agency gable of destroying bacteria and pathogens that will not damage or reduce the standard properties of the mattress cover.
 - Once the mattresses are still to they are to be severed and sealed with a new outer cover made of Spectex CR safeguard viny or Clean and mattress. Sectex CR is an 11.5 ounce extruded PVC with a scrim designed to enhance the strength of material.
 - Refurb of matter as shall be we cant from the process for five (5) months. The mattress should have a stimated us all life of five areas.
- b. Mattresses requiring problem describes shall picked-up at the location below unless otherwise ipon MDCR.

784. 355 Non. Yest 148 Street
Miam. kes, Flore 33016

The Vent shall have the appability to pick-up at any given time approximately 750-1000 mattresses, on a quarterly base. Upon confiction of the refurbishment of mattresses, the mattresses shall be re-delivered back to MDCR at the K-up address within thirty (30) days of pick-up.

SECTION 4 SUBMITTAL FORM

SUBMITTER: _		
Qualification f	or both Group 1 and 2	
	Drivers Contact Information	
	Primary Contact Information:	
	Primary Contact Name:	
	E-Mail Address:	
	Company Main Phone Number:	
	Primary Contact Cellular Phone Number (if applicable):	
	Secondary Contact Information (optional):	
	Secondary Contact Name:	
	E-Mail Address:	

Group 2: Mattress Refurbishment Services

Company Main Phone Number

Secondary Contact Cellular Phone Number (if applicable):

1	15,000	Each	Mattress Refurbishment Service	\$



ment of its po	ncies and procedures (use separate	sheet if necessary) for awarding subcontractors.
		· · · · · · · · · · · · · · · · · · ·
	□ NO SUBCONTRA	CTORS WILL BE UTILIZED FOR THIS CONTRACT
<u> </u>	Signature	Date

Miami-Dade County



SUBCONTRACTOR/SUPPLIER LISTING (Mami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

				Na	ame of Bio	ider/P	Proposer:				FE	N No.									
ncluding awarded County. In accor Bidder/Pr	professiona this contrac The Bidder/f dance with oposer dem	al services which in the shall not change Proposer should e Ordinance No. 11 nonstrates to the C	3.8 and 10.34 of the Manyolve expenditures of or substitute first ties inter the word "NONE" 1-90, an entity contract outly prior to award to later than ten (10) desired.	f \$100,000 or subcontract under the a cting with the hat the race,	or more, and cors or direct ppropriate to County shapender, an	d all Proct suppo headin all rep no ethn ilable a	roposers on (oliers or the p g of this form ort the race, nic information and, in any ev	County or Publicortions of the confidence of the	c Health Trus contract work actors or suppl nnic origin of the abty available al payment un	t construction to be perform liers will be us he owners an at that time, the der the contra	contracts when do not material ed on the condition of th	ich involve ils to be su ntract and s of all first ti	expenditures of \$ splied from those gn the form below er subcontractors	100,000 or more identified, exce v. /suppliers. In the	 The Bidder pt upon writte e event that t 	r/Proposer wi en approval o the recommen	nois fthe nded				
			Supplies/			(P168	ase dupiicat	te this form if Principa		Deen 81 eos	9d.j					Em	ployee(s)				
	iness e and	Principal	Materials/ Services to be			(En	iter the number	er of male and f		by rece/ethnic	ity)			(Ent	er the number	of male and	emale employ by recelethnic		erd the num	ber of	
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						7												71			\Box
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Nam	iness e and ess of	Principal	Scope of Work to be Performed by			(En	ter the numbe	Principe er of male and fo		by race/ethni	:ity)			(Ent	er the number	r of male and	ployee(s) female employ by race/ethnic		end the num		
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Nam Addr Firs Subco Subco	e and eas of t Ter ntractor/ nsultant here if race ent-contrac	Owner e, gender and eithn to-esp. As a condit	to be Performed by Subcontractor/ Subconsultant subconsult	ot available s Bidder/Propo	and will be user shell pu	provide to the	White	Black Black date. This date or information o	Hepanic Hepanic	Asian/Pacific Islander	Native American/ Native Alaskan	Iment or or	-line to the Smel	F Business Deve	White	Black Black	emale employ by recelethrics Hispani	ity)	sier/Pacific Islander	Native American/ Native Alesken	
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Submittal Form

Solicitation No.RTQ-01073 Solicitation	Title: Clearview Mattresses, Pillows & Refurbishment Sen	vices		
Legal Company Name (include d/b/a if applicable):	Federal Tax Identification Number:			
•	•			
If Corporation - Date Incorporated/Organized:	State Incorporated/Organized:			
Company Operating Address:	City	State	Zip Code	
•	•			-
Miami-Dade County Address (if applicable):	City	State	Zip Code	
Company Contact Person:	Email Address:			
•				
Phone Number	Company's Internet Web Address:			
(include area code):				
officer, director, or executive who has been convicted of a felony duentering into a contract with or receiving funding from the County. Place a check mark here only if the Bidder has such conviction to disclose "local business" is a business located within the limits of Miami-Dade County the least one year prior to bid submission; has a physical business address locate and which served as the place of employment for at least three full time erexception, if the business is a certified Small Business Enterprise, the local businemployee); and contributes to the economic development of the community in retention and expansion of employment opportunities and the support and incretention and expansion of employment opportunities and the support and incretention and expansion of employment opportunities and the support and incretention (by checking the box above) may render the vendor ineligit and LOCALLY-HFADQUARTERED BUSINESS CERTIFICATION: For the publication of the contributes of the Locally Headquartered business" is a Local Business of the Locally Headquartered of the box in the street of the Locally Headquartered efficiency.	ation, and pursuant to Section 2-8.5 of the Cod at has a valid Local Business Tax Receipt issue d within the limits of Miami-Dade County from with the limits of Miami-Dade County from with the limits of Miami-Dade County from with the continuous period of one year iness location must have served as the place of a verifiable and measurable way. This may include as to the County's tax base. The service of this certification, and pursuant to Service of this certification, and pursuant to Service of this certification, and pursuant to Service of the Local Preference.	e of Miami-Dade Cou and by Miami-Dade Cou which business is perfe ar prior to bid submitt employment for one fu ude, but not be limited e this certification a ection 2-8.5 of the Co Dade County.	inty, a arrived and (by all time to, the arrived this	
The address of the Locally-Headquartered office is:				
LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION business pursuant to Section 2-8.5 of the Code of Miami-Dade County and Management Services as a veteran business enterprise pursuant to Section 2	(b) prior to bid submission is certified by the St			
Place a check mark here only if affirming the Bidder is a Local must be submitted with the bid.	Certified Veteran Business Enterprise. A	copy of the certific	ation	
SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicab	le)			
A Small Business Enterprise (SBE) must be certified by Small Business Devel with the applicable Commodity Code(s) for this Solicitation. For certification				

9/19/2018 10:10 AM p. 12

http://www.miamidade.gov/smallbusiness/certification-programs.asp. The SBE must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Is Bidder's firm a Miami-Dade County Certified Small Business Enterprise?	Yes No No
If yes, please provide Certification Number:	
SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE PETROLEUM ENERGY SECTOR LIST:	SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN
List or the Scrutinized Companies with Activities in the Iran Petroleum Ener 215.473 of the Florida Statutes. In the event that the Bidder is unable to provio the Bidder shall execute the bid response package through a duly authorized in Bidder shall furnish together with its bid response a duly executed written explitat it claims under Section 287.135 of the Florida Statutes. The Bidder agree County to determine whether the claimed exception would be applicable.	anation of the facts supporting any exception to the requirement for certification ees to cooperate fully with the County in any investigation undertaken by the The County shall have the right to terminate any contract resulting from this on or to have been placed on the Scrutinized Companies for Activities in Sudan
IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER S SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTE EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.	
WAIVER OF CONFIDENTIALITY AND TRADE SECRET TREATMENT OF	
The Bidder acknowledges and agrees that the submittal of the Bid is governed as set forth in Florida Statutes Section 286.011 and Florida Statutes Chapter 1	
available for public inspection after opening of bids and may be considered by	the County in public.
By submitting a Bid pursuant to this Solicitation, Bidder agrees that Bidder shall not submit any information in response to this Solicitati	
confidential.	ton which the bluder considers to be a frade secret, proprietary of
In the event that the Bid contains a claim that all or a portion of the Bid submitte	
signing below, knowingly and expressly waives all claims made that the Bid, of trade secret and authorizes the County to release such information to the publi	
	,
Acknowledgment of Waiver:	
Bidder's Authorized Representative's Signature:	Date
*	*
Type or Print Name *	
Type or Print Title *	
1,750 OTT THICK THAT	
THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCA OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDE	ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN
Bidder's Authorized Representative's Signature:	Date
*	*
Type or Print Name	
Type or Print Title *	

Miami-Dade County

Contractor Due Diligence Affidavit

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars (\$1,000,000) or that otherwise must be presented to the Board for approval:

- (1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;
- (2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;
- (3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No.:	Federal Employer Identification Number (FEIN):	
Printed Name of Affiant Name of Firm	Printed Title of Affiant	Signature of Affiant Date
Address of Firm	State	Zip Code
	Notary Public Information	
Notary Public - State of	County of	
Subscribed and sworn to (or affirmed) before me this	day of,	20
by	He or she is personally known to me	or has produced identification
Type of identification produced		
Signature of Notary Public		Serial Number
Print or Stamp of Notary Public	Expiration Date	Notary Public Seal

Question and Answers for Solicitation #RTQ-01073 - Clearview Mattresses, Pillows & Refurbishment Services

There are no questions associated with this Solicitation.

Overall Solicitation Questions