



## Small Business Development Division Project Worksheet

**Project/Contract Title:** TRANSPORTATION SERVICES  
**Project/Contract No:** RTQ-01100  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$0.00  
**Description of Project/Bid:** FOR-HIRE TRANSPORTATION SERVICES (SEDANS, SUV, SCHOOL BUS, LIMO, COACH BUS).

**Funding Source:**  
GENERAL/ISD/PROPR.

**Received Date:** 10/24/2018

**Resubmittal Date(s):**

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	
Set Aside (Up To 100k)	SBE/GS	
No Measure	SBE/GS	

### Reasons for Recommendation

The estimated cost for contract RTQ-01100 is \$1,770,000.00, and its for a three (3) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project.

SBE Set-Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.

Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

A No Measure will apply when the funding source is (FEDERAL).

The Living Wage will apply to spot market quotes.

There is one (1) SBE Certified firm under the contract commodity code.

Commodity Code: 97514-Automobiles And Other Passenger Vehicles (Including Emergency Type) Rental Or Lease

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS			
	SBE/GS			

**Total**

**Living Wages:** YES ☒ NO ☐

**Responsible Wages:** YES ☐ NO ☒

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*




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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		10.29.18 Date