



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Moving of Office Furniture, Equipment

Received Date: 10/19/2018

Project/Contract No: RTQ-01106

Funding Source: Mixed Funds

Department: Internal Services

Estimated Cost of Project/Bid: \$0.00

Description of Project/Bid: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit Moving of Office Furniture, Equipment for Miami-Dade County.

### Contract Measures

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	
Bid Preference	SBE/GS	
Set Aside (Up to 100k)	SBE/GS	

### Reasons for Recommendation

The estimated cost for contract RTQ-01106 is \$943,000.00 and it is for an eight (8) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project.

SBE Set-Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.

Bid-Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

A No Measure will apply when the funding source is FEDERAL.

There are two (2) SBE Certified firm under this commodity code.

NIGP 96256 Moving and Relocation Services

Living Wages: YES ☐ NO ☒

Highway: YES ☐ NO ☒

Heavy Construction: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Building: YES ☐ NO ☒

County Mayor (Aviation Only)

SBD Director

Date

10-22-18

Date