

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

<input checked="" type="checkbox"/> New contract	<input type="checkbox"/> OTR	<input type="checkbox"/> CO	<input type="checkbox"/> SS	<input type="checkbox"/> BW	<input type="checkbox"/> Emergency	Previous Contract/Project No: FB-00028
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<input type="checkbox"/> Re-Bid	<input type="checkbox"/> Other - Access	LIVING WAGE APPLIES: ___ YES ___ NO
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Requisition/Project No: RTQ-01306 TERM OF CONTRACT: Five years

Requisition/Project Title: Towing of Unauthorized and Abandoned Vehicles Prequalification

Description: This Request to Qualify (RTQ) will be used to establish a Pre-qualified Pool of Vendors (Pool) that may be used for the removal of private vehicles and/or boats parked without authorization or abandoned on property owned or controlled by Miami-Dade County, on an as-needed-when-needed basis for Miami-Dade County (County). No cost is associated to this Pool as it is just to formalize a vessel to have vendors tow the vehicles and they will bill the owner directly.

User Department(s): Various County Departments

Issuing Department: ISD Contact Person: Katherine Sosa Phone: 305-375-2851
 Estimated Cost: \$1.00 Funding Source: Internal Services Funds

ANALYSIS

Commodity/Service No: 96890			
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here if this is a New Contract/Purchase with no Previous History			
EXISTING		2ND YEAR	3RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: *Katherine Sosa*

Date to SBD: 06/13/2019

Date Returned to DPM: _____

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will be used to establish a Pre-qualified Pool of Vendors (Pool) that may be used for the removal of private vehicles and/or boats parked without authorization or abandoned on property owned or controlled by Miami-Dade County, on an as-needed-when-needed basis for Miami-Dade County (County). Placement in the Pool is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications and requirements outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Complete Submittal – shall refer to a submittal that meets all solicitation qualifications and requirements, includes all necessary documents, and is from a Vendor that meets the minimum standards of business competence, financial ability, and/or product quality. Only complete submittals may be considered for placement in a Pool.

Incomplete Submittal – shall refer to a submittal that does not meet all solicitation qualifications and requirements, or does not include all necessary documents, or is from a Vendor that does not meet the minimum standards of business competence, financial ability, and/or product quality.

Pre-qualified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Strategic Procurement Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

Registered Vendor – shall mean a firm that has completed the Miami-Dade County Business Entity Registration process via the County's online Vendor Portal (<http://www.miamidade.gov/procurement/Vendor-registration.asp>) and has satisfied all requirements to enter into business agreements with the County. Vendor shall be a Registered Vendor to be considered for placement in this Pool.

Request to Qualify (RTQ) – shall refer to this solicitation, which is used to establish a Pool.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Submittal - Shall refer to all information, attachments and forms submitted in response to this RTQ.

2.3 TERM

The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order

issued by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the month of the three year term.

The County may, in its sole discretion, extend the Pool term for up to one hundred-eighty (180) calendar days beyond the current Pool period, and will notify the Vendors in writing of the extension. The County may extend the Pool beyond the initial one hundred-eighty (180) calendar day extension period, upon approval by the Board of County Commissioners.

2.4 QUALIFICATIONS AND REQUIREMENTS

Vendors shall be Miami-Dade County Registered Vendors and meet the following qualifications and requirements to be considered for placement in the Pool.

2.4.1. Submittal Requirements

- 2.4.1.1.** Vendors will provide a copy of a current towing license (TL), in accordance with the Code of Miami Dade County, Florida Section 10-3 (B). Vendor's license must be registered as "non-consent", issued by the Miami-Dade County Department of Regulatory and Economic Resources (RER), as of the proposal due date. Pre-qualified Vendors towing license shall remain valid during the term of the Pool to include any option to renew period(s). The license provided must be in full force effect at the time of submittal due date. Failure to meet the requirement may result in your submittal being rejected.
- 2.4.1.2.** Vendors shall have an established business supplying towing services in Miami-Dade County. Vendors shall submit a copy of their current Local Business Tax receipt with the Pool proposal as evidence that they are registered with Miami-Dade County. Failure to meet the requirement may result in your submittal being rejected.
- 2.4.1.3.** Vendors shall provide a list three (3) client references to whom they have successfully provided towing services within the last 12 months. The following information shall be provided: company name, contact person, telephone number and/or e-mail address and types of goods and/or services provided.
- 2.4.1.4.** All pertinent affidavits must be filled out and submitted at the submittal due date such as, Fair Subcontractor Practices, Subcontractor/Supplier Listing Form, Pool Submittal Form, Section 4 Submittal Form, and Collusion Affidavit.

The County reserves the right to request for additional information, materials, and/or supporting documents throughout the term of the Pool.

2.4.1.5. Inventory of Equipment

Vendors must submit a complete inventory list of towing equipment operated by their company. This list shall show the vehicle's year of manufacturing, Gross Vehicle Weight Rate (GVWR), class of operation, VIN number, license tag number, and registered owner.

- A. This list must be in agreement with the equipment list of units holding valid tow truck decals and tow truck inspection reports on file with the Consumer Services Department at the time of submittal due date. This list shall show the vehicle's year of manufacture, class of operation, serial number, license tag number, registered owner, and permit decal issued by the County.
- B. If the registered owner is not the Vendor, the vehicle must be under lease or contracted to the Vendor and a copy of such contract must be on file with the Consumer Services Department at the time of submittal due date and may be requested to review of authenticity by Miami-Dade County's Strategic Procurement Division. If such contract is not in full force and effect prior to the submittal due date of this solicitation that vehicle may not be counted on the equipment list towards satisfaction of the minimum equipment requirements. The list of equipment furnished must be in agreement with the equipment listed at the Consumer Services Division and must show the Vendor meets the equipment requirement listed in Section 3.0.
- C. The County may, at its sole discretion, allow the Vendor the opportunity to supply the County with the equipment list during the evaluation period. At such time the Vendor shall be given no more than fifteen (15) days to submit the equipment list. Failure to meet this requirement may result in your submittal being rejected.

2.5 EVALUATION PROCESS

- 2.5.1. A Vendor wishing to be pre-qualified when the Pool is initially established must provide its submittal via PoolSync, by the submittal deadline outlined therein.
- 2.5.2. A Vendor wishing to be pre-qualified after the Pool's initial establishment, may mail its submittal to the Strategic Procurement Division of the Internal Services Department, 111 NW 1st Street, Suite 1300, Miami, FL 33128.
- 2.5.3. Submittals will be evaluated and deemed either Complete Submittals or Incomplete Submittals. Vendors with Complete Submittals will be recommended for inclusion in the Pool.

- 2.5.4. Should a Vendor's submission be deemed an Incomplete Submittal, whether as part of the Pool's initial establishment or any time thereafter, the County will advise the Vendor of the submittal's missing components so that the Vendor may take the appropriate corrective action. It is the responsibility of the Vendor to ensure corrective action is taken.
- 2.5.5. The County reserves the right to request and evaluate additional information from any Vendor, as the County deems necessary.
- 2.5.6. The County may perform such investigation as may be reasonable to determine if the Vendor meets minimum standards of business competence, financial ability, and/or product quality. In making that determination, the County may conduct an inspection of the Vendor's site or hold a qualification hearing to determine if the Vendor meets the requirements of this Solicitation, or is otherwise responsible. Pursuant to Section 2-8.1(g) of the Miami-Dade County Code of Ordinances, the Vendor's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the Vendor's submittal for this Solicitation.

2.6 CERTAIN RESTRICTIONS MAY APPLY

As of the submittal due date, the principal(s) of a Vendor shall not be a principal of another Vendor (to include any real property owned, leased property, or equipment used to qualify). Additionally, no Vendor shall have any sort of ownership or be a stockholder of another Vendor.

Vendors shall not subcontract with other Vendors. Vendors shall not use equipment, property or facilities of another Vendor to qualify under this Pool or to meet its contractual obligations after prequalification.

All requirements herein are a continuing conditions of pre-qualification and are in effect throughout the term of this Pool. A violation of these requirements may cause the Vendor's submittal to be deemed non-responsive or cause the termination of a selected Vendor(s).

2.7 ZONE DISTRIBUTION

The County is divided into two (2) zones. The North Zone include Subzones 1 – 4 and the South Zone include Subzones 5 – 8.

North Zone	Subzone 1:	Area West of 32nd Avenue from NW 36 Street North to the County Line, to include into Broward County as needed.
	Subzone 2:	Area East of 32nd Avenue to the Ocean, from NW 36 Street (41st Street on Miami Beach) North to the County Line, to include into Broward County as needed.
	Subzone 3:	Area South of NW 36 Street, South to Kendall Drive (SW 88th Street) West of the Palmetto Expressway to the West Boundary of the County.

	Subzone 4:	Area from NW 36 Street (41st on Miami Beach) South to Kendall Drive (SW 88 Street), Palmetto Expressway East to the Ocean.
South Zone	Subzone 5:	Area from Kendall Drive (SW 88 Street) - South to SW 184 Street, West of SW 117 Avenue, West to the Western Boundary of the County.
	Subzone 6:	Area from Kendall Drive (SW 88 Street), South to SW 184 Street, from SW 117 Avenue, East to the Ocean.
	Subzone 7:	Area from SW 184 Street and Krome Avenue, extending to the County Line West and South
	Subzone 8:	Area from SW 184 Street and Krome Avenue, extending to the County boundaries East and South

2.8 ZONE ASSIGNMENT CRITERIA

Vendors will be pre-qualified for any of the 8 subzones in which their primary business address is located.

- 2.8.1. The County shall assign service locations to the responsive, responsible Vendor(s) whose primary business address is the closest to the respective location based within the subzone. There is no guarantee as to what number of locations a Vendor(s) may be assigned.
- 2.8.2. The County shall determine the Vendor(s) closest to each service location (by subzone), by using a mapping service or software. It is hereby agreed and understood, that the County's choice of the mapping service or software, and the determination of the nearest Vendor to each location using that service shall be final.
- 2.8.3. It is the intent of the County to assign no more than one Vendor per location, where a Vendor is determined by the mapping service or software to be the nearest to more than one location. In the event that the County does not receive enough submittals to assign each location to a different Vendor, the County shall have the right to assign the remaining locations to each responsive, responsible Vendor using a revolving criteria of next nearest, and so on.
- 2.8.4. In the event that an assigned Vendor of any location(s) is not able to perform the scope identified herein based on the vehicle tow class and weight category, as detailed in sections 3.5 and 3.6, the determination shall be made at the County's sole discretion.

2.9 SITE INSPECTION: DEMONSTRATION OF COMPETENCY FOR TOWING SERVICES SUPPLIERS

The County may conduct a pre-qualification site inspection or hold a prequalification hearing to determine if the Vendor is capable of performing the services identified herein. As part of the determination of the Vendor's suitability for prequalification the following criteria will be considered.

The Vendor must have towing equipment at the time of Pool submittal that the County may inspect during the evaluation period to ensure that the Vendor can satisfactorily provide the towing services required if pre-qualified in this solicitation.

2.10 STANDARD TOWS

All standard tows performed under this pre-qualification Pool's scope of work shall require the pre-qualified Vendor(s) to complete the tow within the subzone assigned. Vehicles in all weight categories may or may not be operable and may require the pre-qualified Vendor to use additional equipment to load it onto a transporting vehicle.

Should the tow require dollies, recovery, waiting time, drive shaft drops (or an axle shaft pull), locked doors opened or the use of a car carrier, these services will be included at no additional charge.

As part of standard tows, the County may require the pre-qualified Vendor to transport a single driver or operator to the same final destination with the disabled vehicle.

2.11 PAYMENT

Neither Miami-Dade County nor any of its employees, agents, or officers shall be responsible for any payments, fees, or charges incurred under this Pool.

2.12 PRICES AND FEES

The prices, rates, or fees charged by the Vendor are due payable by the owner or operator of the vehicle towed.

All prices, rates, and fees charged by the Vendor must comply with the rates and fee schedules established in the Miami-Dade County Towing Ordinance and any amendments thereto.

Where the provisions of the Miami-Dade Towing Ordinance allows the towing rates or fees charged to be those of the city within which the service facility is located, the pre-qualified Vendors shall comply with these provisions.

The determination of what rates and fees are applicable for each specific tow is the responsibility of the pre-qualified Vendors.

2.13 LICENSES, PERMITS AND FEES

The Vendor shall obtain and pay for all licenses, permits and inspection fees required for this project; and shall comply with all laws, ordinances, regulations and building code requirements applicable to the services provided. Damages, penalties and or fines imposed on the County or the Vendor for failure to obtain required licenses, permits or fines shall be borne by the Vendor.

2.14 STORAGE FEES

In accordance to Florida Statute 713.78 in regards to storage of the vehicles, as well as Miami-Dade County Ordinance Sec. 30-467 in regards to the fees to be charged, the Vendor is not to exceed fees imposed on the vehicle owner of those expressed within the aforementioned ordinance.

2.15 TOWING ASSIGNMENTS IDENTIFIED BY THE COUNTY

All towing assignments during the Pool's term will be on an "as needed" basis, complying with notification requirements. The Vendor shall assume no guarantees as to the number or frequency of towing assignments.

Determination for each towing assignment will be made by the County departments. The County departments will notify the Vendor of each unauthorized parking, and request that the vehicle be removed. For each assignment, the Vendor shall be responsible for the determination of the equipment required to tow the vehicle, and the proper and necessary use of all tools in the performance of the work.

2.16 ADDITIONAL GROUPS

The County may add groups (with applicable minimum requirements) to this solicitation, during the term of the Pool. Both existing pre-qualified Vendors and new Vendors looking to be added to the Pool will have the opportunity to qualify for such additional groups.

2.17 ADDING, REMOVING, AND ASSIGNING VENDORS

Upon prequalification, should a subzone become available for any reason at any time, even after pre-qualification, the County intends to use the waiting list in order to select a qualified and available Vendor for the subzone. The County may also select a Vendor from the waiting list for an assignment to an available subzone, regardless of whether the Vendor meets the location proximity requirements for said subzone, when in the sole determination of the County and is in the County's best interests. Should a Vendor on the waiting list be assigned a subzone, the Vendor must pass a re-inspection, prior to the pre-qualification of this Pool.

2.18 TERMINATION FOR CONVENIENCE

Failure to perform as noted may result in the Vendor being terminated due to lack thereof. Therefore, the County does not exempt the pre-qualified Vendors from fulfilling their obligations and may at its sole discretion file a Vendor non-performance for non-compliance to the terms and conditions set forth within.

The County may, at its sole discretion, eliminate the Pool without cause upon (30) days written notice. Upon receipt of such notice, the Vendors shall not incur any additional costs under the Pool.

Additionally, the County may also, at its sole discretion, terminate the Vendor's pre-qualification in the Pool without cause or for default and may go to the next pre-qualified Vendor for that zone, if applicable.

2.19 LOCATIONS MAY BE ADDED OR DELETED

A. Although this solicitation and resultant pre-qualification Pool identifies specific locations within the subzones in need of towing services, it is hereby agreed and understood that any County department or agency location may be added to this Pool at the option of the County.

- B. It is hereby agreed and understood that any County department or agency may delete service for any location(s) when such service is no longer required during the Pool period, upon fourteen (14) calendar days' written notice to the Vendor. If a new location is added within a subzone, the same assignment criteria applies, per section 2.4.

2.20 INDEMNIFICATION AND INSURANCE

- A. Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subVendors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.
- B. The Vendor shall furnish to the Vendor Assistance Section, Internal Services Department, Strategic Procurement Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:
 - 1. Worker's Compensation Insurance for all employees of the Vendor as required by Florida Statute 440.
 - 2. General Liability Insurance including Garage Keepers Legal Liability in amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be shown as an additional insured with respect to this coverage.
 - 3. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage.

Please refer to Section 1, Paragraph 1.21 for guidelines and insurance requirements. The insurance limits listed below supersede the limits specified in Section 1, Paragraph 1.21 for Items 2 and 3.

SECTION 3

SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

It is the intent and requirement of this Pool that all unauthorized and/or abandoned property/vehicles be removed from property owned or controlled by Miami-Dade County, on an as-needed-when-needed basis.

The pre-qualified Vendor might be required to cut locking mechanisms, remove hinges off post and re-hang gates.

Abandoned property cannot be towed for disposal if the vehicle has a valid license tag or has been relocated from the violation site. The towing and disposal of abandoned property (Cars, Boats, Trucks, Trailers, etc.), is to be appropriately performed as defined in the Code of Miami Dade County. For more information pertaining to the Code of Miami Dade County's Code, Contact Miami Dade Team Metro Department.

3.2 ZONE DISTRIBUTION

The County is divided into two (2) zones. The North Zone include Subzones 1 – 4 and the South Zone include Subzones 5 – 8.

North Zone	Subzone 1:	Area West of 32nd Avenue from NW 36 Street North to the County Line, to include into Broward County as needed.
	Subzone 2:	Area East of 32nd Avenue to the Ocean, from NW 36 Street (41st Street on Miami Beach) North to the County Line, to include into Broward County as needed.
	Subzone 3:	Area South of NW 36 Street, South to Kendall Drive (SW 88th Street) West of the Palmetto Expressway to the West Boundary of the County.
	Subzone 4:	Area from NW 36 Street (41st on Miami Beach) South to Kendall Drive (SW 88 Street), Palmetto Expressway East to the Ocean.
South Zone	Subzone 5:	Area from Kendall Drive (SW 88 Street) - South to SW 184 Street, West of SW 117 Avenue, West to the Western Boundary of the County.
	Subzone 6:	Area from Kendall Drive (SW 88 Street), South to SW 184 Street, from SW 117 Avenue, East to the Ocean.
	Subzone 7:	Area from SW 184 Street and Krome Avenue, extending to the County Line West and South
	Subzone 8:	Area from SW 184 Street and Krome Avenue, extending to the County boundaries East and South

3.3 RESPONSE TIME AND DELAYS

The pre-qualified Vendor shall respond within thirty (30) minutes for all class "A" calls or forty-five (45) minutes for all other classifications, of the receipt of request for service or to notify the requesting client department of the delay or inability to respond. In that instance, the requesting client department, at its sole discretion, may cancel such a request for service and use the services of another pre-qualified Vendor.

In this event, the Vendor's dispatcher shall complete an "Off Rotation or Out of Zone Request Form," for each occurrence. This form will be attached to every Vehicle Storage Receipt (VSR), for all vehicles impounded out of the normal course.

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3.4 **WARNING SIGNS AND NOTICES**

- A. Once Vendors are assigned for any given zone, they will be provided with the list of all locations under that zone. Upon receiving the list of locations to be serviced under that zone and under the direction of the County, the Vendor shall provide, install, and maintain warning signs on the County property or facility. The Vendor shall provide these signs and notices at no cost to Miami-Dade County.
- B. All warning signs and notices posted by the Vendor on County property must conform to the requirements of the Towing Ordinance and all applicable Miami-Dade Building Code standards.

3.5 **LIST OF SATISFACTORY EQUIPMENT:**

The list below identifies the equipment that the County requires, contingent upon the nature and needs of the tow required.

3.5.1. Wreckers (for applicable tows)

All wreckers shall be maintained in good working order, completely hydraulic, shall be registered with the State of Florida Department of Motor Vehicles and shall have appropriate licenses to operate as wreckers. The registration must reflect as the company or corporation pre-qualified to this Pool.

- A. The selected Vendors shall have a valid towing license number issued by RER and shall display the license number on both sides of the vehicle in commercially lettered characters at least three (3) inches high, permanently affixed to the vehicle.
- B. The name of the selected Vendors shall be displayed on the driver and passenger side of the vehicle in commercially lettered characters and affixed to the vehicle. No other company name shall be displayed anywhere on the vehicle. If the vehicle cannot accommodate the name on the driver and passenger side, the placement of the name must be located on the vehicle in a conspicuous place.
- C. The address and telephone number of the selected Vendor shall be displayed on the driver and passenger side door of the vehicle in commercially lettered characters at least one (1) inch high, permanently affixed to the vehicle.
- D. All wreckers shall display, in accordance with the County Code, a current decal issued by RER.
- E. The selected Vendors shall not have any markings on vehicles, buildings, documents (including but not limited to correspondence, letterhead, advertising, etc.) that in any way indicates or infers any official relationship between the selected Vendors and Miami-Dade County.
- F. All equipment shall be maintained in a state of readiness for response as delineated in this Pool and be for the sole use of the selected Vendor.
- G. The selected Vendor (s) shall maintain the following minimum number of vehicles (selected Vendors may substitute a vehicle one (1) class and type higher than that required, i.e., Class "B" slide back for a Class "A" slide back):

1. Six (6) Class "A" Wreckers

(At least two (2) shall be Class "A" Wreckers and two (2) shall be Class "A" Slide Back Car Carriers)

NOTE: The pre-qualified Vendors for Zones 5, 6, 7 or 8 (Northside/Bay Operations/Miami International Airport) shall have a minimum of one (1) Class "A" vehicle which can clear an overhead height of 6 feet, 6 inches and must meet same requirements as a Class "A" Wrecker.

2. One (1) Class "B" Wrecker

3. One (1) Class "B" Slide Back Car Carrier

4. Two (2) Class "C" Wreckers (At least one (1) of which shall be under reach equipped) or One (1) Class "D" Wrecker

H. Wreckers shall meet the following minimum ratings:

In accordance with Article III Section 30-461 - Definitions. (22) Wrecker class shall mean the type of towing vehicle, equipment or apparatus used to recover, tow or remove vehicles. If there has been any modifications to the truck chassis that changes its GVWR, documentation from the dealer, manufacturer or authorized up-fitters supporting the changes must be provided. The wrecker class shall be distinguished as follows:

1. Class "A" Wrecker:

- (a) Commercially manufactured unit, with a rated capacity of not less than 10,000 pounds, GVWR, in accordance with manufacturer's I.D. plate
- (b) Cab to axle dimension of not less than 56 inches
- (c) Dual rear wheels
- (d) Commercially manufactured hydraulic boom with a minimum capacity of 8,000 pounds
- (e) Hydraulically operated winch(es) with a minimum total winching capacity of 8,000 pounds
- (f) One hundred (100) feet of 3/8 inch steel core cable per winch
- (g) Wheel lift with retracted rating of not less than 3,500 pounds and an extended rating of not less than 2,000 pounds
- (h) Tow sling or tow bar with a safe lift rating of 3,500 pounds
- (i) Two (2) 3/8 inch high test safety chains
- (j) One (1) motorcycle sling or equivalent heavy duty nylon cargo straps
- (k) Four-way lug wrench
- (l) One (1) pair of jumper cables

2. Class "A" Slide Back Car Carrier:

- (a) Commercially manufactured unit, with a rated capacity of not less than 14,500 pounds, GVWR
- (b) Cab to axle dimension of not less than 102 inches
- (c) Dual rear wheels
- (d) Seventeen (17) feet or longer hydraulically operated slide back or tilt bed
- (e) Hydraulically operated winch(es) with a minimum total winching capacity of 8000 pounds
- (f) Fifty five (55) feet of 3/8 inch steel core cable per winch, plus a ten (10) foot chain for extra length.
- (g) Two (2) tie down chains, each ten (10) feet in length
- (h) Four-way lug wrench
- (i) One (1) pair of jumper cables

3. Class "A" Slide Back Car Carrier:

- (a) Commercially manufactured unit, with a rated capacity of not less than 18,000 pounds, GVWR, in accordance with manufacturer's I.D. plate (any modifications to increase GVWR must be documented by the dealer or manufacturer)
- (b) Cab to axle dimension of not less than 84 inches
- (c) Commercially manufactured hydraulic boom(s) with a minimum total capacity of 24,000 pounds
- (d) Hydraulically operated winch(es) with a minimum total winching capacity of 24,000 pounds
- (e) Two hundred (200) feet of 1/2 inch steel core cable per winch
- (f) Under reach with a retracted rating of not less than 10,500 pounds and an extended rating of not less than 8,500 pounds
- (g) Two (2) 5/16 inch alloy safety chains
- (h) Tow bar or tow-sling equipped
- (i) Two (2) snatch blocks, minimum 8,000 pound capacity each
- (j) Two (2) scotch blocks
- (k) Brake lock.
- (l) Six (6) to eight (8) feet of extra towing chain with hooks, minimum 4,000 pound capacity
- (m) Four-way lug wrench
- (n) One (1) pair of jumper cables

4. Class "B" Slide Back Car Carrier:

- (a) Commercially manufactured unit, with a rated capacity of not less than 20,000 pounds, GVWR, in accordance with manufacturer's I.D. plate (any modifications to increase GVWR must be documented by the dealer or manufacturer)
- (b) Cab to axle dimension of not less than 138 inches
- (c) Dual rear wheels
- (d) Twenty one (21) feet or longer hydraulically operated slide back or tilt bed
- (e) Hydraulically operated winch(es) with a minimum winching capacity of 8,000 pounds
- (f) Fifty-five feet of 3/8 inch steel core cable.
- (g) Two (2) tie down chains, each ten (10) feet in length
- (h) One (1) snatch block, minimum 8,000 pound capacity
- (i) Four-way lug wrench
- (j) One (1) pair of jumper cables
- (k) Commercial Non-restricted license plate

5. Class "C" Wrecker:

- (a) Commercially manufactured unit, with a rated capacity of not less than 30,000 pounds, GVWR, in accordance with manufacturer's I.D. plate (any modifications to increase GVWR must be documented by the dealer or manufacturer)
- (b) Cab to bogey dimension of not less than 144 inches
- (c) Commercially manufactured boom(s) with a minimum total capacity of 50,000 pounds
- (d) Winch(es) with a minimum total winching capacity of 50,000 pounds
- (e) Two hundred (200) feet of 5/8 inch steel core cable per winch
- (f) Under reach with a retracted rating of not less than 25,000 pounds and an extended rating of not less than 12,000 pounds
- (g) Rear support jacks or outriggers
- (h) Two (2) 1/2 inch alloy safety chains
- (i) Tow bar or tow-sling equipped
- (j) External air hookup and hoses to supply air to disabled vehicles
- (k) Two (2) snatch blocks, minimum 24,000 pounds capacity each
- (l) Two (2) scotch blocks
- (m) Spring brake - air lock
- (n) Six (6) to eight (8) feet of extra towing chain winch hooks, minimum 4,000 pound capacity

6. Class "D" Wrecker:

- (a) Commercially manufactured unit, with a rated capacity of not less than 52,000 pounds, GVWR, in accordance with manufacturer's I.D. plate (any modifications to increase GVWR must be documented by the dealer or manufacturer)
- (b) Cab to bogey dimension of not less than 180 inches
- (c) Commercially manufactured boom(s) with a minimum total capacity of 70,000 pounds
- (d) Hydraulically operated winch(es) with a minimum total winching capacity of 70,000 pounds
- (e) Two hundred (200) feet of 3/4 inch steel core cable per winch
- (f) Under reach with a retracted rating of not less than 45,000 pounds and an extended rating of not less than 15,000 pounds
- (g) Rear support jacks or outriggers
- (h) Two (2) 1/2 inch alloy safety chains
- (i) Tow bar or tow-sling equipped
- (j) External air hookup and minimum hoses to supply air to disabled vehicles
- (k) Two (2) snatch blocks, minimum 24,000 pound capacity each
- (l) Two (2) scotch blocks
- (m) Spring brake - air lock
- (n) Six (6) to eight (8) feet of extra towing chain with hooks, minimum 4,000 pound capacity

I. The following ADDITIONAL EQUIPMENT shall be REQUIRED ON EACH VEHICLE:

- 1. Two-way radio
- 2. Proper safety lights
- 3. Amber rotation dome light
- 4. Two (2) overhead flood lights to rear
- 5. Sand (50 pounds minimum)
- 6. Heavy duty sweeping broom (24" wide)
- 7. Two (2) safety cones (day-glow orange, 2 feet high)
- 8. One set of three (3) reflectors
- 9. Flat shovel
- 10. Axe (not less than Size 30"L)
- 11. One 5 lb. fire extinguisher for vehicles under 50,000 lbs. and one 20 lb. fire extinguisher for vehicles over 50,000 lbs. All fire extinguishers must be Underwriter Laboratory approved and inspected according to applicable code.
- 12. First aid kit - minimum 16 units

13. Six 30-minute flares
14. Each wrecker company shall have one set of dollies available for use.
15. If the manufacturer's rating plate is missing from any vehicle, the selected Vendor must obtain a specifications sheet for that vehicle from the manufacturer and have it available for inspection at all times.
16. Two heavy gauge plastic tarpaulins at least 10' x 12' in size with bungee cords or other fasteners.

3.6 VEHICLE WEIGHT CATEGORIES (Organized by (GVWR) Gross Vehicle Weight Rating)

Vehicle Weight Categories define the type and sizes of vehicles, buses and equipment that require towing.



- 1. Vehicle Weight Category 1**
GVWR equal to 10,000 lbs. or less and off road equipment with a gross weight less than 6,000 lbs.
- 2. Vehicle Weight Category 2**
Mixed body configurations from 10,001 lbs. GVWR up to general GVWR of approximately 26,000 lbs. and off road equipment with a gross weight 6,001 lbs. through 10,000 lbs.
- 3. Vehicle Weight Category 3**
Mixed body configurations from 26,001 lbs. GVWR up to general GVWR of approximately 33,000 lbs. and off road equipment with a gross weight 10,001 lbs. through 20,000 lbs.
- 4. Vehicle Weight Category 4**
General GVWR of 33,001 to 64,000 lbs. and off road equipment with a gross weight 20,001 lbs. through 34,000 lbs.
- 5. Vehicle Weight Category 5**
Tractor-Trailer combinations and other combined vehicles as well as vehicles with a GVWR greater than 64,000 lbs. This category also includes off road equipment greater than 34,000 lbs., which could be loaded onto a standard 80,000 GVWR tractor flatbed trailer combination without the need for FDOT overweight and/or oversized permits and off road equipment with a gross weight 34,001 lbs. and above.

SECTION 4

SUBMITTAL FORM

Vendor: _____

Section 2.4.1	Description	Check / Submitted
2.4.1.1	Vendors will provide a copy of a current towing license (TL), in accordance with the Code of Miami Dade County, Florida Section 10-3 (B). Vendor's license must be registered as "non-consent", issued by the Miami-Dade County Department of Regulatory and Economic Resources (RER), as of the proposal due date. Pre-qualified Vendors towing license shall remain valid during the term of the Pool to include any option to renew period(s). The license provided must be in full force effect at the time of submittal due date. Failure to meet the requirement may result in your submittal being rejected.	<input type="checkbox"/>
2.4.1.2	Vendors shall have an established business supplying towing services in Miami-Dade County. Vendors shall submit a copy of their current Local Business Tax receipt with the Pool proposal as evidence that they are registered with Miami-Dade County. Failure to meet the requirement may result in your submittal being rejected.	<input type="checkbox"/>
2.4.1.3	Vendors shall provide a list three (3) client references to whom they have successfully provided towing services within the last 12 months. The following information shall be provided: company name, contact person, telephone number and/or e-mail address and types of goods and/or services provided.	<input type="checkbox"/>
2.4.1.4	All pertinent affidavits must be filled out and submitted at the submittal due date such as, Fair Subcontractor Practices, Subcontractor/Supplier Listing Form, Pool Submittal Form, Section 4 Submittal Form, and Collusion Affidavit.	<input type="checkbox"/>
Section 2.4.1.5		

A	This list must be in agreement with the equipment list of units holding valid tow truck decals and tow truck inspection reports on file with the Consumer Services Department at the time of submittal due date. This list shall show the vehicle's year of manufacture, class of operation, serial number, license tag number, registered owner, and permit decal issued by the County.	
B	If the registered owner is not the Vendor, the vehicle must be under lease or contracted to the Vendor and a copy of such contract must be on file with the Consumer Services Department at the time of submittal due date and may be requested to review of authenticity by Miami-Dade County's Strategic Procurement Division. If such contract is not in full force and effect prior to the submittal due date of this solicitation that vehicle may not be counted on the equipment list towards satisfaction of the minimum equipment requirements. The list of equipment furnished must be in agreement with the equipment listed at the Consumer Services Division and must show the Vendor meets the equipment requirement listed in Section 3.0.	

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