

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. 9138-5/19-5
Contract
☐ Re-Bid ☐ Other LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.: RQID1900134/RTQ-01360 TERM OF CONTRACT 5 Years

Requisition /Project Title: Water/Wastewater Treatment Parts/Service/Equipment

Description: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit water and wastewater treatment equipment, parts, units for rental and repair and installation services for Miami-Dade County. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

Issuing Department: Internal Services Department Contact Person: Robert Mendoza Phone: 305-375-3704

Estimate Cost: \$48,550,050.00 GENERAL FEDERAL OTHER
Funding Source: Proprietary Funds

ANALYSIS

Commodity Codes: 890-77 890-78 968-95 968-96 890-79

Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:	Multiple Vendors		
Small Business Enterprise:			
Contract Value:			
Comments:			

Continued on another page (s): ☐ Yes ☐ No

RECOMMENDATIONS

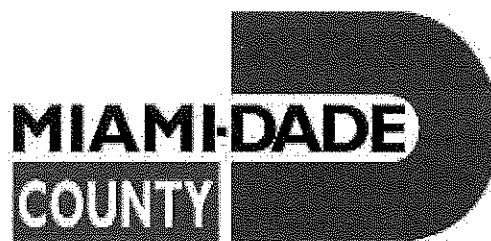
	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				
Basis of recommendation:				

Signed:	Robert Mendoza	Date Sent To SBD:	07/29/2019
		Date Returned To SPD:	

Solicitation RTQ-01360

Water/Wastewater Treatment Parts/Service/Equipment

Solicitation Designation: Public



Miami-Dade County

Solicitation RTQ-01360

Water/Wastewater Treatment Parts/Service/Equipment

Solicitation Number RTQ-01360
Solicitation Title Water/Wastewater Treatment Parts/Service/Equipment

Solicitation Start Date In Held
Solicitation End Date Sep 6, 2019 6:00:00 PM EDT
Question & Answer End Date Aug 30, 2019 7:00:00 AM EDT

Solicitation Contact Robert Mendoza
Procurement Contract Officer 1
ISD - Strategic Procurement Division
305-375-3704
Robert.Mendoza@miamidade.gov

Solicitation Contact Roma Campbell
305-375-3233
rcamp@miamidade.gov

Solicitation Contact Jessica Tyrrell
Procurement Contracting Manager
ISD
305-375-4029
tyrrell@miamidade.gov

Contract Duration See Bid Documents
Contract Renewal Not Applicable
Prices Good for See Bid Documents

Solicitation Comments **This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit water and wastewater treatment equipment, parts, units for rental and repair and installation services for Miami-Dade County (County). Placement in the Pool is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.**

Item Response Form

Item RTQ-01360-01-01 - See Section 2.4 Qualification Criteria
Quantity 1 each
Prices are not requested for this item.
Delivery Location Miami-Dade County
No Location Specified

Qty 1

Description

Please refer to Section 2, Paragraph 2.4 Qualification Criteria and the attached Section 4 Bid Documents.

CONSULTING SERVICES



MIAMI-DADE COUNTY, FLORIDA

R E Q U E S T T O Q U A L I F Y
(R T Q)

NOTICE TO ALL VENDORS:

To establish the pool of prequalified vendors, the County will accept electronic submittals through a secure mailbox at BidSync (www.bidsync.com) until the end date and time indicated in this solicitation document. There is no cost to the vendor submitting a response to a Miami-Dade County solicitation via BidSync. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files. To offer a submittal through BidSync, all information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into BidSync before the BidSync Solicitation End Date.

To request information prior to the BidSync Question & Answer End Date, use the question/answer feature provided within the solicitation by BidSync at www.bidsync.com. Material changes, if any, to the solicitation will only be transmitted by written addendum. (See addendum section of BidSync site).

Vendors in the Pool will be invited to participate in future spot market competitions, as needed. The spot market competition may be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and applicable provisions. Spot Market Competitions may not be restricted to vendors in this Pool; however, vendors must have a Complete Submittal to be awarded a contract pursuant to this Pool.

Vendors must anticipate the inclusion of the General Terms and Conditions of Miami-Dade County Procurement Contracts in all contracts resulting from spot market competitions. These general terms and conditions are considered non-negotiable. All current applicable terms and conditions pertaining to a resultant contract may be viewed online at the Miami-Dade County Strategic Procurement Division's webpage:
<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r19-1.pdf>.

The following Section 1 General Terms and Conditions provisions shall not apply to federally funded projects: Local Preferences, User Access Program (UAP) Fee, Small Business Enterprises (SBE) Measure, Local Certified Service-Disabled Veteran's Business Enterprise Preference, First Source Hiring Referral Program, Prompt Payment Terms, and Office of Inspector General Fee.

SECTION 2

SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit water and wastewater treatment equipment, parts, units for rental and repair and installation services for Miami-Dade County (County). Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the Pool for specific goods and/or services; and awarded based on lowest price, or other quantifiable criteria.

Prequalified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Strategic Procurement Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Submittal - Shall refer to all information, attachments and forms submitted in response to this RTQ.

Work Order Proposal Request (WOPR) – Shall refer to the solicitation of offers from the Prequalified Pool of Vendors for specific goods and/or services; and evaluated and awarded based on best value.

OEM – Shall refer to Original Equipment Manufacturer.

2.3 TERM

The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the month of the five year term.

2.4 QUALIFICATION CRITERIA

Vendor shall meet the following criteria to be considered for placement in the Pool and for participation in future solicitations for the following groups:

Group A: Purchase of OEM and Non-OEM Parts and Equipment

Group B: Repair and Installation Services of OEM and Non-OEM Parts, and Equipment

Group C: Rental of Water and Wastewater Treatment Units

2.4.1 Qualifications for All Groups

Vendor(s) shall provide the contact information of a designated representative(s) to provide the County with general support, answer questions, and provide information concerning orders placed, and repair services. Additionally the vendor shall provide contact information to receive future spot market competitions. Vendor(s) shall provide the representative's name, phone number, and e-mail address. The e-mail address provided must be available twenty-four (24) hours a day to provide support and to receive spot market quotations and orders from the County (Section 4: Vendor Contact Information).

2.4.2 Group A: Purchase of OEM and Non-OEM Parts and Equipment

- a. Vendor(s) shall provide a list of the proposed OEM and Non-OEM brand parts and equipment available for purchase (Section 4: Parts List for Purchase).
- b. Vendor(s) shall be the manufacturer or manufacturer's authorized agent, dealer, representative or distributor of the brands proposed to the County. Vendor(s) shall submit a letter from the manufacturer, or be listed on the manufacturer's website, designating the vendor as the manufacturer, an authorized agent, dealer, representative or distributor. The notice must include name and phone number of the vendor's contact person, must be signed by an authorized representative, and must be dated within 12 months of bid submission.

2.4.3 Group B: Repair and Installation Services of OEM and Non-OEM Parts, and Equipment

- a. Vendor(s) shall provide a list of the proposed OEM and Non-OEM brand parts and equipment available for service, repairs, and installations (Section 4: Manufacturer Brands for Repair and Installation Services).
- b. Vendor(s) shall be a manufacturer's certified or authorized service provider for repairs, installation and service of the brands proposed to the County. Vendor(s) shall submit a letter from the manufacturer, provide an executed agreement, or be listed on the manufacturer's website as an authorized service provider. The notice must include name and phone number of the vendor's contact person, must be signed by an authorized representative, and must be dated within 12 months of bid submission.

2.4.4 Group C: Rental of Water and Wastewater Treatment Units

- a. Vendor shall provide a list of its equipment available to be rented under this RTQ (Section 4: Equipment Rental List).
- b. Vendor shall provide either two signed professional reference letters on the referenced company's letterhead, or provide two different Commercial Business and/or Governmental Agency references to demonstrate that the Vendor is regularly engaged in the business of renting water and wastewater treatment equipment. The references shall provide the customer's company name, and the name, title, e-mail address and telephone number of the contact person who can verify that the bidder has successfully provided or is providing the requested services (Section 4: Vendor References). The County must be able to ascertain from Vendor provided references, to its satisfaction, at the County's sole discretion, that the Vendor holds sufficient experience and capacity in providing the services.

Vendor shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary, and in its best interest.

2.5 INSURANCE

Insurance is **not** required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent ITQ or WOPR.

2.6 SPOT MARKET QUOTES

Vendors in the Pool will be invited to participate in future spot market competition, as needed. The spot market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Enterprise (SBE) Measures
- Warranty Requirements
- Liquidated Damages

- Living Wage

For federally funded projects/programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- SBE Measures
- Local Certified Veteran Business Enterprise Preference
- First Source Hiring Referral Program
- SBE Prompt Payment Terms
- Office of Inspector General Fee

2.7 "EQUAL" PRODUCTS

The manufacturer's name, brand name and/or model number information contained in subsequent spot market quotes shall be used for the sole purpose of establishing the minimum characteristics, standard of performance, design and level of quality that will satisfy the County's needs. Such identification is intended to be descriptive, but not restrictive, and is to indicate the quality and characteristics of products that will be satisfactory. In no way is it intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated in the solicitation.

To be considered for award, offers of "equal" products of the specified brand name manufacturer, will:

- a. Meet the salient physical, functional, or performance characteristics specified in this solicitation.
- b. Clearly identify the item by: Brand name, if applicable; make, or model number,
- c. Include applicable product literature i.e. illustrations, pictures/drawings or manufacturer product information sheets.

Where the standard product literature submitted with the offer provides information that does not comply with the specifications, the vendor shall state, in a letter on official company letterhead the differences between the item they are specifically offering and the equipment described by the standard product literature, to substantiate compliance to all of the specifications set for in this solicitation. In such cases, any offer submitted with standard product literature but without the letter explaining compliance will result in the rejection of the product for not meeting the solicitation specifications.

If samples of "equal" items are required for evaluation, the items are to be provided at no cost to the County, at the time of specific request. Failure to meet this requirement may result in the offer being rejected.

In our best interest, the County shall be the sole judge of equality and its decision in this regard shall be final.

2.8 CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the vendor shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.

2.9 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR

Unless otherwise provided in the Spot Market Quotation, the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.10 ACCIDENT PREVENTION AND BARRICADES

Precautions shall be exercised at all times for the protection of persons and property. All vendors performing services under this contract shall conform to all relevant OSHA; State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible vendor. Barricades shall be provided by the vendor when work is performed in areas traversed by persons, or when deemed necessary by the County Project Manager.

SECTION 3

SCOPE OF WORK

3.1 SCOPE OF WORK

It is the intent of this solicitation to identify and make available to the County, vendors capable of providing equipment and parts used in the processing of water and wastewater treatment, water and wastewater treatment units for rental, and related repair and installation services for the Miami-Dade County Water and Sewer Department (WASD), on an "as-needed" basis.

Miami-Dade County Water and Sewer Department is tasked with treating drinking water being delivered to customers, along with treating wastewater collected from residents and businesses to inject back into the earth's surface. As part of the drinking water and wastewater treatment processes a wide array of equipment is used by WASD. Some of this equipment includes influent screens, aerated grit chambers, oxygenation basins, settling tanks, sand filters, belt presses, thickeners, valves, centrifuges, clarifiers, agitators, mixers, degritters, cyclones, bar screens, sluice gates, filters, hydro-treaters, macerator pumps, etc.

3.2 GROUP 1: PURCHASE OF OEM AND NON-OEM EQUIPMENT AND PARTS

Vendors prequalified under this group will receive spot market quotations for the purchase of water and wastewater treatment related equipment and parts for specified OEM or manufacturer equivalent Non-OEM brands. Bidders under this group shall provide products which they are the manufacturer authorized agent, dealer, representative or distributor.

3.2.1 OEM Parts

Vendors shall furnish and deliver certified original equipment manufacturer parts on subsequent spot market quotes.

3.2.2 Non-OEM Parts

Vendors shall furnish and deliver parts that are equal to the certified OEM parts on subsequent spot market quotes. If the vendor quotes items under this category, the vendor may be required to provide additional documentation to demonstrate the products being proposed meet the County's standard of performance, design and level of quality.

3.3 GROUP 2: REPAIR AND INSTALLATION SERVICES OF OEM AND NON-OEM EQUIPMENT AND PARTS

Vendors prequalified under this group will receive spot market quotations for the repair or installation of water and wastewater treatment related equipment, and parts. Bidders under this group shall provide repair or installation services for manufacturers which they are a manufacturer authorized service provider.

3.4 GROUP 3: RENTAL OF WATER AND WASTEWATER TREATMENT UNITS

Vendors prequalified under this group will receive spot market quotations for the purchase of water and wastewater treatment related units for rental. Units to be provided may include, but not be limited to, belt presses, centrifuges, filtration devices such as carbon filtration, and sand filtration systems, purification systems, mobile sludge dewatering units, evaporation systems, reverse osmosis systems, etc.

3.5

MAKES, MODELS AND BRANDS OF WATER AND WASTEWATER TREATMENT EQUIPMENT AND PARTS

The list below is a representation of brands commonly used throughout the County. This list is not all inclusive and additional brands may be added at the discretion of the County.

Alfa Laval	Amwell/McNish Corp	Andritz-Ruthner	BDP Industries
Bird Machine Brand	ClorTec by Severn Trent	De Nora Water Technologies	Dorr Oliver
Evoqua Water Technologies LLC	F.B. Leopold	FL Smidth	Fontaine Aquanox Water Control
GEA	Huber Technology	Humboldt Products	Hydra Service Inc
Hydro-Dyne Engineering	John Meunier Screening	JWC Environmental	Kusters Water
Lakeside Brand	Lightnin Brand	M2T/Lotepro	Muffin Monster Brand
Nord Gear Products	Pennwalt Sharples	Philadelphia Brand	Polychem System
Power Screen	Rodney Hunt	SPX Products	U.S Filter/Envirex
Vulcan Industries	Waterman Brand	Wemco Pumps	WSG & Solutions

SECTION 4
QUALIFICATION CRITERIA

Vendor Name: _____ **FEIN:** _____

Qualification Criteria (2.4)		
Please identify in the space below that your firm has provided all required information. Refer to the Qualification Criteria Section to ensure that Submittal and attachments comply with solicitation requirements.		
<u>Qualification Criteria for All Groups</u>		
Reference Section	Criteria	Copy Attached
2.4.1	Vendor Contact Information	<input type="checkbox"/>
<u>Qualification Criteria for Group A: Purchase of OEM and Non-OEM Parts and Equipment</u>		
Reference Section	Criteria	Copy Attached
2.4.2 (a)	Provide listing of proposed OEM and Non-OEM brand parts and equipment for purchase	<input type="checkbox"/>
2.4.2 (b)	Product Manufacturer Authorization Letter	<input type="checkbox"/>
<u>Qualification Criteria for Group B: Repair and Installation Services of OEM and Non-OEM Parts and Equipment</u>		
Reference Section	Criteria	Copy Attached
2.4.3 (a)	Provide listing of the proposed OEM and Non-OEM brand parts and equipment for service, repairs, and installation	<input type="checkbox"/>
2.4.3 (b)	Manufacturer Authorization Letter for Service	<input type="checkbox"/>
<u>Qualification Criteria for Group C: Rental of Water and Wastewater Treatment Units</u>		
Reference Section	Criteria	Copy Attached
2.4.4 (a)	Provide listing of equipment available to be rented.	<input type="checkbox"/>
2.4.5 (b)	Provide either two signed professional reference letters or two different commercial business and/or governmental agency references	<input type="checkbox"/>

SECTION 4:**VENDOR CONTACT INFORMATION****Vendor Name:** _____ **FEIN:** _____

Vendor Contact Information (2.4.1)	
Provide name and contact information of designated representative capable of providing informational support to the County.	
Company Contact Person Name:	
Contact Telephone Number:	
Contact E-Mail Address:	
Provide name and contact information of designated representative responsible for receiving future spot market quotations.	
Company Contact Person Name:	
Contact Telephone Number:	
Contact E-Mail Address:	

MIAMI-DADE
COUNTY

PARTS LIST FOR PURCHASE

Vendor Name: _____ **FEIN:** _____

[illegible]

Please print additional pages if necessary.

MANUFACTURER BRANDS FOR REPAIR AND INSTALLATION SERVICES

[illegible]

p. 15

Vendor Name: _____ **FEIN:** _____

[illegible]

Please print additional pages if necessary.

SECTION 4:
VENDOR REFERENCES

Vendor Name: _____ **FEIN:** _____

References of Previous or Current Customers (2.4.4.b)	
Please identify below if two reference letters are attached with the bid submittal. If reference letters are not available, please provide the reference contact information for two different references below. Failure to provide this information may result in the vendor being deemed non-responsive.	
Criteria	Initial If Submitted
Provided two signed professional reference letters on the referenced company's letterhead. The reference letter shall include the company name, and the company contact's name, title, e-mail address and telephone number for verification of records.	
Client Reference #1	
Company Name:	
Contact Name:	
Contact Title:	
Contact Telephone Number:	
Contact E-Mail Address:	
Client Reference #2	
Company Name:	
Contact Name:	
Contact Title:	
Contact Telephone Number:	
Contact E-Mail Address:	



Submital Form

Solicitation No.

Solicitation Title:

Bidder's Legal Company Name (include d/b/a if applicable): <input type="text"/>		Bidder's Federal Tax Identification Number: <input type="text"/>	
If Corporation - Date Incorporated/Organized: <input type="text"/>		State Incorporated/Organized: <input type="text"/>	
Company Operating Address: <input type="text"/>	City <input type="text"/>	State <input type="text"/>	Zip Code <input type="text"/>
Miami-Dade County Address (if applicable): <input type="text"/>	City <input type="text"/>	State <input type="text"/>	Zip Code <input type="text"/>
Company Contact Person: <input type="text"/>		Email Address: <input type="text"/>	
Phone Number (include area code): <input type="text"/>		Company's Internet Web Address: <input type="text"/>	

Pursuant to Section 2-8.6 of the Code of Miami-Dade County (County), any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

☐ Place a check mark here **only** if the Bidder has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a "local business" is a business located within the limits of Miami-Dade County that has a valid Local Business Tax Receipt issued by Miami-Dade County at least one year prior to bid submission; has a physical business address located within the limits of Miami-Dade County from which business is performed and which served as the place of employment for at least three full time employees for the continuous period of one year prior to bid submittal (by exception, if the business is a certified Small Business Enterprise, the local business location must have served as the place of employment for one full time employee); and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here **only** if affirming the Bidder meets the requirements for Local Preference. **Failure to affirm this certification at this time may render the Bidder ineligible for Local Preference.**

IN ACCORDANCE WITH CFR 200.319(b), LOCAL PREFERENCE SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASE.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County.

☐ Place a check mark here **only** if affirming the Bidder meets the requirements for the Locally-Headquartered Preference (LHP). **Failure to affirm certification at this time may render the Bidder ineligible for the LHP.**

The address of the Locally-Headquartered office is:

IN ACCORDANCE WITH CFR 200.319(b), LOCALLY-HEADQUARTERED BUSINESS PREFERENCE SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASE.

LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County; and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

- ☐ Place a check mark here **only** if affirming Bidder is a Local Certified Veteran Business Enterprise. **A copy of the certification must be submitted with the bid.**

IN ACCORDANCE WITH CFR 200.319(b), LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE PREFERENCE SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASE.

SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (if applicable):

A Small Business Enterprise (SBE) must be certified by the Division of Small Business Development (SBD) for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact SBD at (305) 375-3111 or access <http://www.miamidade.gov/smallbusiness/certification-programs.asp>. The SBE must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE Program during the contract may remain on the contract.

- ☐ Place a check mark here **only** if affirming Bidder is a Miami-Dade County Certified Small Business Enterprise.

IN ACCORDANCE WITH CFR 200.319(b), SMALL BUSINESS ENTERPRISE MEASURES SHALL NOT APPLY TO FEDERALLY FUNDED PURCHASE

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST, THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST, OR THE SCRUTINIZED COMPANIES THAT BOYCOTT ISRAEL LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List, or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, as those terms are used and defined in Sections 287.135, 215.473, and 215.4725 of the Florida Statutes. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List.

OR

In the event that the Bidder is unable to provide such certification, but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid through a duly authorized representative and shall **also initial** this space: _____. In this event, the Bidder shall furnish together with its bid a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 and/or 215.4725 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception could be applicable.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

WAIVER OF CONFIDENTIALITY AND TRADE SECRET TREATMENT OF BID:

The Bidder acknowledges and agrees that the submittal of the Bid is governed by Florida's Government in the Sunshine Laws and Public Records Laws, as set forth in Florida Statutes Section 286.011 and Florida Statutes Chapter 119. As such, all material submitted as part of, or in support of, the bid will be available for public inspection after opening of bids and may be considered by the County in public.

By submitting a bid pursuant to this solicitation, Bidder agrees that all such materials may be considered to be public records. The Bidder shall not submit any information in response to this solicitation which the Bidder considers to be a trade secret, proprietary or confidential. In the event that the bid contains a claim that all or a portion of the bid submitted contains confidential, proprietary or trade secret information, the Bidder, **by signing below**, knowingly and expressly **waives** all claims made that the bid, or any part thereof no matter how indicated, is confidential, proprietary or a trade secret and authorizes the County to release such information to the public for any reason.

Acknowledgment of Waiver:

Bidder's Authorized Representative's Signature: _____ *	Date _____ *
Representative's Name: _____ *	
Representative's Title: _____ *	

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BELOW BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES

AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

Bidder's Authorized Representative's Signature:

Date

Representative's Name:

Representative's Title:

Solicitation Number RTQ-01360

* Vendor Name

* FEIN #

Complete "A" or "B":

A. ☐ No subcontractors or direct suppliers will be utilized pursuant to this solicitation.B. ☐ The below listed subcontractors and/or suppliers will be utilized pursuant to this solicitation:

Business Name and Address of First Tier Subcontractor/ Subconsultant	Name of Principal Owner	Scope of Work to be Performed by Subcontractor /Subconsultant	Subcontractor / Subconsultant License (if applicable)
Business Name and Address of First Tier Direct Supplier	Name of Principal Owner	Supplies, Materials, and/or Services to be Provided by Supplier	

And

Below and/or attached is a detailed statement of the firm's policies and procedures for awarding subcontractors:

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(Duplicate this form if additional space is needed to provide the required information)

When Subcontracting is allowed and subcontractors will be utilized, the Contractor shall comply with Section 2-8.8 of the Code – Fair Subcontracting Practices: (1) Prior to contract award, the Bidder shall provide a detailed statement of its policies and procedures for awarding subcontracts and (2) As a condition of final payment under a contract, the Contractor shall identify subcontractors used in the work, the amount of each subcontract, and the amount paid and to be paid to each subcontractor via the BMWS at <http://mdcsbd.gob2g.com>.

Pursuant to Section 2-8.1(f) of the Code – Listing of subcontractors required on certain contracts, for all contracts which involve the expenditure of one hundred thousand dollars (\$100,000) or more, the entity contracting with the County must report to the County the race, gender, and ethnic origin of the owners and employees of its first tier subcontractors and suppliers via the BMWS at <http://mdcsbd.gob2g.com>. The race, gender, and ethnic information must be submitted via BMWS as soon as reasonably available and, in any event, prior to final payment under the Contract. The Contractor shall not change or substitute first tier subcontractors or direct suppliers or the portions of the Contract work to be performed or materials to be supplied from those identified except upon written approval of the County.

I certify that the information contained in this form is to the best of my knowledge true and accurate.

* Signature of Vendor's Representative

* Print Name

* Print Title

* Date

Miami-Dade County**Contractor Due Diligence Affidavit**

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars (\$1,000,000) or that otherwise must be presented to the Board for approval:

- (1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;
- (2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;
- (3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No. : _____ Federal Employer
Identification Number (FEIN): _____

Contract Title: _____

Printed Name of Affiant

Printed Title of Affiant

Signature of Affiant

Name of Firm

Date

Address of Firm

State

Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20__

by _____ He or she is personally known to me _____ or has produced identification

Type of identification produced _____

Signature of Notary Public

Serial Number

Print or Stamp of Notary Public

Expiration Date

Notary Public Seal

Question and Answers for Solicitation #RTQ-01360 - Water/Wastewater Treatment Parts/Service/Equipment

Overall Solicitation Questions

There are no questions associated with this Solicitation.