



Small Business Development Division

Project Worksheet

Project/Contract Title: Management Consulting Services Pool

Received Date: 1/28/2021

Project/Contract No: RTQ-01828

Funding Source: GOB/Federal/Other

Department: Management and Budget

Estimated Cost of Project/Bid: \$00.00

Description of Project/Bid: The County seeks to create a pool of pre-qualified Vendors with applicable consulting expertise in general management, finance, and economics. In addition, specific projects may require subject matter expertise in service delivery areas that may include (but are not limited to):
NOTE: This pool is not intended to be used for information technology (IT) consulting services or temporary staffing services.

Contract Measures

| <u>Measure</u> | <u>Program</u> | <u>Goal Percent</u> |
|------------------------|----------------|---------------------|
| Selection Factor | SBE-G&S | |
| Set-Aside (Up to 100K) | SBE-G&S | |
| Bid Preference | SBE-G&S | |
| No Measure | SBE-G&S | |

Reasons for Recommendation

The estimated cost for contract RTQ-01828 is \$950,000.00 and it is for a four (4) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the following measures for this project.

A Set-Aside will apply when there are three (3) or more SBE certified firms in the prequalification pool.

A Bid Preference will apply when there are less than three (3).

A 10% Selection Factor may be applicable to Small Business Enterprise – G&S firms.

A No Measure will apply when the funding source is FEDERAL.

All workorders issued under this pool will be submitted to Small Business Development for review and determination for the applicable small business measure as listed above.

There are sixty-seven (67) SBE certified firms under these commodity codes.

NIGP 91849 Finance and Economics Consulting, NIGP 91875 Management Consulting, NIGP 94648 Financial Advisor, NIGP 94649 Financial Services (Not Otherwise Classified)


Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO



SBD Director

2/2/21

Date