



Small Business Development Division

Project Worksheet

Project/Contract Title: Photographic Process, CCTV Broadcast Prequalification Received Date: 12/13/2021

Project/Contract No: RTQ-01912 Funding Source: Other

Department: Internal Services

Estimated Cost of Project/Bid: \$455,000.00

Description of Project/Bid: This request to qualify (RTQ) will establish a prequalified pool of vendors that will be used to solicit photographic processing services and supplies, close circuit television (CCTV), broadcast and audiovisual equipment, parts and repair services.

Contract Measures

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set-Aside	SBE/GS	
Bid Preference	SBE/GS	
No Measure	SBE/GS	

Reasons for Recommendation

SBD reviewed this project pursuant to Implementing Order 3-41 SBE-G/S measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors did not include surveys with certified firms to determine availability and assignment of the noted measures for groups 1 & 2.

Group 1: Photographic Processing Services and Supplies

Group 2: CCTV Broadcast and Audio-Visual Equipment

A SBE **Set-Aside** will apply when there are three (3) or more SBE certified firms available in the prequalification pool; a **Bid Preference** will apply when there are less than three (3) firms available; and a **No Measure** will apply when the funding source is Federal.

There are no SBE certified firms under these commodity codes.

NIGP 65579 Recycled Photographic Equipment and Supplies, NIGP 66500 PLASTICS, RESINS, FIBERGLASS: CONSTRUCTION, FORMING, LAMINATING, AND MOLDING EQUIPMENT, ACCESSORIES, AND SUPPLIES

Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO



SBD Director

12-16-21

Date