

**ISSUING DEPARTMENT INPUT DOCUMENT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New   
  OTR   
  Sole Source   
  Bid Waiver   
  Emergency   
 Previous Contract/Project No. 6277-0/12 & 2550-017  
Contract  
 Re-Bid   
  Other – Access of Other Entity Contract   
 LIVING WAGE APPLIES:  YES  NO  
 Requisition No./Project No.: RTQ-02122   
 TERM OF CONTRACT 5 YEAR(S) WITH      YEAR(S) OTR

Requisition /Project Title: Marine Services, Equipment Rental, and Purchases - Prequalification

Description: The County will be establishing a pool of vendors that will be used to solicit the provision of marine services and marine equipment rental, as well as removal and disposal of derelict vessels and associated debris.

Issuing Department: ISD   
 Contact Person: Katherine Sosa   
 Phone: 305-375-2851  
 Estimate Cost: 10,302,000  
 Funding Source:   
 GENERAL PROS   
 FEDERAL        
 OTHER Proprietary

**ANALYSIS**

<b><u>Commodity Codes:</u></b>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>	
<b>Contractor:</b>	<u>    </u>	<u>    </u>	<u>    </u>	
<b>Small Business Enterprise:</b>	<u>    </u>	<u>    </u>	<u>    </u>	
<b>Contract Value:</b>	<u>    </u>	<u>    </u>	<u>    </u>	
<b>Comments:</b>	<u>    </u>			

Continued on another page (s):     YES     NO

**RECOMMENDATIONS**

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
<b>SBE</b>	<u>    </u>	<u>    </u>	<u>    </u>	<u>    </u>

Basis of Recommendation:     

Signed: Katherine Sosa   
 Date sent to SBD: 10/14/2021  
 Date returned to SPD:

**SECTION 2**  
**SPECIAL TERMS AND CONDITIONS**

**2.1 PURPOSE**

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit the provision of marine services, marine equipment rental, purchases, as well as removal and disposal of derelict vessels and associated debris for Miami-Dade County (County). Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

**2.2 DEFINITIONS**

**Invitation to Quote (ITQ)** – Shall refer to the solicitation of quotes from the Pool for specific goods and/or services; and awarded based on lowest price, or other quantifiable criteria.

**Prequalified Pool of Vendors (Pool)** – Shall refer to business entities/individuals determined by the County's Internal Services Department, Strategic Procurement Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

**Vendor** – Shall refer to a business entity/individual responding to this RTQ.

**Submittal** – Shall refer to all information, attachments and forms submitted in response to this RTQ.

**Work Order Proposal Request (WOPR)** – shall refer to a competitive process involving the solicitation of proposals, by the Internal Services Department Strategic Procurement Division, from the Pool for specific goods and/or services; and evaluated and awarded based on best value.

**2.3 TERM**

The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the months of the five-year term.

**2.4 METHOD OF AWARD (Group Basis)**

Establishment of and prequalification under this pool will be made to all responding Vendors who meet the following minimum requirements as evidenced by submission of the documentation listed below, in order to participate in future pricing competition.

Future price competition may be in the form of an Invitation to Quote (ITQ) issued by the County. The County reserves the right not to prequalify any vendor, or remove any previously prequalified vendor, at its sole discretion.

Vendors may participate in any or all of the following groups:

Group 1: Pre-qualification of Vendors for procuring **marine services** for future price competition.

Group 2: Pre-qualification of Vendors for procuring **diving services** for future price competition.

Group 3: Pre-qualification of Vendors for procuring **marine equipment rental** for future price competition.

Group 4: Pre-qualification of Vendors for procuring **marine equipment and accessory purchases** for future price competition.

Group 5: Pre-qualification of Vendors for procuring **removal and disposal of abandoned and/or derelict vessels and associated debris** for future price competition.

## 2.5 **MINIMUM REQUIREMENTS**

Vendors shall be Miami-Dade County Registered Vendors and meet the following requirements to be considered for placement in the Pool and for participation in future solicitations.

### **Requirements for Vendors participating in Groups 1, 2, 3, and 5:**

2.5.1. Vendor shall be regularly engaged in the business of providing marine services.

Vendor shall provide three (3) reference letters, for three (3) business references, with their submittal.

- The references shall be from customers currently receiving, or that have received within the **past five (5) years**, marine services, and/or diving services, and/or marine equipment rental, and/or removal and disposal of derelict vessels from the Vendor, depending on the group applicable.
- The references should include:
  - The customer's company name
  - Company address

Company contact person's name, title, e-mail address, telephone number, and length of business relationship.

### **To be considered for prequalification of Group 1: Marine Services, vendors shall comply with and provide proof for the following minimum requirements:**

2.5.2. The Vendor shall hold a valid General Contractor or General Engineering Contractor license(s) or certification(s) to perform services listed in Section 3, paragraph 3.2 through 3.6 of the contract. The Vendor must provide a copy of the valid license(s) or certification(s) with their submission.

The County may request proof of licenses / certifications at the time of award of spot market quotations.

2.5.3. The Vendor shall have working barges, cranes, tugboats, hammer and leads, clam buckets, turbidity curtains, and any other related marine equipment.

To satisfy this requirement, the Vendor must provide a list of all equipment owned or leased which will be used to provide the services requested in this solicitation.

2.5.4. Vendors shall have an office within the geographic location of South Florida (defined as Miami-Dade, Broward, Palm Beach and Monroe Counties). A current Local Business Tax Certificate (or equivalent business tax payment document) showing the business location shall be provided.

### **To be considered for prequalification of Group 2: Diving Services, vendors shall comply with and provide proof for the following minimum requirements:**

2.5.5. The Vendor shall hold a valid Association of Diving Contractor International (ADCI) license(s) or certification(s) to perform services listed in Section 3, paragraph 3.2 through 3.6 of the contract. The Vendor must provide a copy of the valid license(s) or certification(s) with their submission.

The County may request proof of licenses / certifications at the time of award of spot market quotations.

### **To be considered for prequalification of Group 3: Marine Equipment Rental, vendors shall comply with and provide proof for the following minimum requirements:**

2.5.6. The Vendor shall have any or all of the following to include, but not be limited to, working barges, cranes, tugboats, hammer and leads, clam buckets, turbidity curtains, and any other related marine equipment.

To satisfy this requirement, the Vendor must provide a list of all equipment owned or leased which will be used to provide the services requested in this solicitation.

**To be considered for prequalification of Group 4: Marine Equipment and Accessories Purchases, vendors shall comply with and provide proof for the following minimum requirements:**

2.5.7. The Vendor shall have any or all of the following to include, but not be limited to, bollards and fenders, and any other related marine equipment and accessories.

To satisfy this requirement, the Vendor must provide an inventory list or a web link to an inventory list, of all equipment and accessories available to be purchased from the Vendor.

**To be considered for prequalification of Group 5: Removal and Disposal of Abandoned and/or Derelict Vessels and Associated Debris, vendors shall comply with and provide proof for the following minimum requirements:**

2.5.8. Vendors shall have an office within the geographic location of South Florida (defined as Miami-Dade, Broward, Palm Beach and Monroe Counties). A current Local Business Tax Certificate (or equivalent business tax payment document) showing the business location shall be provided.

2.5.9. Vendors shall have all necessary equipment and personnel to perform debris and/or vessel removal and disposal services including, but not limited to, barges and tow / push boats, including those of shallow draft (less than or equal to two feet fully loaded), barge-mounted crane(s), lift bags and other assorted rigging, floating booms and turbidity curtains.

To satisfy this requirement, the Vendor must provide a list of all equipment owned or leased to be used to provide the services requested in this solicitation.

2.5.10. Pursuant to Florida Statutes Section 823.11(3)(c), vendors must have an individual possess the appropriate USCG Captain's License, in accordance with applicable United States Coast Guard regulations where required.

To satisfy this requirement, the vendor must provide documentation or proof of the appropriate USCG license/endorsement requirements.

Vendor shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents during the evaluation period. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary, and in its best interest.

## **2.6 ADDITIONAL GROUPS**

The County reserves the right to add additional groups (with applicable qualification criteria) to the pool, which are not listed within this solicitation. The Internal Services Department, Strategic Procurement Division will issue a supplement to include the group(s) and allow existing and additional vendors the opportunity to prequalify for any groups added.

## **2.7 INSURANCE**

Insurance is **not** required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent ITQ or WOPR.

## 2.8 SPOT MARKET QUOTES

Vendors in the Pool will be invited to participate in future spot market competition, as needed. The spot market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Enterprise (SBE) Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For federally funded projects/programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Local Preferences
- User Access Program (UAP) Fee
- SBE Measures
- Local Certified Veteran Business Enterprise Preference
- First Source Hiring Referral Program
- SBE Prompt Payment Terms
- Office of Inspector General Fee

## SECTION 3

### SCOPE OF WORK/TECHNICAL SPECIFICATIONS

#### **3.1 SCOPE OF WORK/TECHNICAL SPECIFICATIONS**

It is the intent of this solicitation to identify, and make available to the County, vendors capable of providing marine services, diving services, marine equipment rental, marine equipment and related accessories for purchase, as well as the removal and disposal of derelict vessels, their contents (including waste petroleum and other pollutants, if any), and associated debris, for multiple County departments, on an “as needed basis”, per group as noted below.

- Group 1:** Pre-qualification of Vendors for procuring marine services for future price competition.
- Group 2:** Pre-qualification of Vendors for procuring diving services for future price competition.
- Group 3:** Pre-qualification of Vendors for procuring marine equipment rental for future price competition.
- Group 4:** Pre-qualification of Vendors for procuring marine equipment and accessories purchases for future price competition.
- Group 5:** Pre-qualification of Vendors for procuring removal and disposal of vessels including, but not limited to, abandoned and/or derelict vessels and associated debris, for future price competition

The following goods and services are included for informational purposes and may be augmented at the time of spot market quotations, and may include but not be limited to the below:

#### **3.2 GROUP 1 - MARINE SERVICES EXAMPLES**

- 3.2.1.** All marine equipment which is rented by the County shall include labor, tools, and material necessary to perform marine operation to include, but not limited to, dredging and installation of pilings. Vendors who supply vessels that are not properly equipped shall be subject to cancellation of the work and any subsequent re-procurement charges as per **Section 1, Paragraph 1.26.**
- 3.2.2.** Prequalified vendors shall be required to quote on materials and/or services including, but not limited to:
  - A. Marine construction
  - B. Maintenance of docks, wharfs, cargo staging areas, concrete and steel seawalls and bulkheads
  - C. Mooring repairs and improvements
  - D. Repairs to bridges
  - E. Pile driving
  - F. Fender installations
  - G. Lime rock boulder and/or rip rap placement
  - H. Bollard installation
  - I. Shoreline stabilization
  - J. Marine construction ground equipment and vessel rental
  - K. Underwater salvage
  - L. Coral Relocation (i.e., Environmental Mitigation)
  - M. Fender installations
  - N. Floating turbidity barrier installation and disposal
  - O. Other related marine services and equipment rental

**3.3 GROUP 2 – DIVING SERVICES EXAMPLES**

- A. Quality assurance inspections
- B. Underwater verification in connection with marine construction projects
- C. Underwater inspection, evaluation, and assessment of existing underwater conditions
- D. Verification of coral relocation

**3.4 GROUP 3 – MARINE EQUIPMENT RENTAL EXAMPLES**

- A. Pumps and hoses
- B. Barge and Tug
- C. Navigational Vessels (i.e., skiff)
- D. Clamshell
- E. Barge Crane

**3.5 GROUP 4 - MARINE EQUIPMENT AND ACCESSORIES PURCHASE EXAMPLES**

- A. Pumps and hoses
- B. Barge and tug
- C. Navigational Vessels (i.e., skiff)
- D. Fenders and related accessories
- E. Bollards and related accessories

**3.6 GROUP 5 – REMOVAL AND DISPOSAL OF ABANDONED & DERELICT VESSELS AND DEBRIS STANDARD OF WORK REQUIREMENTS**

Vessels to be removed and disposed of may include, but not be limited to, the following:

- a vessel that is left, stored or abandoned in a wrecked, junked, inoperative or partially dismantled condition in or upon public waters of Miami-Dade County
- has been determined by law enforcement to be a public nuisance and has been properly posted and noticed, in accordance with the provisions of Section 705 Florida Statutes
- has been authorized by a law enforcement officer and/or the Department of Regulatory & Economic Resources Division of Environmental Resources Management (DERM) to be removed
- Nonresponsive contractor vessels left on County property pending storm.

Removal and disposal of associated debris may consist of removing and disposing any part of a vessel or vessel contents, any item attached or immediately adjacent to a vessel including moorings, anchors, and mooring lines, and any part of a vessel or its contents which may have become separated from the vessel prior to or during its removal.

Prequalified vendors shall be required to providing the following standard of work including, but not limited to:

- 3.3.1** The awarded vendor shall be responsible for making all arrangements for access to the vessel(s) to be removed.
- 3.3.2** All vessels shall be removed in whole condition whenever possible, except as otherwise authorized by DERM, using a methodology that will not result in adverse impacts to the environment or, if determined by DERM to be unavoidable, will minimize and avoid such impacts to the greatest possible extent. In water demolition of any floating vessel, or any vessel capable of being floated without substantial repair, will generally be prohibited. Any in-water demolition of the vessel hull or superstructure that results in the release of any solid or liquid waste to the environment is prohibited. No pollutants, including but not limited to petroleum products, petroleum contaminated water, liquid and solid chemicals, sewage, and other wastes, may be spilled or otherwise discharged to surface waters, wetlands or upland areas as a result of work activities. DERM may restrict vessel removal, storage, demolition, and disposal activities in any

manner necessary to ensure the contractor's compliance with pertinent environmental regulations. This may include, but not necessarily be limited to, requiring the use of shallow draft vessels, lift bags, turbidity control devices, or other specialized equipment to conduct vessel removal activities and/or limiting removal work to specific tide stages.

- 3.3.3** Removal and disposal of associated pollutants, if any, are the responsibility of the awarded vendor and must be done in accordance with all local, state and federal requirements. Any pollutant found to be contained within a vessel must be removed prior to the vessel's demolition and be properly contained and disposed of in accordance with applicable laws by the awarded vendor. During work, the awarded vendor shall have on site all equipment necessary to contain any accidental discharge of pollutants and shall be responsible for the remediation of any such discharge.
- 3.3.4** All vessels and debris shall only be disposed of at a landfill, recycling facility or other disposal location pre-approved by DERM. All fees associated with the transport and disposal of vessels, debris, and pollutants are the responsibility of the awarded vendor and shall not be an additional cost to the County, unless otherwise indicated in the ITQ. Any pre-disposal preparation of the vessel required by the disposal facility is the responsibility of the awarded vendor. No equipment, hardware, or other contents or materials may be salvaged from the vessel(s) by the awarded vendor unless explicitly authorized in writing by DERM and/or the law enforcement agency authorizing the vessel's removal and disposal.
- 3.3.5** A vessel may be disposed of at an artificial reef site if the vessel is determined by PERADERM to be suitable for reef deployment and contingent upon compliance with all Federal, State and local laws, regulations and requirements. Deployment of a vessel on an artificial reef site must be approved by, and coordinated with, the DERM, Restoration & Enhancement Section. The awarded vendor shall be responsible for all preparation necessary to make the vessel suitable for artificial reef deployment, for transportation of the vessel to the designated artificial reef site, for sinking the vessel at the designated location, and for ensuring that the vessel sinks at the designated site as authorized. The awarded vendor shall also be responsible for notifying and coordinating with the appropriate agencies (e.g. U.S. Coast Guard) in advance of the deployment in accordance with those agencies' requirements. If, at any time, DERM or any other regulatory agency having jurisdiction determines that a vessel is unsuitable for reef deployment, the vendor shall dispose of the vessel at a DERM-approved landfill and/or recycling facility in accordance with the above Paragraph 3.3.4.
- 3.3.6** The awarded vendor shall adhere to U.S. Coast Guard specifications and all U.S. Fish and Wildlife service requirements regarding endangered species, including but not limited to the West Indian Manatee.



**SECTION 4**  
**SUBMITTAL REQUIREMENTS CHECKLIST**

VENDOR: \_\_\_\_\_

<b><u>QUALIFICATION CRITERIA</u></b> <b>TO BE COMPLETED BY ALL VENDORS</b>		
Refer to Section 2.4, Qualification Criteria, to ensure that Submittal complies with solicitation requirements.		
Reference Section	Requirements	Copy Attached
2.5.1	<p>For Groups 1, 2, 3, and 5:</p> <p><b>Vendor shall provide three (3) reference letters, for three (3) business references, with their submittal.</b></p> <ul style="list-style-type: none"> <li>○ The references shall be from customers currently receiving, or that have received within the <b>past five (5) years</b>, marine services, and/or diving services, and/or marine equipment rental, and/or removal and disposal of derelict vessels from the Vendor, depending on the group applicable.</li> <li>○ The references should include: <ul style="list-style-type: none"> <li>▪ The customer's company name</li> <li>▪ Company address</li> <li>▪ Company contact person's name title, e-mail address, telephone number, and length of business relationship.</li> </ul> </li> </ul>	<input type="checkbox"/>
<b>To be considered for prequalification of Group 1: Marine Services, vendors shall comply with and provide proof for the following minimum requirements:</b>		
2.5.2	<p>The Vendor shall hold a valid General Contractor or General Engineering Contractor license(s) or certification(s) to perform services listed in Section 3, paragraph 3.2 through 3.6 of the contract. <b>The Vendor must provide a copy of the valid license(s) or certification(s) with their submission.</b></p> <p><i>The County may request proof of licenses / certifications at the time of award of spot market quotations.</i></p>	<input type="checkbox"/>
2.5.3	<p>The Vendor shall have working barges, cranes, tugboats, hammer and leads, clam buckets, turbidity curtains, and any other related marine equipment.</p> <p>To satisfy this requirement, <b>the Vendor must provide a list of all equipment owned or leased which will be used to provide the services requested</b> in this solicitation.</p>	<input type="checkbox"/>

**QUALIFICATION CRITERIA  
TO BE COMPLETED BY ALL VENDORS**

Refer to Section 2.5, Qualification Criteria, to ensure that Submittal complies with solicitation requirements.

Reference Section	Requirements	Copy Attached
<p align="center"><b>To be considered for prequalification of Group 2: Diving Services, vendors shall comply with and provide proof for the following minimum requirements</b></p>		
2.5.5	<p>The Vendor shall hold a valid Association of Diving Contractor International (ADCI) license(s) or certification(s) to perform services listed in Section 3, paragraph 3.2 through 3.6 of the contract. The Vendor must provide a copy of the valid license(s) or certification(s) with their submission.</p> <p><i>The County may request proof of licenses / certifications at the time of award of spot market quotations.</i></p>	<input type="checkbox"/>
<p align="center"><b>To be considered for prequalification of Group 3: Marine Equipment Rental, vendors shall comply with and provide proof for the following minimum requirements:</b></p>		
2.5.6	<p>The Vendor shall have any or all of the following to include, but not be limited to, working barges, cranes, tugboats, hammer and leads, clam buckets, turbidity curtains, and any other related marine equipment.</p> <p>To satisfy this requirement, <b>the Vendor must provide a list of all equipment owned or leased which will be used to provide the services</b> requested in this solicitation.</p>	<input type="checkbox"/>
<p align="center"><b>To be considered for prequalification of Group 4: Marine Equipment and Accessories Purchases, vendors shall comply with and provide proof for the following minimum requirements:</b></p>		
2.5.7	<p>The Vendor shall have any or all of the following to include, but not be limited to, bollards and fenders, and any other related marine equipment and accessories.</p> <p>To satisfy this requirement, <b>the Vendor must provide an inventory list or a web link to an inventory list, of all equipment and accessories available to be purchased</b> from the Vendor.</p>	<input type="checkbox"/>
<p align="center"><b>To be considered for prequalification of Group 5: Removal and Disposal of Derelict Vessels and Associated Debris, vendors shall comply with and provide proof for the following minimum requirements:</b></p>		
2.5.8	<p>Vendors shall have an office within the geographic location of South Florida (defined as Miami-Dade, Broward, Palm Beach and Monroe Counties). <b>A current Local Business Tax Certificate (or equivalent business tax payment document) showing the business location shall be provided.</b></p>	<input type="checkbox"/>
2.5.9	<p>Vendors shall have all necessary equipment and personnel to perform debris and/or vessel removal and disposal services including, but not limited to, barges and tow / push boats, including those of shallow draft (less than or equal to two feet fully loaded), barge-mounted crane(s), lift bags and other assorted rigging, floating booms and turbidity curtains.</p> <p>To satisfy this requirement, the Vendor must provide a list of all equipment owned or leased to be used to provide the services requested in this solicitation.</p>	<input type="checkbox"/>

**QUALIFICATION CRITERIA**  
**TO BE COMPLETED BY ALL VENDORS:**

	Refer to Section 2.5, Qualification Criteria, to ensure that Submittal complies with solicitation requirements.	
<b>Reference Section</b>	<b>Requirements</b>	<b>Copy Attached</b>
<b>To be considered for prequalification of Group 5: Removal and Disposal of Derelict Vessels and Associated Debris, vendors shall comply with and provide proof for the following minimum requirements:</b>		
2.5.10	Pursuant to Section 823.11(3)(c) Florida Statutes, vendors must be licensed in accordance with applicable United States Coast Guard regulations where required. To satisfy this requirement, the vendor must provide documentation or proof that they meet USCG license/endorsement requirements.	<input type="checkbox"/>

**SECTION 4**  
**SUBMITTAL FORM**

Vendor: \_\_\_\_\_

<b>Please indicate which group Vendor is pursuing:</b>	
<b>Group 1:</b>	Pre-qualification of Vendors for procuring marine services for future price competition. <span style="float: right;"><input type="checkbox"/></span>
<b>Group 2:</b>	Pre-qualification of Vendors for procuring diving services for future price competition. <span style="float: right;"><input type="checkbox"/></span>
<b>Group 3:</b>	Pre-qualification of Vendors for procuring marine equipment rental for future price competition. <span style="float: right;"><input type="checkbox"/></span>
<b>Group 4:</b>	Pre-qualification of Vendors for procuring marine equipment and accessories purchases for future price competition. <span style="float: right;"><input type="checkbox"/></span>
<b>Group 5:</b>	Pre-qualification of Vendors for procuring removal and disposal of vessels including, but not limited to, abandoned and/or derelict vessels and associated debris, for future price competition. <span style="float: right;"><input type="checkbox"/></span>