



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Telecom Services and Materials Pool

Received Date: 1/24/2022

Project/Contract No: RTQ-02124

Funding Source: internal Ser

Department: Information Technology

Estimated Cost of Project/Bid: \$13,000,000.00

Description of Project/Bid: A request to quote (RTQ) which will establish a list of pre-qualified vendors (pre-qualification pool) that are capable of providing telecommunication installation services, repairs, equipment and materials.

Contract Measures		
Measure	Program	Goal Percent
Set-Aside	SBE - Services	
Bid Preference	SBE - Services	

**Reason for Recommendation**

Each spot market quote under this solicitation must be submitted to SBD for review.

SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods and/or Services. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors included the Verification of Availability process to determine availability and assignment of the noted measures. Fifteen (15) SBE firms certified in the commodity codes below were contacted through the Verification of Availability process; however, only one (1) responded as being able meet the requirements of the solicitation. The following measures are applicable to this solicitation:

Set-Aside: when the value of a spot market quote is under \$250k and there are two (2) SBE firms per-qualified under this pool capable of providing the requested good(s) and/or service(s) or when the value of a spot market quote is above \$250k and there are three (3) or more certified SBE firms pre-qualified under this pool capable of providing the requested good(s) and/or service(s).

Bid Preference: when a Set-Aside is not applicable.

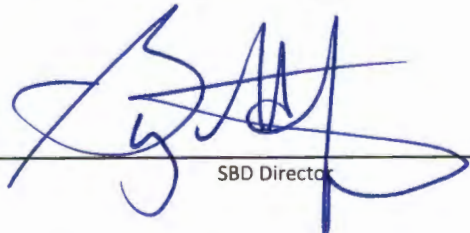
Miami Dade Living Wage Rate is applicable per the Living Wage Ordinance Sec.2-8.9 of the Code. The services under this solicitation falls under routine maintenance; as such, living wage will be determined at the time of each spot market quote.

The work description codes assigned based on the scope of services are:

NIGP 55725 Electrical Accessories and Parts, Not Lighting, NIGP 72559 Telecommunication Parts and Accessories (Not Otherwise Classified) (EFFECTIVE 3-1-07 THIS CLASS-ITEM INACTIVATED FOR NEW USE, REFER TO 838-85)), NIGP 72584 Wide Area Telecommunications Services (WATS), Autovon (EFFECTIVE 3-1-07 THIS CLASS-ITEM INACTIVATED FOR NEW USE, REFER TO 915-77), NIGP 91579 Telecommunication

Living Wages: YES  NO  Highway: YES  NO  Heavy Construction: YES  NO

Responsible Wages: YES  NO  Building: YES  NO

  
SBD Director

2-16-22  
Date