



Small Business Development Division

Project Worksheet

Project/Contract Title: National Fire Protection Association (NFPA) Brochures/Educational Materials Prequalification
Received Date: 1/18/2022
Project/Contract No: RTQ-02145
Funding Source: Other
Department: Internal Services
Estimated Cost of Project/Bid: \$365,000.00

Description of Project/Bid: This request is to qualify RTQ will establish a prequalified pool of vendors that will be used to solicit NFPA brochures, books and manuals for Miami-Dade Fire Rescue and Regulatory, Economic and Resources.

Contract Measures			
	<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
	Set-Aside	SBE/GS	
	Bid Preference	SBE/GS	
	No Measure	SBE/GS	
Reasons for Recommendation			
<p>SBD reviewed this project pursuant to Implementing Order 3-41 SBE-G/S measures. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. Additional factors included surveys and phone calls with certified firms to determine availability and assigned of the noted measure.</p> <p>Group 1: NFPA Materials for Miami-Dade Fire Rescue Departments</p> <p>Group 2: NFPA Materials for Miami-Dade Regulatory and Economic Resources Department</p> <p>Set-Aside: when the value of a spot market quote is under \$250k and there are two (2) SBE firms per-qualified under this pool capable of providing the requested good(s) and/or service(s) or when the value of a spot market quote is above \$250k and there are three (3) or more certified SBE firms pre-qualified under this pool capable of providing the requested good(s) and/or service(s).</p> <p>Bid Preference: when a Set-Aside is not applicable and the funding source allows the application of small business measures.</p> <p>No Measure: when the funding source precludes the application of small business measures.</p> <p>There are four (4) SBE certified firms under these commodity codes, however none of them were able to meet the project requirements.</p> <p>NIGP 71510 Books, Curriculum Guides, Directories, Magazines, Pamphlets, Periodicals, Publications, Reprints, etc., NIGP 99818 Books, All Types (Library, School, etc.), Sale of Surplus and Obsolete Items, NIGP 96650 Printing: Books, Catalogs, Magazines, Pamphlets, Etc. (Except Legislative Journals And Periodicals)</p>			

Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO



SBD Director

1/28/22

Date