



MIAMI-DADE COUNTY, FLORIDA
COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT

701 NW 1st COURT, SUITE 1000
MIAMI, FLORIDA 33136
(786) 469-4600 /FAX: (786) 469-4703

COMMUNITY ACTION AGENCY BOARD OFFICERS:

- DR. JOYCE PRICE**
Chairperson
- REGINA GRACE**
1st Vice Chair
- DERRICK WILLIAMS**
2nd Vice Chair
- VACANT**
3rd Vice Chair
- VACANT**
Secretary
- NATALIE ROBINSON-BRUNER**
Assistant Secretary
- DR. MICHAEL G. FRESCO, SR.**
Treasurer
- ALVIN W. ROBERTS**
Parliamentarian
- TWAQUILLA EATMAN**
Policy Council Chair
- MARJORIE YORK**
At-Large Member
- DR. CATHIA DARLING**
At-Large Member
- DR. WILLIAM ZUBKOFF**
Former Chairperson

MEMORANDUM

TO: CAA JOINT FINANCE AND EXECUTIVE COMMITTEE MEETING

FROM: Sonia J. Grice Department Director

DATE: October 22nd, 2021

SUBJECT: Meeting Notice

The Community Action Agency Joint Finance and Executive Committee Meeting will be held on Monday, November 1st, 2021 at 4:00 PM. Please see details below:

CAA JOINT FINANCE AND EXECUTIVE COMMITTEE MEETING

Monday, November 1st, 2021 at 4:00 PM

701 NW 1st Court

1st Floor Front Training Room

Miami, Florida, 33136

***If transportation assistance is needed kindly contact Matias Buchhalter at (305) 310-4653 by close of business on Friday, October 29, 2021.**

MEMBERS:

- Elaine Adderly
- Horacio Aguirre
- Deena Albelto
- Countess Balogun
- Elizabeth Berenguer
- Dr. Santarvis Brown
- Charlotte Cassel
- Janie F. Centeno
- Alexander Chenault
- Tiffany B. Crapp
- Luis DeRosa
- Dorothy Johnson
- Gloria Joseph
- Marissa Lindsey
- Dr. Melissa Noya
- Leah Shadle
- Kelly Valle
- Larry Williams

EMERITUS MEMBERS:

- **James Fayson
- **Rev. Willfred McKenzie
- **Lillie Williams

DEPARTMENT DIRECTOR:

Sonia J. Grice

** Deceased

Your attendance and participation are essential. Thank you for your continued support and commitment. If you have any questions, please contact Matias Buchhalter at (305) 310-4653.

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- **James Fayson
**Rev. Wilfred McKenzie
**Lillie Williams

- DIRECTOR:**
Sonia J. Grice

** Deceased

**COMMUNITY ACTION AGENCY
JOINT FINANCE AND EXECUTIVE COMMITTEE MEETING
MONDAY, NOVEMBER, 1st 2021 @ 4:00 P.M.**

AGENDA

Mission Statement

“To empower economically disadvantaged individuals, families and communities through advocacy, education, resource mobilization and service delivery.”

CALL TO ORDER

INSPIRATIONAL MESSAGE

CAA MISSION STATEMENT

ROLL CALL/INTRODUCTIONS

1. CHAIRPERSON'S COMMENTS

- Ms. Dorothy Johnson was appointed to the CAA Board by Vice Chairman Commissioner Gilbert, III, on October 19th, 2021.

A. Adoption of the Agenda

B. Recommendation: Approval to Accept the Joint Finance and Executive Committee Meeting

Minutes – October 4, 2021

[pgs.4-9]

2. REASONABLE OPPORTUNITY TO BE HEARD

3. COMMITTEE REPORTS / ACTION ITEMS

A. Committee Reports

1. Head Start/ Early Head Start Policy Council Chairperson’s Report for September 2021

*Recommendation: Approval to Accept:

[pgs.10-11]

a. HS/EHS Report ending August 31, 2021 PY: 2020-2021

[ADD ON]

b. EHS-CCP Report ending August 31, 2021 PY: 2020-2021

[ADD ON]

c. EHS-Expansion Report ending August 31, 2021 PY: 2020-2021

[ADD ON]

d. Relocation of St. Albans slots

[pg.12]

e. 2021-2022 Policy Council Executive Board

[pg.13]

f. COVID-19 Cases: Report Ending August 31, 2021

[pgs.14-15]

g. Landow and MDCPS

[pg.16]

4. DIRECTOR’S REPORT/DEPARTMENTAL UPDATES – INFORMATIONAL

A. Divisional Updates/Content Area Reports

[pgs.17-83]

1. Elderly and Disability Services

[pg.--]

2. Energy, Facilities & Transportation

[pgs.18-19]

3. Family and Community Services

[pg.--]

4. Psychological Services

[pgs.20-21]

5. Violence Prevention and Intervention

[pg.22]

6. Greater Miami Service Corps

[pg.--]

7. Rehabilitative Services

[pg.--]

8. Head Start Early Head Start Content Area Report August 2021

[pgs.23-46]

9. Head Start Early Head Start Content Area Report September 2021

[pgs.47-66]

10. ACF-PI-HS-21-05: Supporting the Wellness of All Staff in the Head Start Workforce

[pgs.67-71]

11. Head Start Program Information Report (PIR)

[pgs.72-83]

COMMUNITY ACTION AGENCY BOARD
OFFICERS:

5. OTHER/NEW BUSINESS

6. ANNOUNCEMENTS

7. ADJOURNMENT

Next CAA Executive Committee Meeting:

Monday, December 6, 2021

4:00 P.M.

Next CAA Board Meeting

Monday, November 8, 2021

4:00 P.M.

Community Action Agency (CAA) Board Decorum

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the CAA Board and its committees or Community Advisory Committees, shall be barred from further appearance before said Board and committees by the presiding officer, unless permission to continue or again address the CAA Board and its committees or Community Advisory Committees is granted by the majority vote of the members present. No clapping, applauding, heckling, or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. No signs or placards shall be allowed in CAA Board and committee meetings or Community Advisory Committee meetings. Persons exiting meetings shall do so quietly. Talking on cell phones is not permitted in CAA Board and committee meetings or Community Advisory Committee meetings.

Ringers must be set to silent mode to avoid disruption.



Community Action and Human Services (CAHSD) Board

CAA EXECUTIVE COMMITTEE SPECIAL CALL MEETING MINUTES

Meeting Date: MONDAY, OCTOBER 4, 2021 @ 3:00 P.M.

Attendance - Board Members					
Dr. Joyce Price, Chair	P	Regina Grace	P	Derrick Williams	EX
Natalie Robinson-Bruner	A	Dr. Michael G. Fresco, Sr.	EX	Alvin W. Roberts	P
Twaquilla Eatman	P	Marjorie York	P	Dr. Cathia Darling	EX
Dr. William Zubkoff	P				

*** (6) Committee Members. Quorum was established with (6) Committee members physically present for the meeting.**

P = Present (6)

E = Excused (3)

A = Absent (1)

Attendance - Staff/Visitors		
Rick Signori, CAHSD Fiscal Director	Matias Buchhalter, Staff	Thomas Yarosz, Visitor

Three (3) staff/visitors in attendance

CALL TO ORDER		ACTION NEEDED/TAKEN
Call to Order Inspirational Message CAA Mission Statement	1 st Vice Chair, Ms. Regina Grace, called the CAA Joint Finance and Executive Committee meeting to order at approximately 3:13 P.M. Dr. William Zubkoff provided the inspirational message, and Ms. Grace recited the mission statement.	N/A
I. CHAIRPERSON COMMENTS		ACTION NEEDED/TAKEN
A. Adoption of the Agenda	Ms. Grace asked for a motion for the adoption of the agenda which was moved by Dr. Joyce Price, and seconded by Mr. Alvin W. Roberts. Motion passed unanimously.	N/A
B. Recommendation: Approval to accept the Joint Finance and Executive Committee Meeting Minutes – June 7, 2021	Ms. Grace asked for a motion to approve and accept the Joint Finance and Executive Committee Meeting Minutes – June 7, 2021 which was moved by Mr. Roberts, and seconded by Ms. Twaquilla Eatman. Motion passed unanimously.	N/A
C. Recommendation: Approval to accept	Ms. Grace asked for a motion to approve and accept the Joint Finance and Executive	N/A

<p>the Joint Finance and Executive Committee Special Call Meeting Minutes – July 19, 2021</p>	<p>Committee Special Call Meeting Minutes – July 19, 2021 which was moved by Mr. Roberts, and seconded by Ms. Twaquilla Eatman. Motion passed unanimously.</p>	
<p>D. Recommendation: Approval to accept the Joint Finance and Executive Committee Meeting Minutes – September 13, 2021</p>	<p>Ms. Grace asked for a motion to approve and accept the Joint Finance and Executive Committee Meeting Minutes – September 13, 2021 which was moved by Dr. Price, and seconded by Mr. Roberts. Motion passed unanimously.</p>	<p>N/A</p>
<p>II. REASONABLE OPPORTUNITY TO BE HEARD</p>		
<p>• No requests were received.</p>		
<p>III. ACTION ITEMS</p>		<p>ACTION NEEDED/TAKEN</p>
<p>A. Committee Reports 1. Head Start/ Early Head Start Policy Council Chairperson’s Reports for June – August 2021</p>	<p>At Ms. Grace’s request, Ms. Eatman, Head Start Policy Council Chair, presented the Head Start/ Early Head Start Policy Council Chairperson’s Reports for June through August 2021. Ms. Grace asked for a motion to approve and accept the Head Start/ Early Head Start Policy Council Chairperson’s Reports for June through August 2021 which was moved by Dr. Zubkoff, and seconded by Dr. Price. Motion passed unanimously.</p>	<p>N/A</p>
<p>*Recommendation: Approval to Accept: a. HS/EHS Financial Statement ending May 31, 2021 PY: 2020-21</p>	<p>At Ms. Grace’s request, Mr. Rick Signori, CAHSD Fiscal Director, presented the Head Start/Early Head Start Financial statement for May 2021. The financial report for the Head Start/Early Head Start program through May 31, 2021, pertains to the 10th month of the 12th month contract year. This includes the budgeted amount of \$66,040,042 which includes COLA & Quality improvement of \$3,066,864 and a one-time supplemental of \$936,892 and actual adjusted expenditures of \$38,913,415. Outstanding invoices in process of approximately \$6,341,172. The current funds utilization rate is 67.85%. Ms. Grace asked for a motion to approve and accept the Head Start/Early Head Start Financial statement for May 2021 which was moved by Mr. Roberts, and seconded by Dr. Price. Motion passed unanimously.</p>	<p>N/A</p>
<p>b. EHS-CCP Financial Statement ending May 31, 2021 PY: 2020-21</p>	<p>At Ms. Grace’s request, Mr. Signori, presented the Early Head Start- Child Care Partnership Financial statement for May 2021. The financial report for the Childcare Partnership Program through May 31, 2021 pertains to the 10th month of the 12th, month contract year. This includes the budgeted amount of \$3,476,011 which includes COLA and quality improvement of \$152,792 and actual adjusted expenditures of \$2,218,471 and invoices in</p>	<p>N/A</p>

	<p>process of approximately \$376,996. The current funds utilization rate is 74.67%. Ms. Grace asked for a motion to approve and accept the Early Head Start- Child Care Partnership Financial statement for May 2021 which was moved by Mr. Roberts, and seconded by Dr. Price. Motion passed unanimously.</p>	
<p>c. EHS-CCP Expansion Financial Statement ending May 31, 2021 PY: 2020-21</p>	<p>At Ms. Grace's request, Mr. Signori, presented the Early Head Start- Child Care Partnership Expansion Financial statement for May 2021. The financial report for the Combination - Expansion Early Head Start-Child Care Partnership Program through May 31, 2021 pertains to the 15th month of the 17th, month contract year. This includes the budgeted amount of \$12,809,076 which includes the COLA and Quality improvement of \$357,407, carryover of \$1,021,895 and five-month budget extension of \$3,466,818. Actual expenditures of \$8,623,126 and invoices in process of approximately \$1,354,175. The current funds utilization rate is 77.90%. Ms. Grace asked for a motion to approve and accept the Early Head Start- Child Care Partnership Expansion Financial statement for May 2021 which was moved by Mr. Roberts, and seconded by Dr. Price. Motion passed unanimously.</p>	N/A
<p>d. HS/EHS Financial Statement ending June 30, 2021 PY: 2020-21</p>	<p>At Ms. Grace's request, Mr. Signori, presented the Head Start/Early Head Start Financial statement for June 2021. The financial report for the Head Start/Early Head Start program through June 30, 2021, pertains to the 11th month of the 12th month contract year. This includes the budgeted amount of \$66,060,040 which includes cola & quality improvement of \$3,066,864 and one-time supplemental of \$936,892 and actual adjusted expenditures of \$46,483,633. Outstanding invoices in process of approximately \$2,032,562. The current funds utilization rate is 73.40%. Ms. Grace asked for a motion to approve and accept the Head Start/Early Head Start Financial statement for June 2021 which was moved by Dr. Price, and seconded by Ms. Marjorie York. Motion passed unanimously.</p>	N/A
<p>e. EHS-CCP Financial Statement ending June 30, 2021 PY: 2020-21</p>	<p>At Ms. Grace's request, Mr. Signori, presented the Early Head Start- Child Care Partnership Financial statement for June 2021. The financial report for the Childcare Partnership Program through June 30, 2021, pertains to the 11th month of the 12th, month contract year. This includes the budgeted amount of</p>	N/A

	\$3,476,011 which includes COLA and Quality improvement of \$152,792 and actual adjusted expenditures of \$2,618,727 and invoices in process of approximately \$39,402. The current funds utilization rate is 76.50%. Ms. Grace asked for a motion to approve and accept the Early Head Start- Child Care Partnership Financial statement for June 2021 which was moved by Dr. Price, and seconded by Ms. York. Motion passed unanimously.	
f. EHS-CCP Expansion Financial Statement ending June 30, 2021 PY: 2020-21	At Ms. Grace's request, Mr. Signori, presented the Early Head Start- Child Care Partnership Expansion Financial statement for June 2021. The financial report for the Combination - Expansion Early Head Start-Childcare Partnership Program through June 30, 2021, pertains to the 16th month of the 17th, month contract year. This includes the budgeted amount of \$12,809,076 which includes the cola and quality improvement of \$357,407, carryover of \$1,021,895 and five-month budget Extension of \$3,466,818. Actual expenditures of \$9,976,721 and invoices in process of approximately \$283,096. The current funds utilization rate is 80.1%. Ms. Grace asked for a motion to approve and accept the Early Head Start- Child Care Partnership Expansion Financial statement for June 2021 which was moved Mr. Roberts, and seconded by Ms. York. Motion passed unanimously.	N/A
g. Miami-Dade County Public School Relocation: Olinda Elementary Head Start, Bunche Park Elementary Head Start, and South Pointe Elementary Head Start	At Ms. Grace's request, Mr. Signori, presented the Miami-Dade County Public School Relocation: Olinda Elementary Head Start, Bunche Park Elementary Head Start, and South Pointe Elementary Head Start. MDCPS has proposed to decrease enrollment at Olinda Elementary, Bunche Park, and South Pointe Elementary Head Start centers. Children served at these locations will continue to be served in the same zip code and community, at a different center. Ms. Grace asked for a motion to approve and accept the Miami-Dade County Public School Relocation: Olinda Elementary Head Start, Bunche Park Elementary Head Start, and South Pointe Elementary Head Start which was moved by Dr. Price, and seconded by Dr. Zubkoff. Motion passed unanimously.	N/A
h. Head Start University Partnerships: Building the Evidence Base for	At Ms. Grace's request, Mr. Signori, presented the Head Start University Partnerships: Building the Evidence Base for ECE Workforce Well-Being. Florida International University	N/A

<p>ECE Workforce Well-Being</p>	<p>will evaluate the Devereux Building Your Bounce Professional Development Learning Series in 90 HS centers (30 per year for 3 years) over the course of five years of total funding. The Building Your Bounce series consists of four, 30-minute facilitated videos, participant handouts, and a facilitator’s guide, led by Nefertiti Bruce Poyner. Ms. Grace asked for a motion to approve and accept the Head Start University Partnerships: Building the Evidence Base for ECE Workforce Well-Being which was moved by Mr. Roberts, and seconded by Ms. York. Motion passed unanimously.</p>	
<p>i. New CCP Provider: Universal Academy</p>	<p>At Ms. Grace’s request, Mr. Signori, presented the New CCP Provider: Universal Academy. Bethany Child Development Center, an Early Head Start-Child Care Partner provider, chose not to renew its contract with Miami-Dade County. The Program reviewed childcare centers in the Miami Gardens area that applied to become an Early Head Start CCP Provider. Program staff conducted site visits. The centers were scored based on classroom capacity, health and safety, DCF, and USDA reports. The Program selected Universal Academy. Ms. Grace asked for a motion to approve and accept the New CCP Provider: Universal Academy which was moved by Dr. Price, and seconded by Dr. Zubkoff. Motion passed unanimously.</p>	<p>N/A</p>
<p>j. 2021-2022 Head Start/ Early Head Start Self-Assessment Plans</p>	<p>At Ms. Grace’s request, Mr. Signori, presented the 2021-2022 Head Start/ Early Head Start Self- Assessment Plans. The base grant Self-Assessment serves as a reflection to look for areas of improvement as well as the program’s strengths. The process used measures the program’s effectiveness in meeting program goals and objectives. Ms. Grace asked for a motion to approve and accept the 2021-2022 Head Start/ Early Head Start Self-Assessment Plans which was moved by Mr. Roberts, and seconded by Dr. Zubkoff. Motion passed unanimously.</p>	<p>N/A</p>
<p>k. 2021-2022 EHS-CCP Self-Assessment Plans</p>	<p>At Ms. Grace’s request, Mr. Signori, presented the 2021-2022 EHS-CCP Self-Assessment Plans. The EHS-CCP’s grant Self-assessment serves as a reflection to look for areas of improvement as well as the program’s strengths. The process used measures the program’s effectiveness in meeting program goals and objectives. Ms. Grace asked for a motion to approve and accept the 2021-2022 EHS-CCP Self-Assessment Plans which</p>	<p>N/A</p>

	was moved by Mr. Roberts, and seconded by Dr. Zubkoff. Motion passed unanimously.	
1. 2021-2022 EHS Expansion Self-Assessment Plans	At Ms. Grace's request, Mr. Signori, presented the 2021-2022 EHS Expansion Self-Assessment Plans. The EHS Expansion's grant Self-assessment serves as a reflection to look for areas of improvement as well as the program's strengths. The process used measures the program's effectiveness in meeting program goals and objectives. Ms. Grace asked for a motion to approve and accept the 2021-2022 EHS Expansion Self-Assessment Plans which was moved by Mr. Roberts, and seconded by Dr. Zubkoff. Motion passed unanimously.	N/A
m. Relocation of Haitian Youth Slots	At Ms. Grace's request, Mr. Signori, presented the Relocation of Haitian Youth Slots. Haitian Youth is moving 80 slots to their new location, Early Steps II, while 15 slots will remain at the current center, Early Steps. Ms. Grace asked for a motion to approve and accept the Relocation of Haitian Youth Slots which was moved by Dr. Price, and seconded by Mr. Roberts. Motion passed unanimously.	N/A
IV. DIRECTOR'S REPORT/DEPARTMENTAL UPDATES - INFORMATIONAL		
• N/A		
V. OTHER NEWS/BUSINESS		
• N/A		
VI. ANNOUNCEMENTS		
• N/A		
VII. ADJOURNMENT		
Adjournment	Ms. Regina Grace asked for a motion to adjourn the meeting which was moved by Mr. Roberts and seconded by Dr. Price. Motion passed unanimously. Ms. Grace adjourned the meeting at approximately 4:25 P.M.	N/A
NEXT MEETING DATE	Monday, November 1, 2021 4:00 P.M.	N/A

Dr. Joyce Price, CAA Board Chair

Date



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 7, 2021

AGENDA ITEM NUMBER: 3A1

AGENDA ITEM SUBJECT: Policy Council Chairperson Report for September 2021

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATIONS: APPROVAL

BACKGROUND/SUMMARY: This report is provided to the CAA Board as a verbal report.

The Head Start Policy Council met on October 7, 2021 to review, discuss, and approve the following items:

- Planning and Budget Reports ending August 31, 2021: PY 2020-2021
 - HS/EHS
 - EHS-CCP
 - Combination Expansion
- Relocation of St. Albans slots
- 2021-2022 Policy Council Executive Board:
Twaquilla Eatman, YWCA, Chairperson
Kenya White, O’Farrill, Vice-Chairperson
Massiell Flores, Easterseals, Secretary
Tammie Jackson, KidCo, Assistant Secretary
Kimberly Mendez, United Way, Treasurer
Angela Medina, Paradise, Parliamentarian

The following items were presented as information only:

- COVID-19 Cases: Report ending August 30, 2021
- Landow
- MDCPS

- ACF-IM-HS-21-05: Supporting the Wellness of All Staff in Head Start Workforce
- PIR Report
- Content Area Report: August 2021
- Content Area Report: September 2021

The next Policy Council meeting is November 4, 2021.

FUNDING SOURCE: U.S. Department of Health and Human Services



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 7, 2021

AGENDA ITEM NUMBER: 3A1d

AGENDA ITEM SUBJECT: RELOCATION OF ST. ALBANS SLOTS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATIONS: APPROVAL

BACKGROUND/SUMMARY:

St. Albans Coconut Grove is transferring 20 Head Start slots to their Allapattah center. Ninety (90) slots will remain at the Coconut Grove location.

FUNDING SOURCE: U.S. Department of Health and Human Services



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 7, 2021

AGENDA ITEM NUMBER: 3A1e

AGENDA ITEM SUBJECT: 2021-2022 POLICY COUNCIL EXECUTIVE BOARD

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATIONS: APPROVAL

BACKGROUND/SUMMARY:

The 2021-2022 Policy Council representatives were seated and elected officers for the new school year.

- Twaquilla Eatman, YWCA, Chairperson
- Kenya White, O’Farrill, Vice-Chairperson
- Massiell Flores, Easterseals, Secretary
- Tammie Jackson, KidCo, Assistant Secretary
- Kimberly Mendez, United Way, Treasurer
- Angela Medina, Paradise, Parliamentarian

FUNDING SOURCE: U.S. Department of Health and Human Services



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 7, 2021

AGENDA ITEM NUMBER: 3A1f

AGENDA ITEM SUBJECT: COVID-19 Cases: Report Ending August 31, 2021

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATIONS: APPROVAL

BACKGROUND/SUMMARY:

In the month of August, there were a confirmed total of nine COVID-19 cases across all the Head Start centers which included 5 students and 4 staff members.

FUNDING SOURCE: U.S. Department of Health and Human Services

COVID-19 Cases- August 2021			
Location	Students	Staff	Total Number of Cases
YWCA- Colonel <u>Zubkoff</u>	N/A	3	3
Easter Seals- Jackson Dade	N/A	1	1
Centro Mater West	1	N/A	1
KIDCO II	1	N/A	1
MDCPS- Chapman South	1	N/A	1
O'Farrill- Coral Way	1	N/A	1
Catholic Charities- South Dade Skills Center	1	N/A	1
Total	5 students	4 staff	9 cases total



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 7, 2021

AGENDA ITEM NUMBER: 3A1g

AGENDA ITEM SUBJECT: Landow and MDCPS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATIONS: APPROVAL

BACKGROUND/SUMMARY:

Allegations of staff misconduct were reported to the Department of Children and Families at Landow Yeshiva and MDCPS Chapman South.



COMMUNITY ACTION AGENCY BOARD

DATE: NOVEMBER 1, 2021

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: DEPARTMENTAL UPDATES

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

ENERGY, FACILITIES, AND TRANSPORTATION REPORT FOR SEPTEMBER

PSYCHOLOGICAL SERVICES REPORT FOR SEPTEMBER

VIOLENCE AND PREVENTION AND INTERVENTION DIVISION REPORT FOR
SEPTEMBER

HEAD START EARLY HEAD START CONTENT AREA REPORT FOR AUGUST 2021

HEAD START EARLY HEAD START CONTENT AREA REPORT FOR SEPTEMBER 2021

ACF-PI-HS-21-05: SUPPORTING THE WELLNESS OF ALL STAFF IN THE HEAD START
WORKFORCE

HEAD START PROGRAM INFORMATION REPORT (PIR)

FUNDING SOURCE: VARIOUS SOURCES



**Community Action and Human Services Department
September 2021 Board Report**

ENERGY, FACILITIES & TRANSPORTATION DIVISION

The Energy, Facilities, and Transportation Division consists of three customer oriented social service branches designed to provide aid through Home Assistance programs, Facility maintenance and Transportation services. Home Assistance programs provide a wide variety of services to income-eligible homeowners residing in Miami-Dade County. Program services include energy conservation, air quality improvements, beautification, rehabilitation, storm mitigation improvements. Facility components serve to primarily maintain and service the various Community Resource Centers, Rehabilitation Facilities and Head-Start Programs administered by the Department in order to prevent or minimize the potential disruption of services arising through unforeseen maintenance issues. Transportation services provide safe and consistent passage of personnel and clientele on a daily basis including special events as requested by the Community. These branches and the Divisions serve as one cohesive unit within the Department to promote, support and sustain overall community partnerships and neighborhood revitalization.

PROGRAM SUMMARY	September 2021	Program YTD
<p>Weatherization Assistance Program Contract Year April 1, 2017 – September 30, 2020 The Weatherization Assistance Program (WAP) is designed to assist homeowners with controlling the air quality in their home. The three major components of air quality consist of: 1) the installation of Energy Recovery Ventilator (ERV), 2) Bathroom Exhaust Fans and 3) Kitchen Exhaust Fan.</p>	0 (Homes Completed)	55 (Homes Completed)
<p>Home Beautification Program Contract Year December 1, 2017 – March 31, 2019 The Home Beautification Program provides eligible homeowners of single-family homes the opportunity to have their homes painted and/or landscaped at no cost. Note: Beautification Program is offered only in Districts 1 and 12. Program was extended to December 31, 2021.</p>	1 (Homes Completed)	48 (Homes Completed)
<p>Single Family Home Rehabilitation (Surtax) Contract Year November 1, 2016 – December 31, 2018 The Home Rehabilitation Program provides rehabilitation, repairs, and upgrades in owner occupied low-to moderate-income single homes. The Single-Family Home Rehabilitation (Surtax) program area includes: Incorporated Miami-Dade County. These improvements are primarily geared to address health and safety issues, code violations; and may include roof repairs, plumbing and electrical components and exterior paint. Note: Program is pending a rule change.</p>	0 (Homes Completed)	19 (Homes Completed)
<p>HOME (County Wide) Contract Year October 01, 2016 – September 30, 2018 The Home Repair Program provides repairs and upgrades in owner occupied low-to moderate-income single homes. The HOME (County Wide) program area includes: Unincorporated Miami-Dade County. These improvements are primarily geared to addressing health and safety issues,</p>	0 (Homes Completed)	19 (Homes Completed)

code violations; and include roof repairs, plumbing and electrical components and exterior paint. Note: Program is pending an extension.		
HOME (Liberty City) Contract Year January 01, 2016 – December 31, 2017 The Home Repair Program provides repairs and upgrades in owner occupied low-to moderate-income single homes. The HOME (Liberty City) program area includes NW 7 th Avenue (East boundary), NW 32 nd Avenue (West boundary), SR112 (South boundary), and NW 79 th Street (North boundary). These improvements are primarily geared to addressing health and safety issues, code violations; and include roof repairs, plumbing and electrical components and exterior paint. Note: Program was extended to March 31, 2019.	0 (Homes Completed)	22 (Homes Completed)
Paint and Hurricane Shutter Program (Surtax) Contract Year June 01, 2014 – May 31, 2016 The Paint and Shuttering Program provides assistance to homeowners of single-family detached homes through the provision and installation of shuttering systems as well as exterior painting services. Note: Program was extended to December 31, 2019.	0 (Homes Completed)	0 (Homes Completed)
Hurricane Shutter Program (General Funds) The Hurricane Shuttering Program provides assistance to homeowners of single-family detached homes through the provision and installation of shuttering systems.	0 (Homes Completed)	7 (Homes Completed)
Facilities Maintenance The Facilities Division is responsible for application of care and maintenance program. The purpose of which is to maintain facilities in a manner that reflects the value that Miami-Dade County places on serving all of its residents. It is intended to address the issues that arise and impact the ability of our centers to service the residents of Miami-Dade County. Facilities are consistently surveyed to anticipate and react to system failures (HVAC, electrical, plumbing, et.) and singular incidents (dirty filters, failed ballasts, clogged drains, etc.). Upon identifying a deficiency, a service request is submitted to the Division for proper routing and ultimately, rectification of the issue.	65 (Service Requests) 63 (Service Requests Completed)	534 (Service Requests) 508 (Service Requests Completed)
Transportation The Transportation Unit provides safe and consistent passage of personnel and clients on a daily basis. Services are provided to Head Start children, the elderly and individuals with disabilities in the community. Medical, dental and therapy visits for Head Start children, including field trips countywide are provided. The elderly and individuals with disabilities are transported to Adult Day Care centers, meal sites, and trips to various venues. Services are also provided for public housing development residents and private community groups.	2,160 (Trips Completed)	18,645 (Trips Completed)
Residential Chore Program The Residential Chore Program provides services to eligible elderly residents by assisting with the heavy cleaning of their homes. This assistance includes cleaning behind refrigerators, cleaning ceiling fans, cleaning cabinets/cupboards, cleaning stoves, carpet cleaning, cleaning windows/blinds, organizing rooms, disposing of unwanted items, yard cleanup and minor household repairs.	0 (Hours Completed)	0 (Hours Completed)

**Community Action and Human Services Department
Psychological Services
September 2021 Board Report**

The Psychological Services Program addresses the increased need for Mental Health Services in Miami-Dade County. Its mission is identification, assessment, and early intervention to maximize the optimal functioning of clients through the application of evidence-based interventions informed through science. Service delivery is implemented by doctoral level psychology interns and master level students within the field of mental health.

SERVICES	NUMBER OF SESSIONS/SERVICES
Individual therapy Sessions Children – (Head Start- 0) Adults – (Elderly and Disability 0; Rehab 0; Violence Prevention and Intervention 0; Family and Community Services 0)	0 sessions
Group/Family Therapy Sessions Rehab – 0 Head Start – 0 Elderly and Disability- 0 Violence Prevention and Intervention- 0	0 sessions
Crisis Intervention	0
Case management	0
Consultation	4
Parent and Staff Trainings	4
Assessments, Intakes, Evaluations	2 Intakes 0 Assessments 0 Evaluations
Classroom intervention and strategies	2
Advocacy	0
Therapeutic Activities	0
Higher Education Institution Partnerships- Nova Southeastern University Albizu University- Miami and Puerto Rico campuses Florida International University Ponce Health Sciences University Florida State University	5

* Interns spent 3-4 weeks orienting to divisions; learning internship requirements and procedures; meeting staff.

**Community Action and Human Services Department
September 2021 Board Report
Targeted Services Bureau
Violence Prevention and Intervention Division**

The Violence and Intervention Division offers protection and supportive services to victims of domestic violence, sexual violence, dating violence, human trafficking and their dependents. It also provides crisis intervention and advocacy services, including counseling, information and referral, safe shelter, transportation, emergency financial assistance and food and clothing

PROGRAM SUMMARY	VPID
SSC-SSN-SSS-ITN-ITS-CW-CV-JW-DZ-ED	October 2021
Court Orientation Workshops	0
Direct Relief Assistance	19
Dissolution of Marriage Assistance	13
Education and Training	18
Food Provision Number of Bags or Amount of Food Pounds	2382
Group Therapy Sessions	35
Individual Therapy Sessions	700
Helpline Calls (VPIS)	3798
Hotline Calls (Shelters)	390
Protective Order Assistance	19
Advocacy Services (Safety Planning, Crisis Intervention, Case Management)	4847
Outreach Advocacy Services (Legal Assistance, Referrals, HIV Testing, GED Pre Testing, etc.)	1745
Support Groups/House Meeting	9
Attorney General Relocation Cases	41
Attorney General Victims Compensation Cases	33
Vocational Rehabilitation Services	0

Ivon Mesa
Bureau Chief



COMMUNITY ACTION AGENCY BOARD

DATE: AUGUST 31, 2021

AGENDA ITEM NUMBER: 4A8

AGENDA ITEM SUBJECT: August 2021 Head Start Content Area Report

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

The August 2021 Content Area Report includes Head Start, Early Head Start, Early Head Start-Child Care Partnership, and Combination Expansion Early Head Start-Child Care Partnership program information on Education, Disabilities, Enrollment, Family Engagement, Health, Mental Health, and Nutrition.

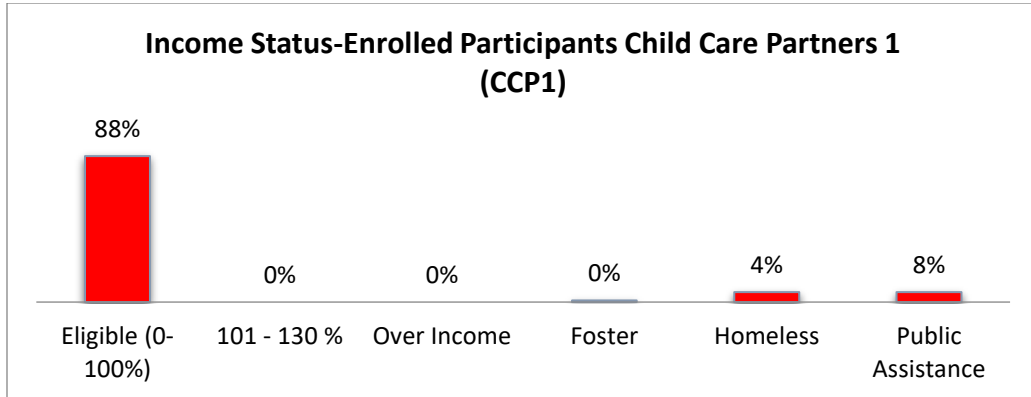
FUNDING SOURCE:

U.S. Department of Health and Human Services

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Child Care Partners 1
Early Head Start Participants
As of August 31, 2021

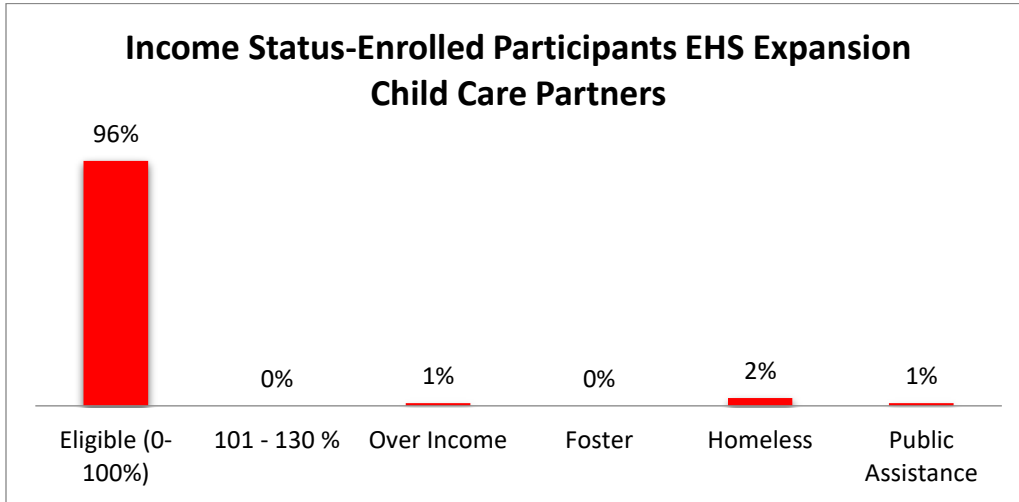


Child Care Partners 1 Current Enrollment	Current Enrollment %/ Vacant slots 89% 27of 240 slots vacant
CCP-Cambridge Academy	89% 3 of 24 slots vacant
CCP-Community Outreach Center, Inc.	100% 0 of 16 slots vacant
CCP-Crystal Learning Center, Inc.	81% 6 of 32 slots vacant
CCP-Decroly Learning Child Care Ctr	85% 7 of 48 slots vacant
CCP- Memorial Temple Early Childhood	81% 3 of 24 slots vacant
CCP- Rising Star Academy	94% 1 of 16 slots vacant
CCP- Shining Light Childcare Center	92% 1 of 16 slots vacant
CCP-Universal Academy	92% 2 of 16 slots vacant
St. Alban's Child Enrichment Center	89% 4 of 48 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled EHS Expansion Child Care Partners
Participants
As of August 31, 2021

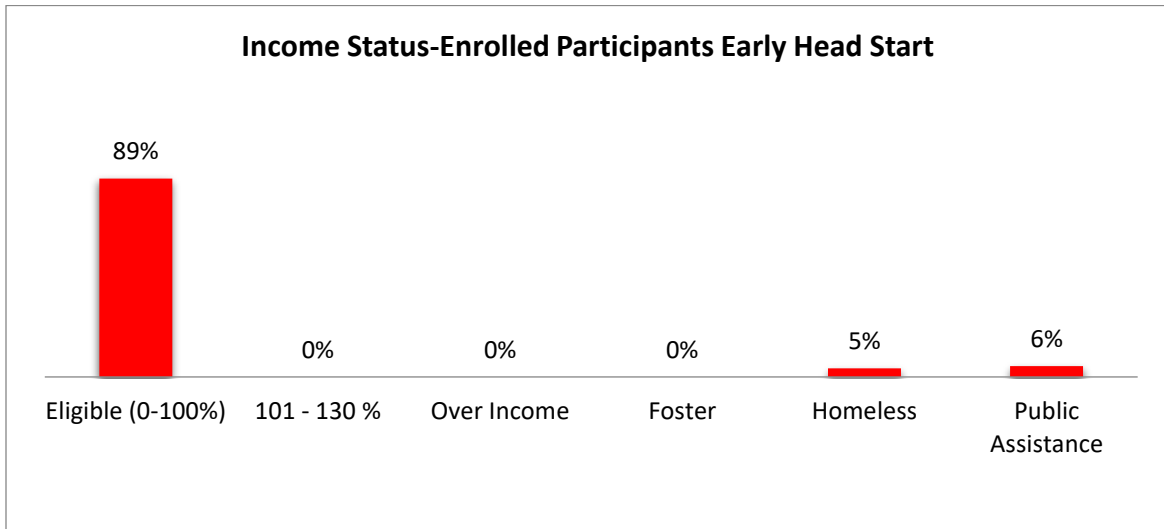


Child Care Partners 2 Current Enrollment	Current Enrollment %/ Vacant slots 92% 46 of 552 slots vacant
Catholic Charities	94% 7 of 120 slots vacant
CCP-Bricks Early Learning Center	100% 0 of 24 slots vacant
CCP-Cambridge Academy	92% 2 of 24 slots vacant
CCP-Decroly Learning Child Care Ctr	92% 2 of 24 slots vacant
CCP-Early Learning Center	94% 2 of 32 slots vacant
Centro Mater	92% 2 of 72 slots vacant
FCAA	88% 4 of 32 slots vacant
Haitian Youth	88% 9 of 80 slots vacant
KIDCO Creative Learning	94% 2 of 32 slots vacant
Landow	100% 0 of 16 slots vacant
Paradise Christian School, Inc.	100% 0 of 32 slots vacant
Sunflowers Academy	88% 3 of 24 slots vacant
YWCA Of Greater Miami-Dade	68% 13 of 40 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Early Head Start Participants
As of August 31, 2021



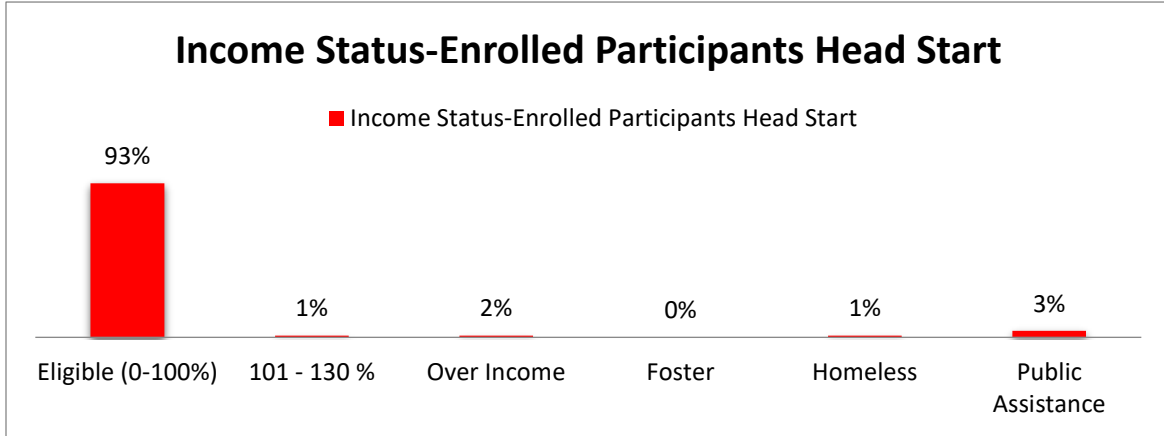
EARLY HEAD START Current Enrollment	Current Enrollment %/ Vacant slots 93% 32 of 446 slots vacant
Centro Mater	100% 0 of 70 slots vacant
Easter Seals	75% 2 of 8 slots vacant
FCAA	96% 1 of 24 slots vacant
Haitian Youth	97% 1 of 32 slots vacant
KIDCO Creative Learning	84% 5 of 32 slots vacant
Landow	100% 0 of 16 slots vacant
Miami Dade County Public Schools	90% 20 of 192 slots vacant
O'Farrill Learning Center	88% 1 of 8 slots vacant
United Way Center Of Excellence	100% 0 of 32 slots vacant
YWCA Of Greater Miami-Dade	94% 2 of 32 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Head Start Participants

As of August 31, 2021

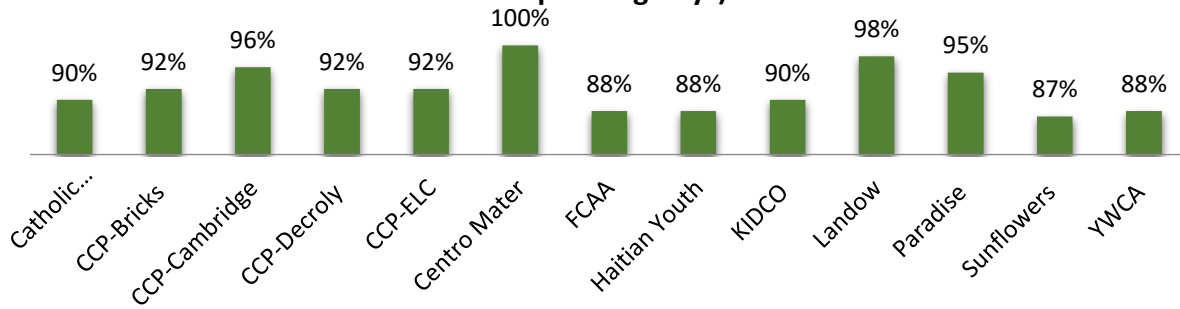


Head Start Agency Current Enrollment	Current Enrollment %/ Vacant slots 73% 1708 of 6310 slots vacant
Allapattah	90% 8 of 77 slots vacant
Catholic Charities	68% 404 of 1275 slots vacant
Centro Mater	91% 47 of 526 slots vacant
Easter Seals	58% 204 of 480 slots vacant
FCAA	58% 182 of 432 slots vacant
Haitian Youth	92% 14 of 175 slots vacant
KIDCO Creative Learning	52% 120 of 250 slots vacant
Landow	100% 0 of 80 slots vacant
Le Jardin Community Center, Inc.	82% 85 of 480 slots vacant
Miami Dade County Public Schools	83% 267 of 1535 slots vacant
O'Farrill Learning Center	51% 119 of 242 slots vacant
Our Little Ones	91% 11 of 118 slots vacant
Paradise Christian School, Inc.	65% 63 of 180 slots vacant
St. Alban's Child Enrichment Center	50% 85 of 170 slots vacant
Sunflowers Academy	83% 7 of 40 slots vacant
United Way Center Of Excellence	100% 0 of 30 slots vacant
YWCA Of Greater Miami-Dade	58% 92 of 220 slots vacant

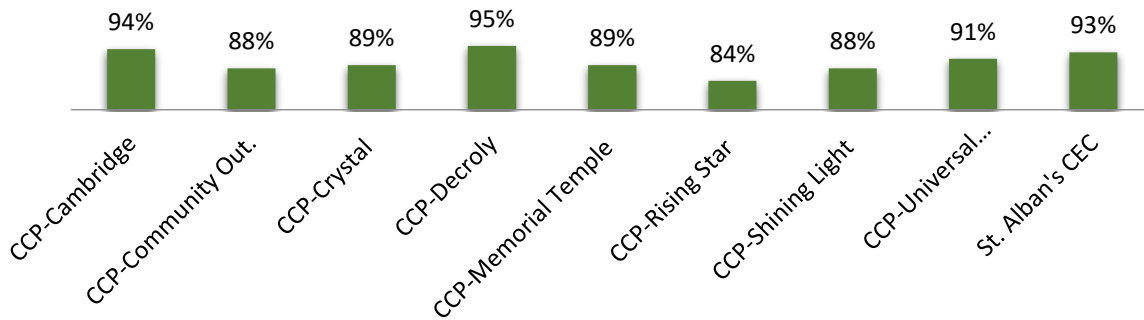
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Attendance:

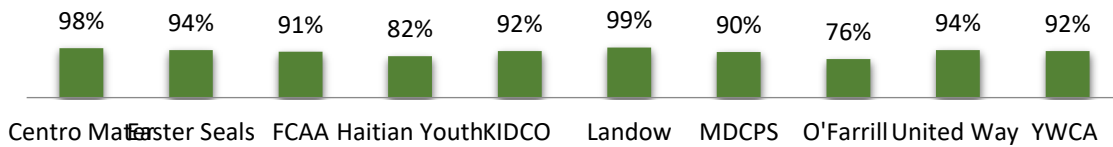
EHS Expansion CCP Average Daily Attendance Overall Total 91% (07 Operating Days)



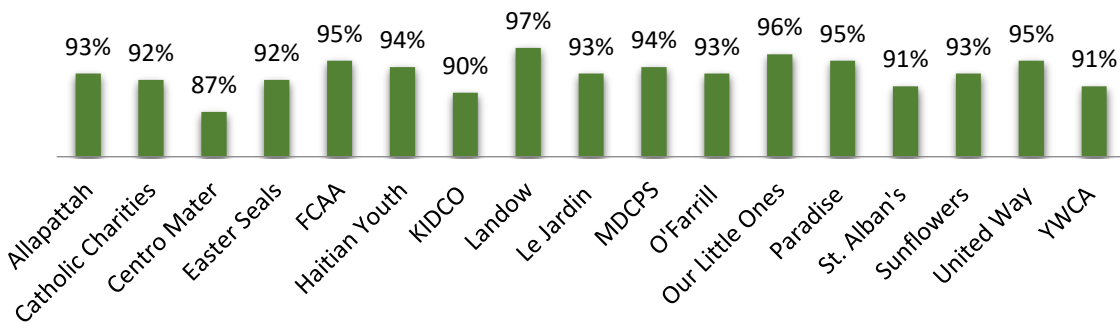
CCP 1 Average Daily Attendance Overall Total 91% (07 Operating Days)



EHS Average Daily Attendance Overall Total 91% (07 Operating Days)



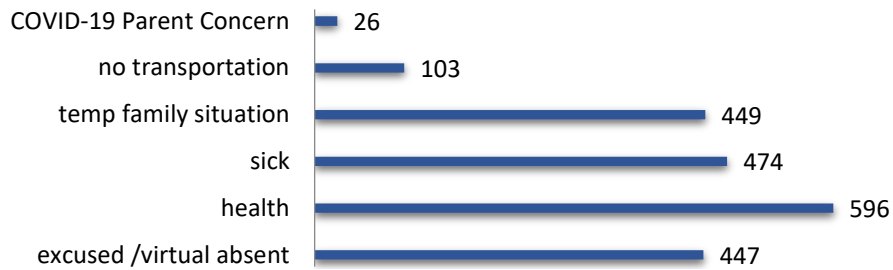
HS Average Daily Attendance Overall Total 93% (07 Operating Days)



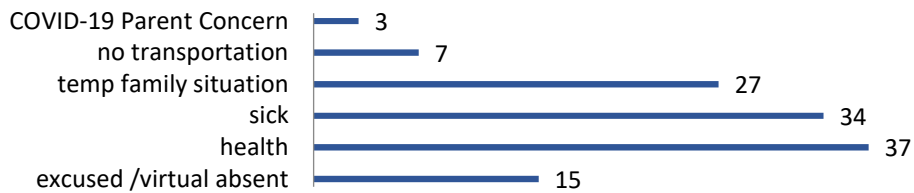
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Attendance:

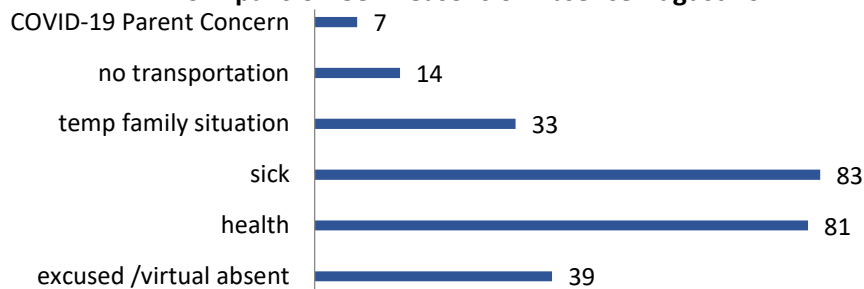
Head Start Reasons of Absence August 2021



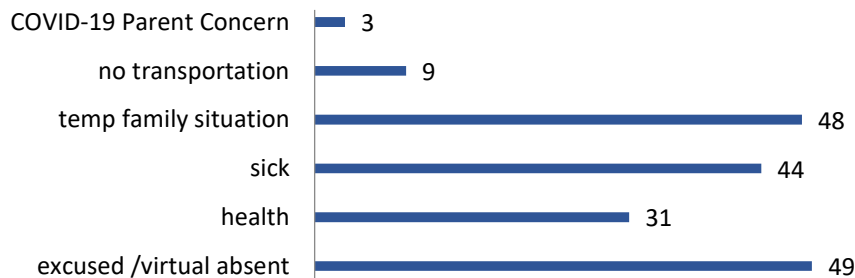
Child Care Partners 1 Reasons of Absence August 2021



EHS Expansion CCP Reasons of Absence August 2021



Early Head Start Reasons of Absence August 2021



Terminology defined:

No Transportation - family has transportation problems (car inoperative, no alternate ride)

Temp Family Situation - family related issues or concerns

Sick - related to ill health

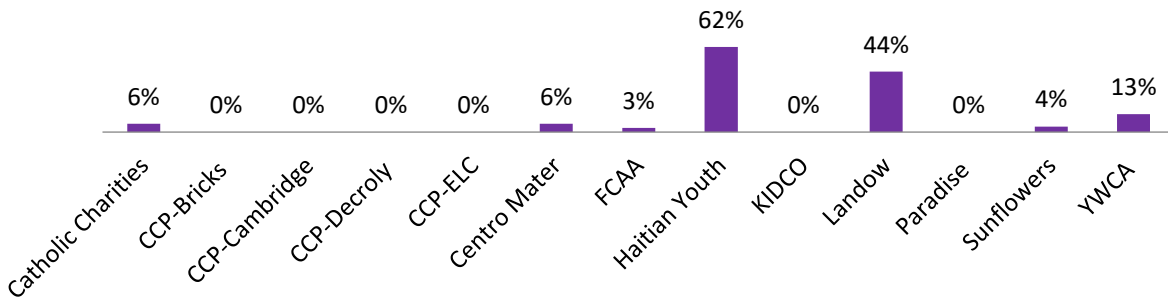
Health - related to expired health documentation, health alerts, and /or medical/dental appointments

Excused - staff is aware of child/family absence

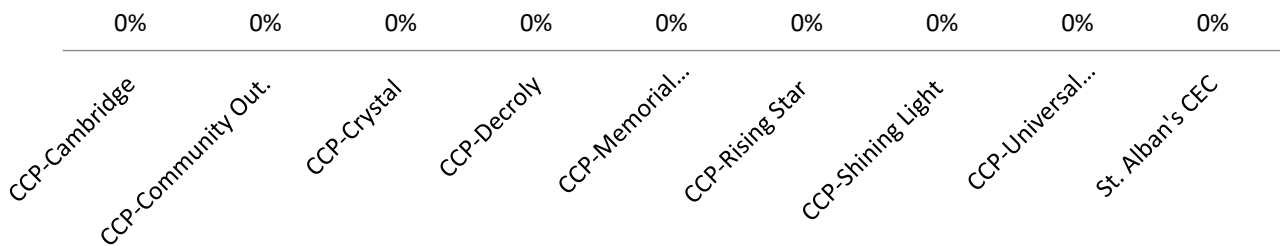
SELECTION

Waitlist Applications for the month ending

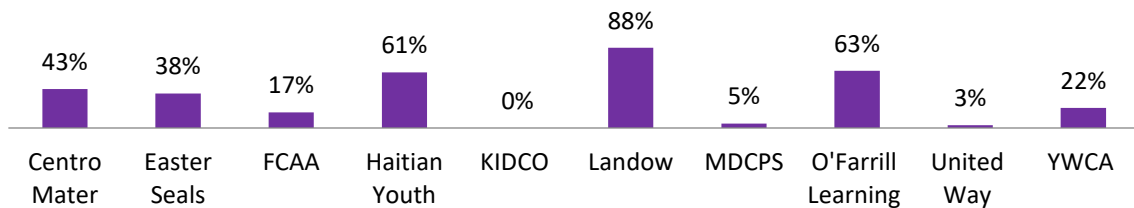
EHS Expansion CCP Wait List Application for the month ending in August 2021



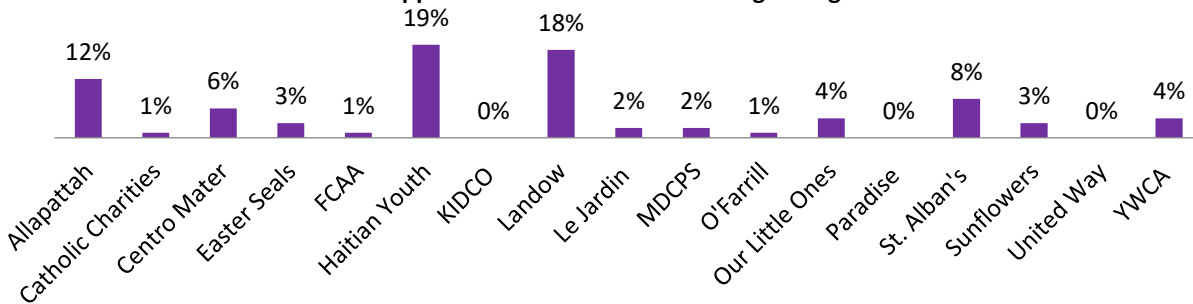
CCP 1 Wait List Application for the month ending in August 2021



EHS Waitlist Applications for the month ending in August 2021



HS Waitlist Applications for the month ending in August 2021

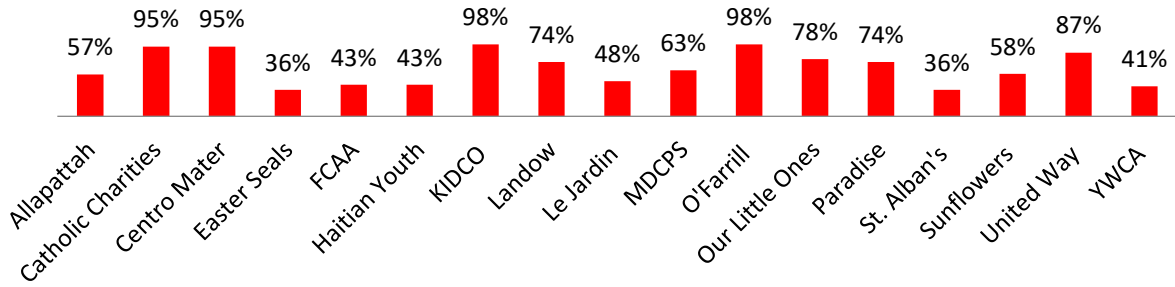


NOTE: Program Term 2020-2021 Applications in the "Term-Waitlist/Waitlist Status"

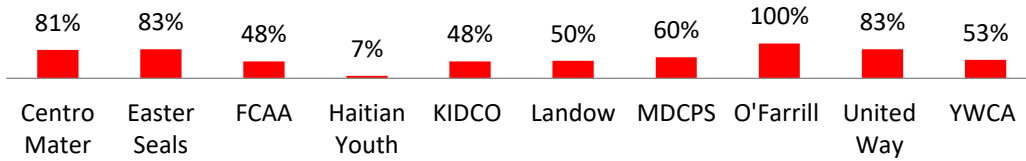
HEALTH SERVICES:

30-Day Screenings:

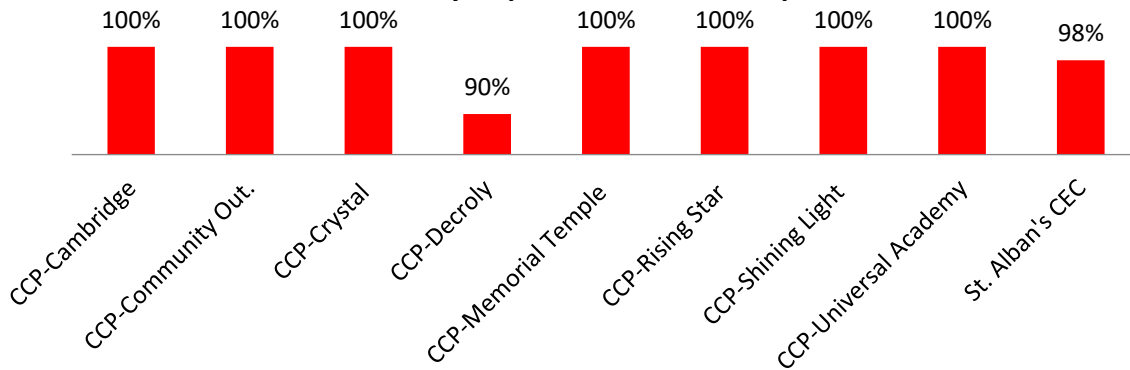
HS 30 Day Requirements 69% Complete*



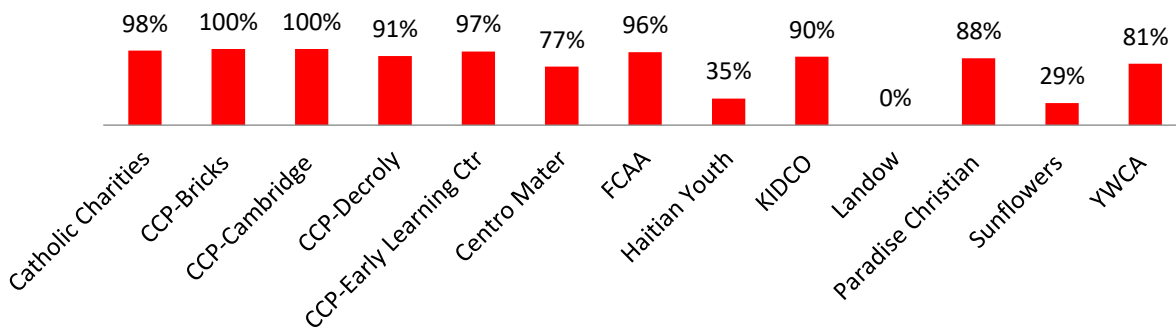
EHS 30 Day Requirements 60% Complete*



CCP 1 -30 Day Requirements 98% Complete*

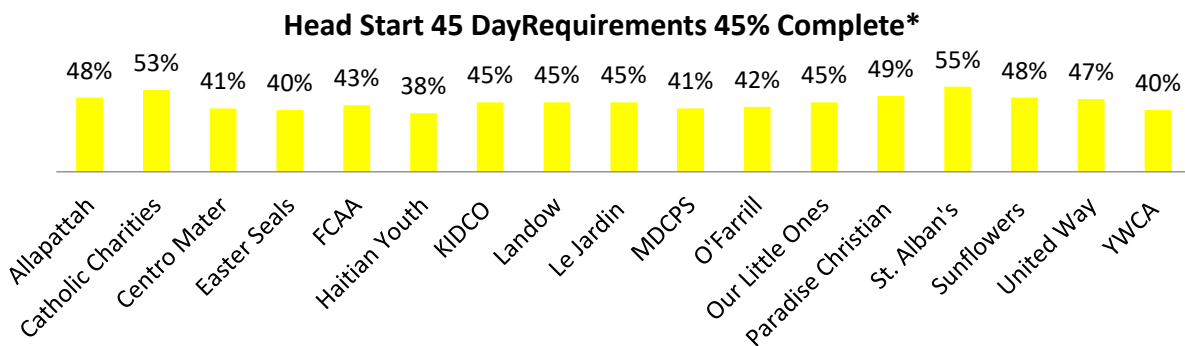
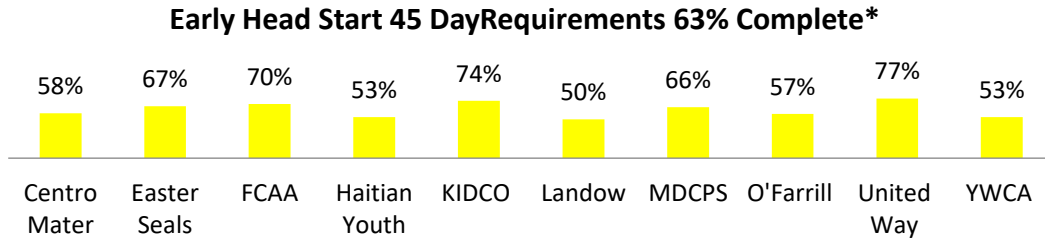
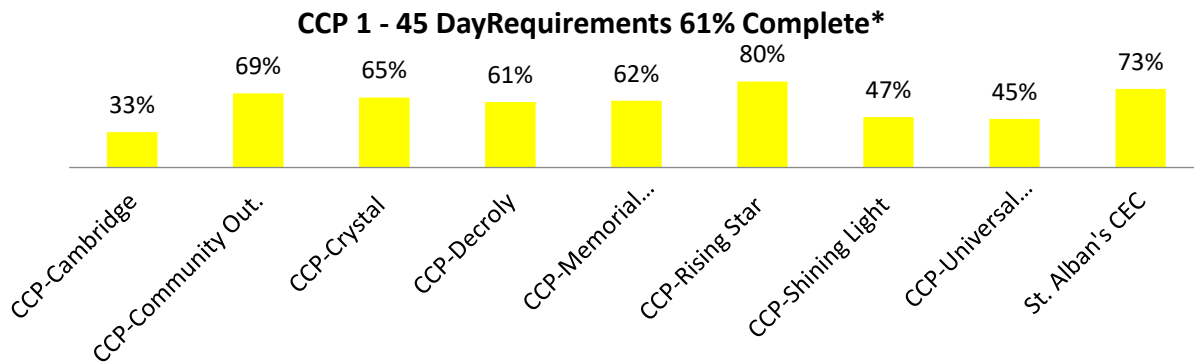
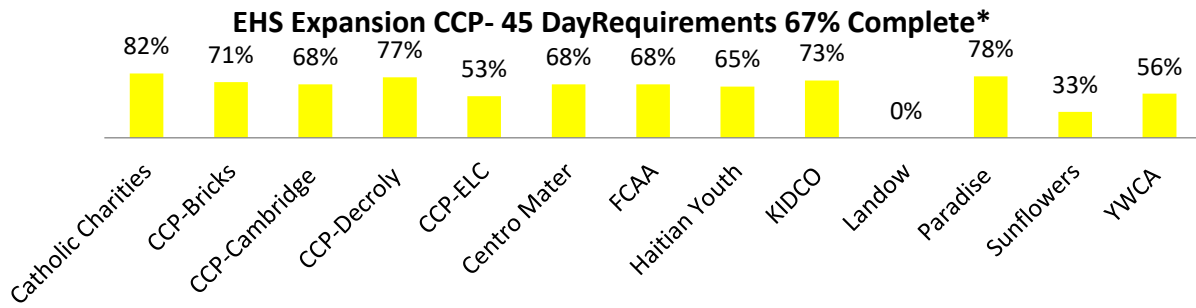


EHS Expansion CCP 30 Day Requirements 98% Complete*



HEALTH SERVICES:

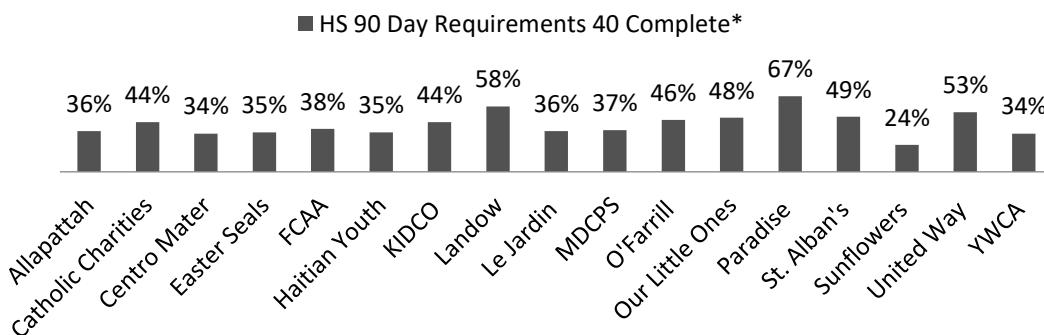
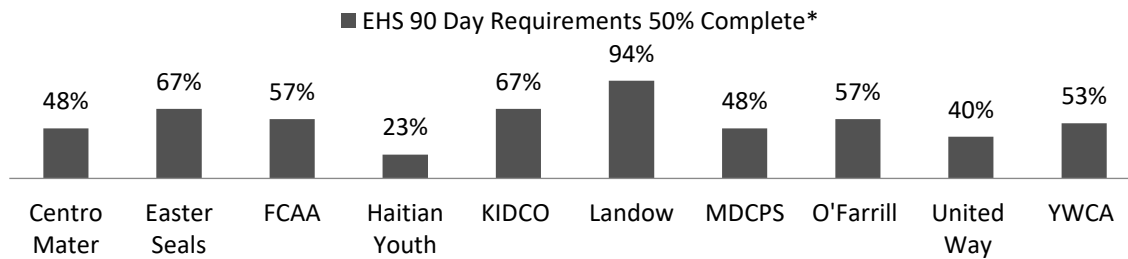
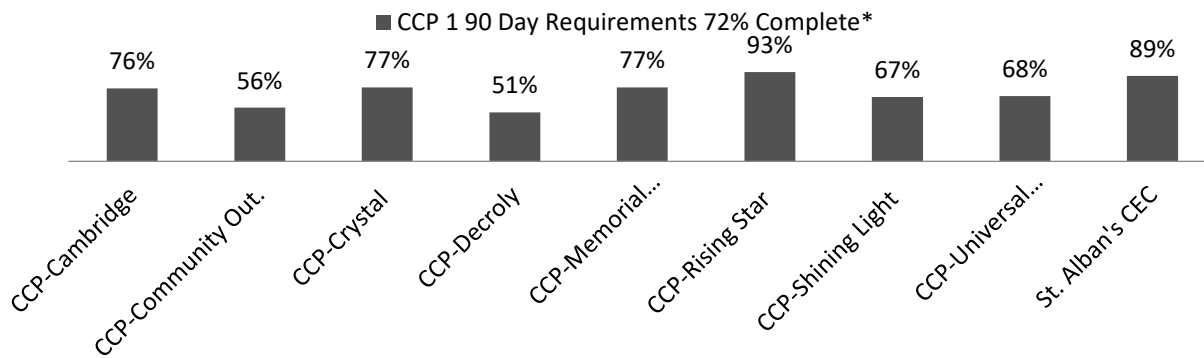
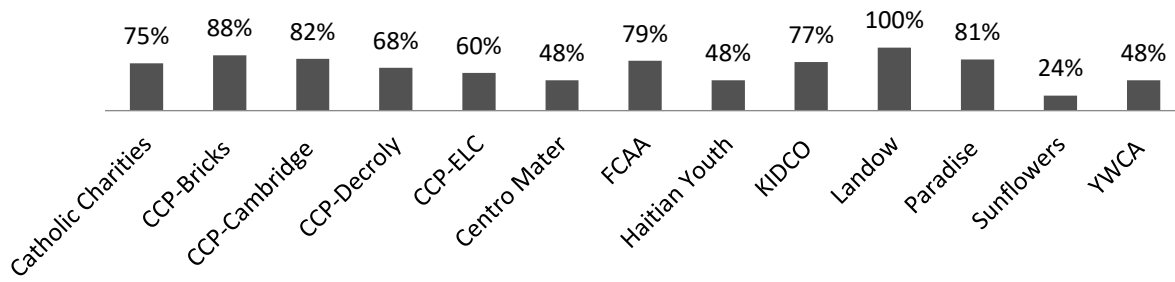
45-Day Screenings:



100% of **newly** enrolled children in the Head Start and Early Head Start Program must receive the 45-Day Screenings (Hearing, Vision, Developmental and Behavioral) within 45 calendar days of entry into the program.

HEALTH SERVICES:

EHS Expansion CCP 90 Day Requirements 65% Complete*

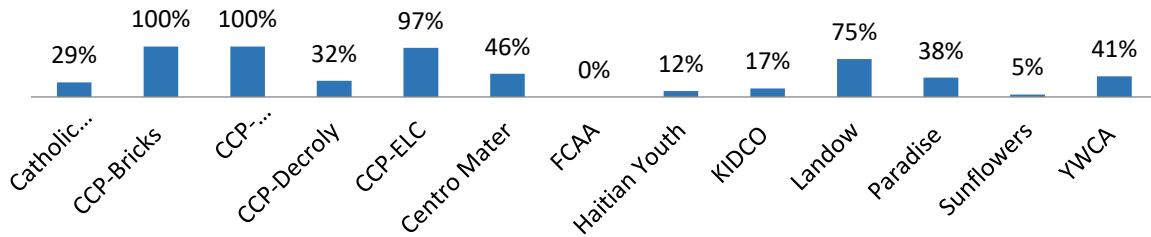


90-Day Health Requirements: 100% of the children must receive all Age Based Health Requirements (well baby check, Developmental/Behavioral screenings, Growth Assessment/Head Circumference, Health History, Hearing, Vision and Oral Health Screening) prior to the last day of the Early Head Start program term. An age equivalent well baby check is completed at various ages for each child from 2 months to 36 months. ***Percentages above reflect the children who has completed 90 day entry based requirements.**

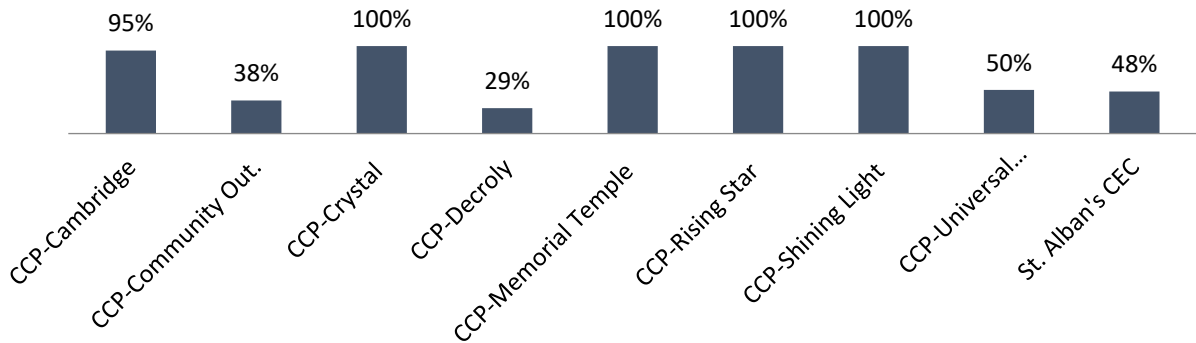
HEALTH SERVICES:

Immunization:

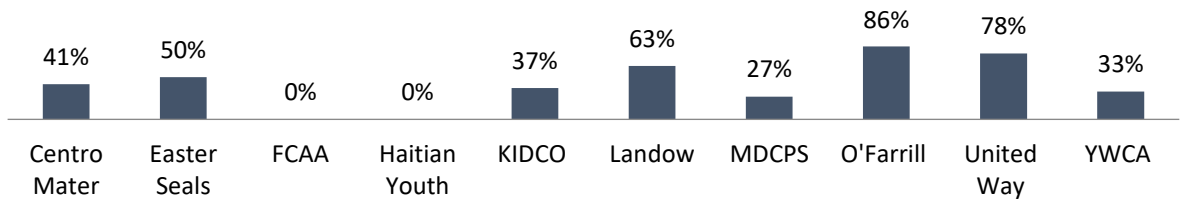
EHS Expansion CCP Immunization 39% Complete or Up-To-Date



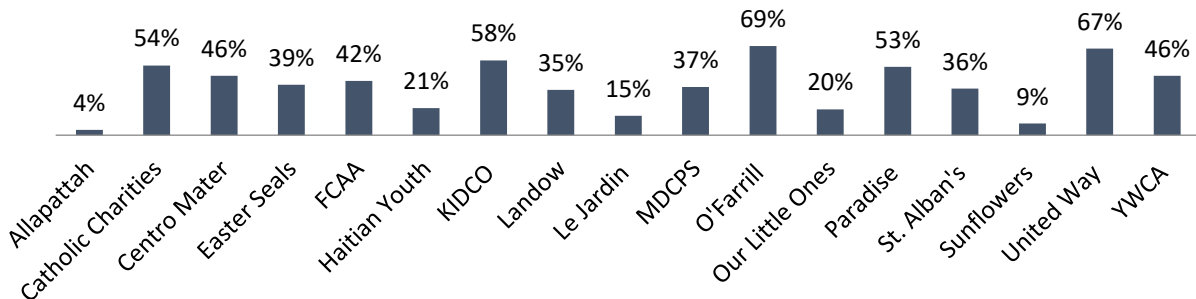
CCP1 Immunization 65% Complete or Up-To-Date



Early Head Start Immunization 34% Complete or Up-To-Date



Head Start Immunization 40% Complete or Up-To-Date

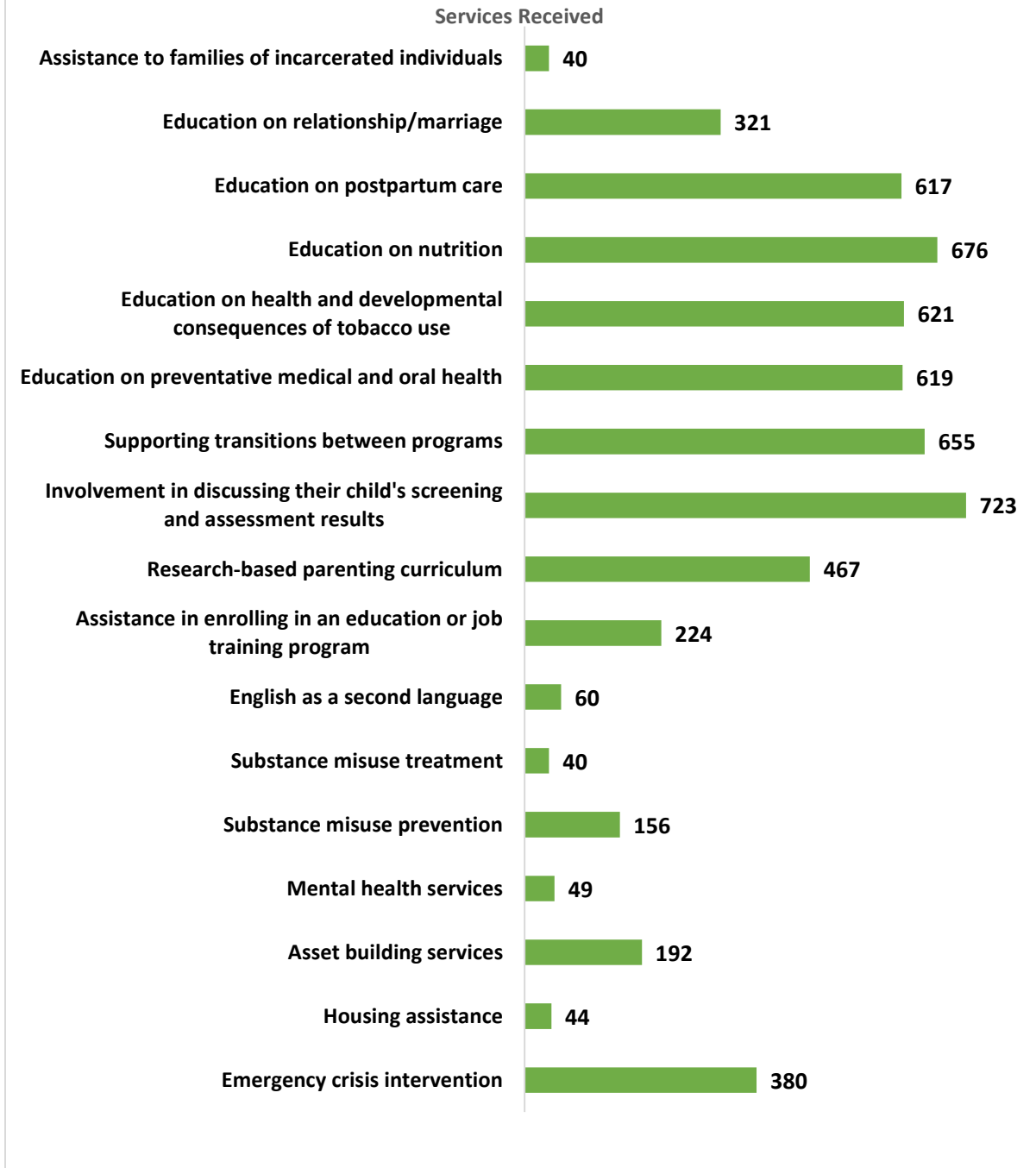


NOTE: 100% of all children must have a “complete” or “up-to-date” immunizations status within 90 calendar days of entry into the program.

EDUCATION

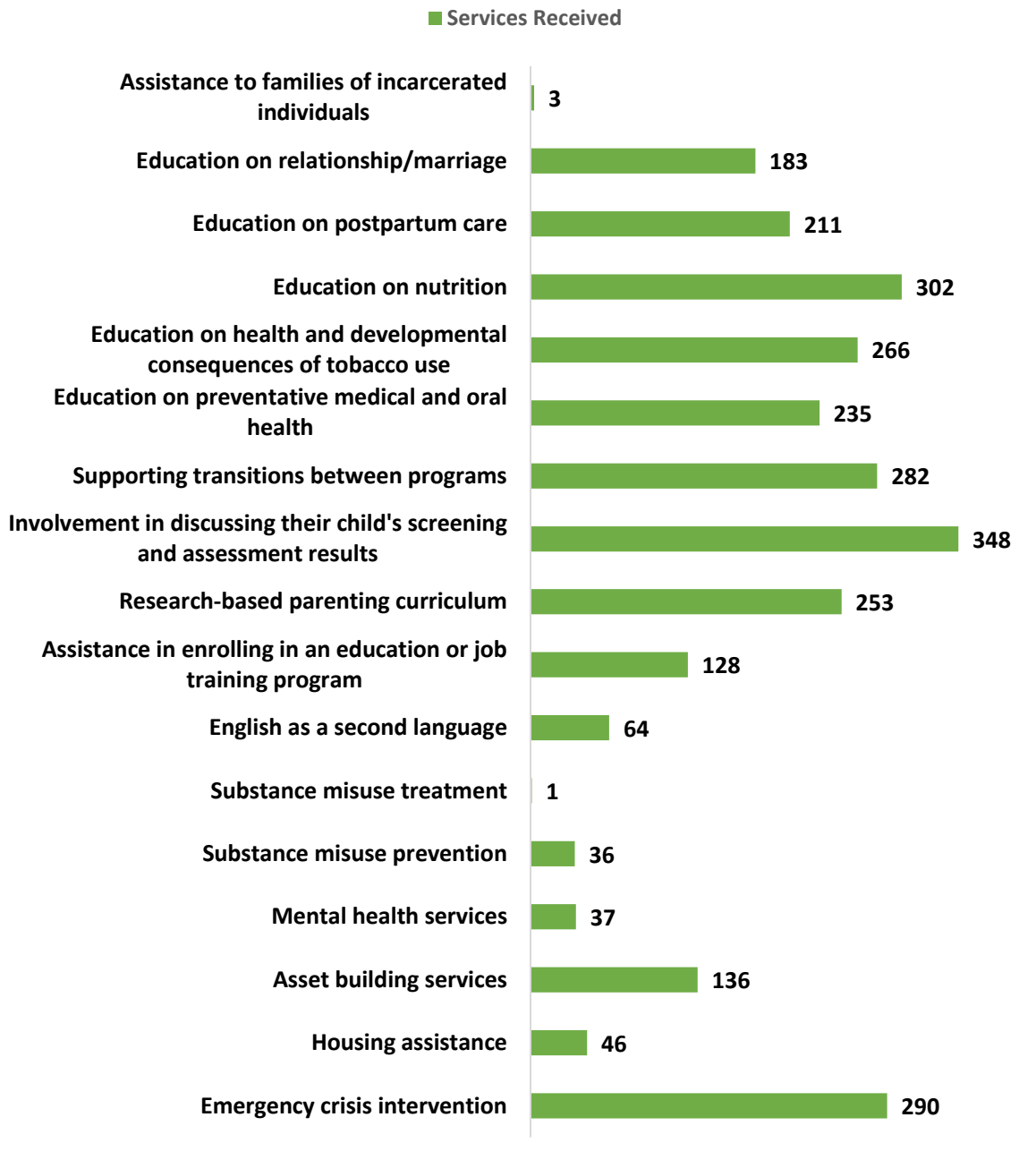
In preparation for the 2021 - 2022 program year educators and education coaching support staff have actively participated in curriculum and health & safety training. Training topics focused on the development of Phonological, Early Math and Social & Emotional skills to increase educators' capacity to plan and provide engaging learning experiences. On August 23, 2021 educators welcomed children in our classrooms implementing COVID – 19 protocols. Educators' began student observations in order to complete required 45 day screenings and initial assessments. Daily learning experiences are planned utilizing children's identified strengths and interest.

**Family Services (Head Start)
Program Information Report (PIR)
2020-2021 Program Year
Source: PIR Report 9900 as of 8/18/21**



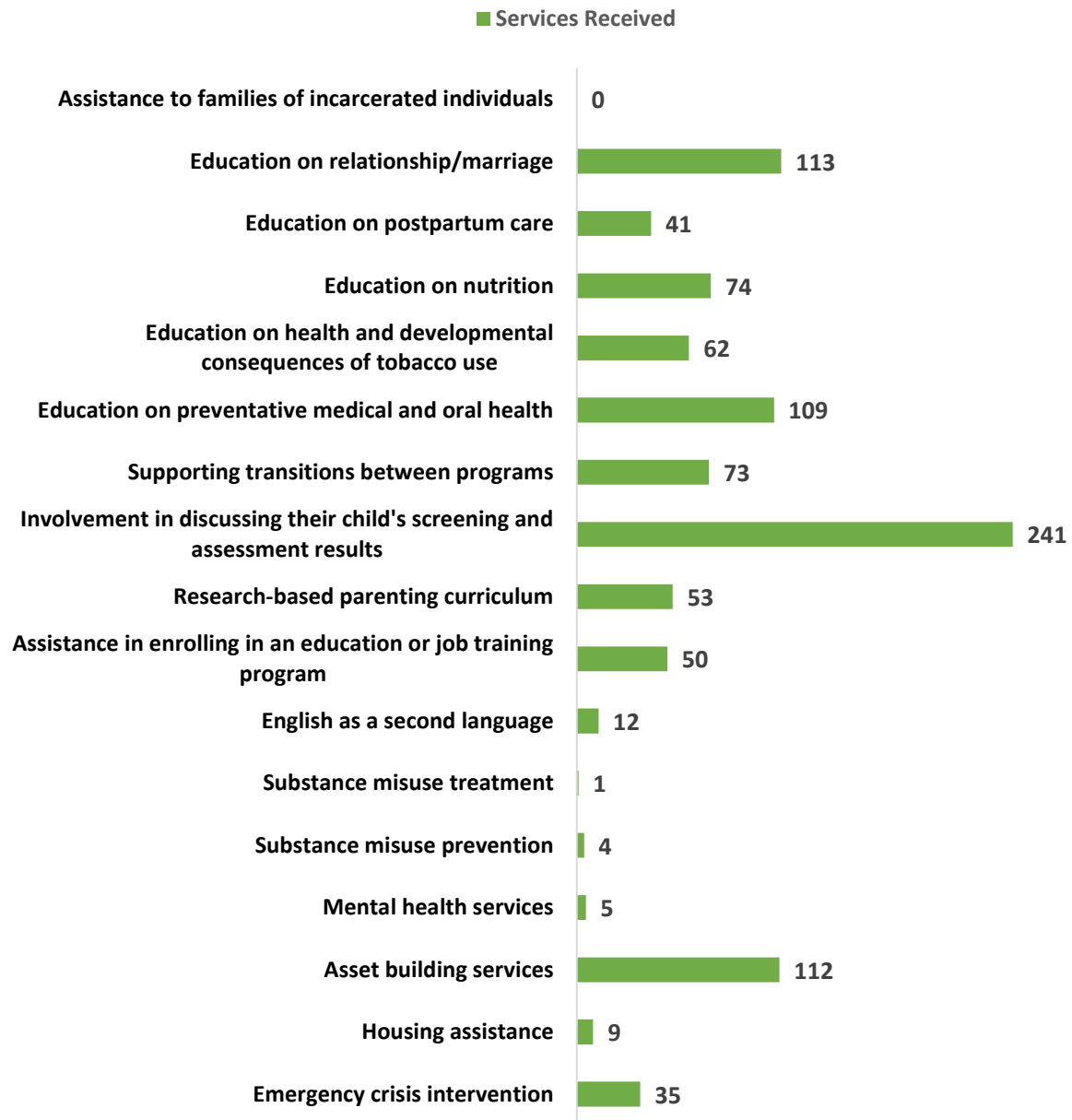
The PIR Report captured the number of HS families who received various services during the 2020-2021 program year.

**Family Services (Early Head Start)
Program Information Report (PIR)
2020-2021 Program Year
Source: PIR Report 9900 as of 8/18/21**



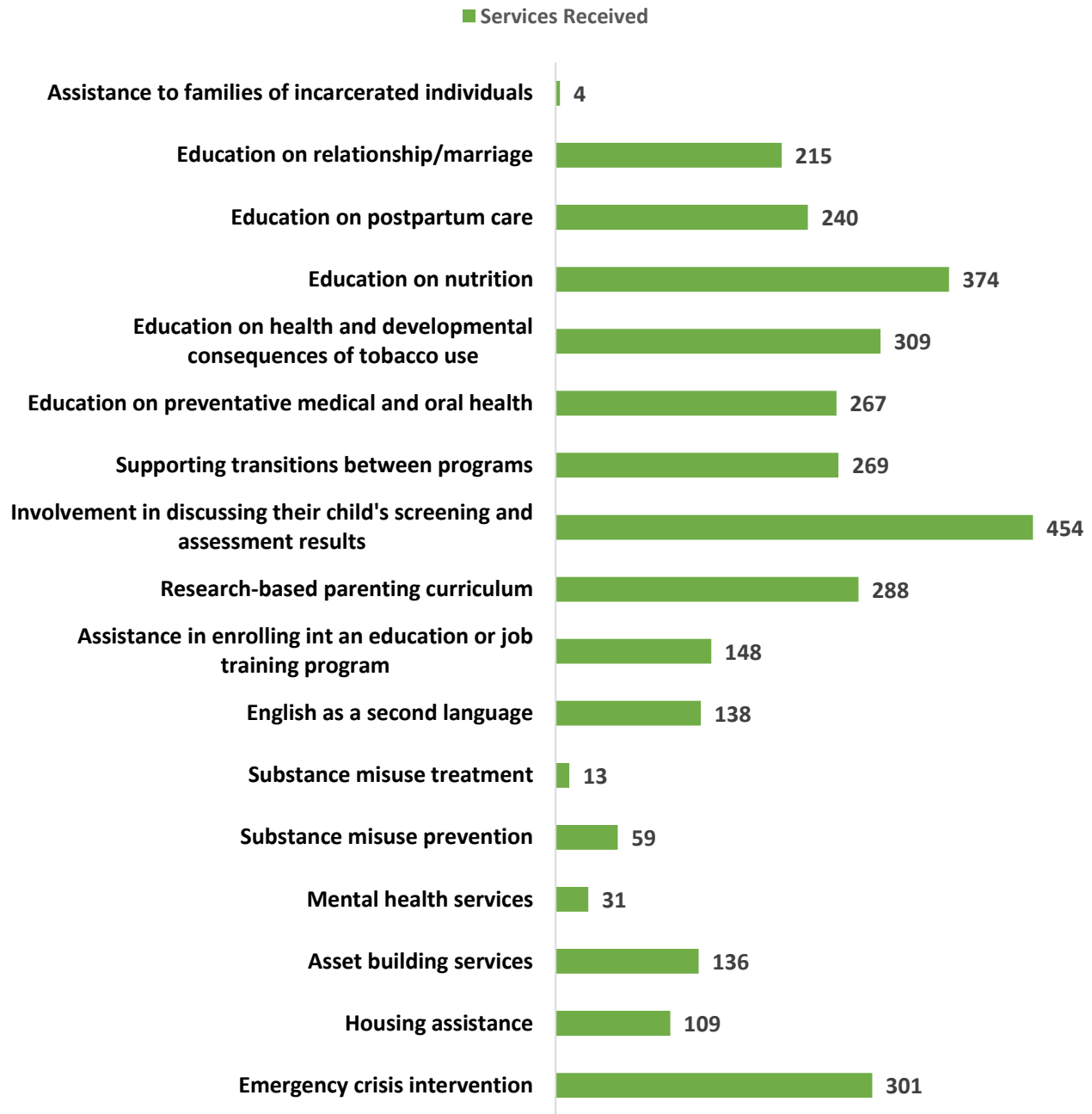
The PIR Report captured the number of EHS families who received various services during the 2020-2021 program year.

**Family Services (EHS-CCP)
Program Information Report (PIR)
2020-2021 Program Year
Source: PIR Report 9900 as of 8/19/21**



The PIR Report captured the number of EHS-CCP families who received various services during the 2020-2021 program year.

**Family Services (EHS-CCP Exp)
Program Information Report (PIR)
2020-2021 Program Year
Source: PIR Report 9900 as of 8/18/21**



The PIR Report captured the number of EHS-CCP Exp families who received various services during the 2020-2021 program year.

Child Mental Health and Social and Emotional Well Being Board and Policy Council Report August 2021

The grantee Child Mental Health service area team members provided support to ensure that delegate and partner agencies, centers, classrooms and teachers to ensure **prevention and promotion activities** were initiated. This included the development, individual support and implementation of **wellness plans, the group reflection classroom plans**, and related follow up prevention efforts were conducted on site for **returning children with post concerns** beginning on August 9th. The DANCER pledge for **Trauma Sensitive Practices** and DARS Wellness Plan were also made available to Early Head Start teachers and social services team members and other staff as needed. The Multidisciplinary team meeting centers, member names, meeting schedule and 3015 MDT Guidance on Screening Results dates Site Leadership Forms were submitted for all agencies by Friday, August 23rd. The Pyramid Model for Positive Behavior Support **training overview** was conducted by delegate and partner agencies along with the **eDECA and ASQ** screening procedures. Each agency implemented the teaching **Pyramid model** tier 1 prevention and promotion strategies for preschoolers, infants, and toddlers. Additionally, grantee administrative follow up took place for agencies that do not have a **mental health consultant** on staff or under contract.

The mental health service area team members Early Head final **Program Information Report** data validation process was completed for Early Head Start. Validation reports and related ChildPlus data were reviewed, reconciled, completed and forwarded to grantee administration for **18 delegate and partner** agencies.

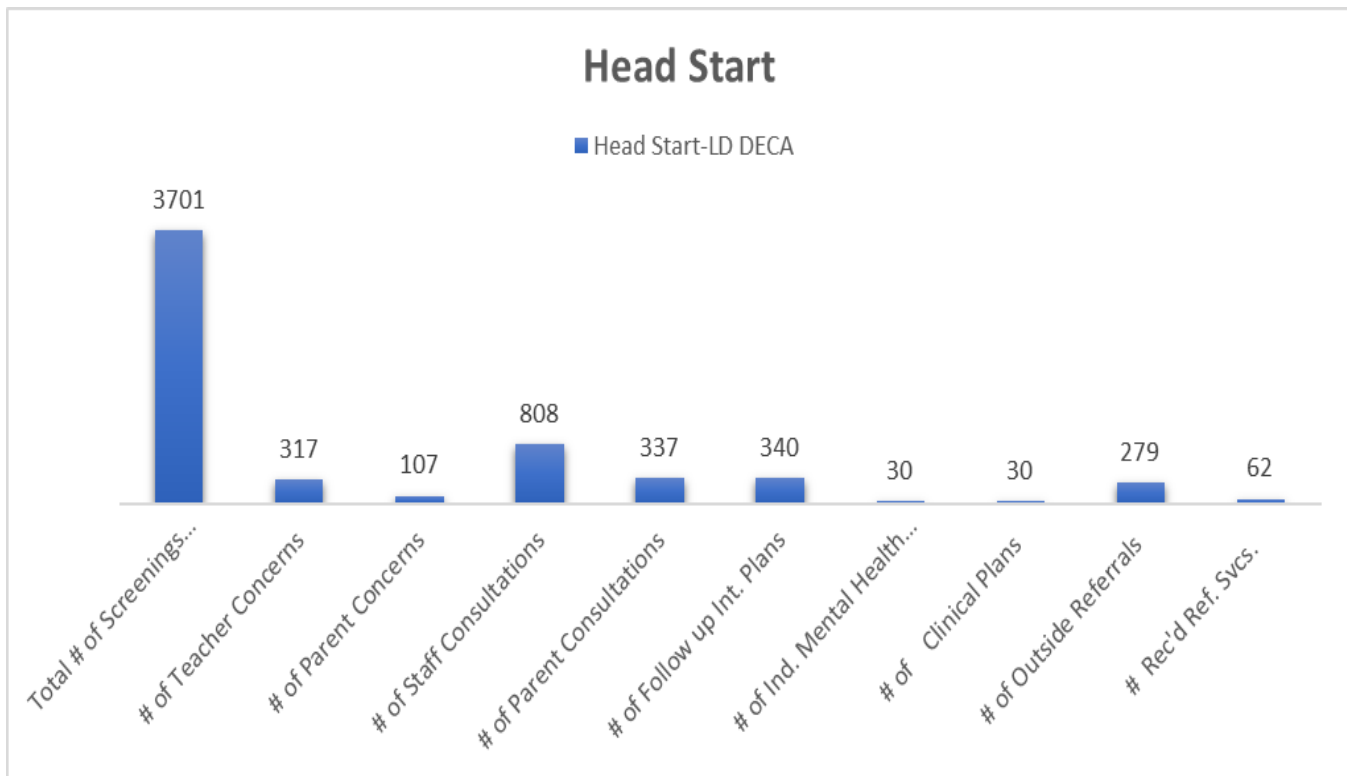
Mental health service area team members assisted and participated in the annual **Pre Service** planning and training process in preparation for the new program year. Service area training was provided at Pre-Service on August 9th Team members also provided leadership on the special recognition and facilitators subcommittees.

Other activities for **August** and related data follow. The DECA and Ages and Stages 2020-21 data was reviewed, analyzed, and used for **planning** for the **2021-22** program year. A review of the post assessment data reflected improvements for **79%** of Head Start children who were identified with initial DECA concerns.

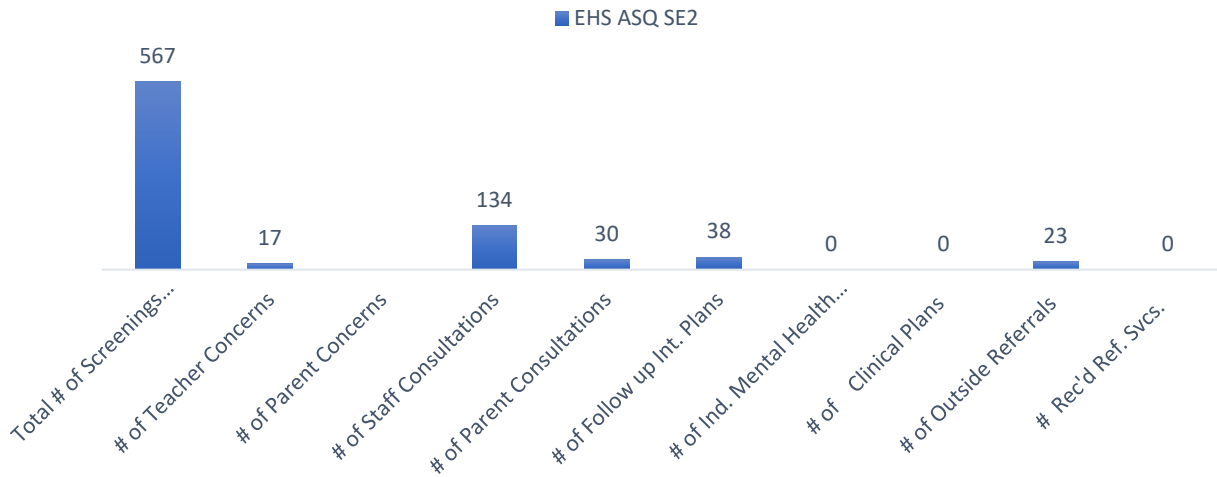
Child Mental Health and Social and Emotional Well Being Service Area Report August 2021		2020-21 Program YR	Total to Date
Preschool Pyramid Model for Positive Behavior Support Train the Trainer Certifications		9 (completed on 12-21-20)	129
Teaching Pyramid Observation Tool Reliability and Coaching Certification Training (Preschool)		13 of 14 (completed on 6-23-21)	13
Infant and Toddler Pyramid Model for Positive Behavior Support - Train the Trainer Certification Series		Module 3 training concluded on 3-24-21 (8 completed) and 5-12-21 (2 completed)	54
Grantee Trainings and Technical Assistance Sessions Provided/Attended		Trainings: 2 TA: 0 Att. 42	
Co-consultations with Agencies for Children with Concerns/Center Visits		CC: 0 CV: 4	
CMH TA Summary Reports, 7 Day Data Review and Corrections -QA Guidance to Agencies		4 PIR Validation Review and 0 summary FU reports to agencies	
<input type="checkbox"/> Pre- Assessment DECA/ ASQ 45 Day Req.	<input type="checkbox"/> Mid Assessment DECA/ASQ/Consults/Plans/Ref	<input type="checkbox"/> Post Assessments DECA/ASQ/Consults/Plan/Ref	<input checked="" type="checkbox"/> Clinical Assessment for children non-responsive to Initial Plans
<input type="checkbox"/> 90 Day Cons.-Ind. Planning Req.	<input type="checkbox"/> Safety Plans	<input type="checkbox"/> 3015 MDT Review w-MHC	<input checked="" type="checkbox"/> Delegate LMHP Contracts
<input checked="" type="checkbox"/> Agency Monthly Reports Rev.	<input type="checkbox"/> Self-Assessment	<input checked="" type="checkbox"/> Quarterly Trainings- Preservice training	<input type="checkbox"/> Delegate Risk Assessments
<input type="checkbox"/> Community Part. Agreements FU	<input checked="" type="checkbox"/> Federal Review Preparation-Grant Planning	<input checked="" type="checkbox"/> FUIP Summer Plan Prevention Cons.-Plans Ret. C	<input checked="" type="checkbox"/> Program Information Report (PIR)

DECA PRE-POST END OF YEAR COMPARISION REPORT for HEAD START AS OF July 31, 2021

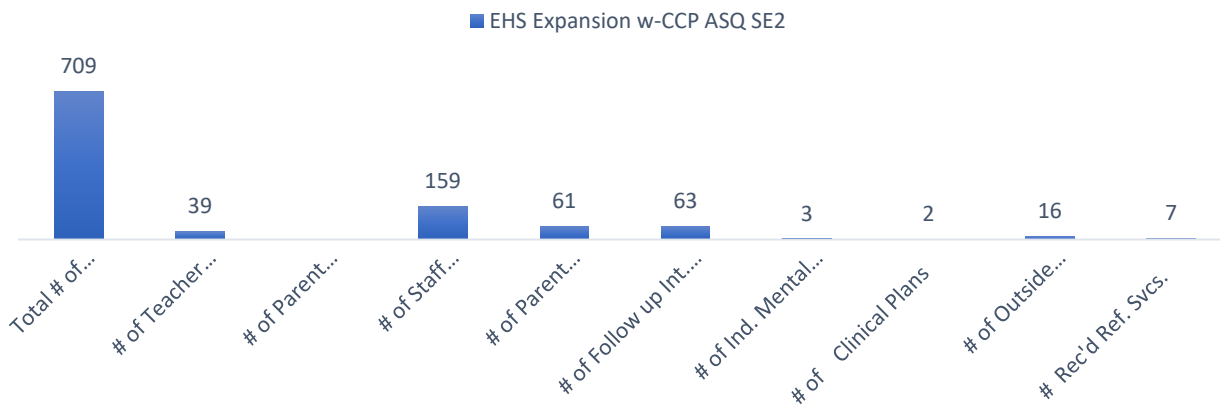
ProgamName	DateBegin	DateEnd	PreRating	PreRating	PreNeeds	MidRating	MidRating	MidNoRat	PostRating	PostRating	PostNoRa	PreToMid	MidToPos	PreToPost
Selection Criteria: @	8/24/2020	6/30/2021	Totals	NeedsCou	Percentage	Totals	Needs		Count	Needs		Comp.	Comp.	Comp.
Allapattah			50	0	0	0	0	0	3	0	0	0	0	0
Catholic Charities			702	29	0.04	16	9	15	8	6	22	0.69	0.33	0.79
Centro Mater			338	7	0.02	7	3	0	2	2	5	0.57	0.33	0.71
Easter Seals			223	47	0.21	28	13	22	18	8	31	0.72	0.38	0.83
FCAA			155	18	0.12	14	2	5	6	0	16	0.89	1	1
Haitian Youth			135	20	0.15	14	1	7	4	0	18	0.95	1	1
KIDCO Child Care			118	8	0.07	4	2	4	1	1	7	0.75	0.5	0.88
Landow			44	7	0.16	8	6	0	5	2	3	0.14	0.67	0.71
Lejardin Community Center, Inc.			310	9	0.03	7	6	3	8	5	3	0.33	0.17	0.44
Miami Dade County Public Schools MDC			1092	85	0.08	88	25	23	36	17	59	0.71	0.32	0.8
O'Farrill Learning Center			80	4	0.05	4	2	1	2	2	4	0.5	0	0.5
Our Little Ones			83	7	0.08	8	4	0	2	2	6	0.43	0.5	0.71
Paradise Christian School, Inc.			97	21	0.22	16	10	5	12	6	9	0.52	0.4	0.71
St. Albans			64	18	0.28	20	9	5	12	8	9	0.5	0.11	0.56
Sunflowers Academy			41	10	0.24	8	3	2	3	1	7	0.7	0.67	0.9
United Way Center Of Excellence			18	9	0.5	8	3	1	9	3	3	0.67	0	0.67
YWCA Of Greater Miami-Dade			151	18	0.12	19	8	4	11	5	8	0.56	0.38	0.72
Consortium Totals:			3701	317	0.09	269	106	97	142	68	210	0.67	0.36	0.79



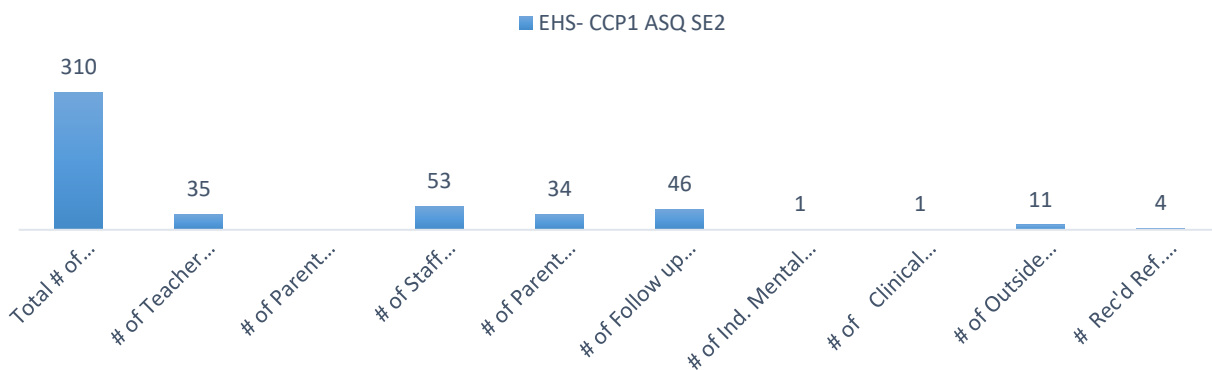
Early Head Start ASQ SE2



Early Head Start Expansion- ASQ SE2



Early Head Start- Child Care Partners ASQ SE2



**Child Care Food Program Meal Count Worksheet Delegate Sites
Summer August 2021**

Delegate Sites	Number of HS Operating Days	Number of EHS Operating Days	Breakfast HS	Breakfast EHS	Total # of Breakfast Served	Lunch HS	Lunch EHS	Total # of Lunch Served	Snack HS	Snack EHS	Total # of Snack Served
Allapattah	0		0		0	0		0	0		0
Catholic Charities	0		0		0	0		0	0		0
Centro Mater	0	0	0	0	0	0	0	0	0	0	0
Easter Seals	0	0	0	0	0	0	0	0	0	0	0
Family Christian	0	0	0	0	0	0	0	0	0	0	0
Haitian Youth	0	0	0	0	0	0	0	0	0	0	0
Kidco	0	0	0	0	0	0	0	0	0	0	0
Landow	0	0	0	0	0	0	0	0	0	0	0
LeJardin	0	0	0	0	0	0	0	0	0	0	0
MDCPS	0	0	0	0	0	0	0	0	0	0	0
O'Farrill	0	0	0	0	0	0	0	0	0	0	0
Our Little Ones	0		0		0	0		0	0		0
Paradise Christian	0		0		0	0		0	0		0
St. Alban's	5		102		102	102		102	102		102
Sunflowers	0		0		0	0		0	0		0
United Way	0	0	0	0	0	0	0	0	0	0	0
YWCA	4	0	123	0	123	123	0	123	123	0	123
Total Number			225	0	225	225	0	225	225	0	225

**Child Care Food Program Meal Count Worksheet Delegate Sites
August 2021**

Delegate Sites	Number of HS Operating Days	Number of EHS Operating Days	Breakfast HS	Breakfast EHS	Total # of Breakfast Served	Lunch HS	Lunch EHS	Total # of Lunch Served	Snack HS	Snack EHS	Total # of Snack Served
Allapattah	7		389		389	389		389	389		389
Catholic Charities	7		5063		5063	5064		5064	4923		4923
Centro Mater	7	7	2864	186	3050	2910	186	3096	2875	186	3061
Easter Seals	7	7	1471	33	1504	1468	33	1501	1432	33	1465
Family Christian	7	7	1499	145	1644	1516	145	1661	1431	137	1568
Haitian Youth	7	7	856	169	1025	858	169	1027	858	169	1027
Kidco	7	7	722	167	889	718	168	886	707	162	869
Landow	6	6	452	95	547	451	94	545	452	93	545
LeJardin	7	0	2411	0	2411	2410	0	2410	2271	0	2271
MDCPS	7	7	7718	980	8698	7733	980	8713	7733	980	8713
O'Farrill	7	7	729	37	766	731	37	768	725	37	762
Our Little Ones	7		635		635	645		645	611		611
Paradise Christian	7		713		713	713		713	713		713
St. Alban's	7		496		496	497		497	496		496
Sunflowers	7		213		213	213		213	213		213
United Way	7	7	193	137	330	193	137	330	193	137	330
YWCA	7	7	775	135	910	779	134	913	774	134	908
Total Number			27199	2084	29283	27288	2083	29371	26796	2068	28864

**Child Care Food Program Meal Count Worksheet Early Head Start Child Care Partners
August 2021**

Child Care Partners	Funded Enrollment	Number of Operating Days	Total # of Breakfast	Total # of Lunch Served	Total # of Snack Served
CCP Crystal Learning Center	32	7	147	147	147
CCP Decroly Center	48	7	250	250	250
CCP Memorial Temple	16	7	78	78	78
CCP Comm. Outreach	16	7	94	93	93
CCP Cambridge Academy	24	7	135	135	135
CCP Rising Star Academy	15	7	77	77	77
CCP St.Albans	48	7	265	265	265
CCP Shinning Light Childcare	16	7	87	87	87
CCP Universal Academy	24	7	122	122	122
Total Number			1255	1254	1254

**Child Care Food Program Meal Count Worksheet EHS - CCP Expansion
August 2021**

Child Care Partners	Funded Enrollment	Number of Operating Days	Total # of Breakfast Served	Total # of Lunch Served	Total # of Snack Served
Bricks Early Learning Center INC	24	7	153	153	153
Cambridge Academy	24	7	141	141	141
Catholic Charities	120	7	628	639	634
Centro Mater	104	7	100	100	100
Decroly Learning	24	7	115	115	115
Early Learning Center	32	7	182	182	182
FCAA	32	7	162	162	154
Haitian Youth	48	7	173	173	173
Haitian Youth Edison CRC	32	7	208	208	208
KIDCO	32	7	181	181	175
Landow	16	6	91	91	91
Paradise Christian	32	7	212	212	212
Sunflowers	24	7	121	121	121
YWCA	40	7	146	146	135
Total Number			2613	2624	2594



CAHSD Disability Report

August 2021

HS & EHS

Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
6756	228	3.37%

EHS Expansion

Child Care Partnership

Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
552	35	6.40%

EHS Child Care Partnership

Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
240	22	9.16%

Head Start

Eligibility Determination Pipeline

Pending LEA Screening	Pending LEA Evaluation	Pending LEA Eligibility
26	42	37

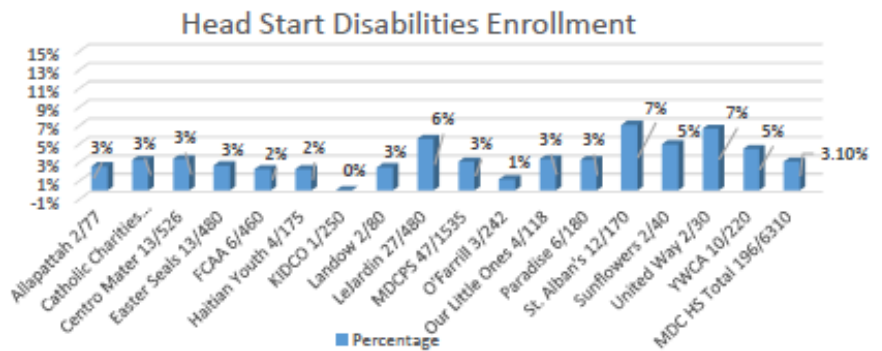
Early Head Start

Eligibility Determination Pipeline

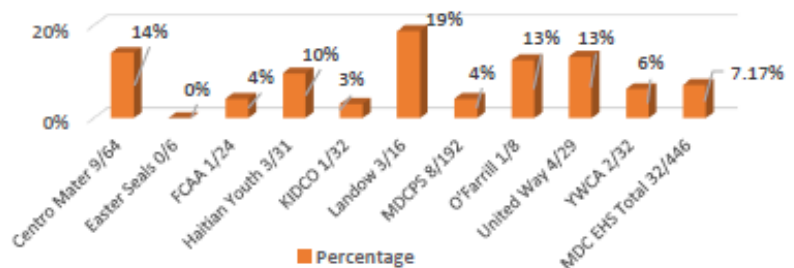
	Pending Evaluation
EHS	2
EHS EXP CCP	3
EHS CCP	8

Referral for Special Placement from Part C Agencies-Cumulative

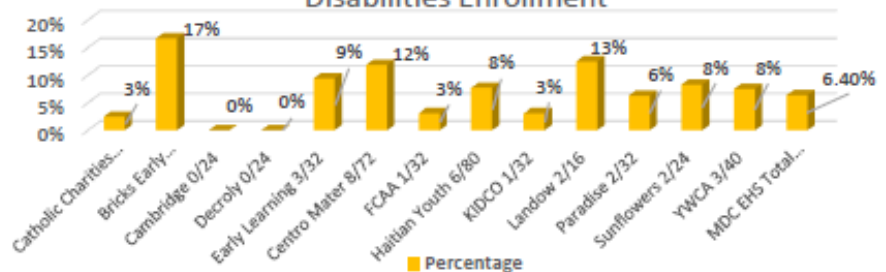
Referred	New	Enrolled	Waitlisted/accepted	Abandoned	Parent Undecided
35	19	12	2	2	0



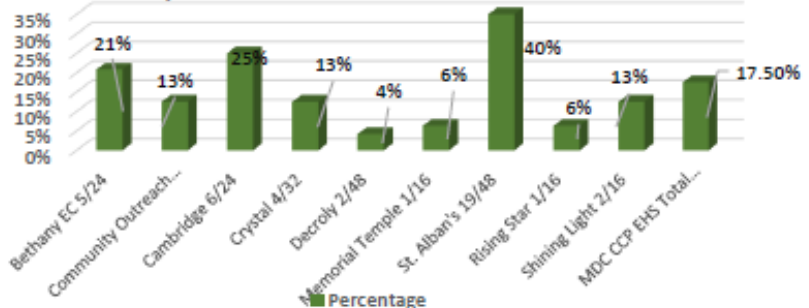
Early Head Start (Including Home Based) Disabilities Enrollment



Early Head Start Expansion (Including Home Based) Disabilities Enrollment



Child Care Partnership Early Head Start Disabilities Enrollment



*Total numbers and percentages may be higher than reported due to early program data entry into ChildPlus Data Base. Some agencies data might be missing. Pregnant women are not included in the total funded enrollment43

Quality Assurance

The Quality Assurance unit conducted fiscal monitoring from July - August. Below are the agencies completed, with corresponding compliance rates noted.

Agencies must complete Corrective Action Plans for all non-compliances noted in the reports. Three agencies are pending finalization. Compliance rates for those agencies will be shared next month.

Date	20-2021 - Miami Dade - Fiscal Integrity Check List	Compliance
07/06/21	FCAA	56%
07/08/21	Landow	Pending
07/09/21	Our Little Ones	75%
07/13/21	Sunflowers Academy	51%
07/15/21	Centro Mater	83%
07/26/21	KIDCO Creative Learning	100%
07/26/21	St. Alban's Child Enrichment Center	92%
07/27/21	Easter Seals	79%
07/29/21	Allapattah	72%
07/30/21	Catholic Charities	90%
08/05/21	Paradise Christian School, Inc.	93%
08/06/21	O'Farrill Learning Center	79%
08/10/21	Miami Dade County Public Schools	96%
08/12/21	Le Jardin Community Center, Inc.	Pending
08/13/21	Haitian Youth	Pending
08/23/21	United Way Center Of Excellence	100%
08/25/21	YWCA Of Greater Miami-Dade	100%



COMMUNITY ACTION AGENCY BOARD

DATE: SEPTEMBER 30, 2021

AGENDA ITEM NUMBER: 4A9

AGENDA ITEM SUBJECT: Content Area Report: September 2021

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

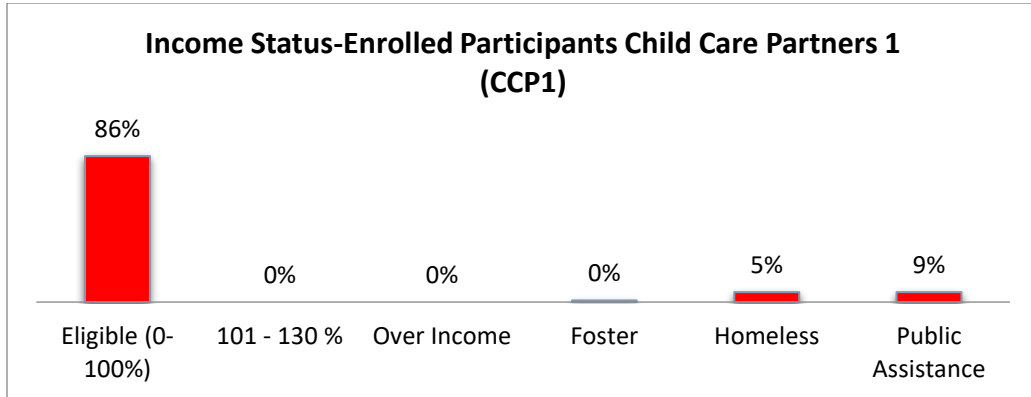
The September 2021 Content Area Report includes Head Start, Early Head Start, Early Head Start-Child Care Partnership, and Combination Expansion Early Head Start-Child Care Partnership program information on Education, Disabilities, Enrollment, Family Engagement, Health, Mental Health, and Nutrition.

FUNDING SOURCE: U.S. Department of Health and Human Services

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Child Care Partners 1
Early Head Start Participants
As of September 30, 2021

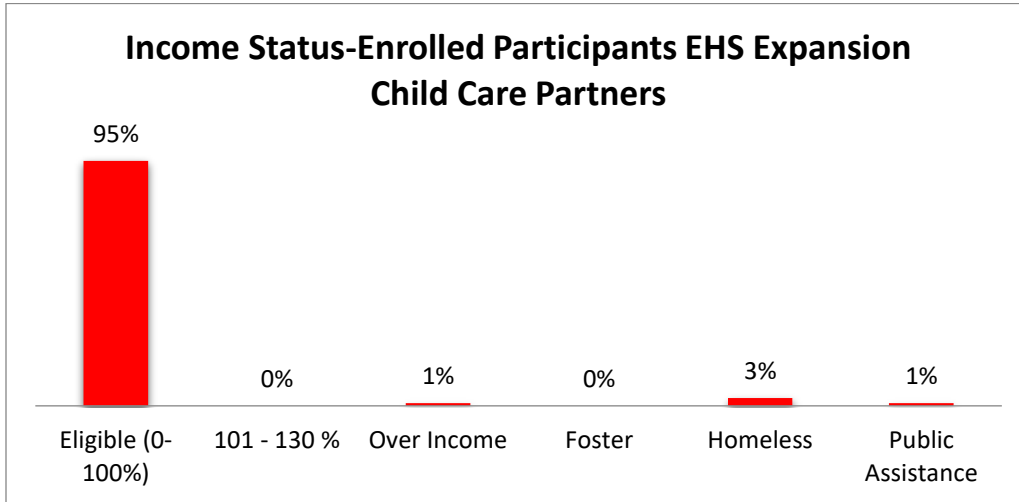


Child Care Partners 1 Current Enrollment	Current Enrollment %/ Vacant slots 98% 5 of 240 slots vacant
CCP-Cambridge Academy	96% 1 of 24 slots vacant
CCP-Community Outreach Center, Inc.	100% 0 of 16 slots vacant
CCP-Crystal Learning Center, Inc.	94% 2 of 32 slots vacant
CCP-Decroly Learning Child Care Ctr	98% 1 of 48 slots vacant
CCP- Memorial Temple Early Childhood	100% 0 of 24 slots vacant
CCP- Rising Star Academy	100% 0 of 16 slots vacant
CCP- Shining Light Childcare Center	100% 0 of 16 slots vacant
CCP-Universal Academy	100% 0 of 16 slots vacant
St. Alban's Child Enrichment Center	98% 1 of 48 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled EHS Expansion Child Care Partners
Participants
As of September 30, 2021

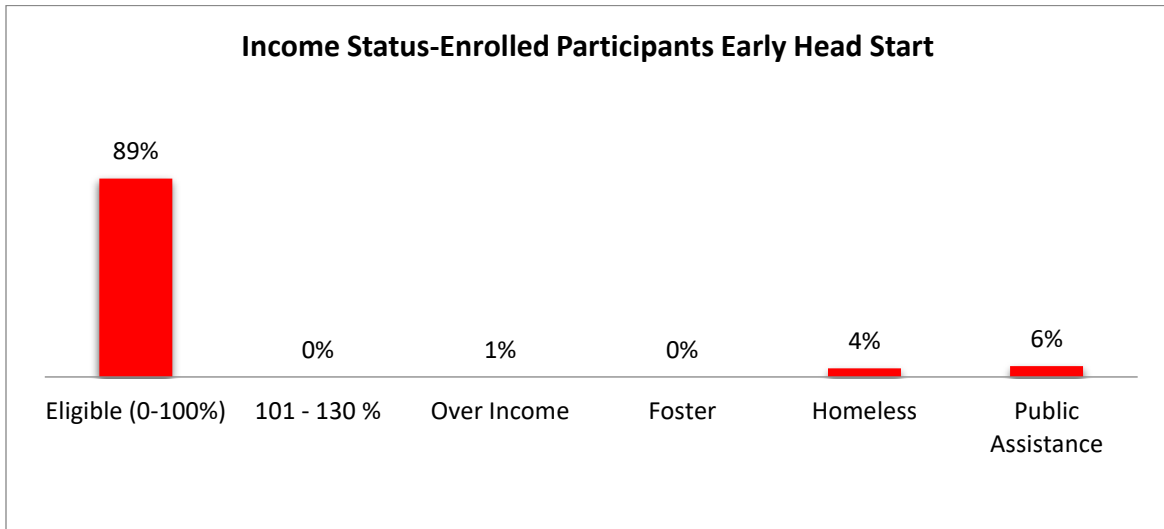


Child Care Partners 2 Current Enrollment	Current Enrollment %/ Vacant slots 99% 5 of 552 slots vacant
Catholic Charities	98% 2 of 120 slots vacant
CCP-Bricks Early Learning Center	100% 0 of 24 slots vacant
CCP-Cambridge Academy	100% 0 of 24 slots vacant
CCP-Decroly Learning Child Care Ctr	96% 1 of 24 slots vacant
CCP-Early Learning Center	100% 0 of 32 slots vacant
Centro Mater	100% 0 of 72 slots vacant
FCAA	100% 0 of 32 slots vacant
Haitian Youth	100% 0 of 80 slots vacant
KIDCO Creative Learning	100% 0 of 32 slots vacant
Landow	100% 0 of 16 slots vacant
Paradise Christian School, Inc.	100% 0 of 32 slots vacant
Sunflowers Academy	100% 0 of 24 slots vacant
YWCA Of Greater Miami-Dade	95% 2 of 40 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Early Head Start Participants
As of September 30, 2021



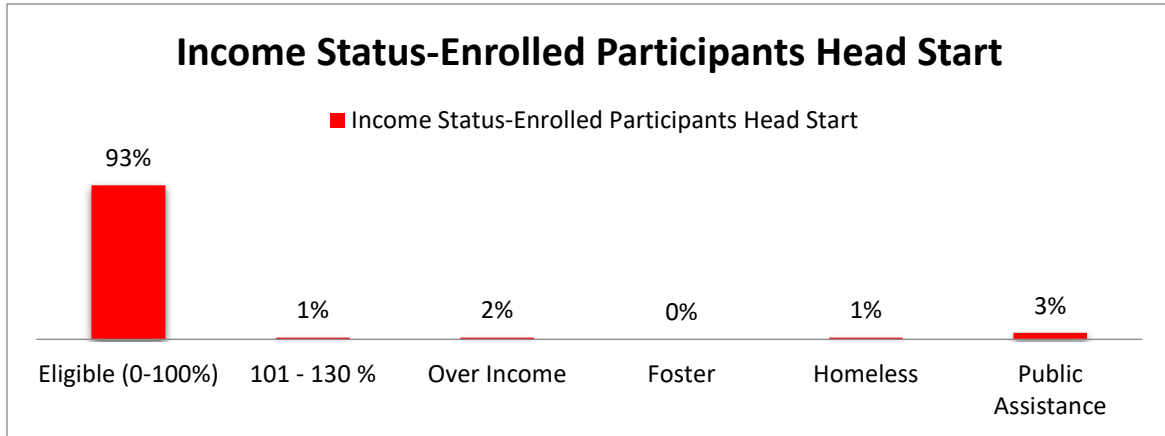
EARLY HEAD START Current Enrollment	Current Enrollment %/ Vacant slots 99% 5 of 446 slots vacant
Centro Mater	100% 0 of 70 slots vacant
Easter Seals	100% 0 of 8 slots vacant
FCAA	100% 0 of 24 slots vacant
Haitian Youth	100% 0 of 32 slots vacant
KIDCO Creative Learning	100% 0 of 32 slots vacant
Landow	100% 0 of 16 slots vacant
Miami Dade County Public Schools	98% 4 of 192 slots vacant
O'Farrill Learning Center	100% 0 of 8 slots vacant
United Way Center Of Excellence	100% 0 of 32 slots vacant
YWCA Of Greater Miami-Dade	97% 1 of 32 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Head Start Participants

As of September 30, 2021

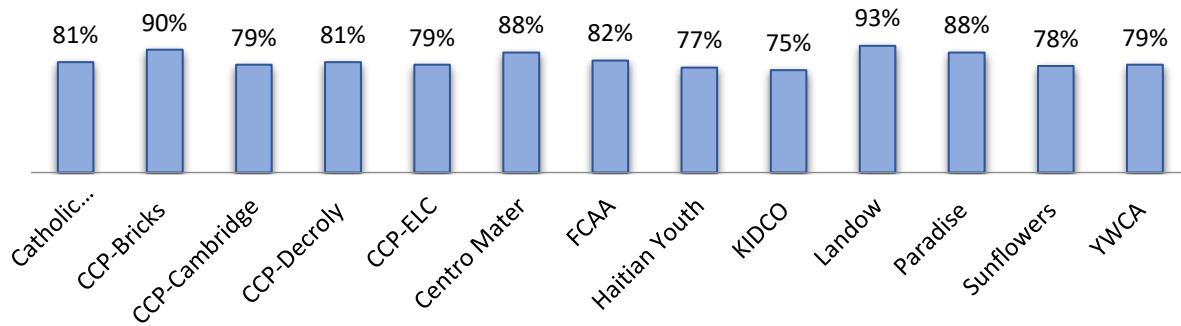


Head Start Agency Current Enrollment	Current Enrollment %/ Vacant slots 82% 1155 of 6310 slots vacant
Allapattah	100% 0 of 77 slots vacant
Catholic Charities	77% 289of 1275 slots vacant
Centro Mater	94% 32 of 526 slots vacant
Easter Seals	68% 156 of 480 slots vacant
FCAA	63% 161 of 432 slots vacant
Haitian Youth	100% 0 of 175 slots vacant
KIDCO Creative Learning	63% 92 of 250 slots vacant
Landow	100% 0 of 80 slots vacant
Le Jardin Community Center, Inc.	93% 34 of 480 slots vacant
Miami Dade County Public Schools	92% 120 of 1535 slots vacant
O'Farrill Learning Center	60% 97 of 242 slots vacant
Our Little Ones	97% 3 of 118 slots vacant
Paradise Christian School, Inc.	69% 56 of 180 slots vacant
St. Alban's Child Enrichment Center	54% 78 of 170 slots vacant
Sunflowers Academy	98% 1 of 40 slots vacant
United Way Center Of Excellence	100% 0 of 30 slots vacant
YWCA Of Greater Miami-Dade	84% 36 of 220 slots vacant

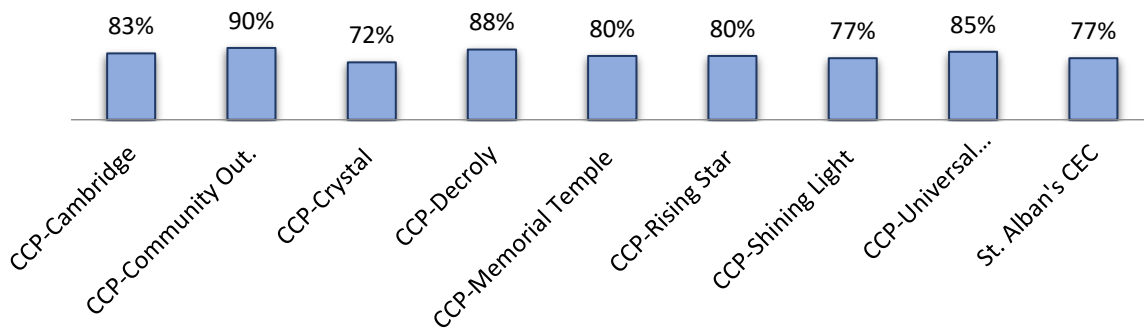
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Attendance:

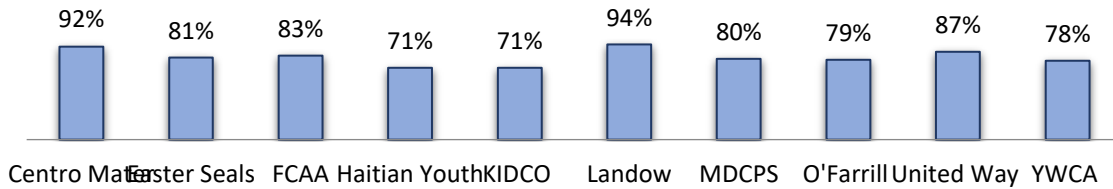
EHS Expansion CCP Average Daily Attendance Overall Total 81% (18 Operating Days)



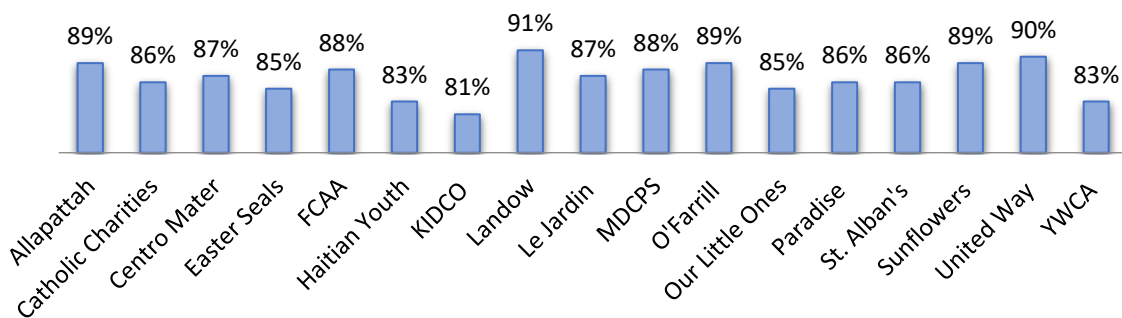
CCP 1 Average Daily Attendance Overall Total 81% (18 Operating Days)



EHS Average Daily Attendance Overall Total 80% 18 Operating Days)



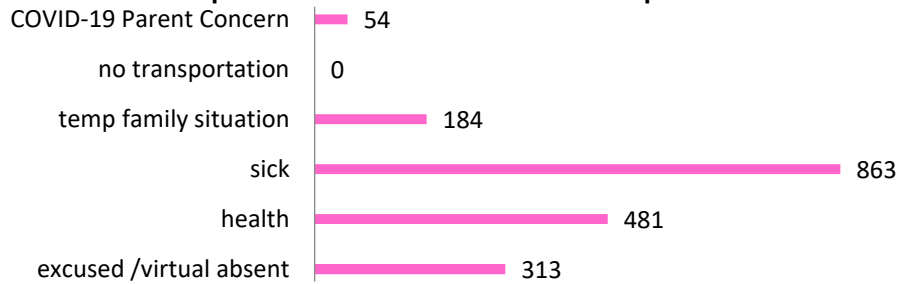
HS Average Daily Attendance Overall Total 87% (18 Operating Days)



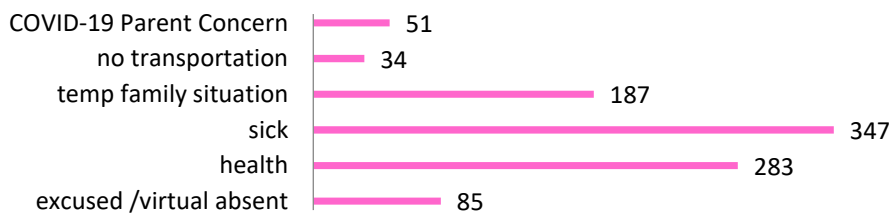
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Attendance:

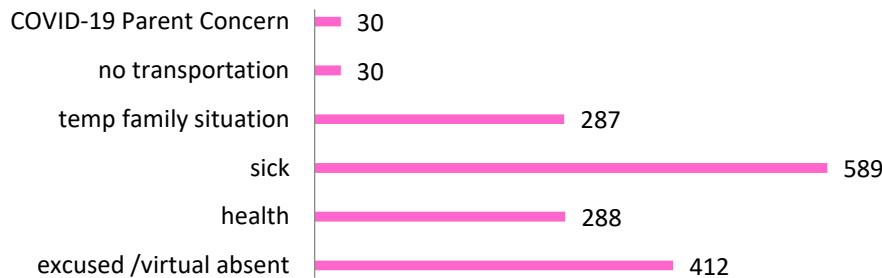
EHS Expansion CCP Reasons of Absence September 2021



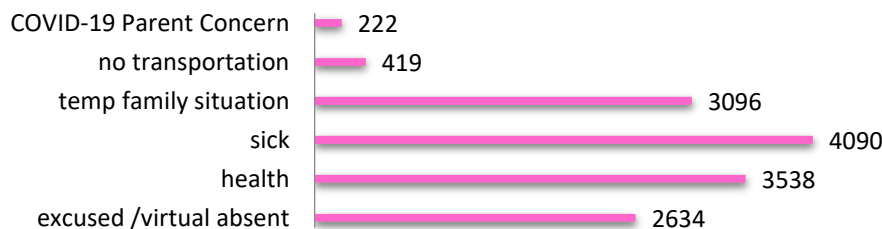
Child Care Partners 1 Reasons of Absence September 2021



Early Head Start Reasons of Absence September 2021



Head Start Reasons of Absence September 2021



Terminology defined:

No Transportation - family has transportation problems (car inoperative, no alternate ride)

Temp Family Situation - family related issues or concerns

Sick - related to ill health

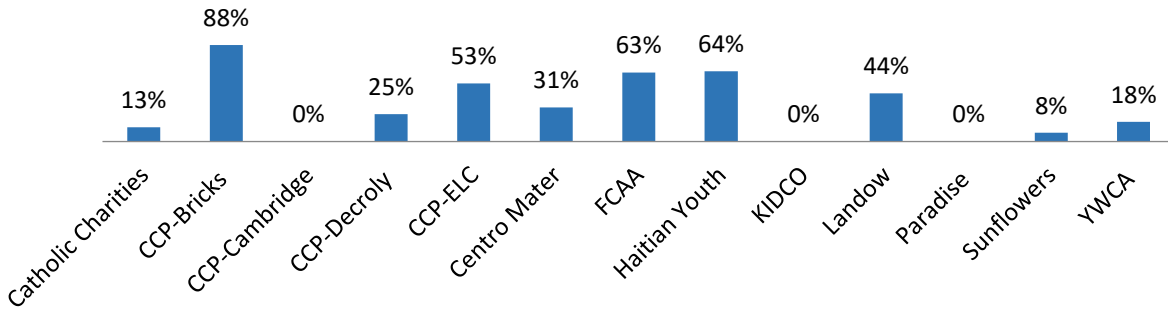
Health - related to expired health documentation, health alerts, and /or medical/dental appointments

Excused - staff is aware of child/family absence

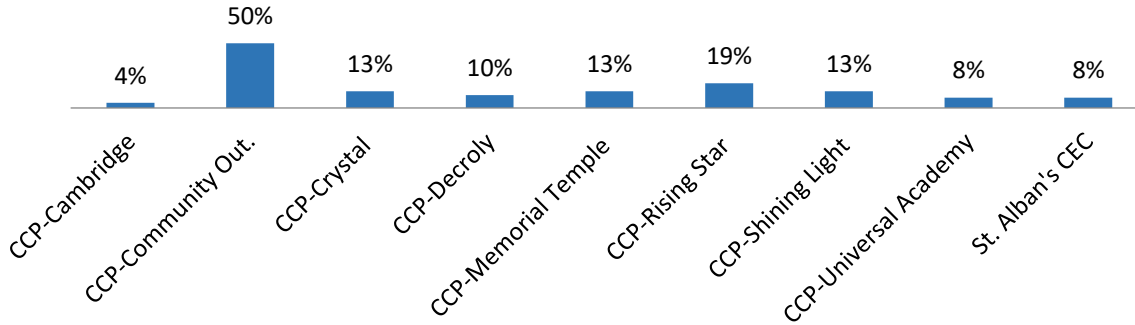
SELECTION

Waitlist Applications for the month ending

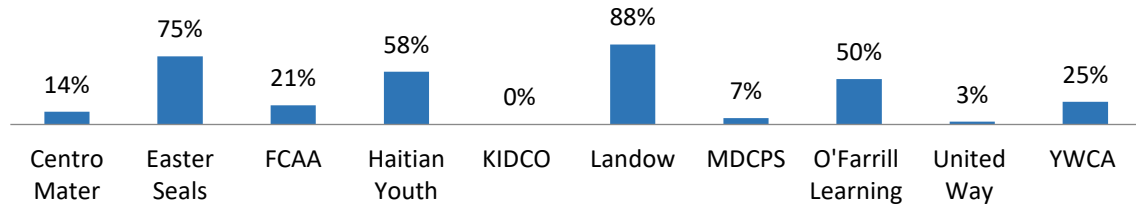
EHS Expansion CCP Wait List Application for the month ending in September 2021



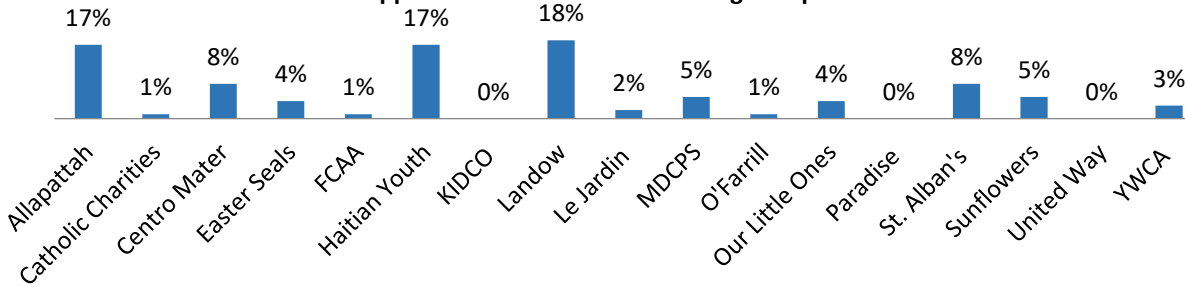
CCP 1 Wait List Application for the month ending in September 2021



EHS Waitlist Applications for the month ending in September 2021



HS Waitlist Applications for the month ending in September 2021

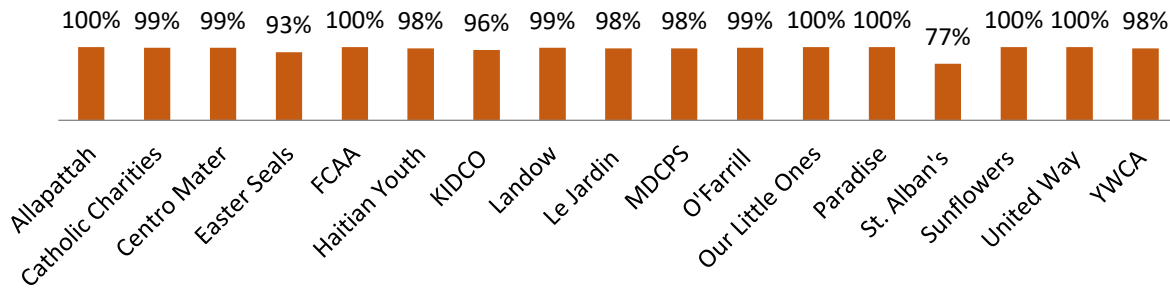


NOTE: Program Term 2021-2022 Applications in the "Term-Waitlist/Waitlist Status"

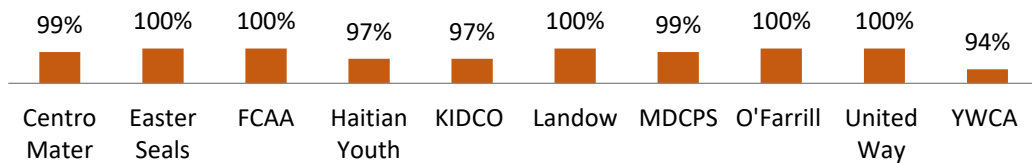
HEALTH SERVICES:

30-Day Screenings:

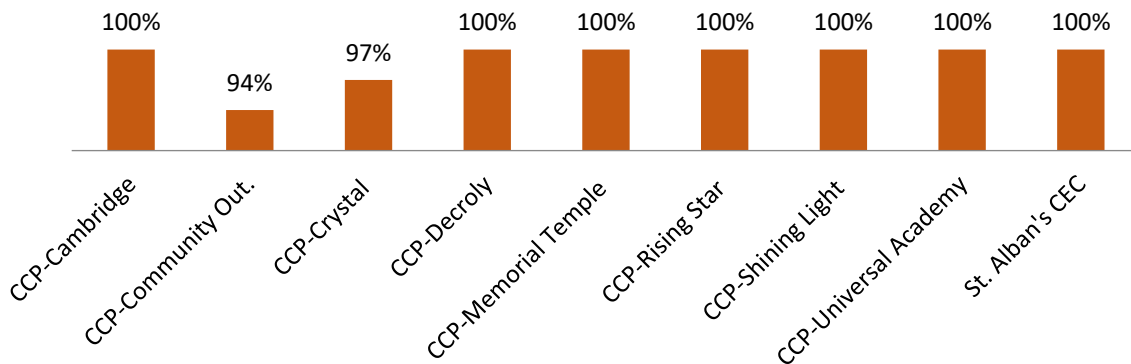
HS 30 Day Requirements 98% Complete*



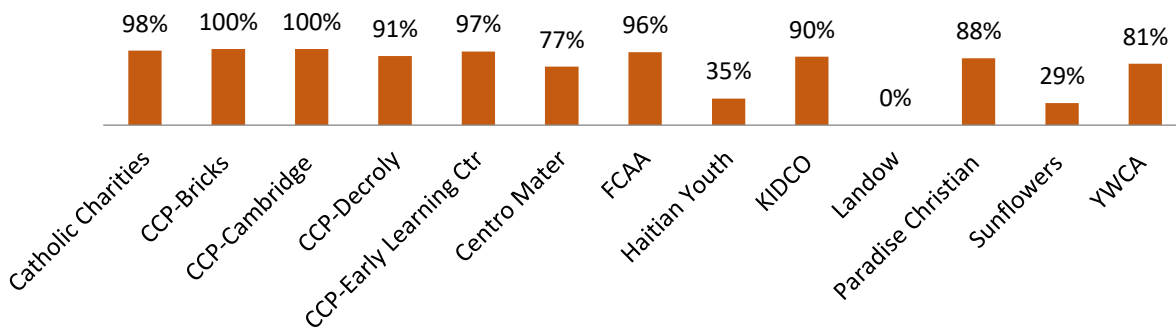
EHS 30 Day Requirements 99% Complete*



CCP 1 -30 Day Requirements 99% Complete*

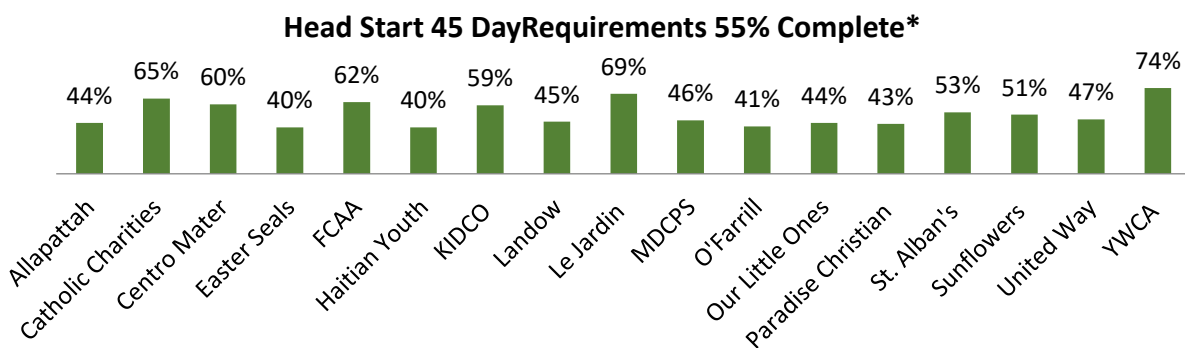
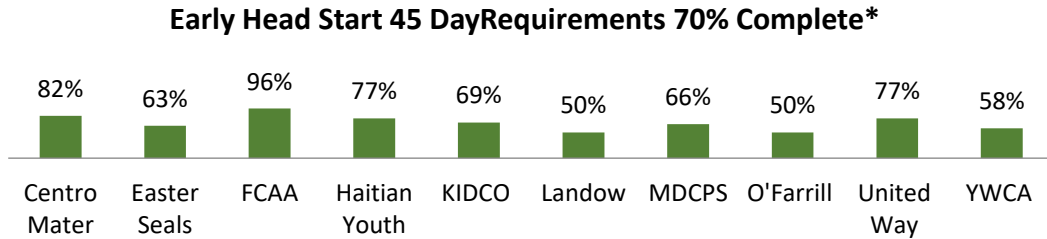
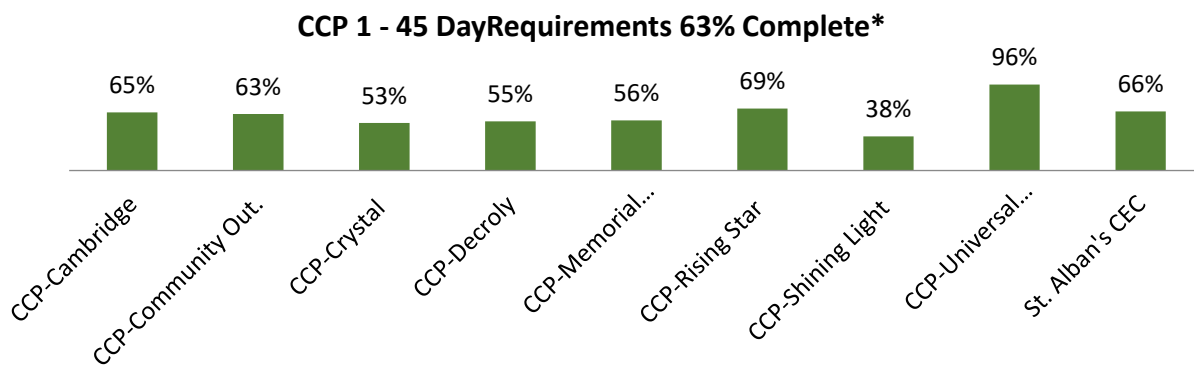
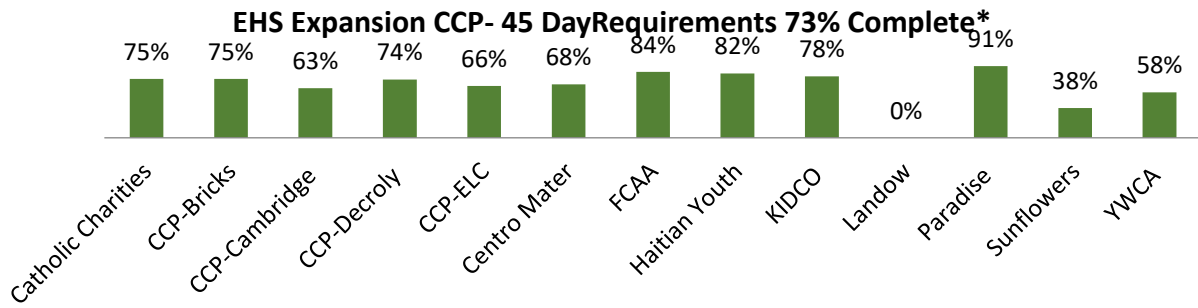


EHS Expansion CCP 30 Day Requirements 98% Complete*



HEALTH SERVICES:

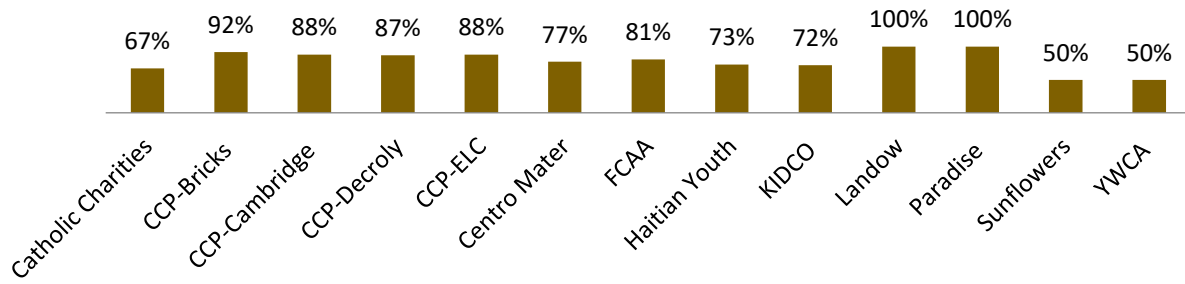
45-Day Screenings:



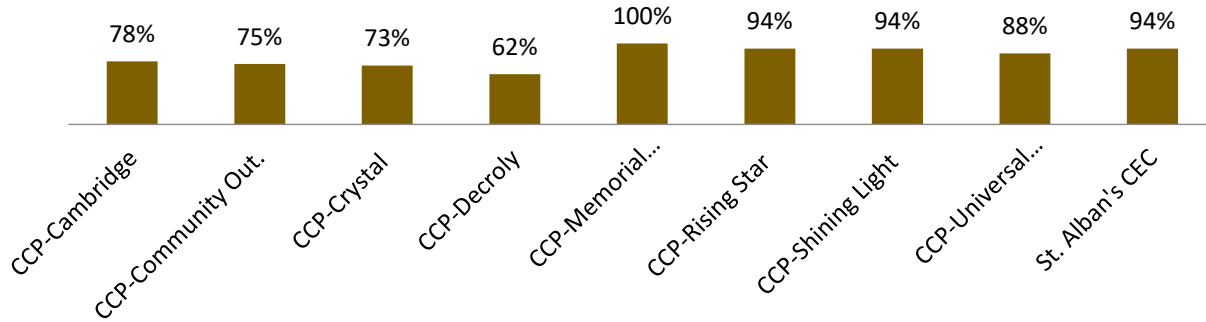
100% of **newly** enrolled children in the Head Start and Early Head Start Program must receive the 45-Day Screenings (Hearing, Vision, Developmental and Behavioral) within 45 calendar days of entry into the program.

HEALTH SERVICES:

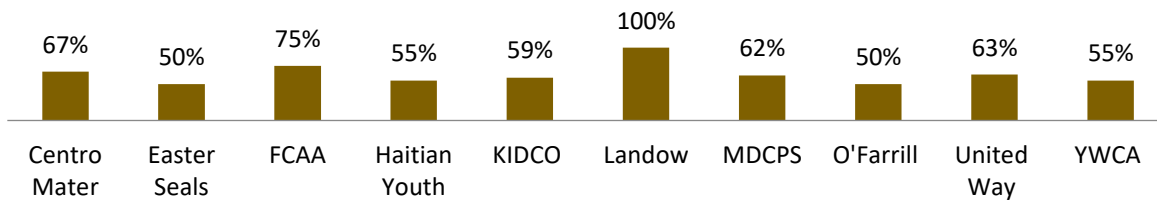
EHS Expansion CCP 90 Day Requirements 75% Complete*



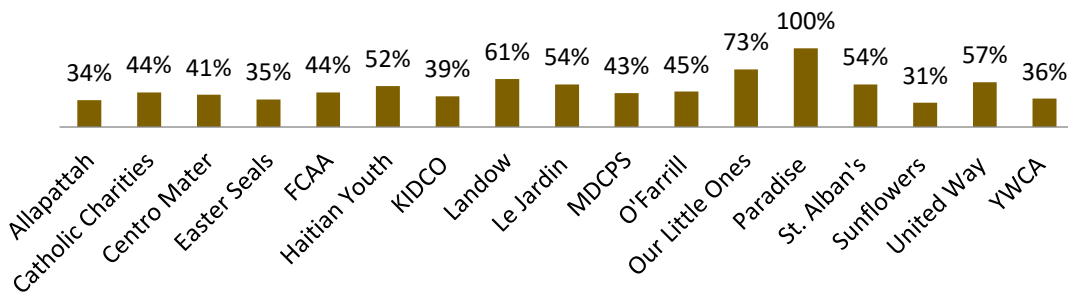
CCP 1 90 Day Requirements 82% Complete*



EHS 90 Day Requirements 63% Complete*



HS 90 Day Requirements 46 Complete*

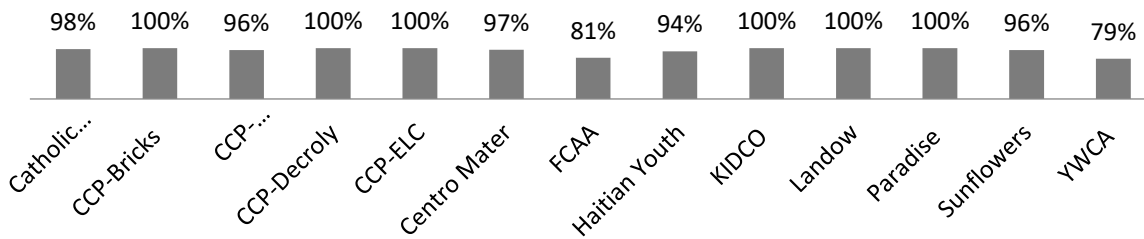


90-Day Health Requirements: 100% of the children must receive all Age Based Health Requirements (well baby check, Developmental/Behavioral screenings, Growth Assessment/Head Circumference, Health History, Hearing, Vision and Oral Health Screening) prior to the last day of the Early Head Start program term. An age equivalent well baby check is completed at various ages for each child from 2 months to 36 months. ***Percentages above reflect the children who have completed 90-day entry based requirements.**

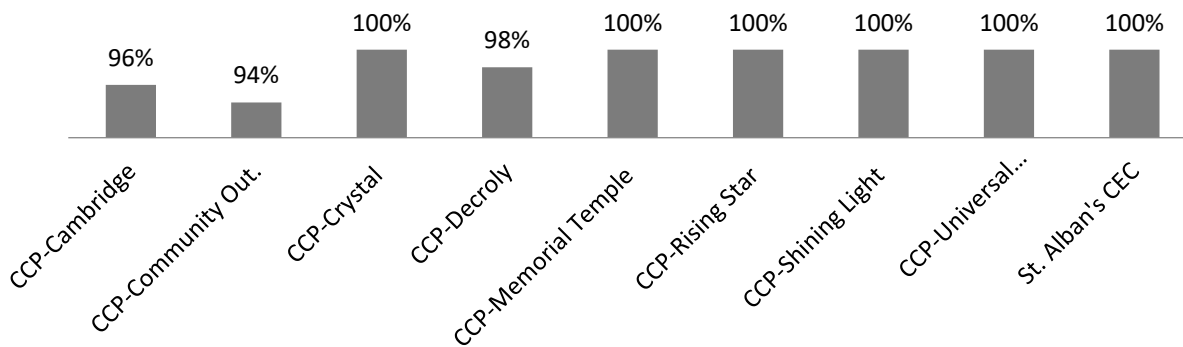
HEALTH SERVICES:

Immunization:

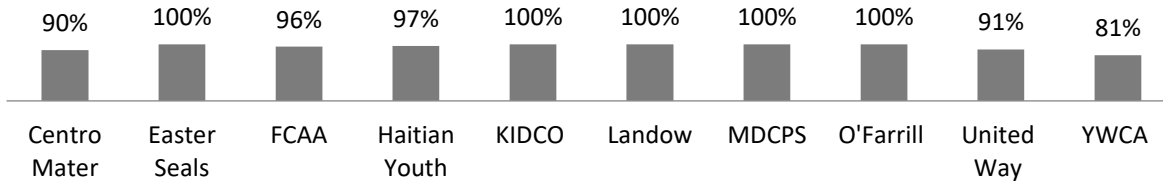
EHS Expansion CCP Immunization 96% Complete or Up-To-Date



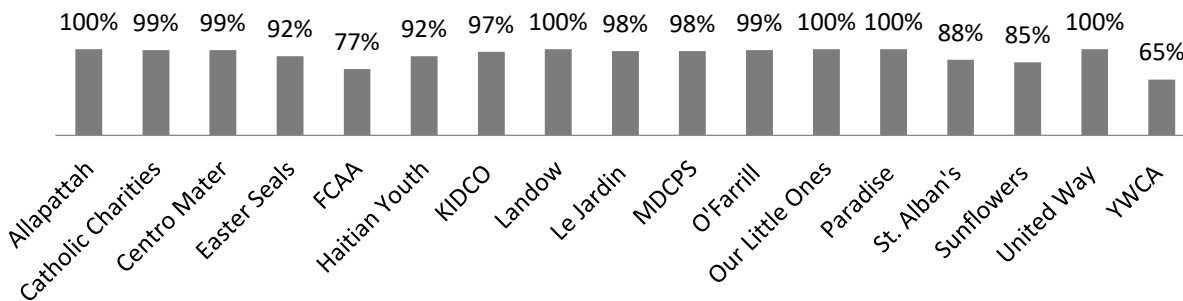
CCP1 Immunization 99% Complete or Up-To-Date



Early Head Start Immunization 96% Complete or Up-To-Date



Head Start Immunization 96% Complete or Up-To-Date



NOTE: 100% of all children must have a “complete” or “up-to-date” immunizations status within 90 calendar days of entry into the program.

EDUCATION


Miami – Dade County Head Start/Early Head Start
 2021 – 2022
 Child Screening Report
 September 2021 – October 2021

Head Start

10/7/2021 Due 10/6/2021	Acuscreen Newly enrolled children: 2309		DECA Newly enrolled children: 2309		PLS-5 Funded enrollment: 6310 Actual Enrollment: 5369	
	# Entered	% Entered	# Entered	% Entered	# Entered	% Entered
Head Start	2078	89.9%	2098	90.8%	4569	85%*

Early Head Start

10/7/2021 Due 10/6/2021	Newly Enrolled	ASQ-3		ASQ-SE	
		# Entered	% Entered	# Entered	% Entered
EHS <i>(includes HB)</i>	130	111	85%	106	81.5%
CCP EHS	83	83	100%	83	100%
EHS EXP CCP	141	120	85%	119	84.3%



CAHSD Disability Report

September 2021

HS & EHS		
Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
6756	299	4.42%

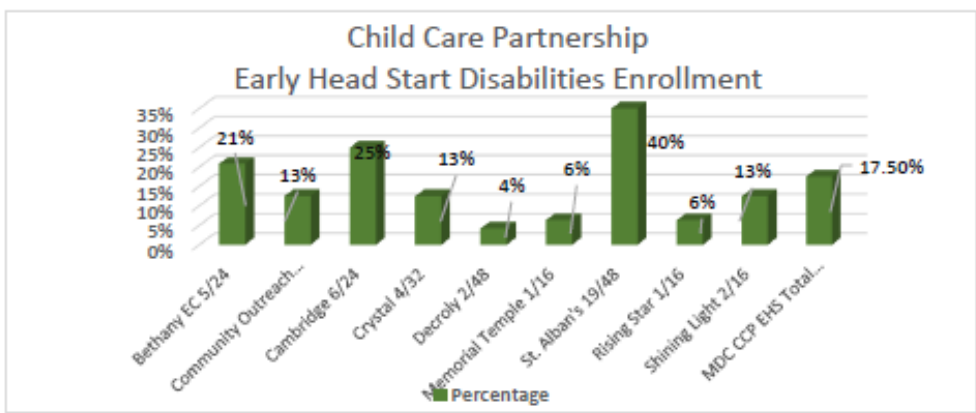
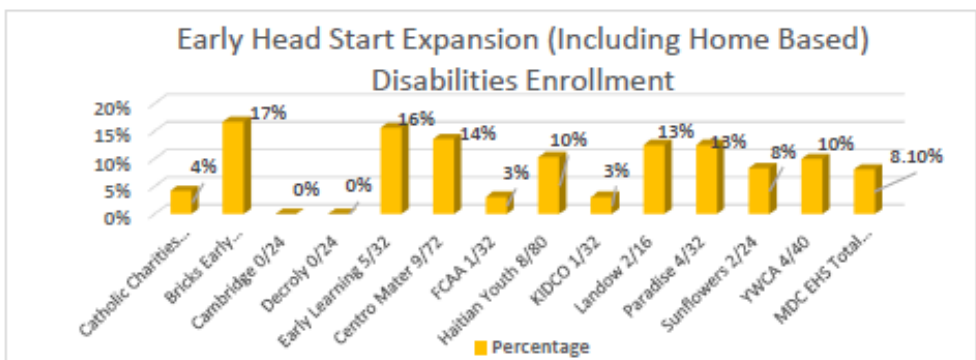
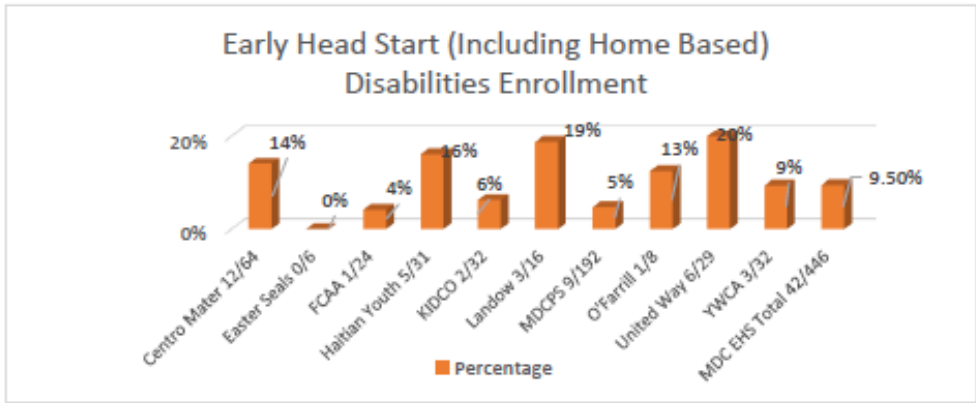
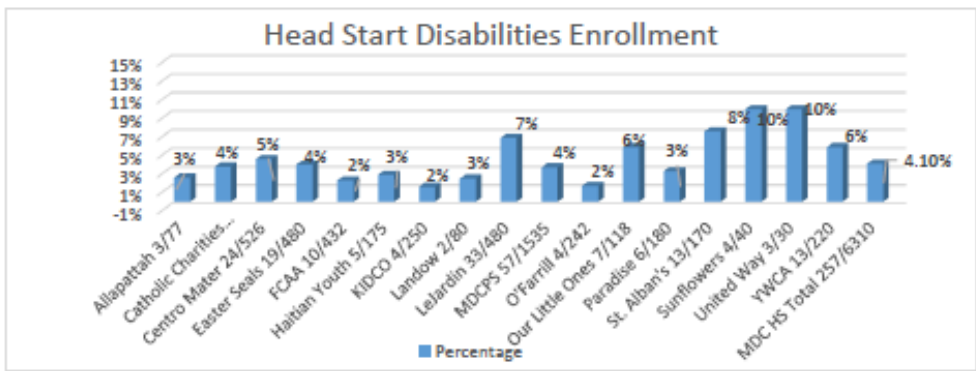
EHS Expansion Child Care Partnership		
Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
552	45	8.1%

EHS Child Care Partnership		
Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
240	30	12.5%

Head Start Eligibility Determination Pipeline		
Pending LEA Screening	Pending LEA Evaluation	Pending LEA Eligibility
47	51	23

Early Head Start Eligibility Determination Pipeline	
	Pending Evaluation
EHS	7
EHS EXP CCP	14
EHS CCP	11

Referral for Special Placement from Part C Agencies-Cumulative					
Referred	New	Enrolled	Waitlisted/ accepted	Abandoned	Parent Undecided
37	18	13	3	3	0



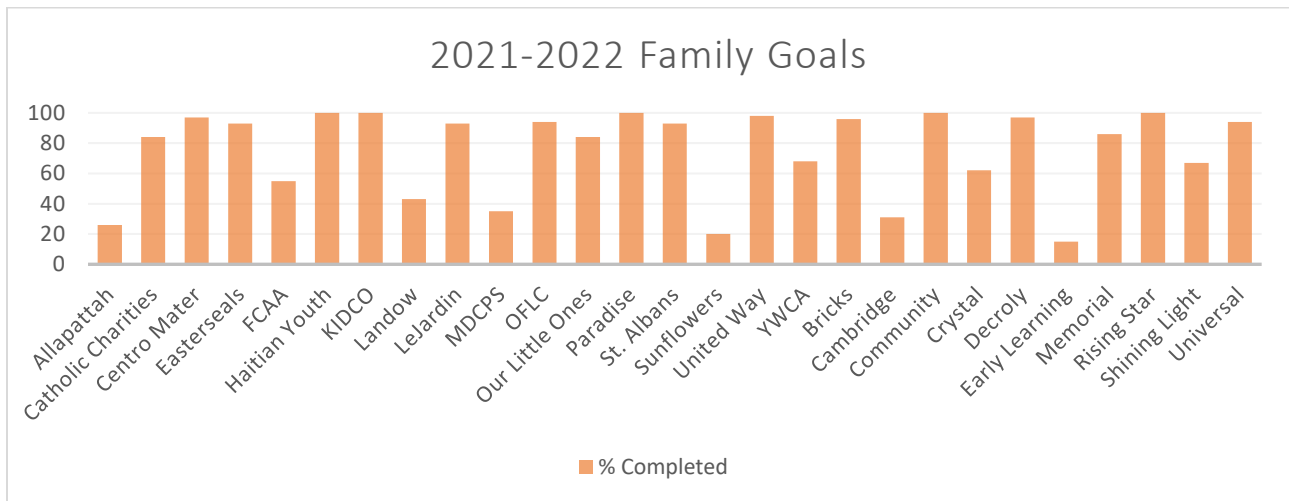
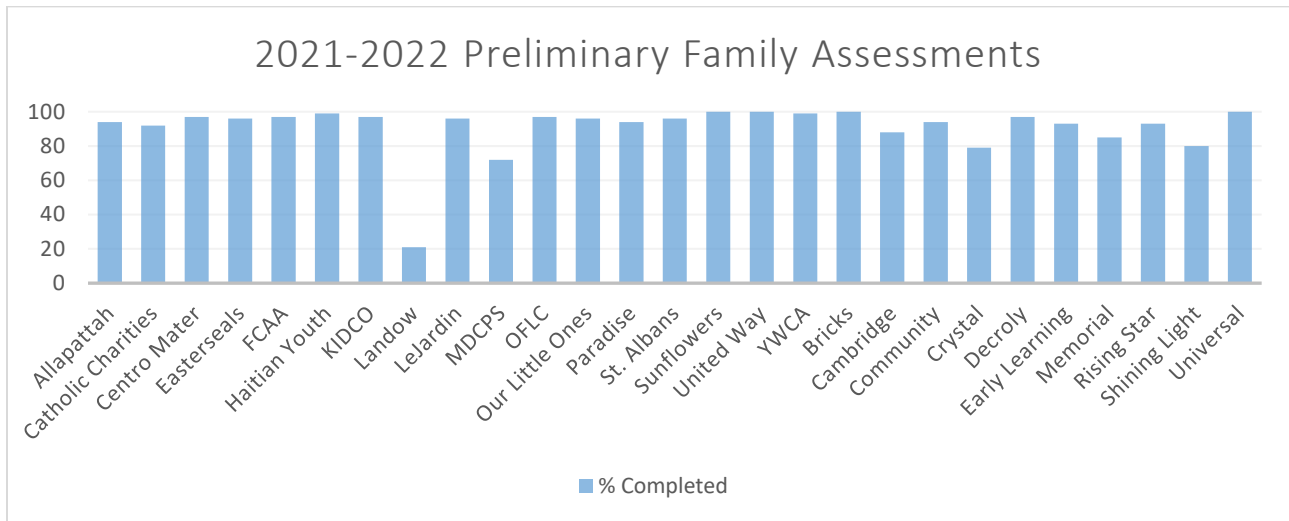
**Total numbers and percentages may be higher than reported due to early program data entry into ChildPlus Data Base. Some agencies data might be missing. Pregnant women are not included in the total funded enrollment43*

FAMILY & COMMUNITY ENGAGEMENT:

Head Start and Early Head Start centers established parent committees for the 2021-2022 school year. Parent Leadership trainings were conducted to newly elected officers on how to conduct effective meetings and their roles and responsibilities as officers of the parent committee.

An assessment is conducted with each family to identify their strengths and needs. A family goal is then developed in collaboration with the social services staff within the first 45 days of enrollment.

Below are charts detailing the completion status for each delegate agency and child care partner.



Child Mental Health and Social and Emotional Well Being Board and Policy Council Report September 2021

On site in person technical assistance sessions resumed during the month with increased technical assistance, training and follow up to meet service area requirements. The second of four service area trainings for the licensed mental health professionals and team members took place virtually on September 14th. Topics addressed included: an overview of the role of mental health consultants engagement with health and wellness for staff and parents, support required with education and child development team members in conducting direct classroom consultations and observations with teachers, and follow up requirements with social services team member to identify attendance concerns which may be impacted by parents mental health status and the prevention of pre-school suspension and expulsion for children and families who may be most at risk. Additional guidance was also provided regarding increased efforts with family engagement staff to address potential concerns and provide support to all interested parents as early as possible, particularly in light of the impact of the COVID 19 pandemic.

In preparation of meeting the five year goal of a Pyramid classroom in each agency/center, participants who received their Teaching Pyramid Observation Tool Reliability and Coaching certification were provided with support in establishing classrooms for this year. Additionally, the Pre-K-Preschool ePyramid Model for Positive Behavior Individualized Support (PBIS) online train the trainer certification series virtual orientation was provided through September 21st with 17 enrolled participants. This initiative will assist in building program capacity for evidenced based practices which promote positive behavior and prevent and address challenging behavior. Grantee administrative follow up also took place for agencies that do not have a **mental health consultant** on staff or under contract.

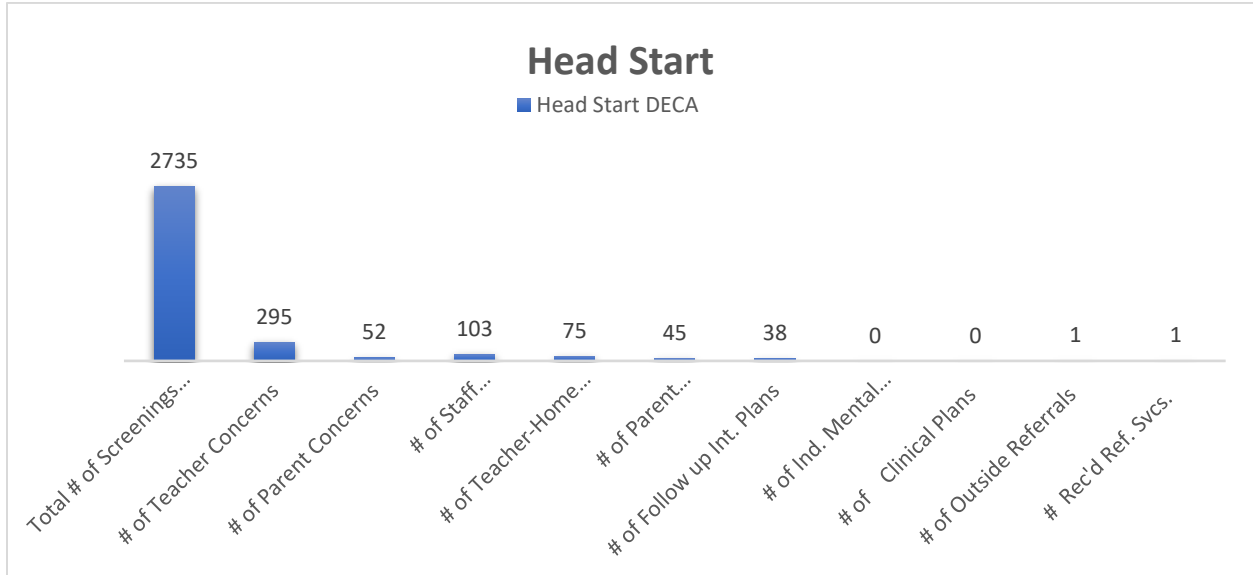
The DECA and Ages and Stages 2020-21 data was reviewed, analyzed, and used for **planning** for the **2021-22** program year. Additional activities for **September** and related data follow:

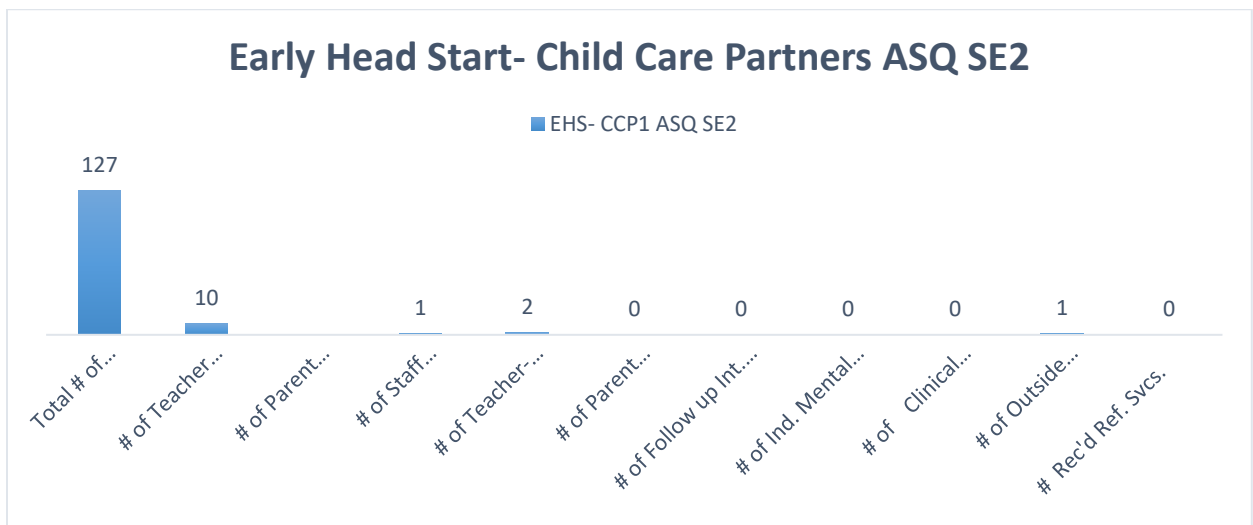
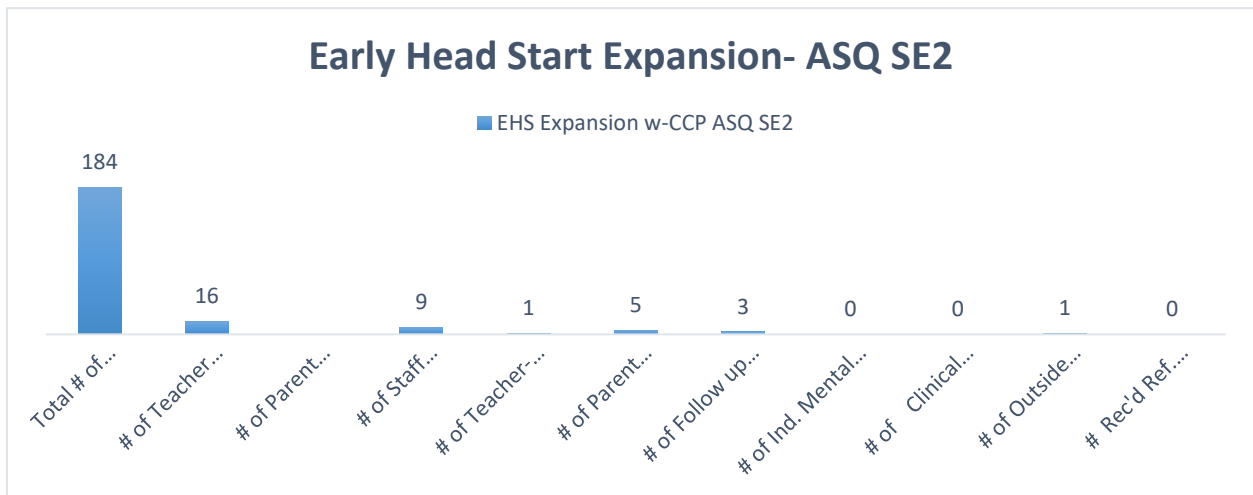
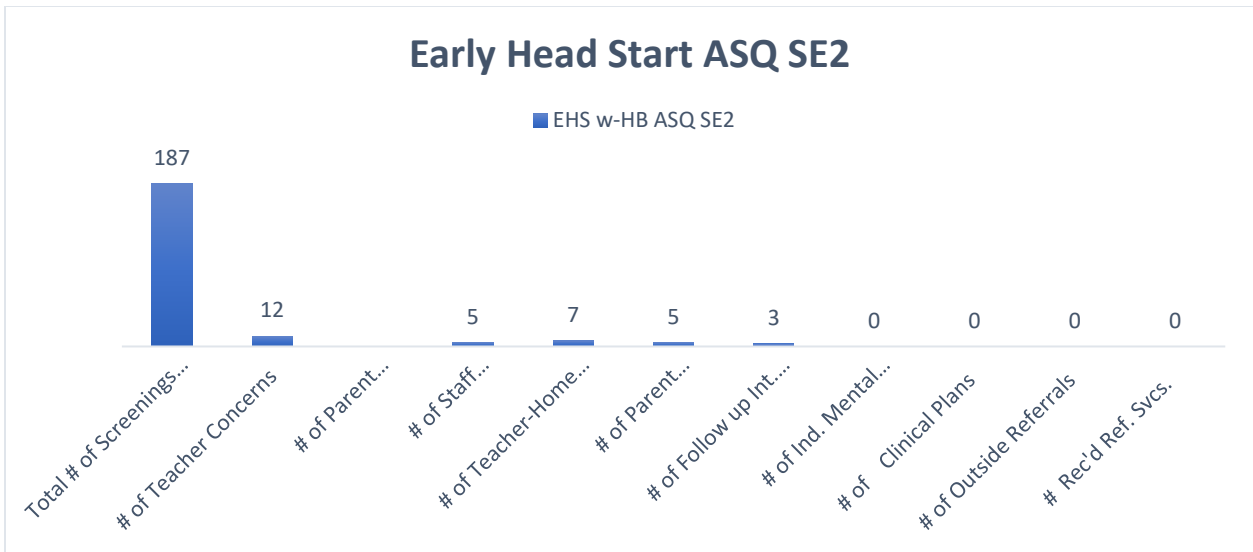
DECA HEAD START 45 DAY SCREENING DATA AS OF September 30, 2021

Child Mental Health and Social and Emotional Well Being Service Area Report August 2021		2021-22 Program YR	Total to Date
Preschool Pyramid Model for Positive Behavior Support Train the Trainer Certifications		Virtual Orientation conducted 9-20 through 9-21-21 w- follow up.	129
Teaching Pyramid Observation Tool Reliability and Coaching Certification Training (<i>Preschool</i>)			14
Pyramid Model Preschool Fidelity Classrooms Est. for 2021-22		8	
Infant and Toddler Pyramid Model for Positive Behavior Support - Train the Trainer Certification Series			54
Grantee Trainings and Technical Assistance Sessions Provided/Attended		Trainings: 3 TA: 19 Att. 3	
Co-consultations with Agencies for Children with Concerns/Center Visits		CC: 45 CV: 56	
CMH TA Summary Reports, 7 Day Data Review and Corrections -QA Guidance to Agencies		18	
<input checked="" type="checkbox"/> Pre- Assessment DECA/ ASQ 45 Day Req.	<input type="checkbox"/> Mid Assessment DECA/ASQ/Consults/Plans/Ref	<input checked="" type="checkbox"/> Post Assessments FU DECA/ASQ/Consults/Plan/Ref	<input type="checkbox"/> Clinical Assessment for children non-responsive to Initial Plans
<input type="checkbox"/> 90 Day Cons.-Ind. Planning Req.	<input checked="" type="checkbox"/> Safety Plans	<input type="checkbox"/> 3015 MDT Review w-MHC	<input checked="" type="checkbox"/> Delegate LMHP Contracts
<input checked="" type="checkbox"/> Agency Monthly Reports Rev.	<input type="checkbox"/> Self-Assessment	<input checked="" type="checkbox"/> Quarterly Trainings, ChildPlus Training, Pyramid Training	<input type="checkbox"/> Delegate Risk Assessments
<input type="checkbox"/> Community Part. Agreements FU	<input checked="" type="checkbox"/> Federal Review Preparation-Grant Planning	<input checked="" type="checkbox"/> FUIP Summer Plan Prevention Cons.-Plans Ret. C	<input type="checkbox"/> Program Information Report (PIR)

HEAD START SCREENING DECA DATA through 10-6-21			
Agency Name	PreRatingCount	PreRatingNeedsCount	Pre Needs Pct.
Allapattah	36	3	0.08
Catholic Charities	453	41	0.09
Centro Mater	286	13	0.05
Easter Seals	174	33	0.19
FCAA	160	30	0.19
Haitian Youth	103	12	0.12
KIDCO Child Care	84	11	0.13
Landow	25	5	0.2
Lejardin Community Center, Inc.	234	22	0.09
Miami Dade County Public Schools MD	753	52	0.07
O'Farrill Learning Center	79	7	0.09
Our Little Ones	69	13	0.19
Paradise Christian School, Inc.	64	14	0.22
St. Albans	48	15	0.31
Sunflowers Academy	31	10	0.32
United Way Center Of Excellence	17	4	0.24
YWCA Of Greater Miami-Dade	119	10	0.08
Consortium Totals:	2735	295	0.11

HEAD START-EARLY HEAD START-EARLY HEAD START EXPANSION-EARLY HEAD START CHILD CARE PARTNERS DIRECT SERVICES DATA





Nutrition

**Child Care Food Program Meal Count Worksheet Delegate Sites
Virtual September 2021**

Delegate Sites	Number of HS Operating Days	Number of EHS Operating Days	Breakfast HS	Breakfast EHS	Total # of Breakfast Served	Lunch HS	Lunch EHS	Total # of Lunch Served	Snack HS	Snack EHS	Total # of Snack Served
Allapattah	19		11		11	11		11	11		11
Catholic Charities	19		216		216	215		215	212		212
Centro Mater	19	0	28	0	28	28	0	28	28	0	28
Easter Seals	19	0	198	0	198	197	0	197	186	0	186
Family Christian	19	0	67	0	67	67	0	67	56	0	56
Haitian Youth	19	0	74	0	74	74	0	74	74	0	74
Kidco	19	0	91	0	91	92	0	92	91	0	91
Landow	0	0	0	0	0	0	0	0	0	0	0
LeJardin	13	0	22	0	22	22	0	22	22	0	22
MDCPS	1	0	1	0	1	1	0	1	1	0	1
O'Farrill	0	0	0	0	0	0	0	0	0	0	0
Our Little Ones	19		89		89	94		94	65		65
Paradise Christian	19		30		30	30		30	30		30
St. Alban's	19		34		34	34		34	34		34
Sunflowers	19		76		76	76		76	76		76
United Way	19	0	19	0	19	19	0	19	19	0	19
YWCA	19	0	32	0	32	32	0	32	32	0	32
Total Number			988	0	988	992	0	992	937	0	937

**Child Care Food Program Meal Count Worksheet Delegate Sites
September 2021**

Delegate Sites	Number of HS Operating Days	Number of EHS Operating Days	Breakfast HS	Breakfast EHS	Total # of Breakfast Served	Lunch HS	Lunch EHS	Total # of Lunch Served	Snack HS	Snack EHS	Total # of Snack Served
Allapattah	19		1231		1231	1231		1231	1231		1231
Catholic Charities	19		14497		14497	14525		14525	14042		14042
Centro Mater	19	19	7808	520	8328	7872	520	8392	7789	520	8309
Easter Seals	19	19	4640	108	4748	4646	108	4754	4599	108	4707
Family Christian	19	19	4228	361	4589	4257	361	4618	3986	347	4333
Haitian Youth	19	19	2483	390	2873	2483	390	2873	2483	390	2873
Kidco	19	19	2080	376	2456	2080	374	2454	2034	355	2389
Landow	7	7	462	92	554	462	92	554	461	90	551
LeJardin	19	0	6873	0	6873	6863	0	6863	6230	0	6230
MDCPS	19	19	22048	2519	24567	22062	2524	24586	22063	2524	24587
O'Farrill	19	19	2153	115	2268	2151	115	2266	2130	113	2243
Our Little Ones	19		1604		1604	1654		1654	1524		1524
Paradise Christian	19		1860		1860	1860		1860	1860		1860
St. Alban's	19		1382		1382	1383		1383	1382		1382
Sunflowers	19		647		647	647		647	647		647
United Way	19	19	501	358	859	501	358	859	501	358	859
YWCA	19	19	2458	395	2853	2474	388	2862	2404	372	2776
Total Number			76955	5234	82189	77151	5230	82381	75366	5177	80543

**Child Care Food Program Meal Count Worksheet Early Head Start Child Care Partners
September 2021**

Child Care Partners	Funded Enrollment	Number of Operating Days	Total # of Breakfast	Total # of Lunch Served	Total # of Snack Served
CCP Crystal Learning Center	32	19	359	359	359
CCP Decroly Center	48	19	755	755	755
CCP Memorial Temple	16	19	236	236	236
CCP Comm. Outreach	16	19	265	265	265
CCP Cambridge Academy	24	19	318	318	318
CCP Rising Star Academy	15	19	230	230	230
CCP St. Albans	48	19	610	611	611
CCP Shinning Light Childcare	16	19	204	205	205
CCP Universal Academy	24	19	368	368	368
Total Number			3345	3347	3347

**Child Care Food Program Meal Count Worksheet EHS - CCP Expansion
September 2021**

Child Care Partners	Funded Enrollment	Number of Operating Days	Total # of Breakfast Served	Total # of Lunch Served	Total # of Snack Served
Bricks Early Learning Center INC	24	19	409	409	409
Cambridge Academy	24	19	326	326	326
Catholic Charities	120	19	1600	1606	1584
Centro Mater	104	19	257	257	257
Decroly Learning	24	19	326	326	326
Early Learning Center	32	19	443	440	440
FCAA	32	19	473	475	458
Haitian Youth	48	19	462	462	462
Haitian Youth Edison CRC	32	19	627	627	627
KIDCO	32	19	411	409	390
Landow	16	7	99	99	99
Paradise Christian	32	19	486	486	486
Sunflowers	24	19	329	329	329
YWCA	40	19	493	493	484
Total Number			6741	6744	6677



COMMUNITY ACTION AGENCY BOARD

DATE: SEPTEMBER 27, 2021

AGENDA ITEM NUMBER: 4A10

AGENDA ITEM SUBJECT: ACF-PI-HS-21-05: Supporting the Wellness of All Staff in the Head Start Workforce

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY: The Office of Head Start issued an Information Memorandum about supporting the wellness of all staff in the Head Start workforce.

FUNDING SOURCE: U.S. Department of Health and Human Services

 **OFFICE OF HEAD START**

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-21-05	2. Issuance Date: 09/27/2021
	3. Originating Office: Office of Head Start	
	4. Key Words: Head Start Workforce; Staff Supports; Staff Wellness; Staff Well-being; Mental Health; Physical Health; Head Start Program Performance Standards; HSPPS	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Grant Recipients

SUBJECT: Supporting the Wellness of All Staff in the Head Start Workforce

INFORMATION: The Office of Head Start (OHS) recognizes the importance of every individual in the birth to 5 Head Start workforce and the essential role of program staff in the delivery of high-quality, comprehensive services to enrolled infants, toddlers, preschool-aged children, and their families. Each staff person across the Head Start workforce has the immense responsibility of performing a job that supports young children’s early learning, health, mental health, and family well-being. Staff wellness is vital to child well-being. It is also a critical component in the ability to address the diverse and individualized needs of Head Start children and families.

OHS is committed to promoting and prioritizing needed supports for staff. Successfully supporting staff starts with staff wellness. As programs continue to move toward fully in-person services and address challenges brought on or worsened by the coronavirus disease 2019 (COVID-19) pandemic, prioritizing staff well-being is essential for all Head Start programs. This Information Memorandum (IM) describes the importance of, and requirements and recommendations for, building a culture of wellness across all Head Start programs.

The last year has brought significant challenges to the Head Start workforce. The COVID-19 pandemic has had a disparate impact on under-resourced communities, including many of those served by Head Start programs. There has also been heightened attention to racial injustice in our country, which has led to calls for major reforms to address long-standing societal inequities. These are particularly important concerns for OHS and the Head Start workforce. All staff have been impacted by COVID-19. Further, 60% of Head Start teaching staff are Black, Indigenous, and people of color, and 30% have a primary language other than English. As such, OHS is committed to a culture of wellness that includes holistic support for the entire Head Start workforce.

Prioritizing Staff Wellness in Head Start Programs

Staff wellness, also referred to as well-being, refers to staff’s mental and physical health and how it shapes their engagement, job satisfaction, and overall quality of life. We know from research — and from staff themselves — that Head Start staff love their work and are committed to the infants, toddlers, and preschool-aged children and the families they serve, despite the work-related stresses and challenges the staff face. OHS recognizes the importance of promoting wellness so that all staff in the Head Start workforce can be successful in achieving their goals and fostering positive outcomes for children and families.

Staff who are happier, healthier, less stressed, and experience less depression are able to engage in higher quality interactions with children. Research indicates Head Start staff who experience frequent stress or symptoms of depression are more likely to perceive children in their care in a less positive light. This could, in turn, relate to lower quality interactions and care. Higher rates of depression among adults have also been linked with poorer child outcomes and less positive family-teacher relationships. Some Head Start staff have the added challenge of working with children who have experienced trauma while also managing their own history of trauma. Often, the Head Start workforce reports their own trauma-like symptoms or emotional duress due to consistently hearing about the traumatic experiences of the children and families they serve.

It is important that Head Start programs serving children from birth to 5 and their families consider ways to support the physical health, safety, and wellness of their staff. Staff experience many unique demands in their work with young children. Frequent bending, lifting and carrying children, and moving equipment places particular physical strains on staff. The furniture in classrooms may not be adult-sized, limiting staff to the floor or child-sized chairs and tables. A large percentage of staff experience at least one area of work-related ergonomic pain.

Head Start programs are strongly encouraged to create a working environment for staff that transmits a culture of wellness. This starts with program leaders modeling and promoting staff well-being and infusing this culture throughout all program services and interactions on a regular basis.

Programs can use Head Start base grant funding to support staff wellness efforts. These efforts are also allowable costs for funding received through the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) and the American Rescue Plan (ARP) Acts. It is important that a program support their decisions to use base, CRRSA, ARP, or other funding for staff wellness activities with written policies and adequate documentation.

Strategies to Promote Wellness of Head Start Staff

In determining which strategies to use to promote staff wellness, programs should leverage their data to identify staff strengths and needs. For example, position turnover rates can help the program recognize where challenges exist in staff retention and focus resources on understanding and addressing staff concerns in those positions. The remainder of this IM shares actionable requirements and recommendations for programs.

1. Programs must support a program-wide culture that promotes children’s mental health, social and emotional well-being, and overall health (45 CFR §1302.45(a)). To achieve this, programs can:

- Develop a clear mission and goals for staff wellness with actionable steps and strategies.
- Periodically assess strengths and needs of staff by gathering data directly from both current and prospective staff.
- Implement identified policies, procedures, and strategies to support staff wellness that are informed by program data. Gather feedback from staff on wellness strategies to determine if refinements or improvements are needed.

2. Programs must ensure all staff and consultants follow appropriate practices to keep children safe during all activities, including, at a minimum, the requirements listed in 45 CFR §1302.47(b)(5). To achieve this, programs can also:

- Provide at least one regularly scheduled break for staff during their work day.
- Support staff to feel comfortable to request and receive a brief unscheduled ‘wellness break,’ in addition to a regularly scheduled break, to cool down or regroup if they are feeling overwhelmed. Programs can use floaters to cover these short breaks.
 - When possible, provide a dedicated space for staff breaks that offers comfortable seating, water, soft lighting, stress-reduction resources, etc.
- Provide adequate paid vacation and sick leave for staff.
- Offer employee assistance programs such as a check-in or consultation with a mental or physical health provider to address personal well-being concerns.
- Ensure all Head Start program staff are vaccinated, and that everyone age 2 and older wears a mask, to support a healthy and safe environment as children and staff return to full in-person services.

3. Programs are encouraged to foster a working environment of mutual respect, trust, and teamwork where staff feel empowered to make decisions and know that program leadership are there to support them. To achieve this, programs can:

- Empower education staff to feel true ownership of the learning and developmental progress of children in their care. For example:
 - Support education staff to take risks, try innovative strategies, and treat mistakes as learning opportunities in their work with children.
 - Create frequent opportunities for education staff to take the lead on decisions about education practices and implement strategies that work for their classroom or home-based setting.
- Use strategies such as reflective supervision, peer reflection groups, mentoring, coaching, and mental health consultation to build a work climate of respect and trust.
- Engage staff in team activities that foster a safe and fun work environment, such as:
 - Health and fitness challenges (e.g., staff exercising together or achieving a common health goal such as collectively walking 100 miles)
 - Celebrating staff's personal and professional achievements
 - Noticing and rewarding staff for their work (e.g., personal thank-you notes, shout outs to staff who did something great in a certain week, etc.)

4. Programs are encouraged to use one-time ARP and other sources of COVID-19 relief funding to provide incentives to staff to support retention. To achieve this, programs can:

- Consider hiring bonuses, hazard pay, return-to-work incentives, child care stipends, retention bonuses, or temporary raises in pay, particularly for staff positions that are difficult to fill (**45 CFR §75.431**).
- Ensure staff have sufficient paid leave, including to receive the COVID-19 vaccine and recover from any side effects, as well as to quarantine or recover if they are exposed to or contract COVID-19.
- Any incentives for staff must be reasonable and subject to an established written policy of the grant recipient for allowability (**45 CFR §75.431**). Programs are reminded to update their written policies and procedures to reflect staff incentives.
- Programs should carefully communicate with staff that any incentives with one-time funding sources are not permanent. Programs may consider ways to link such incentives to a commitment from the employee to remain in their position for a certain period of time.

5. Programs must make mental health and wellness information available to staff regarding health issues that may affect their job performance, and must provide staff with regularly scheduled opportunities to learn about mental health, wellness, and health education (45 CFR §1302.93(b)). To achieve this, programs can:

- Connect with other Head Start leaders and staff to learn about strategies that have worked in their programs, such as through **MyPeers**.
- Communicate with staff about the importance of their well-being in one-on-one and team meetings. Ensure leadership engages directly with teams to understand staff challenges.
- Engage a mental health consultant or employee assistance program to provide opportunities for staff to learn about mental health and wellness.
- Increase peer-to-peer learning related to well-being, such as listening circles to provide space for staff to check-in with each other, decompress, and discuss challenges.
- Ensure program policies and procedures comply with the Occupational Safety and Health Administration (OSHA) **requirements for employers**.
- Support staff to attend trainings focused on well-being. Combine this with ongoing opportunities to implement newly acquired knowledge and skills (e.g., through coaching).
- Review available resources on the Early Childhood Learning and Knowledge Center (ECLKC), including from the **Head Start Heals campaign**.

6. Programs are encouraged to consider ways to improve work spaces and incorporate more physical activity, safety practices, and healthy options into daily work routines. To achieve this, programs can:

- Provide adult-sized furniture in classrooms and other spaces staff may need to use on-site. This includes chairs, tables, desks, changing tables, step stools, etc.
- Ensure staff have a dedicated space to take breaks and eat meals during the day.
- Provide on-site yoga or exercise classes for staff.
- Encourage staff to implement physically active learning activities with children, such as dancing, outdoor games, sports, etc. Programs are encouraged to review resources from the **I Am Moving, I Am Learning** initiative.
- Have healthy snack or meal options available for purchase on-site for staff.

7. A critical part of promoting staff wellness is ensuring staff are aware of their rights as employees. Programs must establish written personnel policies and procedures that are approved by the governing body and Policy Council or policy committee and that are available to all staff (45 CFR §1302.90(a)). Programs are encouraged to regularly inform staff of these policies and procedures, including their rights under applicable federal and state laws. For example:

- **Title VII of the Civil Rights Act of 1964** makes it illegal to discriminate against someone on the basis of race, color, religion, national origin, or sex.
- **Title I of the Americans with Disabilities Act of 1990** prohibits organizations from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment.
- **Whistleblower protection laws** protect employees from employer retaliation for reporting workplace violations such as injuries, safety concerns, and other protected activities.
- The Head Start Act states funds may not be used to assist, promote, or deter union organizing efforts (**Sec. 644(e)**). If a grantee uses non-Head Start resources for these purposes, costs must be carefully documented and allocated in a manner that ensures there is no misuse of federal Head Start funds. This prohibition on federal Head Start funds relates to the organizing and establishment of unions within the workplace. Grantees may incur normal and reasonable expenses once unions become established, such as expenses for negotiating labor agreements with established unions and allowing employees and managers time to resolve grievances during work hours.

If you have any questions regarding this IM, please contact your Regional Office. Thank you for the work you do on behalf of children and families.

/ Dr. Bernadine Futrell /
Director
Office of Head Start



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 7, 2021

AGENDA ITEM NUMBER: 4A11

AGENDA ITEM SUBJECT: Head Start Program Information Report (PIR)

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

The Program Information Report (PIR) provides comprehensive data on the services, staff, children, and families served by Miami-Dade County Head Start

FUNDING SOURCE: U.S. Department of Health and Human Services

MIAMI-DADE COUNTY HEAD START/EARLY HEAD START

2020-2021 PROGRAM INFORMATION REPORT



What is the Program Information Report

The Program Information Report (PIR) provides comprehensive data on the services, staff, children, and families served by Head Start and Early Head Start programs. All grantees and delegates are required to submit PIR for Head Start and Early Head Start programs.





Snapshot Into 2020-2021





ENROLLMENT



PIR Indicator	Head Start Grant		Early Head Start Grant		CCP 1 Grant		EHS Expansion Grant	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
Cumulative Enrollment	6273	213,637	599	75,034	366	75,095	753	75,034
% Enrolled Multiple Years	49.1%	44.6%	45.4%	49%	35.2%	49%	46.2%	49%
% Enrolled Less than 45 Days	6.1%	3.8%	5.3%	5.2%	9.3%	5.2%	4.9%	5.2%
% of Children and Pregnant Women who did not re-enroll	17.3%	13.6%	26.6%	29.3%	38.3%	29.3%	30.7%	29.3%
% of Children with an IFSP or IEP	9.3%	14.6%	12.2%	12.1%	12.6%	12.1%	13%	12.1%



HEALTH



PIR Indicator	Head Start Grant		Early Head Start Grant		CCP 1 Grant		EHS Expansion Grant	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
% Of Children with Health Insurance	99.9%	96.3%	100%	96.1%	100%	96.1%	99.5%	96.1%
% of Children with a medical home	99.7%	95.3%	99%	95.2%	100%	95.2%	99.7%	95.2%
% of Children with up-to-date immunizations	98.8%	94.4%	98.5%	89.1%	95.6%	89.1%	97.9%	89.1%
% of Children with a dental home	99.3%	88.9%	98.8%	76.1%	99.5%	76.1%	98.5%	76.1%
% of Children up to date on the EPSDT schedule	89%	69.5%	78.1%	58.6%	85.2%	58.6%	83.9%	58.6%



FAMILY SERVICES



PIR Indicator	Head Start Grant		Early Head Start Grant		CCP 1 Grant		EHS Expansion Grant	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
Total number of families	5,887	198,566	553	67,062	325	67,118	701	67,062
% of Families received at least 1 service	84.4%	82.4%	84.3%	83.3%	84.3%	83.3%	87.7%	83.3%
Total number of families experiencing homelessness	91	11,090	29	5,797	27	5,801	23	5,797
Number of families experiencing homelessness who aquired housing	8(8.8%)	24.9%	2(6.9%)	27%	4(14.8%)	27%	3(13%)	27%

TEACHER CREDENTIALS



MIAMI-DADE
COUNTY

PIR Indicator	Head Start Grant		Early Head Start Grant		CCP 1 Grant		EHS Expansion Grant	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
% of preschool teachers with Bachelor's Degree or higher	69.9%	73.5%	N/A	N/A	N/A		N/A	
% of preschool teacher assistants with a CDA/equivalent or higher	98%	91.2%	N/A	N/A	N/A		N/A	
% of infant and toddler classroom teachers with a CDA/equivalent or higher	N/A	N/A	95.2%	88.4%	83.9%	88.4%	81.6%	88.4%

