

**COMMUNITY ACTION AGENCY BOARD
OFFICERS:**

DR. JOYCE PRICE
Chairperson

REGINA GRACE
1st Vice Chair

DERRICK WILLIAMS
2ND Vice Chair

VACANT
3rd Vice Chair

VACANT
Secretary

VACANT
Assistant Secretary

DR. MICHAEL G. FRESCO, SR.
Treasurer

ALVIN W. ROBERTS
Parliamentarian

SHANIQUA GRAY
Policy Council Chair

MARJORIE YORK
At-Large Member

DR. CATHIA DARLING
At-Large Member

DR. WILLIAM ZUBKOFF
Former Chairperson

MEMBERS:

Horacio Aguirre
Deena Albelto
Countess Balogun
Elizabeth Berenguer
Dr. Santarvis Brown
Janie F. Centeno
Luis DeRosa
Dorothy Johnson
Gloria Joseph
Marissa Lindsey
Dr. Velma Palmer
Mary Reeves
Leah Shadle
Larry Williams

EMERITUS MEMBERS:

**James Fayson
**Rev. Wilfred McKenzie
**Lillie Williams

DEPARTMENT DIRECTOR:

Sonia J. Grice

** *Deceased*

M E M O R A N D U M

**TO: CAA JOINT FINANCE AND EXECUTIVE
COMMITTEE MEETING**

FROM: Sonia J. Grice, Department Director

DATE: October 28, 2022

SUBJECT: Meeting Notice

The Community Action Agency Joint Finance and Executive Committee Meeting will be held on Monday, November 7th, 2022, at 4:00 PM. Please see details below:

**CAA JOINT FINANCE AND EXECUTIVE
COMMITTEE MEETING**
Monday, November 7th, 2022, at 4:00 PM
701 NW 1st Court
1st Floor Front Training Room
Miami, Florida, 33136

Your attendance and participation are essential. Thank you for your continued support and commitment.

If you have any questions, please contact Alfreda Jackson at Office number: (786)-469-4623 and Mobile number: (305) 300-5155.

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DIRECTOR:

Sonia J. Grice

** Deceased

**COMMUNITY ACTION AGENCY
JOINT FINANCE AND EXECUTIVE COMMITTEE MEETING
MONDAY, NOVEMBER 7, 2022 @ 4:00 P.M.**

AGENDA

CALL TO ORDER

INSPIRATIONAL MESSAGE

CAA MISSION STATEMENT

ROLL CALL/INTRODUCTIONS

1. CHAIRPERSON'S COMMENTS

- Ms. Twaquilla Eatman has transitioned from serving on the CAA Board as the Head Start Policy Council Chair, effective October 6, 2022
- Ms. Shaniqua Gray was elected to the CAA Board by the Head Start Policy Council, and will serve as the Head Start Policy Council Chair, effective October 6, 2022
 - A. Adoption of the Agenda
 - B. Recommendation: Approval to Accept the CAA Joint Finance and Executive Committee Meeting Minutes – October 3, 2022. [pgs.4-12]

2. REASONABLE OPPORTUNITY TO BE HEARD

3. COMMITTEE REPORTS / ACTION ITEMS

A. Committee Reports/Action Items

1. Head Start/ Early Head Start Policy Council Chairperson's Report for November 2022 [pg.13]
 - *Recommendation: Approval to Accept:
 - a. HS/EHS Report ending September 30, 2022 PY: 2022-2023 [pgs.14-15]
 - b. EHS-CCP Report ending September 30, 2022 PY: 2022-2023 [pgs.16-17]
 - c. EHS-CCP Expansion Report ending September 30, 2022 PY: 2022-2023 [pgs.18-19]
 - d. PANTHERs Project [pgs.20-21]
2. Advocacy Committee Minutes – September 2022 [pgs.22-24]

4. DIRECTOR'S REPORT/DEPARTMENTAL UPDATES – INFORMATIONAL

- A. Divisional Updates/Content Area Reports** [pgs.25-72]
1. Elderly and Disability Services Bureau report for September 2022 [pgs.26-27]
 2. Psychological Services report for September 2022 [pgs.28-29]
 3. Violence, Prevention, and Intervention Division report for September 2022 [pg.30]
 4. 2022 – 2023 Policy Council Executive Board [pg.31]
 5. ACF-IM-HS-22-07: Reporting Child Health and Safety Incidents [pgs.32-34]
 6. ACF-IM-HS-22-08: Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients [pgs.35-38]
 7. PIR report [pgs.39-50]
 8. Head Start Early Head Start Content Area Report: September 2022 [pgs.51-71]
 9. Family and Community Services Division report for October 2022 [pg.72]

5. OTHER/NEW BUSINESS

6. ANNOUNCEMENTS

7. ADJOURNMENT

Community Action Agency (CAA) Board Decorum

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the CAA Board and its committees or Community Advisory Committees, shall be barred from further appearance before said Board and committees by the presiding officer, unless permission to continue or again address the CAA Board and its committees or Community Advisory Committees is granted by the majority vote of the members present. No clapping, applauding, heckling, or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. No signs or placards shall be allowed in CAA Board and committee meetings or Community Advisory Committee meetings. Persons exiting meetings shall do so quietly. Talking on cell phones is not permitted in CAA Board and committee meetings or Community Advisory Committee meetings.

Ringers must be set to silent mode to avoid disruption.

Next CAA Executive Committee Meeting:

**Monday, December 5, 2022
4:00 P.M.**

**Next CAA Board Meeting
Monday, December 12, 2022
4:00 P.M.**



Community Action and Human Services (CAHSD) Board

CAA JOINT FINANCE AND EXECUTIVE COMMITTEE MEETING MINUTES

Meeting Date: MONDAY, October 3rd, 2022 @ 3:00 P.M.

Attendance – Board Members					
Dr. Joyce Price, Chair	P	Regina Grace	P	Derrick Williams	P
Dr. Michael G. Fresco, Sr.	P	Alvin W. Roberts	P	Twaquilla Eatman	EX
Marjorie York	P	Dr. Cathia Darling	P	Dr. William Zubkoff	P
* Nine (9) Committee Members. Quorum was established with (8) Committee members physically present for the meeting.					
P = Present (8)		E = Excused (1)		A = Absent (0)	
Attendance – Staff/Visitors					
Brenda Williams, HS/EHS Fiscal Administrator	Matias Buchhalter, Staff		Edeline B. Mondestin, Chief, Elderly Services		
Jessica Mejia, HS/EHS Staff	Eduardo Tamborrel, Staff		Letah Parrish, FSCD Assistant Director		
Shandra Daniels, RSD Staff	Cynthia Everett, CAHSD Assistant Director		Adrian Frazier, EFTD Division Director		
Carmen Morris, Public Information Officer	Rick Signori, CAHSD Fiscal Director		Thomas M. Yarosz, Visitor		
Dr. Maria Riestra, CAHSD Assistant Director	Michael Moxam, Elderly and Disability Services		Sandra Sandakow, CAHSD RSD Division Director		
Alton Sears, Staff	Cassandra Alexander, HS/EHS Staff		Dr. Tassy Lewis, HS/EHS		
Michelle Oyetunji, CAHSD FCSD	Dr. Tiffany Amrich, CAHSD Psychological Services				
Twenty (20) staff/visitors in attendance					
CALL TO ORDER				ACTION NEEDED/TAKEN	
Call to Order Inspirational Message CAA Mission Statement	Executive Committee Chair, Ms. Regina Grace called the CAA Joint Finance and Executive Committee meeting to order at approximately 3:12 P.M. Ms. Grace elected to take a moment of silence for the families impacted by Hurricane Ian, in the South West coast of Florida, as the inspirational message. Ms. Grace then elected to recite the mission			N/A	
I. CHAIRPERSON COMMENTS				ACTION	

		NEEDED/TAKEN
<ul style="list-style-type: none"> Ms. Grace announced that Ms. Natalie Robinson-Bruner resigned from the CAA Board, effective September 12, 2022. 		N/A
A. Adoption of the Agenda	Ms. Grace asked for a motion for the adoption of the agenda which was moved by Dr. William Zubkoff and seconded by Ms. Marjorie York. Motion passed unanimously.	N/A
A. Recommendation: Approval to Accept the CAA Joint Finance and Executive Committee Meeting Minutes – September 12, 2022	Ms. Grace asked for a motion to approve and accept the September 12, 2022 CAA Joint Finance and Executive Committee meeting minutes which was moved by Dr. Price and seconded by Dr. Zubkoff. Motion passed unanimously.	Action taken: Ms. York requested that her attendance be changed to virtually present within the minutes. Staff has made that correction.
II. REASONABLE OPPORTUNITY TO BE HEARD		
<ul style="list-style-type: none"> No requests were received. 		
III. COMMITTEE REPORTS/ACTION ITEMS		ACTION NEEDED/TAKEN
A. 1. Head Start/ Early Head Start Policy Council Chairperson's Reports for October 2022.	<p>At Ms. Grace's request, Dr. Maria "Maite" Riestra, CAHSD Assistant Director, presented the Head Start/Early Head Start Policy Council Chairperson's Report for October 2022. This report is provided to the CAA Board as a verbal report. The Head Start Policy Council Full Board met on September 1, 2022 to review, discuss, and approve the following items:</p> <ul style="list-style-type: none"> 2022 – 2023 Self-Assessment Plans <ul style="list-style-type: none"> Head Start/ Early Head Start Early Head Start – Child Care Partnerships Early Head Start Expansion – Child Care Partnership <p>The Head Start Policy Council Executive Board met on September 15, 2022 to review, discuss, and approve the following items:</p> <p>Planning and Budget Reports</p> <ul style="list-style-type: none"> HS/EHS Report ending August 31, 2021 PY: 2021-2022 EHS-CCP Report ending August 31, 2021 PY: 2021-2022 EHS-CCP Expansion Report ending August 31, 2021 PY: 2021-2022 HS/EHS Report ending August 31, 2021 PY: 2022-2023 EHS-CCP Report ending August 31, 2021 PY: 2022-2023 	N/A

	<ul style="list-style-type: none"> • EHS-CCP Expansion Report ending August 31, 2021 PY: 2022-2023 • COVID-19 Reports for August 2022 • Carryover Application: EHS – CCP Expansion grant • One-Time Supplement Request PY: 2022-2023 Application <p>The following items were presented as information only:</p> <ul style="list-style-type: none"> • ACF-IM-HS-22-05: Office of Head Start Guidance for Use of Funds Appropriated in the American Rescue Plan Act of 2021 • ACF-IM-HS-22-06: Strategies to Stabilize the Head Start Workforce • Content Area Report: August <p>The Full Board Policy Council will be on October 6, 2022.</p> <p>The next Executive Board Policy Council meeting is October 20, 2022. Ms. Grace asked for a motion to approve and accept the Head Start/ Early Head Start Policy Council Chairperson's Reports for October 2022 which was moved by Dr. Zubkoff and seconded by Ms. York. Motion passed unanimously.</p>	
Recommendation: Approval to Accept: a. HS/EHS Ending August 31, 2022 PY:2021-2022	<p>At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Head Start/Early Head Start Financial Statement for August 31, 2022. The financial report for the Head Start/Early Head Start program through August 31, 2022 includes the budgeted amount of \$65,907,918 which includes COLA of \$784,768 and actual adjusted expenditures of \$55,435,482. Outstanding invoices are in process of \$1,208,909. The current funds utilization rate is 84.11%. Ms. Grace asked for a motion to approve and accept the Head Start/Early Head Start Financial Statement for August 31, 2022 which was moved by Dr. Michael Fresco and seconded by Dr. Cathia Darling. Motion passed unanimously.</p>	N/A
b. EHS-CCP Ending August 31, 2022 PY:2021-2022	<p>At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Early Head Start Childcare Partnership Program</p>	N/A

	<p>Financial Statement for August 31, 2022. The financial report for the EHS-CCP program through August 31, 2022, includes the budgeted amount of \$3,517,496 which includes COLA of \$41,485. There are actual adjusted expenditures of \$3,445,636. There are outstanding invoices in process of \$71,860. The Current Funds Utilization Rate Is 97.96%. Ms. Grace asked for a motion to approve and accept the Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022 which was moved by Dr. Fresco and seconded by Ms. York. Motion passed unanimously.</p>	
<p>c. EXP-EHS-CCP Ending August 31, 2022 PY:2021-2022</p>	<p>At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Expansion Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022. The financial report for the Early Head Start Child Care Partnership Expansion program through July 31, 2022, includes the budgeted amount of \$8,419,502 which includes COLA of \$99,185. There are actual adjusted expenditures of \$7,402,882. Outstanding invoices are in process of \$31,989. The current funds utilization rate is 87.93%. Ms. Grace asked for a motion to approve and accept the Expansion Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022 which was moved by Dr. Fresco and seconded by Mr. Zubkoff. Motion passed unanimously.</p>	<p>N/A</p>
<p>d. HS-EHS Ending August 31 , 2022 PY:2022-2023</p>	<p>At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Head Start/Early Head Start Financial Statement for August 31, 2022. The financial report for the Head Start/Early Head Start program through August 31, 2022 includes the budgeted amount of \$67,756,284 which includes COLA of \$1,484,509 and quality improvement funds of \$363,857. The actual adjusted expenditures are \$440,439. The current</p>	<p>N/A</p>

	funds utilization rate is 0.65%. Ms. Grace asked for a motion to approve and accept the Head Start/Early Head Start Financial Statement for August 31, 2022 which was moved by Dr. Fresco and seconded by Mr. Roberts. Motion passed unanimously.	
e. EHS-CCP Ending August 31, 2022 PY:2022-2023	At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022. The financial report for the EHS-CCP program through August 31, 2022, includes the budgeted amount of \$3,615,054 which includes COLA of \$78,475 and quality improvement funds of \$19,083. There are actual adjusted expenditures of \$44,958. The current funds utilization rate is 1.24%. Ms. Grace asked for a motion to approve and accept Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022 which was moved by Dr. Fresco and seconded by Mr. Williams. Motion passed unanimously.	N/A
f. EXP-EHS-CCP Ending August 31, 2022 PY:2022-2023	At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Expansion Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022. The financial report for the EHS-CCP Expansion program through August 31, 2022, includes the budgeted amount of \$8,650,930 which includes COLA of \$187,536 and quality improvement funds of \$43,892. This grant has actual adjusted expenditures of \$30,288. The current funds utilization rate is 0.35%. Ms. Grace asked for a motion to approve and accept the Expansion Early Head Start Childcare Partnership Program Financial Statement for August 31, 2022 which was moved by Dr. Fresco and seconded by Dr. Darling. Motion passed unanimously.	N/A
g. COVID-19 Reports for August 2022	At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start	N/A

	<p>Fiscal Administrator, presented the COVID-19 Grants for August 2022 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) American Rescue Plan (ARP) 04HE000544-01-01. The financial report for the COVID-19 grants consists of the budgeted amount of \$11,302,897 which includes the CRRSA grant of \$2,271,715, ARP grant of \$9,031,182 with actual expenditures of approximately \$3,133,351.19, and outstanding invoices are in process for \$119,319. The Current Funds Utilization Rate Is 27.72%. Followed by discussion, where Dr. Fresco expressed his concerns over the low utilization rate, given the time within the grant. Dr. Riestra shared additional details that address Dr. Fresco's comments, whereby a plan of action was discussed with the committee, as to how the Head Start program will utilize the full funding amount for this grant. Ms. Grace asked for a motion to approve and accept COVID-19 Grants: Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA); American Rescue Plan (ARP) 04HE000544-01-01 ending August 31, 2022 which was moved by Mr. Roberts and seconded by Dr. Darling. Motion passed unanimously.</p>	
<p>h. Carryover Application: EHS – CCP Expansion grant.</p>	<p>At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the Carryover Application: EHS – CCP Expansion grant. The Miami-Dade County Head Start Program is requesting approval to request a carryover of \$523,768 from PY: 2020-2021 EHS-CCP Expansion grant to PY: 2022-2023. These funds are available due to multiple work project permit delays due to the impact of COVID-19 and will be used to perform identified health and safety priorities at the Delegate and Provider facilities for the current program year. Ms. Grace asked for a motion to approve and accept the Carryover Application: EHS – CCP Expansion grant, which was moved by</p>	<p>N/A</p>

	Dr. Fresco and seconded by Mr. Williams. Motion passed unanimously.	
<p>i. 2022-2023 Head Start/ Early Head Start Self-Assessment Plans</p> <p>j. 2022-2023 EHS-CCP Self-Assessment Plans</p> <p>k. the 2022-2023 Early Head Start – CCP Expansion Self-Assessment Plans</p>	<p>At Ms. Grace's request, Ms. Brenda Williams, Head Start/Early Head Start Fiscal Administrator, presented the 2022-2023 Head Start/ Early Head Start Self-Assessment Plans, the 2022-2023 EHS-CCP Self-Assessment Plans, and the 2022-2023 Early Head Start – CCP Expansion Self- Assessment Plans. Ms. Grace asked for a motion to approve and accept the agenda items 3A1i, 3A1j, and 3A1k which was moved by Dr. Zubkoff and seconded by Mr. Williams. Motion passed unanimously.</p>	N/A
<p>n. Add-on package from the Family and Community Services division.</p> <p>1. Low-income Household Water Assistance Program (LIHWAP)</p>	<p>At Ms. Grace's request, Ms. Letah Parrish, Family and Community Services Division Director, presented the Low-income Household Water Assistance Program (LIHWAP). CAHSD was awarded \$8,390,636 (Regular- \$4,680,956 & ARP - \$3,709,680) under the new program Low-Income Household Water Assistance Program (LIHWAP) to respond to the water needs surrounding the national emergency created by COVID-19. CAHSD will use these funds to provide water bill assistance to households struggling to pay their water bill and meet the 60% of the State Median Income (SMI) guidelines. Under the LIHWAP Program, a household can receive a maximum of \$1,000 in assistance. CAHSD has partnered with the following vendors: Miami-Dade Water and Sewer, City of Homestead Utilities, City of North Miami, and City of North Miami Beach. The LIHWAP award period end date is September 30, 2023. Ms. Grace asked for a motion to approve the Low-income Household Water Assistance Program (LIHWAP) which was moved by Dr. Fresco and seconded by Mr. Williams. Motion passed unanimously.</p>	<p>Action Taken: The CAA Board has requested a training in regards to learning about services offered by CAHSD. Staff are planning a training to provide the requested information to the CAA board.</p>
2. LIHEAP FY 22-23 Budget Allocation	<p>At Ms. Grace's request, Ms. Letah Parrish, Family and Community Services Division Director, presented the LIHEAP FY 22-23 Budget Allocation. Miami-Dade Community Action and Human Services</p>	

	<p>Department was awarded Low Income Home Energy Assistance Program (LIHEAP) dollars for FY2022 in the amount \$13,919,866. This release increases LIHEAP funding allocation not to exceed \$26,278,634 over a two (2) year period ending September 30, 2023. The award is for the financial assistance with payment of utility bill for low-income households' in our community. Ms. Grace asked for a motion to approve the LIHEAP FY 22-23 Budget Allocation which was moved by Dr. Fresco and seconded by Mr. Williams. Motion passed unanimously.</p>	
3. CSBG FY 22-23 Budget Allocation	<p>At Ms. Grace's request, Ms. Letah Parrish, Family and Community Services Division Director, presented the CSBG FY 22-23 Budget Allocation. Miami-Dade Community Action and Human Services Department was awarded the Community Service Block Grant (CSBG) dollars for FY2022 in the amount of \$3,132,069. The award is for the continued services to families in our community. Services provided under this contract include family development/support, job readiness emergency financial assistance, youth development, civic and community engagement. Ms. Grace asked for a motion to approve the CSBG FY 22-23 Budget Allocation which was moved by Dr. Zubkoff and seconded by Dr. Fresco. Motion passed unanimously.</p>	
4. PY2021 Low-income Home Energy Assistance Program (LIHEAP)	<p>At Ms. Grace's request, Ms. Letah Parrish, Family and Community Services Division Director, presented the PY2021 Low-income Home Energy Assistance Program (LIHEAP). Attached, is a budget modification for the Low-Income Home energy assistance program (LIHEAP). LIHEAP was given an increase of \$730,012 for a total budget of \$12,358,748. Estimating an additional 1,500 low-income households being served. The LEP21 grant award period end date has been extended to March 31, 2023. Ms. Grace asked for a motion to approve the PY2021 Low-income Home Energy Assistance Program (LIHEAP) which</p>	

	was moved by Dr. Darling and seconded by Mr. Williams. Motion passed unanimously.	
IV. DIRECTOR'S REPORT/DEPARTMENTAL UPDATES - INFORMATIONAL		
<ul style="list-style-type: none"> Updates were deferred to the following CAA Board meeting, which was held after this meeting at approximately 4:15 P.M, on Monday, October 3rd, 2022. 		
V. OTHER NEWS/BUSINESS		
<ul style="list-style-type: none"> N/A 		
VI. ANNOUNCEMENTS		
<ul style="list-style-type: none"> N/A 		
VII. ADJOURNMENT		
Adjournment	Ms. Grace asked for a motion to adjourn the meeting which was moved by Mr. Roberts and seconded by Mr. Williams. Motion passed unanimously. Ms. Grace adjourned the meeting at approximately 3:54 P.M.	N/A
NEXT MEETING DATE	Monday, November 7th, 2022 3:00 P.M.	N/A

Dr. Joyce Price, CAA Board Chair

Date



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 6, 2022

AGENDA ITEM NUMBER: 3A1

AGENDA ITEM SUBJECT: Policy Council Chairperson Report

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATIONS: APPROVAL

BACKGROUND/SUMMARY: This report is provided to the CAA Board as a verbal report. The Head Start Policy Council Full Board met on October 6, 2022 to review, discuss, and approve the following items:

- PANTHERs Project
- Planning and Budget Reports (reviewed and approved by CAA Board on October 3, 2022)
 - HS/EHS Report ending August 31, 2022 PY: 2021-2022
 - EHS-CCP Report ending August 31, 2022 PY: 2021-2022
 - EHS-CCP Expansion Report ending August 31, 2022 PY: 2021-2022
 - HS/EHS Report ending August 31, 2022 PY: 2022-2023
 - EHS-CCP Report ending August 31, 2022 PY: 2022-2023
 - EHS-CCP Expansion Report ending August 31, 2022 PY: 2022-2023
 - COVID-19 Reports for August 2022
 - Carryover Application: EHS – CCP Expansion grant
 - One-Time Supplement Request PY: 2022-2023 Application
- 2022 – 2023 Policy Council Executive Board

The following items were presented and approved by the Full Board Policy Council on November 3, 2022:

- Planning and Budget Reports
 - HS/EHS Report ending September 30, 2022 PY: 2022-2023
 - EHS-CCP Report ending September 30, 2022 PY: 2022-2023
 - EHS-CCP Expansion Report ending September 30, 2022 PY: 2022-2023

The following items were presented as information only:

- ACF-IM-HS-22-07: Reporting Child Health and Safety Incidents
- ACF-IM-HS-22-08: Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients
- PIR report
- Content Area Report: September

The Full Board Policy Council met on November 3, 2022.

The next Executive Board Policy Council meeting is November 17, 2022.

FUNDING SOURCE: U.S. Department of Health and Human Services



COMMUNITY ACTION AGENCY BOARD

DATE: SEPTEMBER 30, 2022

AGENDA ITEM NUMBER: 3A1a

AGENDA ITEM SUBJECT: Head Start/Early Head Start Financial Statement
For September 30, 2022.

AGENDA ITEM TYPE: Approval

RECOMMENDATIONS: Approved by the Head Start Policy Council on
November 3, 2022

BACKGROUND/SUMMARY:

The financial report for the Head Start/Early Head Start program through September 30, 2022 includes the budgeted amount of \$67,756,284 which includes a cost-of-living adjustment (COLA) of \$1,484,509 and quality improvement funds of \$363,857. The grant's actual adjusted expenditures are \$4,974,885.

The current funds utilization rate is 7.99%.

FUNDING SOURCE: Federal **PY:** 2022-23

BUDGET PERIOD: August 1, 2022 to July 31, 2023

CLOSEOUT PERIOD: August 1, 2023 to October 31, 2023

**Head Start/Early Head Start
Year-to-Date Financial Report as of
SEPTEMBER 30, 2022**

Head Start/Early Head Start Program Year: August 1st, 2022 to July, 2023

Expenditures					
SALARIES	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Salaries Full Time	5,816,197	451,169	792,589	5,023,608	13.63%
FRINGE BENEFITS	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Fringe Benefits	2,502,450	169,355	268,374	2,234,076	10.72%
TRAVEL	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Staff Travel out of Town	56,923	-	-	56,923	0.00%
EQUIPMENT	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Vehicle Purchase	-	-	-	-	0.00%
Other Equipment	-	-	-	-	0.00%
SUPPLIES	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Office Supplies	57,080	-	-	57,080	0.00%
Child & Family Serv. Supplies	28,655	-	-	28,655	0.00%
Food Services Supply	-	-	-	-	0.00%
Other Supplies	-	-	-	-	0.00%
TOTAL SUPPLIES	85,735	-	-	85,735	0.00%
CONTRACTUAL	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
1f. Admn. Services (Legal,Accounting)	-	-	-	-	0.00%
2f. Health/Disability Services/Mental Health)	20,000	-	-	20,000	0.00%
3f. Food Service	50,000	-	-	50,000	0.00%
4f. Child Transportation Services	85,000	-	-	85,000	0.00%
5f. Training & Technical Assistance (RESTRICTED)	482,141	1,870	1,870	480,271	0.39%
6f. Family Child Care	-	-	-	-	0.00%
O'FARRILL	2,009,117	498,529	498,529	1,510,588	24.81%
LANDOW	896,494	57,476	57,476	839,018	6.41%
ALLAPATTAH COMMUNITY ACTION	628,112	156,337	156,337	471,775	24.89%
OUR LITTLE ONES CH	960,068	-	-	960,068	0.00%
PARADISE CHRISTIAN	1,462,783	390,106	390,106	1,072,677	26.67%
CATHOLIC COMMUNITY	10,303,380	-	-	10,303,380	0.00%
ST ALBANS DAY CARE	1,382,184	191,011	191,011	1,191,173	13.82%
KIDCO CREATIVE LEARNING	2,515,379	-	-	2,515,379	0.00%
FAMILY CHRISTIAN ASSOC OF AMERICA	3,865,436	549,083	549,083	3,316,353	14.20%
LE JARDIN	3,887,037	667,027	667,027	3,220,010	17.16%
CENTRO MATER	5,282,532	-	-	5,282,532	0.00%
SUNFLOWERS	326,897	51,596	51,596	275,301	15.78%
HAITIAN YOUTH	1,871,472	123,014	123,014	1,748,458	6.57%
UNITED WAY OF MIA	724,316	-	-	724,316	0.00%
MIAMI DADE COUNTY PUBLIC	14,943,714	-	-	14,943,714	0.00%
YWCA	2,205,517	551,809	551,809	1,653,708	25.02%
EASTER SEALS SOUTH FLORIDA	3,783,080	266,951	266,951	3,516,129	7.06%
ACCRUALS	-	826,097	826,097	(826,097)	0.00%
8f. Contracts	204,290	-	-	204,290	0.00%
8.1f. Other Contracts	363,794	17,747	17,747	346,047	4.88%
TOTAL CONTRACTUAL	58,252,743	4,348,654	4,348,654	53,904,089	7.47%
CONSTRUCTION	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Construction	-	-	-	-	0.00%
OTHERS	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
1h. Depreciation/Use Allowance	-	-	-	-	0.00%
2h. Rent ****	33,280	-	-	33,280	0.00%
3h. Mortgage	-	-	-	-	0.00%
4h. Utilities *****	200,269	-	-	200,269	0.00%
5h. Bldg & Child Liability Ins *****	45,604	-	-	45,604	0.00%
6h. Bldg Maintenance (Includes One Time Facilities Supplement)	159,500	-	-	159,500	0.00%
7h. Incidental Alterations	-	-	-	-	0.00%
8h. Local Travel & Field Trips	65,637	-	-	65,637	0.00%
9h. Nutrition Services	-	-	-	-	0.00%
10h. Child Services - Consultants	97,421	-	-	97,421	0.00%
11h. Volunteers (APPLICABLE ONLY TO NFS)	-	-	-	-	0.00%
**11h. Volunteers - % FRINGES (APPLICABLE ONLY TO NFS)	-	-	-	-	0.00%
12h. Substitutes (IF NOT PAY BENEFITS)	-	-	-	-	0.00%
GRANTEE APPROVAL REQUIRED	49,000	-	-	49,000	0.00%
13h. Parent Services (RESTRICTED)	3,100	-	-	3,100	0.00%
14h. Accounting & Legal Svcs	45,000	-	-	45,000	0.00%
15h. Publication/Adv/Printing	188,150	-	-	188,150	0.00%
16h. Training or Staff Development	93,805	-	-	93,805	0.00%
17h. Other:	61,470	5,707	5,707	55,763	9.28%
TOTAL OTHERS	1,042,236	5,707	5,707	1,036,529	0.55%
TOTAL PROGRAM EXPENDITURES	67,756,284	4,974,885	5,415,324	62,340,960	7.99%
LESS/ADD: ADJUSTMENT REALLOCATION OF EXPENSES:	-	-	-	-	0.00%
CARRYOVER	-	-	-	-	0.00%
AMENDED TOTAL PROGRAM EXPENDITURES	67,756,284	4,974,885	5,415,324	62,340,960	
Non - Federal Share (NFS) Report					
NFS Requirement based on Grant	\$	16,939,071	25.00%		
NFS Required based on YTD Expenditures	\$	1,353,831	25.00%		
NFS YTD Recorded	\$	-	0.00%		
In-Kind TO BE reported in Informs	\$	-	0.00%		
Difference (+/-)	\$	(1,353,831)	-25.00%		



COMMUNITY ACTION AGENCY BOARD

DATE: SEPTEMBER 30, 2022

AGENDA ITEM NUMBER: 3A1b

AGENDA ITEM SUBJECT: Early Head Start Child Care Partnership Program
Financial Statement For September 30, 2022.

AGENDA ITEM TYPE: Approval

RECOMMENDATIONS: Approved by the Head Start Policy Council on
November 3, 2022

BACKGROUND/SUMMARY:

The financial report for the Early Head Start Child Care Partnership Program through September 30, 2022 includes the budgeted amount of \$3,615,054 which includes a cost-of-living adjustment (COLA) of \$78,475 and quality improvement funds of \$19,083. The grant's actual adjusted expenditures are \$378,825.

The current funds utilization rate is 11.72%.

FUNDING SOURCE: Federal **PY:** 2022-23

BUDGET PERIOD: August 1, 2022, to July 31, 2023

CLOSEOUT PERIOD: August 1, 2023 to October 31, 2023

Child Care Partnership Program
Year-to-Date Financial Report as of
SEPTEMBER 30, 2022

Child Care Partnership -EHS Program Year: August 1st, 2022 July 31st, 2023

Expenditures

SALARIES	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Salaries Full Time	749,812	57,164	89,486	660,326	11.93%

FRINGE BENEFITS	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Fringe Benefits	348,516	29,101	41,737	306,779	11.98%

TRAVEL	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Staff Travel out of Town	15,135	-	-	15,135	0.00%

EQUIPMENT	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Other Equipment	-	-	-	0	0.00%

SUPPLIES	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Office Supplies	12,044	-	-	12,044	0.00%
Child & Family Serv. Supplies	11,247	-	-	11,247	0.00%
Food Services Supply	-	-	-	0	0.00%
Other Supplies	-	-	-	0	0.00%
TOTAL SUPPLIES	23,291	-	-	23,291	0.00%

CONTRACTUAL	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
1f. Admn. Services (Legal/Accounting)	-	-	-	0	0.00%
2f. Health/Disability Services/Mental Health)	-	-	-	0	0.00%
3f. Food Service	6,760	-	-	6,760	0.00%
4f. Child Transportation Services	-	-	-	0	0.00%
5f. Training & Technical Assistance (RESTRICTED)	30,240	-	-	30,240	0.00%
6f. Family Child Care	-	-	-	-	0.00%
PROVIDER AGENCIES: CHILD DEVELOPMENT	-	-	-	-	0.00%
Crystal Learning Center, Inc.	314,638	76,707	76,707	237,931	24.38%
Decroly Learning Child Care Center, Inc.	471,957	76,466	76,466	395,491	16.20%
Universal Academy	235,979	18,106	18,106	217,873	7.67%
Memorial Temple Missionary Baptist Church, Inc.	157,319	12,645	12,645	144,674	8.04%
St. Alban's (Delegate/Provider)	471,958	-	-	471,958	0.00%
Rising Star Academy	157,319	25,489	25,489	131,830	16.20%
Cambridge Academy	235,978	56,905	56,905	179,073	24.11%
Shinning Light Childcare Dev Center	157,319	-	-	157,319	0.00%
Community Outreach Center	157,320	25,489	25,489	131,831	16.20%
8f. Other Contracts	32,423	568	568	31,855	1.75%
TOTAL CONTRACTUAL	2,429,210	292,374	292,374	2,136,836	12.04%

OTHERS	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
2h. Rent ****	-	-	-	0	0.00%
4h. Utilities *****	17,408	-	-	17,408	0.00%
5h. Bldg & Child Liability Ins *****	1,950	-	-	1,950	0.00%
6h. Bldg Maintenance	3,454	-	-	3,454	0.00%
8h. Local Travel & Field Trips	-	-	-	0	0.00%
12h. Substitutes (IF NOT PAY BENEFITS)	-	-	-	-	0.00%
GRANTEE APPROVAL REQUIRED	10,000	-	-	10,000	0.00%
13h. Parent Services (RESTRICTED)	-	-	-	0	0.00%
14h. Accounting & Legal Svcs	3,200	-	-	3,200	0.00%
15h. Publication/Adv/Printing	-	-	-	0	0.00%
16h. Training or Staff Development	200	-	-	200	0.00%
17h. Other:	12,878	186	186	12,692	1.44%
TOTAL OTHERS	49,090	186	186	48,904	0.38%

TOTAL PROGRAM EXPENDITURES	3,615,054	378,825	423,783	3,191,271	11.72%
LESS/ADD: ADJUSTMENT REALLOCATION OF EXPENSES:	-	-	-	-	-
AMENDED TOTAL PROGRAM EXPENDITURES	3,615,054	378,825	423,783	3,191,271	11.72%

Non- Federal Share (NFS) Report

NFS Requirement based on Grant	\$	903,764
NFS Required based on YTD Expenditures	\$	105,946
NFS YTD Recorded	\$	-
In-Kind TO BE reported in FAMIS	\$	-
Difference (+/-)	\$	(105,946)



COMMUNITY ACTION AGENCY BOARD

DATE: SEPTEMBER 30, 2022

AGENDA ITEM NUMBER: 3A1c

AGENDA ITEM SUBJECT: Early Head Start Child Care Partnership
Expansion Program Financial Statement For September 30, 2022.

AGENDA ITEM TYPE: Approval

RECOMMENDATIONS: Approved by the Head Start Policy Council on
November 3, 2022

BACKGROUND/SUMMARY:

The financial report for the Early Head Start Child Care Partnership Expansion Program through September 30, 2022 includes the budgeted amount of \$8,650,930 which includes a cost-of-living adjustment (COLA) of \$187,536 and quality improvement funds of \$43,892. The grant's actual adjusted expenditures are \$517,317.

The current funds utilization rate is 6.33%.

FUNDING SOURCE: Federal **PY:** 2022-23

BUDGET PERIOD: August 1, 2022, to July 31, 2023

CLOSEOUT PERIOD: August 1, 2023 to October 31, 2023

Combination Early Head Start Expansion Program
Year-to-Date Financial Report as of
SEPTEMBER 30, 2022

COMBINATION EHS EXPANSION GRANT Program Year: August 1st, 2022 July 31st, 2023

Expenditures

SALARIES	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Salaries Full Time	613,380	29,985	51,593	561,787	8.41%
FRINGE BENEFITS	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Fringe Benefits	244,174	11,629	20,310	223,864	8.32%
TRAVEL	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Staff Travel out of Town	-	-	-	0	0.00%
EQUIPMENT	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Office Equipment	-	-	-	0	0.00%
Classroom/Outdoor/Homebased	-	-	-	0	0.00%
Vehicle Purchase	-	-	-	0	0.00%
Other Equipment	-	-	-	0	0.00%
SUPPLIES	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Office Supplies	10,747	-	-	10,747	0.00%
Child & Family Serv. Supplies	13,758	-	-	13,758	0.00%
Food Services Supply	-	-	-	0	0.00%
Other Supplies	9,000	-	-	9,000	0.00%
TOTAL SUPPLIES	33,505	-	-	33,505	0.00%
CONTRACTUAL	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
1f. Admn. Services (Legal/Accounting)	7,500	-	-	7,500	0.00%
2f. Health/Disability Services/Mental Health)	-	-	-	0	0.00%
3f. Food Service	-	-	-	0	0.00%
4f. Child Transportation Services	-	-	-	0	0.00%
5f. Training & Technical Assistance (RESTRICTED)	143,175	330	330	142,845	0.23%
6f. Family Child Care	-	-	-	0	0.00%
DELEGATES:					
COMMUNITY BASED OR (LANDOW)	228,925	14,678	14,678	214,247	6.41%
PARADISE CHRISTIAN	457,851	79,511	79,511	378,340	17.37%
CATHOLIC COMMUNITY	1,716,938	-	-	1,716,938	0.00%
KIDCO DAYCARE	457,851	73,482	73,482	384,369	16.05%
CHRISTIAN COMMUNIT	457,851	-	-	457,851	0.00%
CENTRO MATER CHILD	1,030,164	-	-	1,030,164	0.00%
SUNFLOWERS ACADEMY	343,387	57,005	57,005	286,382	16.60%
HAITIAN YOUTH & CO & (LMW)	1,144,627	77,828	77,828	1,066,799	6.80%
YWCA	572,313	-	-	572,313	0.00%
PROVIDERS:					
Decroly Learning Child	226,667	37,201	37,201	189,466	16.41%
Cambridge Academy	226,667	55,356	55,356	171,311	24.42%
TBD	226,667	-	-	226,667	0.00%
Early Learning Center	302,222	75,428	75,428	226,794	24.96%
8f. Other Contracts	136,491	4,456	4,456	132,035	3.26%
TOTAL CONTRACTUAL	7,679,296	475,275	475,275	7,204,021	6.19%
CONSTRUCTION	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
Construction	-	-	-	0	0.00%
OTHERS	BUDGET	MONTHLY ACTUALS SEPTEMBER 2022	YTD ACTUALS 2022	BALANCE	VARIANCE (-/+)
2h. Rent ****	-	-	-	0	0.00%
4h. Utilities *****	-	-	-	0	0.00%
5h. Bldg & Child Liability Ins *****	-	-	-	0	0.00%
6h. Bldg Maintenance	-	-	-	0	0.00%
8h. Local Travel & Field Trips	3,000	-	-	3,000	0.00%
13h. Parent Services (RESTRICTED)	-	-	-	0	0.00%
14h. Accounting & Legal Svcs	-	-	-	0	0.00%
15h. Publication/Adv/Printing	29,773	-	-	29,773	0.00%
16h. Training or Staff Development	-	-	-	0	0.00%
17h. Other:	47,802	428	428	47,374	0.90%
TOTAL OTHERS	80,575	428	428	80,147	0.53%
TOTAL PROGRAM EXPENDITURES	8,650,930	517,317	547,605	8,103,325	6.33%
Less/Add Adjustment reallocation of expenses	-	-	-	-	-
AMENDED TOTAL PROGRAM EXPENDITURES	8,650,930	517,317	547,605	8,103,325	-
Non- Federal Share (NFS) Report					
NFS Requirement based on Grant	\$		2,162,733		
NFS Required based on YTD Expenditures	\$		136,901.34		
NFS YTD Recorded					
In-Kind TO BE reported in FAMIS	\$				
Children Trust Cash Match					
Difference (+/-)	\$		(136,901)		



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 3, 2022

AGENDA ITEM NUMBER: 3A1d

AGENDA ITEM SUBJECT: PANTHERs Project

AGENDA ITEM TYPE: Approval

RECOMMENDATIONS: Approved by the Head Start Policy Council on October 3, 2022

BACKGROUND/SUMMARY: The PANTHERS Project (PANTHERS Project (Parents and iNfants Together in Home-based Early Remote Services) is recruiting families with a 12- to 18-month-old child. Participation includes free services focusing on child behavior and development and up to \$575 in gift cards for completing research evaluations.

The study is completely remote, and families receive all the materials they need to participate comfortably from home, including a tablet.

Interested parents complete an initial screen over the phone to determine eligibility to participate.

FUNDING SOURCE:

Eunice Kennedy Shriver National Institute of Child Health and Development

**MIAMI-DADE COUNTY COMMUNITY ACTION & HUMAN SERVICES (CAHSD) HEAD START/EARLY HEAD START
PROGRAM**

FACT SHEET

Program Title:	PANTHERS Project (Parents and iNfants Together in Home-based Early Remote Services)
Description:	The PANTHERS Project is recruiting families with a 12- to 18-month-old. Participation includes free services focusing on child behavior and development and up to \$575 in gift cards for completing research evaluations. The study is completely remote, and families receive all the materials they need to participate comfortably from home, including a tablet. Interested parents complete an initial screen over the phone to determine eligibility to participate.
Funding Source:	Eunice Kennedy Shriver National Institute of Child Health and Development
Program Years:	April 2020 to April 2025
Participants:	Eligible families with a 12- to 18-month-old. The FIU team will conduct all recruitment and screening.
Benefits:	Families may notice improvements in their infant’s behavior and/or development, as well as in their relationship with their infant. Additionally, families receive up to \$575 in gift cards if they reach the end of the study.

Community Action and Human Services (CAHSD) Board

ADVOCACY COMMITTEE MEETING

Meeting Date: September 26, 2022

Attendance					
James McCants	P	Linda Williams	P		
Dr. Joyce Price	P				
Deena Albelto	P				
Countess Balogun	P				
*Five (5) Committee Members in attendance. Quorum was established.					
P = Present (5)		E = Excused (0)		A = Absent (0)	
T = Terminated (0)		V= Vacant (0)		R = Resigned (0)	
Attendance – Staff/Visitors					
Alton V. Sears					
One (1) CAHSD staff member was in attendance					
CALL TO ORDER					ACTION NEEDED/TAKEN
Call to Order, Inspirational Message, Introductions and Mission Statement	The Advocacy Committee was called to order at 4:26 p.m., by Mr. James McCants. A quorum was established for the meeting. An Inspirational message was handled by Ms. Deena Albelto. Introductions of members was conducted and the Mission Statement of the organization was recited by all.				N/A
I. CHAIRPERSON COMMENTS					ACTION NEEDED/TAKEN
Adoption of the Agenda	A motion to adopt the agenda was made by Ms. Williams and seconded by Ms. Albelto. The motion passed.				N/A
Approval to Accept Minutes					N/A
II. Items Discussed					ACTION NEEDED/TAKEN
	Staff provided the committee members with an update on the COVID-19 pandemic. The Situation Reports will continue to be forwarded to the CAC members and persons are encouraged to share the information with others in their network. Staff cautioned the members to not become complacent and to be cognizant of the decline in the positivity rate for new contractions and the past history of surges occurring whenever we let our guard down. The reports are filled with useful information designed to help citizens become aware of testing and vaccination sites, food distribution activities, new initiatives and positivity rates for zip code areas.				

	<p>Staff also cited the success of the grassroots approach used by Ms. Williams and Mr. McCants in helping to secure over 1,000 vaccinations in the Coconut Grove and South Miami communities. Ms. Williams mentioned that there were also over 2,000 families fed through their initiative. A discussion ensued regarding this grassroots project and the need to replicate it elsewhere.</p> <p>As the meeting continued, a discussion ensued regarding the following:</p> <ul style="list-style-type: none"> • Affordable housing and the new HOME initiative created by Mayor Levine-Cava • A new planned development occurring on Brickell Avenue in Downtown Miami that will have several hundred units available to help the housing needs of Teachers • A South Miami complex being proposed for The J. R. Lee school • The Rebuilding Together organization was discussed regarding its mission of helping Seniors and Veterans with home rehabilitation and beautification projects • A national initiative that has been expanded to 143 locations nationally • A tree trimming initiative in Coconut Grove was highlighted as a community initiative designed to help homeowners to trim their trees without cost during this Hurricane Season. 	
III. SECTION 3		ACTION NEEDED/TAKEN
<p>Mr. McCants spoke of the Section 3 HUD initiative and its importance in the community. He shared information about the following:</p> <ul style="list-style-type: none"> • The HUD federal mandates for inclusion in employment and contracting opportunities • The community collaboration between the South Miami community and the Related Urban Development Group with the SOMI project • A pilot project has been created that includes job hiring, training through an Apprenticeship program and wages that are competitive and consistent with the Davis-Bacon act • Project monitoring and the review of contracts • Accountability measures and performance measures for employment and training • Having a certified payroll to assess the compliance levels with Davis-Bacon wage requirements • The Phases of the SOMI project and the number of units being constructed • The Madison Square project and its success for the community • The certification of several businesses for the Section 3 initiative • The Apprenticeship Training program and the use of the Higher Praise Worship Center • The value of the 5 year project and the future prospect of additional projects that are planned for development and the possibilities for continued employment for the citizens of South Miami 		N/A

<ul style="list-style-type: none"> Ms. Williams spoke of the Section 3 initiative being important for the community and the need to learn more about the regulation She also stressed the need to work with other entities on this requirement Ms. Williams commented on the challenges incurred by the Coconut Grove community in getting a CRA established and in obtaining support from elected officials She asked what could the County do to help Coconut Grove with its critical housing needs and the violations with the NCD-2 requirements. Land owners are seemingly violating the zoning and building according to their preferences. The discussion continued regarding the Section 3 initiative and the positive benefits that can come from this. 		
IV. COMMUNITY ISSUES AND CONCERNS		ACTION NEEDED/TAKEN
The Community Concerns chart was highlighted and the representatives discussed the status of issues in their target areas.		N/A
V. ANNOUNCEMENTS/ OTHER/OLD BUSINESS		ACTION NEEDED/TAKEN
There was no Old Business to discuss.		
ADJOURNMENT		
Adjournment	A motion to adjourn was made by Ms. Williams and seconded by Ms. Balogun and the meetin was adjourned at 5:40 p.m.	N/A
NEXT MEETING DATE	The next meeting is scheduled for October 31, 2022 at 4:00 p.m.	N/A

Advocacy Committee Chair

Date



COMMUNITY ACTION AGENCY BOARD

DATE: November 7, 2022

AGENDA ITEM NUMBER: 4A

AGENDA ITEM SUBJECT: Departmental Updates

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: N/A

BACKGROUND/SUMMARY:

- Elderly and Disability Services Bureau report for September 2022
- Psychological Services report for September 2022
- Violence, Prevention, and Intervention Division report for September 2022
- 2022 – 2023 Policy Council Executive Board
- ACF-IM-HS-22-07: Reporting Child Health and Safety Incidents
- ACF-IM-HS-22-08: Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients
- PIR report
- Head Start Early Head Start Content Area Report: September 2022
- Family and Community Services Division report for October 2022

FUNDING SOURCE: Various sources



Community Action and Human Services Department
September 2022 Board Report
Elderly and Disability Services Bureau

Elderly and Disability Services Bureau provides affordable, culturally sensitive, and quality services to the elderly and individuals with disabilities throughout Miami-Dade County to help them maintain their independence and self-sufficiency.

PROGRAM SUMMARY	CLIENTS SERVED		
	August 2022	September 2022	Year-to-Date
Care Planning Unit: provides screening and assessment, short-term and long-term case management for seniors and adults with disabilities to avoid premature institutionalization.		788 clients	2237 clients
Home Care Program: offers seniors with a combination of Homemaker, Personal Care, Chore and/or In-Home Respite services; thereby bolstering their independence and allowing them to remain at home.		267 clients	312 clients
Adult Day Care Program: services are rendered to seniors and young adults with disabilities to prevent premature institutionalization and maximize their independence. The participation of the clients in the program also enabled the caregivers to receive respite.		103 clients	110 clients
Meals for the Elderly Program: engages seniors and adults with disabilities in a group setting where they receive hot nutritional meals, nutrition counseling/education, and recreational and wellness activities.		882 clients	1894 clients
Meals On Wheels Program: delivers nutritional meals and nutrition education materials to homebound clients in order to reduce further risk of malnutrition and associated health conditions. Nutritional counseling is also provided as needed.		13,769 meals	229,720 meals
		502 clients	795 clients
High-Risk Nutritional Meals Program: supplies additional meals to a number of seniors enrolled at twenty-two (22) CAHSD Meal Sites with a score of 5.5 on the State Comprehensive Assessment (Indicator of malnutrition).		1337 meals	19,649 meals
		55 clients	101 clients

Retired and Senior Volunteer Program: coordinates volunteer opportunities to seniors (55 and older) at various public agencies, non-profit organizations or proprietary health-care facilities throughout Miami-Dade County.		202 Volunteers 450 Elders 30 Students	257 Volunteers 650 Elders 30 Students
Senior Companion Volunteer Program: renders rewarding part-time volunteer opportunities for low-income individuals, 55 and older, to deliver supportive services to frail, homebound seniors, and/or respite care for the caregivers.		90 Volunteers 148 clients	116 volunteers 212 clients
Respite for Elders Living in Everyday Families (R.E.L.I.E.F.): affords rewarding volunteer opportunities to individuals 18 and older; therefore, enabling the caregiver of the seniors or adults with disabilities to take a much-needed break so they may continue to care for them at home.		21 Volunteers 9 clients	20 volunteers 17 clients
Foster Grandparent Program: offers volunteer opportunities to low-income individuals, age 55 and older, to render supportive one-on-one services to children with special needs in day care centers, hospitals, Head Start Centers, and public schools throughout Miami-Dade County. Children receive support, guidance, and individualized instruction from the volunteers.		56 Volunteers Serving 112 children	63 Volunteers serving 126 children
Disability and Independent Living Program: services individuals ages 18-59 with disabilities, enabling them to acquire and/or maintain as much independence as possible.		255 clients	379 clients
Information and Referrals: This Unit provides specialized I & R services to seniors, adults with disabilities, caregivers, professionals, and the general public to better understand the options available in the community in order to make informed choices.		480 clients	6215 clients
Total Clients Served		3747	12,592

**Community Action and Human Services Department
Psychological Services
September 2022 Board Report**

The Psychological Services Program addresses the increased need for Mental Health Services in Miami-Dade County. Its mission is identification, assessment, and early intervention to maximize the optimal functioning of clients through the application of evidence-based interventions informed through science. Service delivery is implemented by doctoral level psychology interns and master level students within the field of mental health.

SERVICES	NUMBER OF SESSIONS/SERVICES
Individual Therapy Sessions Children – (Head Start- 0) Adults – (Elderly and Disability 2; Rehab 0; Violence Prevention and Intervention 0; Family and Community Services 0)	2 sessions
Group/Family Therapy Sessions Rehab – 0 Head Start – 0 Elderly and Disability- 0 Violence Prevention and Intervention- 0	0 sessions
Crisis Intervention	0
Case management	0
Consultation	2
Parent and Staff Trainings	2
Assessments, Intakes, Evaluations	4- Intakes 2- Assessments 0- Evaluations
Classroom intervention and strategies	1
Advocacy	0
Therapeutic Activities	0

Higher Education Institution Partnerships- Nova Southeastern University Albizu University- Miami and Puerto Rico campuses Florida International University Ponce Health Sciences University Boston University	5
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- Currently receiving referrals for services from both the child and adult rotations.
- Services provided by Psychology Interns (4) and Psychology Trainees (4).

Community Action and Human Services Department
September 2022 Board Report
Targeted Services Bureau
Violence Prevention and Intervention Division

The Violence Prevention and Intervention Division offers advocacy and supportive services to victims of domestic violence, sexual violence, dating violence, human trafficking and their dependents. Services such as, but not limited to, counseling, information and referral, safe shelter, transportation, emergency financial assistance and food and clothing, among others.

Total Number of Clients	
New	207
Returning	562
Total	769
Program summary	
ACCESS Applications Rendered	163
Advocacy Services Rendered	4,002
Direct Relief Requests Submitted	63
Educational Presentations/Training Sessions Conducted	1
Family-Self Help Assistance Rendered	NA
Food Provision Provided (Number of Bags or Amount of Food Pounds)	4,565
Group Sessions Conducted (i.e. Financial, Empowerment, Support, In-House, etc.)	649
Helpline Calls (CVAC) Answered	1,491
Hotline Calls (Shelters) Answered	269
Immigration Services (i.e. Divorce Packet, Motion, Affidavit, Petition, etc.)	225
Individual Counseling Services Rendered	1,176
Individual Therapy Sessions Conducted	608
OAG Victims Applications Submitted	68
Safety Planning Services Rendered	1,928



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 27, 2022

AGENDA ITEM NUMBER: 4A4

AGENDA ITEM SUBJECT: 2022-2023 POLICY COUNCIL EXECUTIVE BOARD

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

The 2022-2023 Policy Council representatives were seated and elected officers for the new school year.

- Shaniqua Gray, MDCPS, Chairperson
- Massiell Flores, Easterseals, Vice-Chairperson
- Maris Joseph, Catholic Charities, Secretary
- Alennis Lopez, LeJardin, Assistant Secretary
- Jennifer Ramos, Catholic Charities, Treasurer
- Cecilia Garcia, YWCA, Parliamentarian

FUNDING SOURCE: U.S. Department of Health and Human Services



COMMUNITY ACTION AGENCY BOARD

DATE: SEPTEMBER 27, 2022

AGENDA ITEM NUMBER: 4A5

AGENDA ITEM SUBJECT: ACF-IM-HS-22-07: Reporting Child Health and Safety Incidents

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

The Head Start Performance Standards require programs to submit reports to the US Department of Health and Human Services official immediately or as soon as possible related to any significant incidents affecting the health and safety of program participants- including incidents regarding staff or volunteer compliance with laws addressing child abuse or neglect. The information memorandum clarifies the consequences for failure to report during the given timeframe, obligation to report child incidents, and offers examples of incident types that must be reported.

FUNDING SOURCE:

U.S. Department of Health and Human Services

Reporting Child Health and Safety Incidents ACF-IM-HS-22-07

U.S. DEPARTMENT
OF HEALTH AND HUMAN SERVICES
ACF
Administration for Children and Families

1. Log Number: ACF-IM-HS-22-07
2. Issuance Date: 09/27/2022
3. Originating Office: Office of Head Start
4. Key Words: Child Incidents; Reporting; Health and Safety

INFORMATION MEMORANDUM

TO: All Head Start Agencies and Delegate Agencies

SUBJECT: Reporting Child Health and Safety Incidents

INFORMATION:

The Head Start Program Performance Standards (HSPPS) at [45 CFR §1302.102\(d\)\(1\)\(ii\)](#) require programs to “submit reports, as appropriate, to the responsible U.S. Department of Health and Human Services (HHS) official immediately or as soon as practicable, related to any significant incidents affecting the health and safety of program participants.” This includes any incident regarding staff or volunteer compliance with laws addressing child abuse and neglect.

This Information Memorandum (IM) clarifies reporting requirements of 45 CFR §1302.102(d)(1)(ii), including the responsible HHS official to whom programs must report and the reporting timeframe. It also outlines the consequences for failure to report during the given timeframe, explains the obligation to report child incidents in blended classrooms, and offers examples of incident types that must be reported. This IM applies to all Office of Head Start (OHS) programs, including Head Start, Early Head Start, Migrant and Seasonal Head Start, and American Indian and Alaska Native Head Start programs.

“Responsible HHS Official” to Whom Programs Send Reports

For reporting significant incidents regarding the health and safety of children in Head Start programs, the responsible HHS official is the program specialist assigned to your grant or the regional program manager. This is in addition to reporting to local, state, or tribal entities as required by applicable laws.

Reporting Timeframe

HSPPS 45 CFR §1302.102(d)(1)(ii) requires programs to submit reports, as appropriate, to the responsible HHS official immediately or as soon as practicable. OHS interprets “immediately or as soon as practicable” to mean without delay, but no later than seven calendar days following an incident. Head Start programs should not wait for adjudication through local or state officials. Incidents must be reported to OHS staff within seven days of the incident, regardless of investigations by relevant local, state, tribal, or federal law enforcement.

Consequences for Failure to Report Incidents “Immediately or as Soon as Practicable”

To make sure programs report significant incidents to their assigned program specialist or regional program manager, OHS reviews publicly available information and reports from the grant period to identify any child health and safety incidents. If OHS discovers a program failed to report a significant incident within seven calendar days from the time of the incident, the program will receive a monitoring finding, which may include a deficiency determination.

It is important to report all incidents involving Head Start staff that affect the health and safety of young children in early childhood settings, including those not funded by Head Start dollars. These actions have broader implications for all children served in the program. For this reason, the requirement to report applies to incidents involving Head Start staff, contractors, and volunteers in all settings, including blended classrooms.

Types of Reportable Incidents

A program must report all significant incidents affecting the health and safety of children. OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult.

It is not possible to provide an exhaustive list of incidents that threaten children’s health and safety. However, OHS is providing a thorough list of the types of incidents that should be reported. Some examples of significant incidents include, but are not limited to:

- **Child injuries that require either hospitalization or emergency room medical treatment**, such as a broken bone; a severe sprain; chipped or cracked teeth; head trauma; deep cuts; contusions or lacerations; or animal bites.
- **Inappropriate discipline**, which is any type of conduct used to instill fear or humiliate rather than to educate a child, such as poking or pinching a child; making fun of or laughing about a child; using/withholding food or an activity as a punishment or reward; or isolating a child.
- **Potential child abuse and maltreatment**, such as grabbing, shoving, shaking, swatting, or dragging a child; spanking or any other type of corporal or physical punishment; binding, tying, or taping a child; terrorizing a child with threats or menacing acts; or any form of sexual contact.
- **Lack of supervision** while in the care or under the supervision of program staff, which includes leaving a child alone anywhere on the grounds of a Head Start facility (e.g., in a classroom, bathroom, on a playground), as well as outside the facility in a parking lot, on a nearby street, or on a bus or another program-approved transportation or excursion.
- **Unauthorized release** where a child is released from a Head Start facility, bus, or other approved program transportation to a person without the permission or authorization of a parent or legal guardian and whose identity had not been verified by photo identification.

Next Steps

OHS places the utmost priority on child health and safety. Research shows the impact of child abuse and child maltreatment is associated with adverse health and mental health outcomes in children and families, and those negative effects can last a lifetime. Preventing significant incidents that affect children’s health and safety in Head Start programs is everyone’s responsibility. We encourage program staff to complete the [iLookOut](#) training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse.

OHS is committed to continuous quality improvement and will continue to provide support and guidance in preventing incidents that jeopardize children’s safety. If you have any questions regarding this IM, please contact your Regional Office.

By working together to swiftly identify, report, and correct health and safety incidents, we can better support child health and well-being in Head Start programs. Thank you for your work on behalf of children and families.

/ Katie Hamm /

Katie Hamm
Acting Director
Office of Head Start



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 21, 2022

AGENDA ITEM NUMBER: 4A6

AGENDA ITEM SUBJECT: ACF-IM-HS-22-08: Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

This Information Memorandum outlines the OHS monitoring process for FY 2023 and introduces the CLASS pilots to be conducted. For the FY 2023 review only, OHS is suspending the use of CLASS scores for Designation Renewal System (DRS) determinations. Improving Head Start for School Readiness Act of 2007 requires the Office of Head Start to implement ongoing monitoring of all programs receiving federal funds. In recognition of recipients recovering from multiple challenges of the COVID-19 pandemic, the Office of Head Start will conduct Focus Area 1 (FA1) and Focus Area 2 (FA2) reviews and Classroom Assessment Scoring System (CLASS®) video pilot and CLASS tribal pilot in FY 2023.

FUNDING SOURCE:

U.S. Department of Health and Human Services

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-22-08	2. Issuance Date: 10/21/2022
	3. Originating Office: Office of Head Start	
	4. Key Words: Monitoring; FY 2023; CLASS®	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Recipients

SUBJECT: Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients

INFORMATION:

[Section 641A](#) of the Improving Head Start for School Readiness Act of 2007 requires the Office of Head Start (OHS) to implement ongoing monitoring of all programs receiving federal funds. OHS recognizes that grant recipients are recovering from and continue to face multiple challenges as a result of the COVID-19 pandemic. In FY 2023, OHS will conduct Focus Area 1 (FA1) and Focus Area 2 (FA2) reviews and Classroom Assessment Scoring System (CLASS®) video pilot and CLASS tribal pilot.

This Information Memorandum outlines the OHS monitoring process for FY 2023 and introduces the CLASS pilots to be conducted. For the FY 2023 review only, OHS is suspending the use of CLASS scores for [Designation Renewal System \(DRS\)](#) determinations.

On-site review monitors will follow U.S. Centers for Disease Control and Prevention health and safety guidelines. OHS is committed to partnering with grant recipients when preparing for on-site reviews to maintain a safe environment for children, families, and staff within the program.

FY 2023 Monitoring Reviews

Review Type	FY 2023 Implementation	Start Date
FA1	FA1 reviews will be conducted through a virtual format.	November 2022
FA2	FA2 reviews will be conducted using a hybrid model, which is a combination of on-site and virtual monitoring for the FY23.	October 2022
CLASS Video Pilot	CLASS reviews will be conducted as part of a video pilot for the FY23. Scores will not be used for DRS determinations.	October 2022
CLASS American Indian and Alaska Native (AIAN) Self-review Pilot	AIAN CLASS reviews will be conducted in a self-review pilot for the FY23.	November 2022
Follow-up Reviews	Follow-up reviews will be conducted either in-person or virtually by the OHS regional office.	Start dates will coincide with the end of the corrective action period.
AIAN Reevaluations	AIAN reevaluation reviews will be conducted either in-person or virtually by the OHS Regional Office.	Start dates will coincide with the Tribal DRS Consultation process and Plan to Improve Quality.
Other	OHS reserves the right to conduct special off-site or on-site reviews	TBD, as needed

FA1 Reviews

The FA1 review is an opportunity for recipients to discuss their program design, management, and governance structure. This focus area develops OHS's understanding of each recipient's foundation for program services. Recipients describe approaches to staffing structure, program design and governance, health and family services, and fiscal infrastructure.

FA2 Reviews

The FA2 review is an opportunity for recipients to demonstrate their effectiveness in implementing a high-quality program to promote positive outcomes and school readiness for children and their families. This focus area broadens OHS's understanding of each recipient's performance. It also determines if programs are meeting the requirements of the Head Start Program Performance Standards, Uniform Guidance, and Head Start Act.

CLASS

In FY 2023, OHS is conducting CLASS video and tribal pilots. The pilots engage recipients in the CLASS review process, determine the viability of video reviews, ensure cultural sensitivity, and provide scores and information to support recipient professional development. They also allow OHS to better understand the experiences of Head Start programs during the pandemic in a way that is positive, proactive, and supportive. The CLASS video and tribal pilots offer additional insight into programs serving children, families, and communities that have been disproportionately impacted by the COVID-19 pandemic.

The CLASS video pilot allows recipients to upload videos for scoring through OHS-designated software. Recipients who would have been scheduled for an on-site CLASS review in FY 2023 are selected to participate in the pilot. They will receive a letter with detailed instructions on video submission, technology requirements, and other general participation instructions. Recipients who are not selected for the pilot but who would like to participate can be added to a waitlist in case a slot becomes available. The tribal pilot does not currently include video.

Scheduling

Each year, recipients are required to submit an accurate calendar of availability. The information is used to schedule monitoring reviews by OHS regional office staff. The availability calendar also gives recipients a way to inform OHS as to when their program is not operational and when children are not in session. Recipients should update their calendars as changes in program availability occur. Please note that OHS is unable to accommodate requests to reschedule reviews. OHS also reserves the right to conduct unannounced reviews at any time.

Recipients scheduled to receive a monitoring review in FY 2023 will receive a notification letter at least 45 days prior to the start of the event. Recipients can expect a planning call with their assigned review lead to discuss their FA2 review. During the initial call, recipients may share their program's current service delivery options and any changes as a result of the COVID-19 pandemic.

Advancing Equity

As one of our top priorities, OHS is focused on advancing equity, supporting programs' pandemic response and recovery, investing in the workforce, and reaching more children and families. Head Start programs lead their communities in advancing equity by providing services that support the development of the whole child cognitively, physically, socially, and emotionally, and by implementing systems that promote an inclusive culture. OHS is committed to advancing equity for all eligible individuals to support historically underserved communities.

If you have any questions or concerns regarding the FY 2023 monitoring season, please contact your regional office.

Thank you for the work you do on behalf of children and families.

/ Katie Hamm /

Katie Hamm
Acting Director
Office of Head Start



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 27, 2022

AGENDA ITEM NUMBER: 4A7

AGENDA ITEM SUBJECT: Head Start Program Information Report (PIR)

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

The Program Information Report (PIR) provides comprehensive data on the services, staff, children, and families served by Miami-Dade County Head Start.

FUNDING SOURCE: U.S. Department of Health and Human Services



MIAMI-DADE COUNTY HEAD START/EARLY HEAD START

2021-2022 PROGRAM INFORMATION REPORT

What is the Program Information Report

The Program Information Report (PIR) provides comprehensive data on the services, staff, children, and families served by the Head Start and Early Head Start programs. All Recipients and Sub-recipients are required to submit a PIR for Head Start and Early Head Start programs.

Snapshot Into 2021-2022



ENROLLMENT



PIR Indicator	Head Start Grant		Early Head Start Grant		Child Care Partnership Grant		Early Head Start Expansion	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
Cumulative Enrollment	6,664	423,936	597	161,009	343	163,442	757	164,402
% Enrolled Multiple Years	32.8%	31%	40.7%	42%	41.4%	42%	36.9%	42%
% Enrolled less than 45 Days	3.4%	4%	3.5%	5.3%	5.5%	5.3%	5.9%	5.3%
% of Children and Pregnant Women who did not re-enroll	11.2%	15.9%	24.3%	32.1%	32.4%	32.2%	29%	32.2%
% of Children with an IFSP or IEP	9%	13.7%	14.1%	13.1%	15.7%	13.1%	11.2%	13.1%

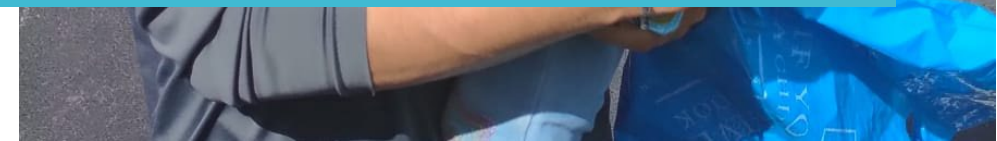
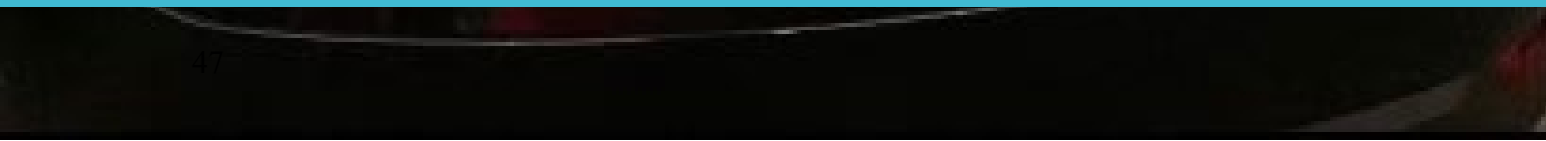


HEALTH

PIR Indicator	Head Start Grant		Early Head Start Grant		Child Care Partnership Grant		Early Head Start Expansion	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
% of Children with Health Insurance	100%	95.4%	100%	96.1%	100%	96.1%	99.6%	96.1%
% of Children with a Medical Home	100%	93.2%	100%	94.5%	100%	94.5%	99.7%	94.5%
% of Children with up-to-date immunizations	99.9%	93.7%	99.2%	89.3%	100%	89.2%	99.6%	89.1%
% of Children with a dental home	99.9%	82.9%	100%	77%	100%	76.8%	99.7%	76.9%
% of Children up-to-date on the EPSDT schedule	90.2%	74.2%	75.4%	61%	93.9%	60.8%	83.2%	60.8%



FAMILY SERVICES



PIR Indicator	Head Start Grant		Early Head Start Grant		Child Care Partnership Grant		Early Head Start Expansion	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
Total number of families	6,289	393,499	553	144,349	305	146,511	713	147,345
% of Families received at least one service	78.2%	81.3%	60.4%	81.6%	100%	81.6%	87.5%	81.6%
Total number of families experiencing homelessness	151	22,301	43	12,599	14	12,821	25	12,857
Percent of families experiencing homelessness who acquired housing	5.3%	22.6%	4.7%	25.8%	14.3%	25.7%	16%	25.8%



TEACHER CREDENTIALS

PIR Indicator	Head Start Grant		Early Head Start Grant		Child Care Partnership Grant		Early Head Start Expansion	
	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National	Miami-Dade	National
% of Preschool Teachers with a Bachelor's Degree or Higher	71.7%	71.8%	N/A	N/A	N/A	N/A	N/A	N/A
% of Preschool Teacher Assistants with a CAD/equivalent or higher	98.4%	87.9%	N/A	N/A	N/A	N/A	N/A	N/A
% of Infant and Toddler classroom teachers with a CDA/equivalent or higher	N/A	N/A	98%	84.8%	96.6%	84.5%	90.4%	84.6%



COMMUNITY ACTION AGENCY BOARD

DATE: OCTOBER 27, 2022

AGENDA ITEM NUMBER: 4A8

AGENDA ITEM SUBJECT: September 2022 Head Start Content Area Report

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATIONS: INFORMATIONAL

BACKGROUND/SUMMARY:

The September 2022 Content Area Report includes Head Start, Early Head Start, Early Head Start-Child Care Partnership, and Combination Expansion Early Head Start-Child Care Partnership program information on Education, Disabilities, Enrollment, Family Engagement, Health, Mental Health, and Nutrition.

FUNDING SOURCE:

U.S. Department of Health and Human Services

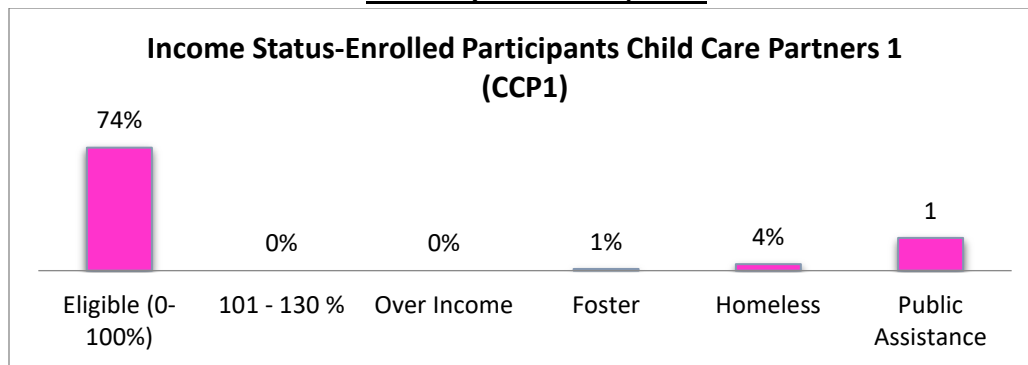
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Child Care Partners 1

Early Head Start Participants

As of September 30, 2022



Child Care Partners 1 Current Enrollment	Current Enrollment %/ Vacant slots 99% 3 of 240 slots vacant
CCP-Cambridge Academy	100% 0 of 24 slots vacant
CCP-Community Outreach Center, Inc.	100% 0 of 16 slots vacant
CCP-Crystal Learning Center, Inc.	100% 0 of 32 slots vacant
CCP-Decroly Learning Child Care Ctr	98% 1 of 48 slots vacant
CCP- Memorial Temple Early Childhood	94% 2 of 16 slots vacant
CCP- Rising Star Academy	100% 0 of 16 slots vacant
CCP- Shining Light Childcare Center	100% 0 of 16 slots vacant
CCP-Universal Academy	100% 0 of 24 slots vacant
St. Alban's Child Enrichment Center	100% 0 of 48 slots vacant

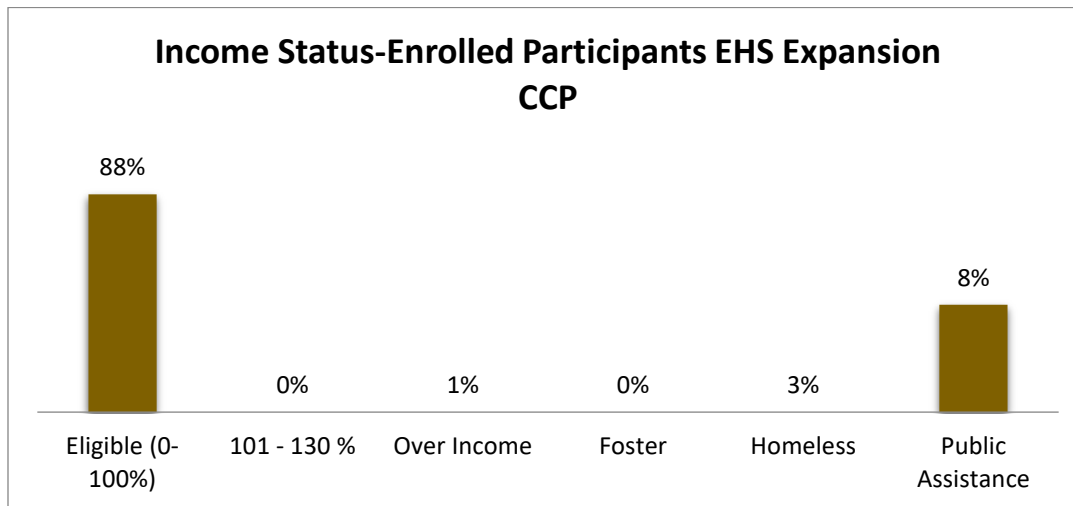
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled EHS Expansion Child Care Partners

Participants

As of September 30, 2022



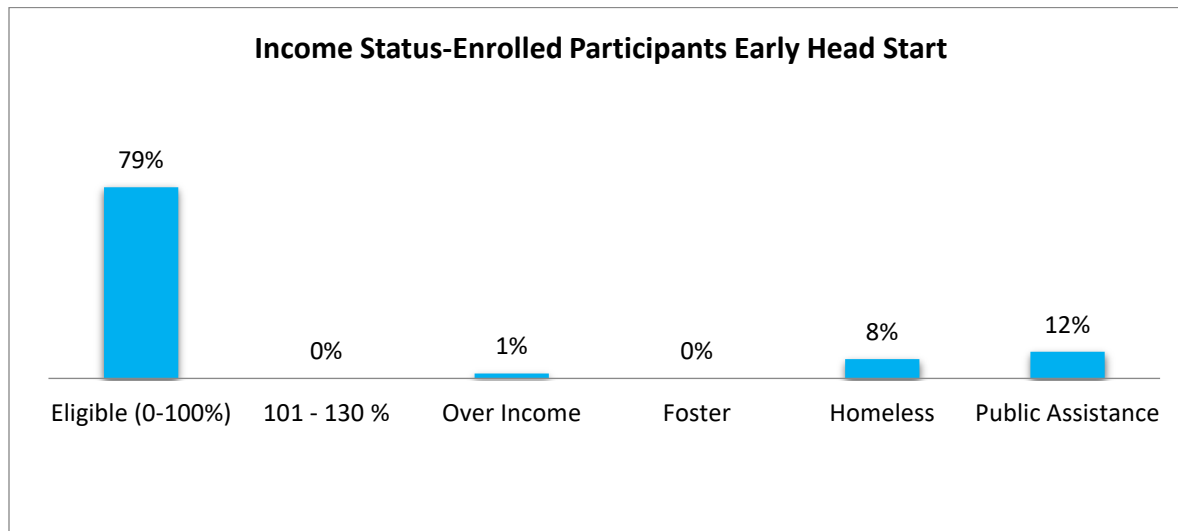
Early Head Start Expansion Child Care Partners Current Enrollment	Current Enrollment %/ Vacant slots 99% 6 of 552 slots vacant
Catholic Charities	98% 2 of 120 slots vacant
CCP-Cambridge Academy	100% 0 of 24 slots vacant
CCP-Decroly Learning Child Care Ctr	100% 0 of 24 slots vacant
CCP-Early Learning Center	100% 0 of 32 slots vacant
Centro Mater	100% 0 of 72 slots vacant
FCAA	100% 0 of 32 slots vacant
Haitian Youth	99% 1 of 104 slots vacant
KIDCO Creative Learning	100% 0 of 32 slots vacant
Landow	100% 0 of 16 slots vacant
Paradise Christian School, Inc.	100% 0 of 32 slots vacant
Sunflowers Academy	100% 0 of 24 slots vacant
YWCA Of Greater Miami-Dade	93% 3 of 40 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Early Head Start Participants

As of September 30, 2022



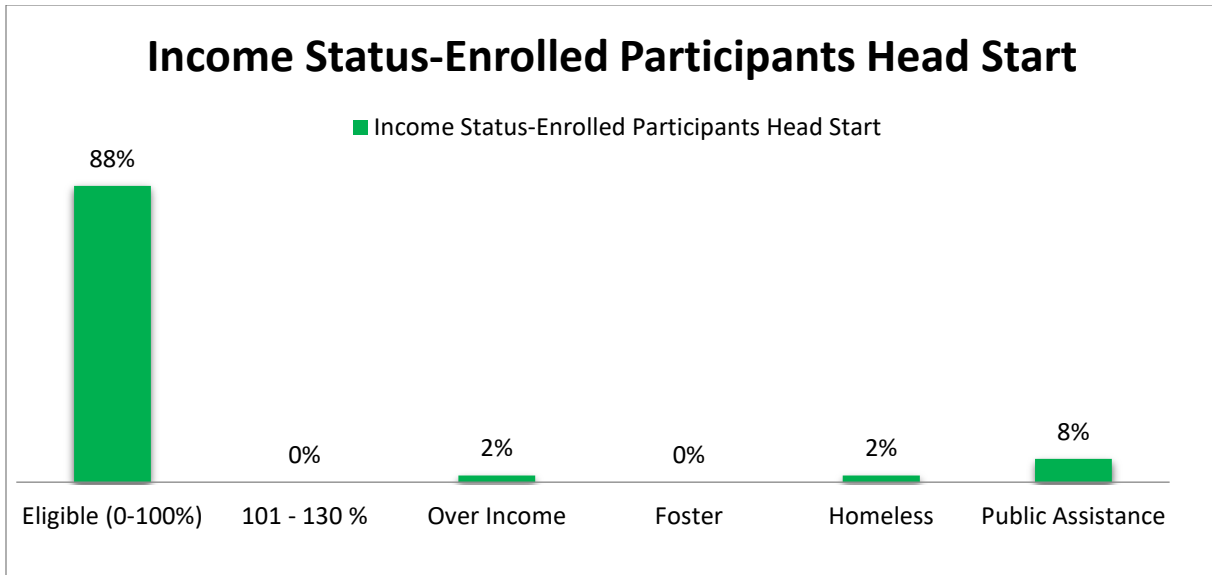
EARLY HEAD START Current Enrollment	Current Enrollment %/ Vacant slots 97% 10 of 446 slots vacant
Centro Mater	99% 1 of 70 slots vacant
Easter Seals	100% 0 of 8 slots vacant
FCAA	100% 0 of 24 slots vacant
Haitian Youth	100% 0 of 32 slots vacant
KIDCO Creative Learning	100% 0 of 32 slots vacant
Landow	100% 0 of 16 slots vacant
Miami Dade County Public Schools	95% 9 of 192 slots vacant
O'Farrill Learning Center	100% 0 of 8 slots vacant
United Way Center Of Excellence	100% 0 of 32 slots vacant
YWCA Of Greater Miami-Dade	100% 0 of 32 slots vacant

ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Enrollment:

Eligibility Statuses-Enrolled Head Start Participants

As of September 30, 2022

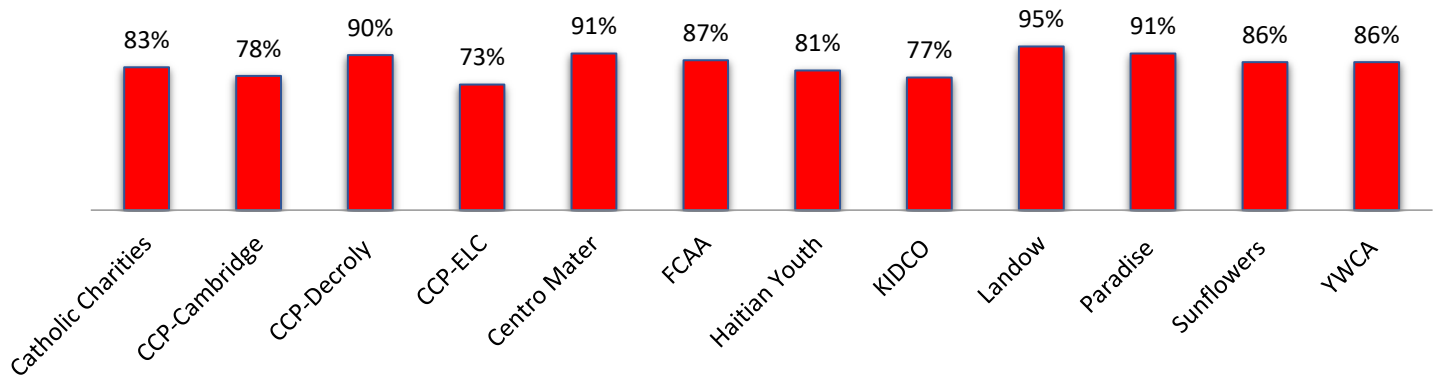


Head Start Agency Current Enrollment	Current Enrollment %/ Vacant slots 89% 691 of 6310 slots vacant
Allapattah	91% 7 of 77 slots vacant
Catholic Charities	89% 139 of 1275 slots vacant
Centro Mater	99% 3 of 526 slots vacant
Easter Seals	79% 101 of 480 slots vacant
FCAA	75% 109 of 432 slots vacant
Haitian Youth	97% 6 of 175 slots vacant
KIDCO Creative Learning	79% 52 of 250 slots vacant
Landow	99% 1 of 80 slots vacant
Le Jardin Community Center, Inc.	99% 4 of 480 slots vacant
Miami Dade County Public Schools	94% 92 of 1535 slots vacant
O'Farrill Learning Center	67% 79 of 242 slots vacant
Our Little Ones	100% 0 of 118 slots vacant
Paradise Christian School, Inc.	93% 12 of 180 slots vacant
St. Alban's Child Enrichment Center	64% 62 of 170 slots vacant
Sunflowers Academy	100% 0 of 40 slots vacant
United Way Center Of Excellence	100% 0 of 30 slots vacant
YWCA Of Greater Miami-Dade	89% 24 of 220 slots vacant

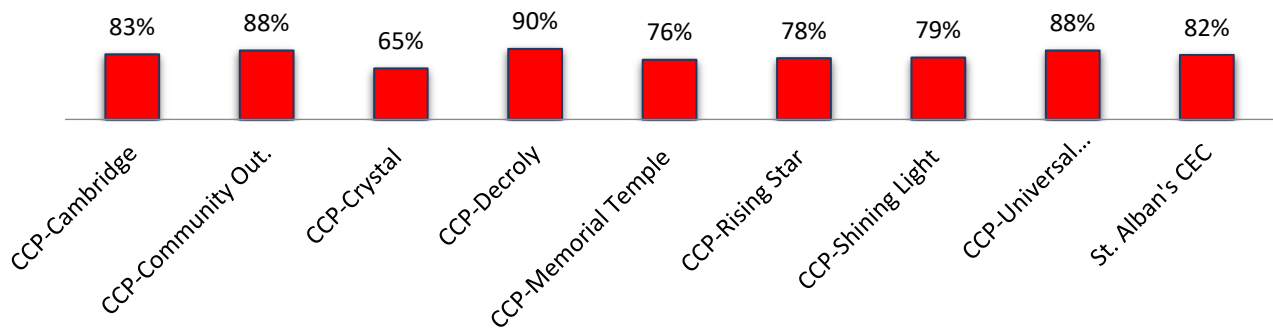
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Attendance:

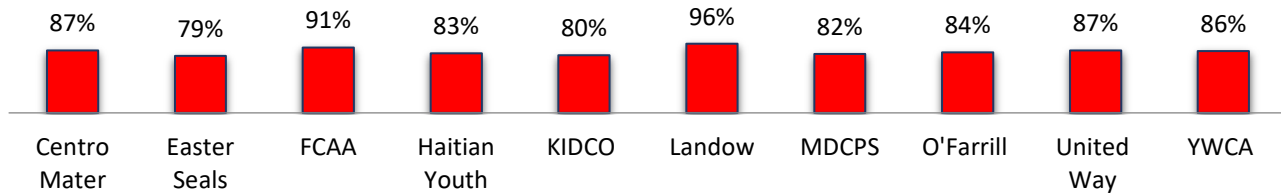
EHS Expansion CCP Average Daily Attendance Overall Total 84% (20 Operating Days)



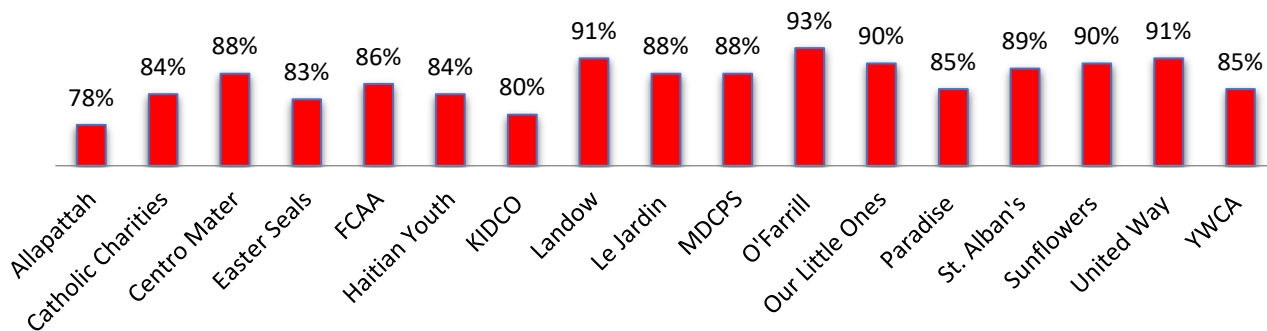
CCP 1 Average Daily Attendance Overall Total 82% (20 Operating Days)



EHS Average Daily Attendance Overall Total 84% (20 Operating Days)



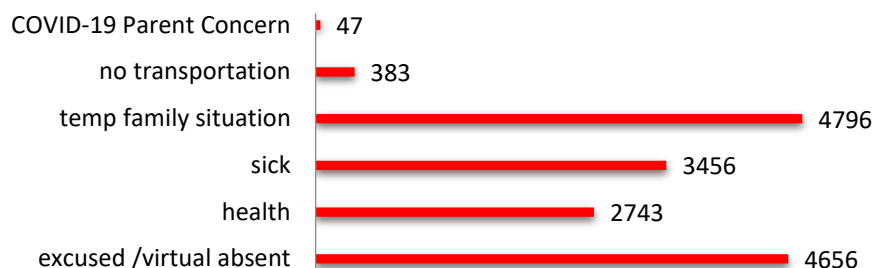
HS Average Daily Attendance Overall Total 85% (22 Operating Days)



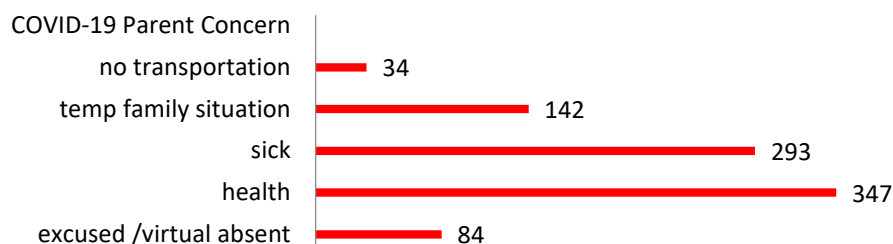
ELIGIBILITY RECRUITMENT SELECTION ENROLLMENT AND ATTENDANCE (ERSEA):

Attendance:

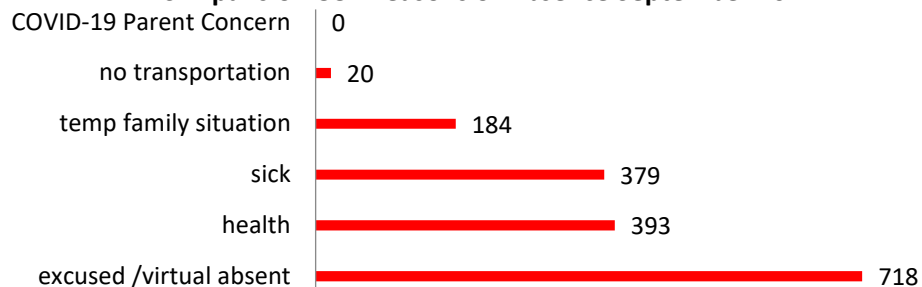
Head Start Reasons of Absence September 2022



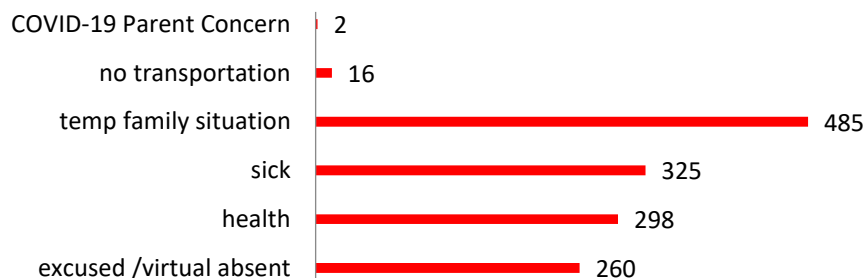
Child Care Partners 1 Reasons of Absence September 2022



EHS Expansion CCP Reasons of Absence September 2022



Early Head Start Reasons of Absence September 2022



Terminology defined:

Covid-19 Parent Concer- Parent concern of Covid 19 exposure

No Transportation - family has transportation problems (car inoperative, no alternate ride)

Temp Family Situation - family related issues or concerns

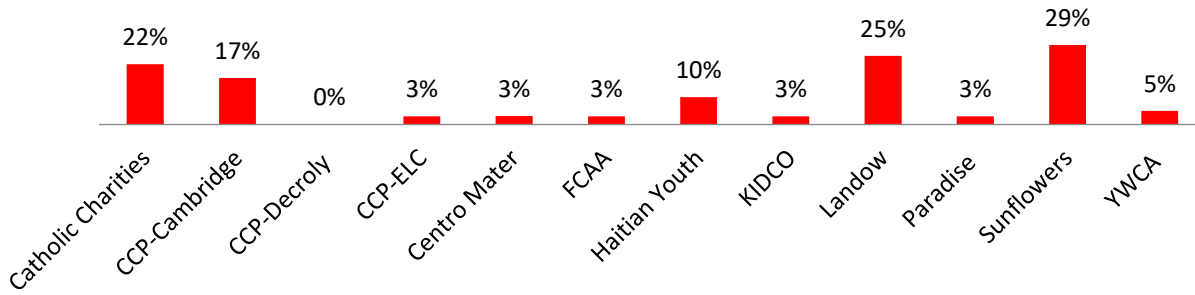
Sick - related to ill health

Health - related to expired health documentation, health alerts, and /or medical/dental appointments

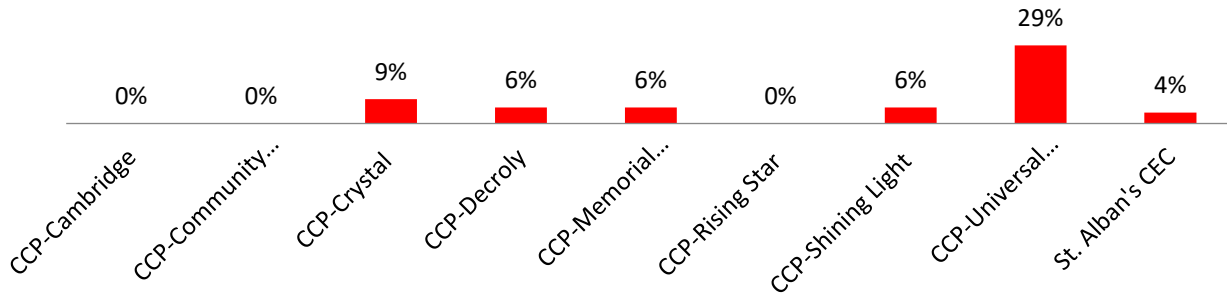
Excused - staff is aware of child/family absence

SELECTION

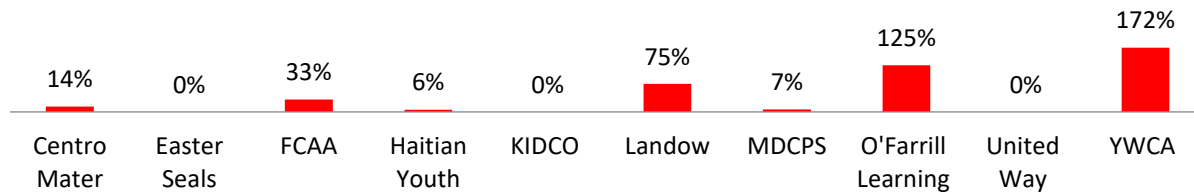
EHS Expansion CCP Wait List Application for the month ending in September 2022



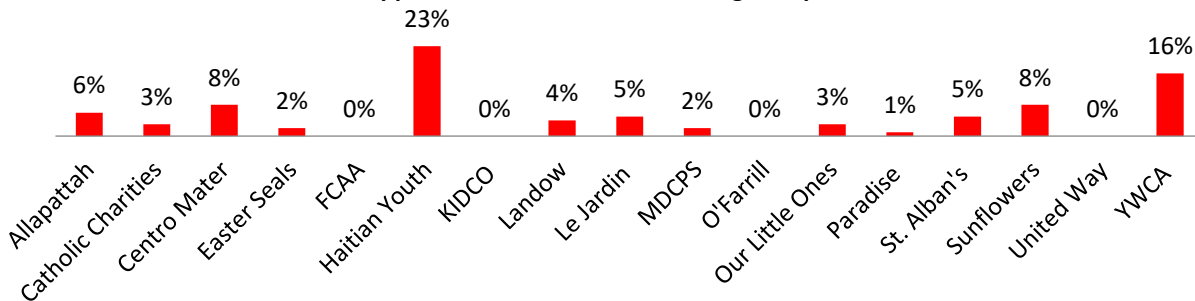
CCP 1 Wait List Application for the month ending in September 2022



EHS Waitlist Applications for the month ending in September 2022



HS Waitlist Applications for the month ending in September 2022



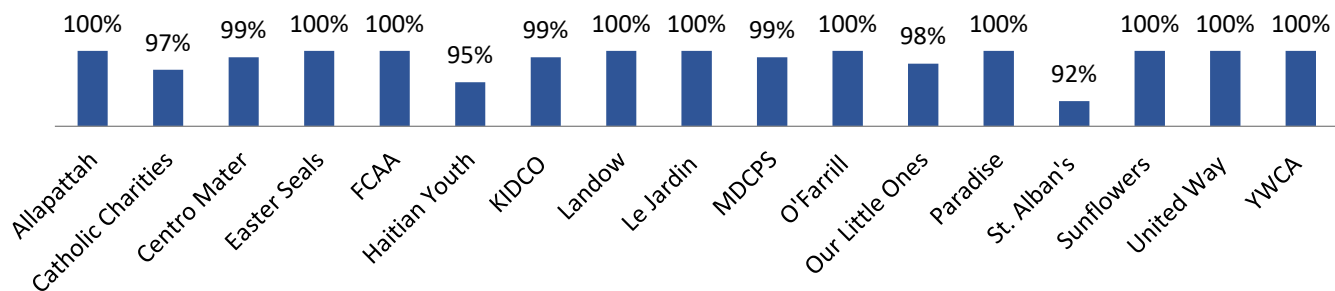
Waitlist Applications for the month ending **NOTE:** Program Term 2022-2023 Applications in the

"Term-Waitlist/Waitlist Status

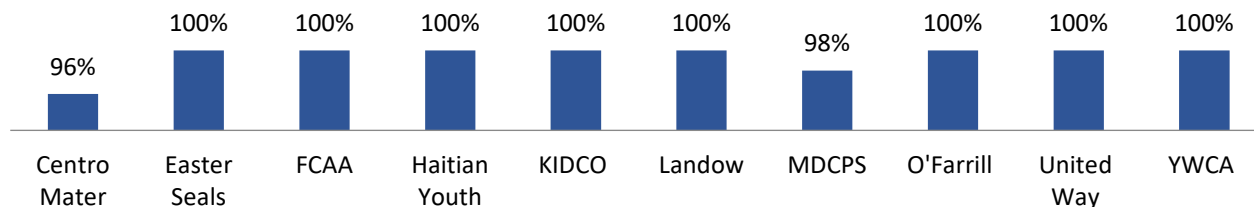
HEALTH SERVICES:

30-Day Screenings:

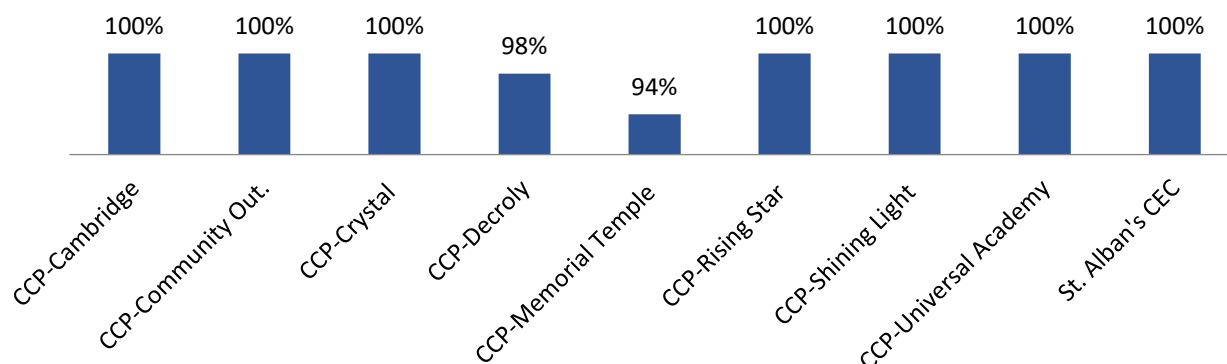
HS 30 Day Requirements 99% Complete*



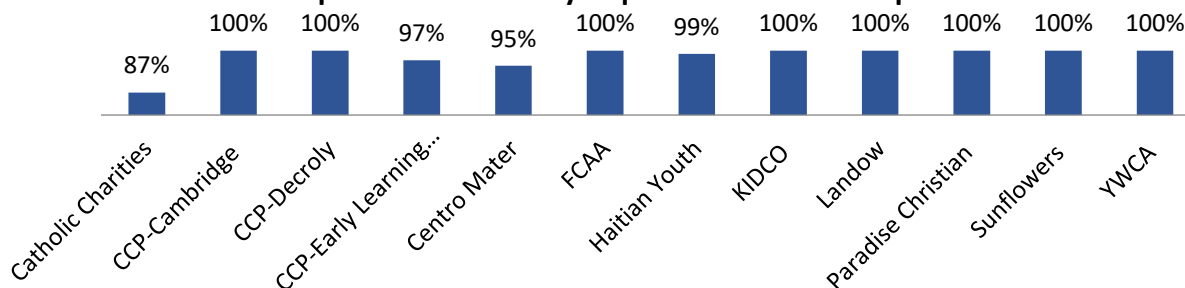
EHS 30 Day Requirements 99% Complete*



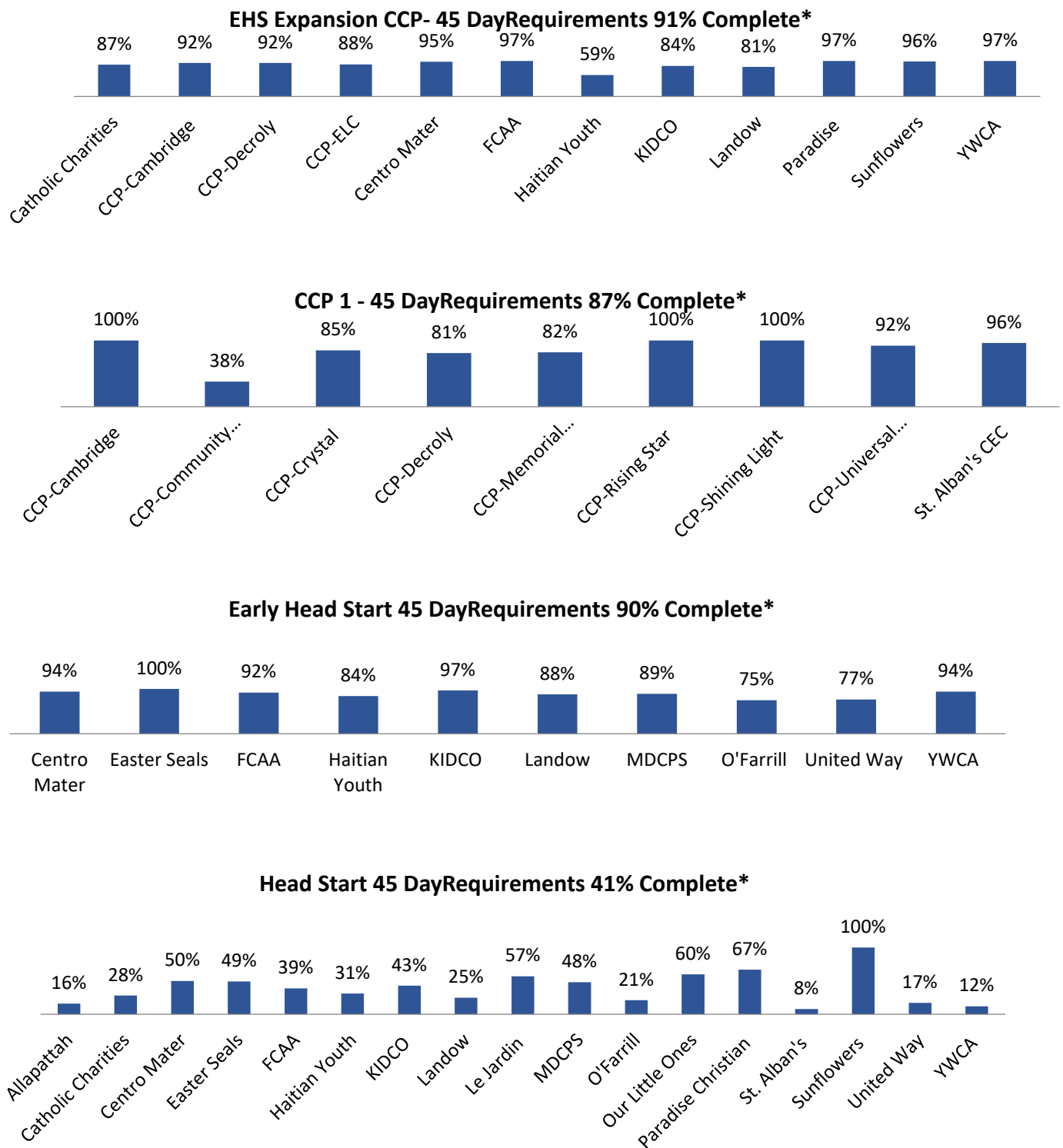
CCP 1 -30 Day Requirements 99% Complete*



EHS Expansion CCP 30 Day Requirements 98% Complete*



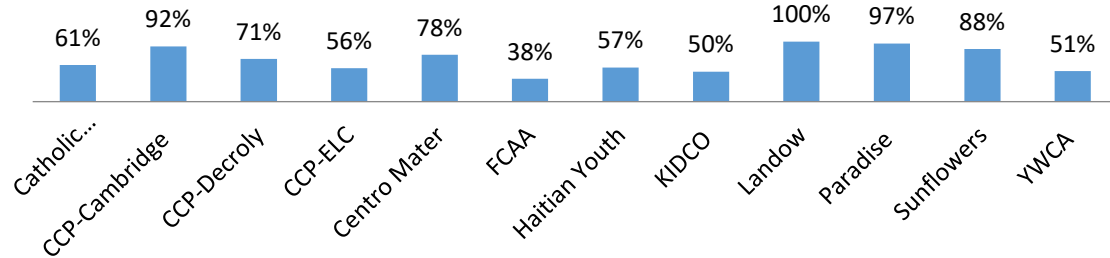
HEALTH SERVICES:



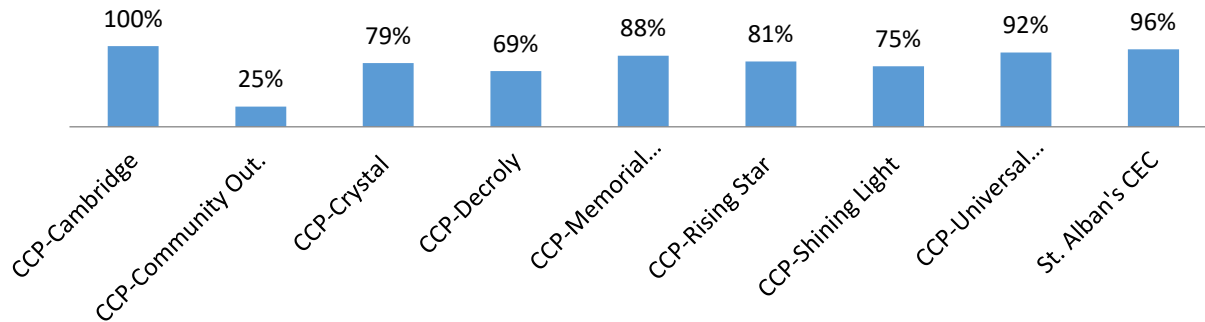
45-Day Screenings: 100% of **newly** enrolled children in the Head Start and Early Head Start Program must receive the 45-Day Screenings (Hearing, Vision, Developmental and Behavioral) within 45 calendar days of entry into the program.

HEALTH SERVICES:

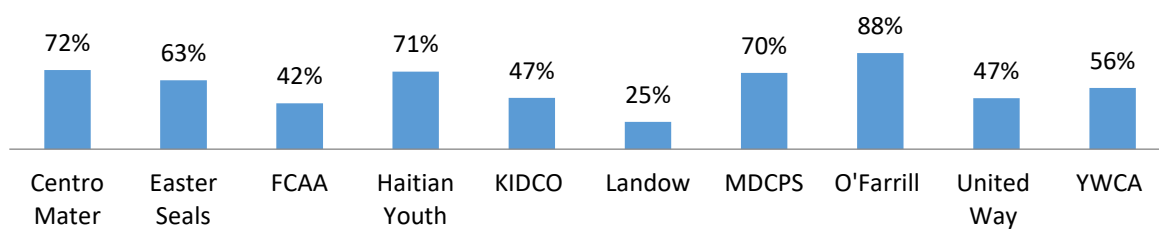
EHS Expansion CCP 90 Day Requirements 57% Complete*



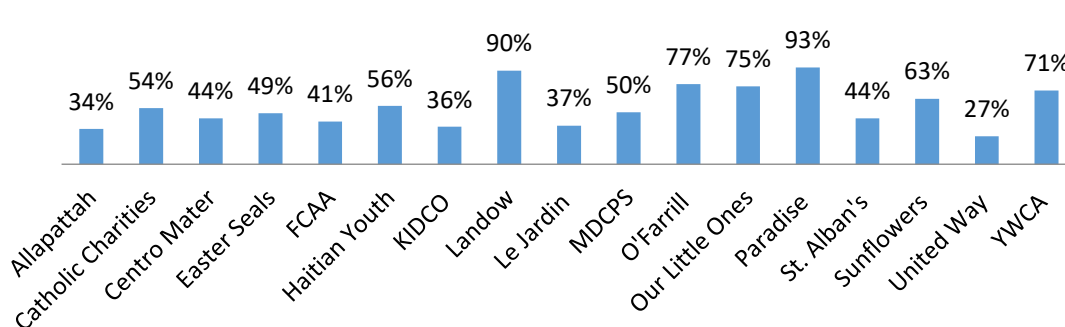
CCP 1 90 Day Requirements 80% Complete*



EHS 90 Day Requirements 63% Complete*



HS 90 Day Requirements 52% Complete*

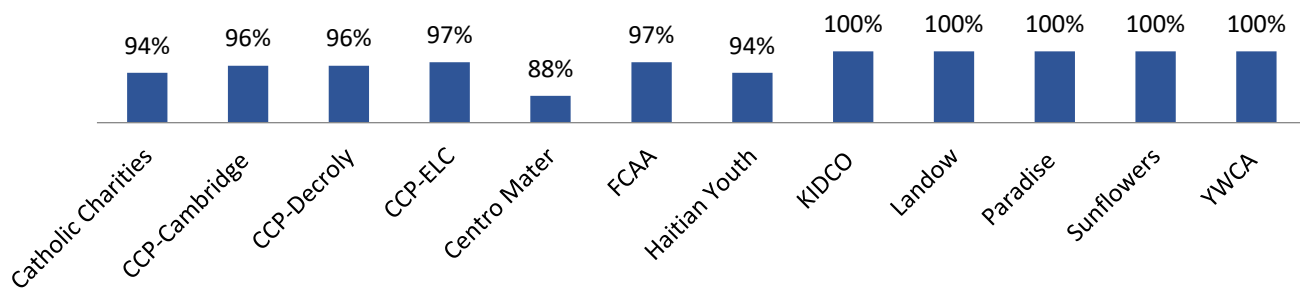


90-Day Health Requirements: 100% of the children must receive all Age Based Health Requirements (well baby check, Developmental/Behavioral screenings, Growth Assessment/Head Circumference, Health History, Hearing, Vision and Oral Health Screening) prior to the last day of the Early Head Start program term. An age equivalent well baby check is completed at various ages for each child from 2 months to 36 months. ***Percentages above reflect the children who has completed 90 day entry based requirements.**

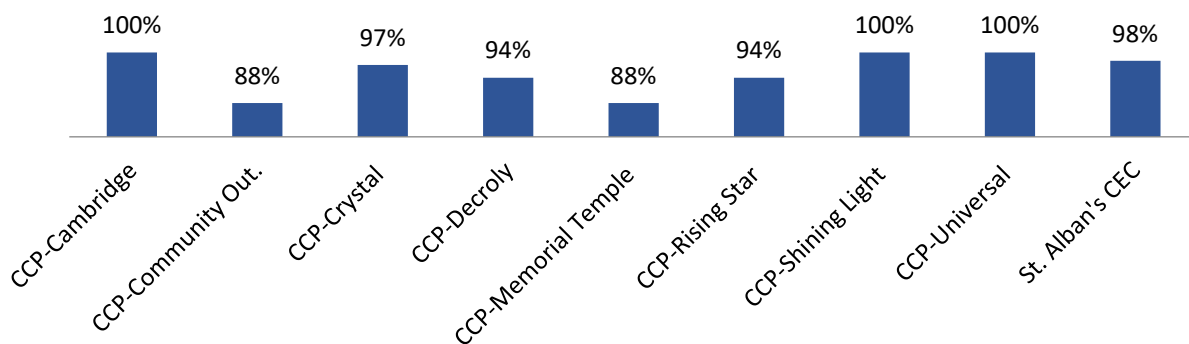
HEALTH SERVICES:

Immunization:

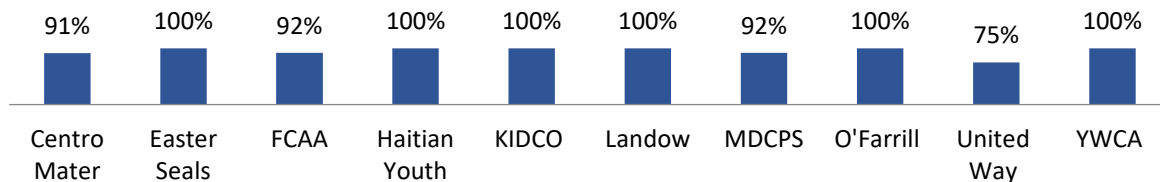
EHS Expansion CCP Immunization 84% Complete or Up-To-Date



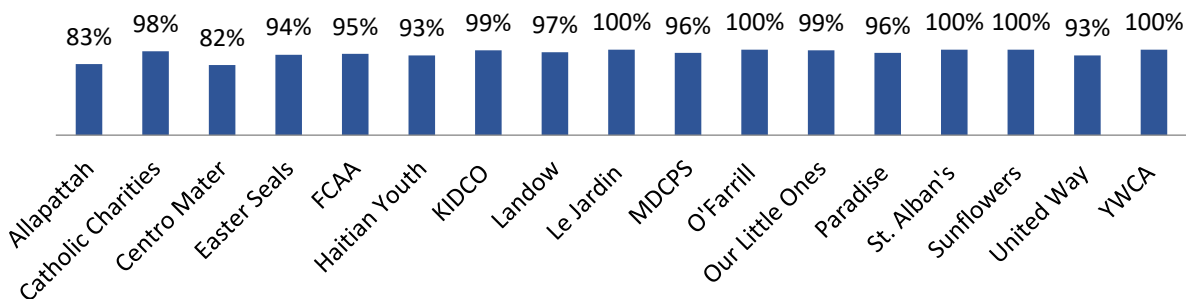
CCP1 Immunization 96% Complete or Up-To-Date



Early Head Start Immunization 93% Complete or Up-To-Date



Head Start Immunization 95% Complete or Up-To-Date



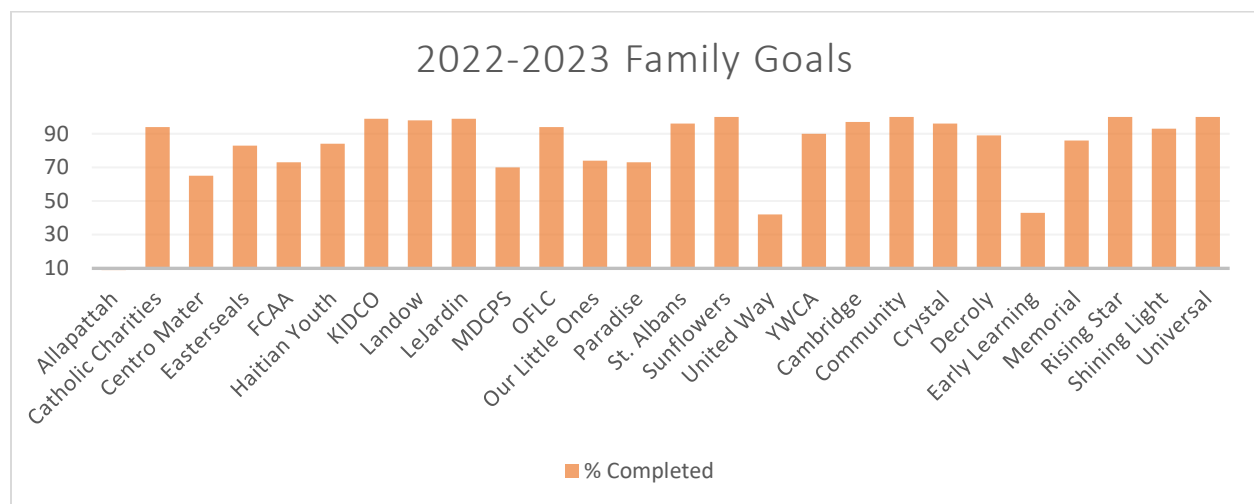
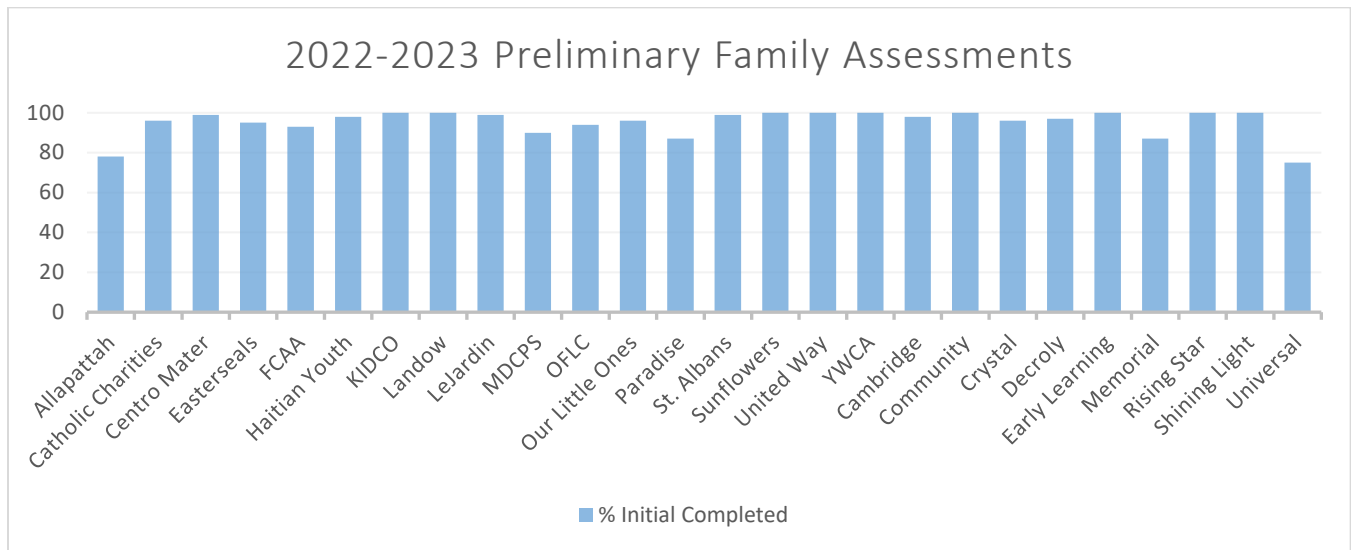
NOTE: 100% of all children must have a “complete” or “up-to-date” immunizations status within 90 calendar days of entry into the program.

FAMILY & COMMUNITY ENGAGEMENT:

Head Start/Early Head Start parents conducted parent meetings for the month of September. The Program provided parent workshops and training to include nutrition, healthy habits, preventative medical and oral health care.

The Head Start and Early Head Start program were able to participate in various activities to engage families. Activities such as parent orientations and back to school with dads.

Family assessments have started to be completed with families to identify their strengths and needs and develop individualized family goal. Below are charts detailing the completion status for each delegate agency and childcare partner.



EDUCATION

- The forty – fifth day of the program year was September 30, 2022. Educators successfully screened children and supported the development of Follow – up Intervention plans.

Head Start Screening Tools

- **Ages & Stages Questionnaires®, Third Edition (ASQ®-3).** A developmental screening tool used to pinpoints developmental progress and concerns in children between the ages of one month to 5 ½ years.
- **Preschool Language Scales-5 Screening Test PLS™-5 Screening Test.** A screener that measures a broad spectrum of speech and language skills for children birth through age 7.
- **Devereaux Early Childhood Assessment (DECA)**
A strength-based assessment designed to measure and promote resilience in children ages 3 through 5.

Early Head Start

- **Ages & Stages Questionnaires®, Third Edition (ASQ®-3).**
A developmental screening tool used to pinpoints developmental progress and concerns in children between the ages of one month to 5 ½ years.
 - **Ages & Stages Questionnaires®: Social-Emotional, Second Edition (ASQ®:SE-2).**
A screener focused on social-emotional development in young children.
- Educators participated in professional development to implement Arts in the classroom and use data to plan.

Child Mental Health and Social and Emotional Well Being Board and Policy Council Report September 2022

The grantee Child Mental Health service area team members continued to provide **direct modeling and support of practices** to ensure that delegate-sub recipient and partner agencies, centers, classrooms and teachers to ensure **prevention and promotion activities** were initiated. This included conducting direct classroom consultations and observations with teachers, and follow up requirements with social services team member to identify attendance concerns which may be impacted by parent's mental health status and the prevention of pre-school suspension and expulsion for children and families who may be most at risk. The development, individual support and implementation of teacher **wellness plans, the group reflection classroom plans and** related follow progress follow up and related follow up prevention efforts were conducted on site for **returning children with post concerns** also continued through September.

The second of four quarterly service area trainings for the licensed mental health professionals and team members took place virtually on September 14th. Topics addressed included: an overview of the role of mental health consultants engagement with health and wellness for staff and parents, Additional guidance was also provided regarding increased efforts with family engagement staff to address potential concerns and provide support to all interested parents as early as possible, as the community enters another phase of the COVID 19 pandemic. Additionally, the bi-monthly ChildPlus training with the IT Unit was held virtually on September 21st. Service area training and guidance was also provided to include prepared templates on how to enter documentation in **ChildPlus** using the new Technical Assistance Module to ensure that data is accessible to easier to review. Increased progress monitoring was also provided by service area team members to plan with agencies who may have needed **additional** program support.

In continuation of meeting the five year goal of a Pyramid classroom in each agency/center, participants who received their Teaching Pyramid Observation Tool Reliability and Coaching certification were provided with support in establishing classrooms for this year. Additionally, the Pre-K-Preschool ePyramid Model for Positive Behavior Individualized Support (PBIS) online train the trainer certification series virtual orientation was provided through September 21st with **12** enrolled participants. This initiative will assist in building program capacity for evidenced based practices which promote positive behavior and prevent and address challenging behavior. Grantee recipient administrative follow up and planning also continued for agencies that do not have a **mental health consultant** on staff or under contract.

The DECA and Ages and Stages 2021-22 data was reviewed, analyzed, and used for **planning** for the **2022-23** program year.

Additional activities for **September** and related data follow:

<input checked="" type="checkbox"/> Pre- Assessment DECA/ ASQ 45 Day Req.	<input type="checkbox"/> Mid Assessment DECA/ASQ/Consults/Plans/Ref	<input checked="" type="checkbox"/> Post Assessments FU DECA/ASQ/Consults/Plan/Ref	<input checked="" type="checkbox"/> Clin. Assess.-Plans for children non-responsive to Initial Plans
<input type="checkbox"/> 90 Day Cons.-Ind. Planning Req.	<input checked="" type="checkbox"/> Safety Plans	<input type="checkbox"/> 3015 MDT Review w-MHC FU Process	<input checked="" type="checkbox"/> Delegate-Sub Recipient LMHP Contracts
<input checked="" type="checkbox"/> Agency Monthly Reports Rev.	<input checked="" type="checkbox"/> Self-Assessment	<input checked="" type="checkbox"/> Quarterly Trainings, ChildPlus Training, Pyramid Training	<input type="checkbox"/> Delegate Sub Recipient Risk Assessments
<input checked="" type="checkbox"/> Community Part. Agreements FU	<input type="checkbox"/> Federal Review Preparation-Grant Planning	<input checked="" type="checkbox"/> FUIP Summer Plan Prevention Cons.-Plans Ret. C	<input checked="" type="checkbox"/> Program Information Report (PIR) for Early Head Start

Child Mental Health and Social and Emotional Well Being Service Area Report September 2022	2022-23 Program YR/ 2021-22 DATA
Preschool Pyramid Model for Positive Behavior Support Train the Trainer Certifications	0/ 7 certified -1 pending comp
Teaching Pyramid Observation Tool Reliability and Coaching Certification Training (<i>Preschool</i>)	10 participants completed Module 1/ Completed May 24-25, 2022 9 participants certified
Pyramid Model Preschool Fidelity Classrooms Est. for 2022-23	0/ 8
Infant and Toddler Pyramid Model for Positive Behavior Support - Train the Trainer Certification Series	0/Makeup Session 4-1-2022 11 participants certified
Co-consultations with Agencies for Children with Concerns/Center Visits/Classroom Visits	CC: 60 CV: 79 CIV: 79
Grantee-Recipient Trainings and Technical Assistance Sessions Provided/ <i>Attended</i>	TA: 25 - 0 Vir. Trainings: 2 Att. 6
Grantee-Recipient TA Summary Report-7 Day Review-QA Guidance to Agencies	16 of 18 Agencies-Pending: CAHSD – EHS-CCP and Sunflowers HS-EHS

**HEAD START-EARLY HEAD START-EARLY HEAD START EXPANSION-
EARLY HEAD START CHILD CARE PARTNERS SCREENING and DIRECT SERVICES DATA**

HEAD START DECA 45 DAY SCREENING

AS OF OCTOBER 6, 2022

Agency Name	Pre Rating Count	Pre Rating Needs Count	Pre Needs Percent
DECA Pre Data as of 10-6-2022			
Allapattah	32	4	0.13
Catholic Charities	502	25	0.05
Centro Mater	307	19	0.06
Easter Seals	180	45	0.25
FCAA	150	23	0.15
Haitian Youth	94	37	0.39
KIDCO Child Care	84	10	0.12
Landow	1	0	0
Lejardin Community Center,	287	20	0.07
Miami Dade County Public S	769	83	0.11
O'Farrill Learning Center	68	9	0.13
Our Little Ones	74	19	0.26
Paradise Christian School, Inc	99	20	0.2
St. Albans	52	23	0.44
Sunflowers Academy	24	9	0.38
United Way Center Of Excell	18	9	0.5
YWCA Of Greater Miami-Dad	107	23	0.21
DECA Program Totals:	2848	378	0.13

**45-90 DAY FOLLOW UP CONSULTATION, PLANNING and REFERRAL DIRECT SERVICES for CHILDREN, PARENTS AND
STAFF**

Program Totals	Screener Type	Total # of Screenings Conducted	# of PRE Teacher Concerns	# of PRE Parent Concerns	# of Staff Consultations	# of Teacher-Home Visitor Consults	# of Parent Consults	# of Follow up Int. Plans	# of Ind. Mental Health Assessments	# of Clinical Plans	# of Outside Referrals	# Rec'd Ref. Svcs.
Head Start 6310	DECA	2848	318	10 of 148	216	151	118	87	0	0	75	4

Program Totals	Screener Type	Total # of Screenings Conducted	# of PRE Teacher-Parent Concerns	# of PRE Parent Concerns	# of Staff Consultations	# of Teacher-Home Visitor Consults	# of Parent Consults	# of Follow up Int. Plans	# of Ind. Mental Health Assessments	# of Clinical Plans	# of Outside Referrals	# Rec'd Ref. Svcs.
EHS w-HB 446	ASQ SE2	185	21	---	9	21	13	4	1	1	0	0

Program Totals	Screener Type	Total # of Screenings Conducted	# of PRE Teacher-Parent Concerns	# of PRE Parent Concerns	# of Staff Consultations	# of Teacher-Home Visitor Consultations	# of Parent Consultations	# of Follow up Int. Plans	# of Ind. Mental Health Assessments	# of Clinical Plans	# of Outside Referrals	# Rec'd Ref. Svcs.
EHS CCP1 240	ASQ SE2	96	4	-----	12	0	0	0	0	0	0	0
Program Totals	Screener Type	Total # of Screenings Conducted	# of PRE MID POST Teacher-Parent Concerns	# of PRE Parent Concerns	# of Staff Consultations	# of Teacher-Home Visitor Consultations	# of Parent Consultations	# of Follow up Int. Plans	# of Ind. Mental Health Assessments	# of Clinical Plans	# of Outside Referrals	# Rec'd Ref. Svcs.
EHS Expansion w-CCP 552	ASQ SE2	236	20	-----	8	1	46	3	0	0	6	0

NUTRITION

Delegate Sites	Number of HS Operating Days	Number of EHS Operating Days	Breakfast HS	Breakfast EHS	Total # of Breakfast Served	Lunch HS	Lunch EHS	Total # of Lunch Served	Snack HS	Snack EHS	Total # of Snack Served
Allapattah	18		928		928	928		928	928		928
Catholic Charities	18		16025		16025	16078		16078	15726		15726
Centro Mater	18	18	8134	496	8630	8223	496	8719	8123	496	8619
Easter Seals	18	18	5215	110	5325	5214	110	5324	5166	110	5276
Family Christian	18	18	4627	390	5017	4637	390	5027	4316	381	4697
Haitian Youth	18	18	2271	425	2696	2271	425	2696	1964	425	2389
Kidco	18	18	2617	444	3061	2622	445	3067	2567	421	2988
Landow	19	19	1352	282	1634	1359	286	1645	1358	286	1644
LeJardin	18	18	7355		7355	7308		7308	6158		6158
MDCPS	18	18	21783	2536	24319	21790	2542	24332	21790	2537	24327
O'Farrill	18	18	2503	114	2617	2497	114	2611	2490	113	2603
Our Little Ones	18		1738		1738	1803		1803	1715		1715
Paradise Christian	18		2491		2491	2493		2493	2493		2493
St. Alban's	18		1687		1687	1690		1690	1690		1690
Sunflowers	18		625		625	625		625	625		625
United Way	18	18	479	341	820	479	341	820	479	341	820
YWCA	18	18	2856	465	3321	2880	464	3344	2570	446	3016
Total Number			82686	5603	88289	82897	5613	88510	80158	5556	85714

**Child Care Food Program Meal Count Worksheet Early Head Start Child Care Partners
September 2022**

Child Care Partners	Funded Enrollment	Number of Operating Days	Total # of Breakfast	Total # of Lunch Served	Total # of Snack Served
CCP Crystal Learning Center	32	18	306	306	306
CCP Decroly Center	48	18	734	733	733
CCP Memorial Temple	16	18	211	211	211
CCP Comm. Outreach	16	18	253	253	253
CCP Cambridge Academy	24	18	334	334	334
CCP Rising Star Academy	15	18	204	204	204
CCP St. Albans	48	18	658	658	658
CCP Shinning Light Childcare	16	18	214	214	214
CCP Universal Academy	24	18	374	374	374
Total Number			3288	3287	3287

Child Care Partners	Funded Enrollment	Number of Operating Days	Total # of Breakfast Served	Total # of Lunch Served	Total # of Snack Served
Cambridge Academy	24	18	295	295	295
Catholic Charities	120	18	1642	1632	1593
Centro Mater	104	18	252	252	252
Decroly Learning	24	18	375	375	375
Early Learning Center	32	18	378	378	378
FCAA	32	18	497	495	471
Haitian Youth	48	18	745	745	745
Haitian Youth Edison CRC	32	18	601	601	601
KIDCO	32	18	430	429	416
Landow	16	19	286	286	286
Paradise Christian	32	18	508	508	508
Sunflowers	24	18	354	354	354
YWCA	40	18	545	548	522
Total Number			6908	6898	6796

CAHSD Disability Report

September 2022

HS & EHS

Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
6756	289	4.27%

EHS Expansion Child Care Partnership

Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
552	41	7.6%

EHS Child Care Partnership

Funded Enrollment	Enrolled With a disability	Percentage enrolled with a disability
240	29	12.10%

Head Start

Eligibility Determination Pipeline

Pending LEA Evaluation	Pending LEA Eligibility
133	55

Early Head Start

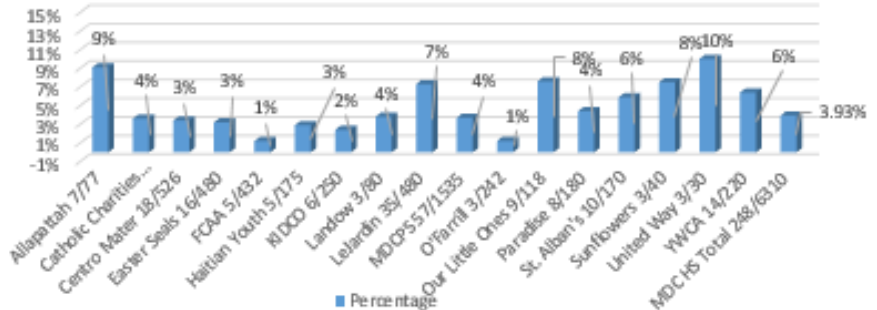
Eligibility Determination Pipeline

	Pending Evaluation
EHS	4
EHS EXP CCP	9
EHS CCP	14

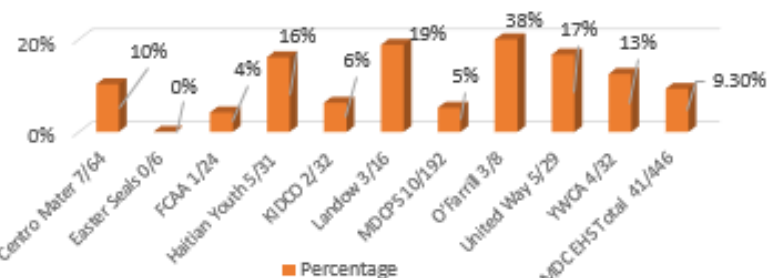
Referral for Special Placement from Part C Agencies-Cumulative

Referred	New	Enrolled	Waitlisted/ accepted	Abandoned	Parent Undecided
10	6	3	1	0	0

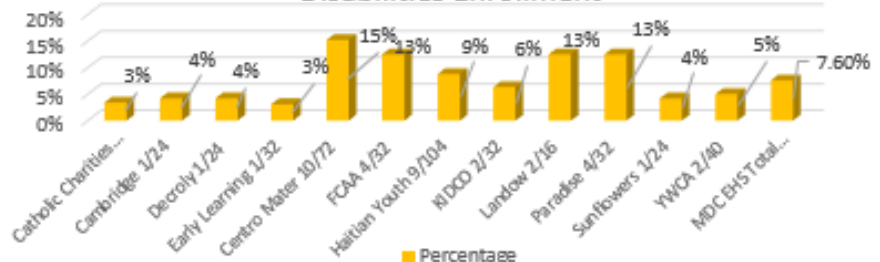
Head Start Disabilities Enrollment



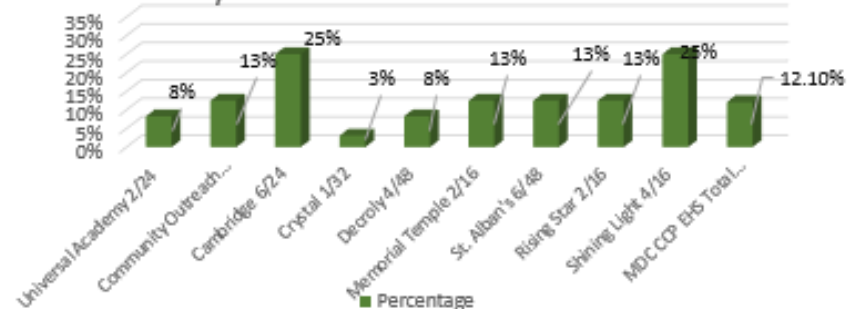
Early Head Start (Including Home Based) Disabilities Enrollment



Early Head Start Expansion (Including Home Based) Disabilities Enrollment



Child Care Partnership Early Head Start Disabilities Enrollment



*Total numbers and percentages may be higher than reported due to early program data entry into ChildPlus Data Base. Some agencies data might be missing. Pregnant women are not included in the total funded enrollment43

QUALITY ASSURANCE

The Quality Assurance unit conducted PY21-22 Fiscal Integrity monitoring between 5/23/22 to 9/9/22. Delegate agencies are required to create Corrective Action Plans for all non-compliance issues that were identified during the reviews. Below are the compliance scores for the aforementioned reviews. Scores above 85% are considered indicative of good performance:

Agency	Compliance Score
Allapattah	100%
Catholic Charities	100%
Centro Mater	96%
Easter Seals	100%
FCAA	58%
Haitian Youth	100%
KIDCO Creative Learning	100%
Landow	62%
Le Jardin Community Center, Inc.	96%
Miami Dade County Public Schools	100%
O'Farrill Learning Center	100%
Our Little Ones	86%
Paradise Christian School, Inc.	96%
St. Alban's Child Enrichment Center	100%
Sunflowers Academy	58%
United Way Center Of Excellence	100%
YWCA Of South Florida	100%



**Community Action and Human Services Department
October 2022 Board Report**

FAMILY AND COMMUNITY SERVICES DIVISION

DIVISION HIGHLIGHTS

Youth Success/Safety Net Leadership Institute continues to motivate, educate and encourage our participants to be the best that they can be. During this month, we are celebrating Hispanic Heritage and our participants had the opportunity to take on a leadership role, while showcasing their talents through presentations. Participants were receptive to constructive criticism and looking forward to future competitions. The 1st and 2nd place winners were selected for presentation as well as best posters. Gift cards were awarded to the individuals for a job well done.

Community Action and Human Services Department will be providing 2,500 Miami-Dade County households with a \$500 Publix Food Gift Card for the month of October through Community Service Block Grant (CSBG) CARES Act funding. Eligible household income must not exceed 200% Federal Poverty Level (FPL) income guidelines.

SERVICE HIGHLIGHTS

- 1,930 Low-income households experiencing financial difficulty with paying their utility bill were provided with utility assistance through LIHEAP and Care to Share.
- 86 Low-income households received assistance with paying their water bill through the Low-Income Household Water Assistance Program (LIHWAP).
- 21 households were provided a one-time annual financial payment of rent, mortgage, utility, clothing and/or food assistance through the following emergency assistance programs: Emergency Food and Shelter Program (EFSP), and Community Service Block Grant (CSBG).
- 1,145 low-income residents received non-perishable food and/or food vouchers. At the CAHSD Community Resource Centers, Share Your Heart every Thursday from 9am-11am provides a food distribution drive thru. Families are able to receive vegetables, poultry, beef, rice and other shelf stable items.