



Community Action and Human Services Department  
Overtown Transit Village North  
701 NW 1<sup>st</sup> Court, Suite 1000  
Miami, FL 33136  
T 786-469-4600 F 786-469-4703  
[www.miamidade.gov](http://www.miamidade.gov)

**Carlos A. Gimenez, Mayor**

June 1, 2020

Coordinating Supervisor  
Summer Food Service Program Site

Dear Coordinating Supervisor:

We have been planning and preparing for the upcoming 2020 Summer Food Service Program with proper health and safety protocols to ensure secure and efficient program operations. We will continue to serve "HOT" food five days a week. We will also have a cold menu available for sites who wish to serve ONLY cold meals. The hot and cold items featured on our menus, are made fresh, from locally sourced foods that children will enjoy! Food will be made available to children during meal service in unitized containers to minimize cross contamination and or grab and go meal options.

Attached is the Summer Food Service Program Application for the 2020 program year. Please ensure that all questions on the application are completed accurately. A copy of your organization's 501c3 tax exempt document must be attached if you are a non-profit entity. If you are submitting more than one site application, the name of site manager and alternate must be included for each site application. **In order to participate in the program each site must have two individuals listed exclusively per site.** Please note that a duplication of names will not be accepted. Failure to submit a completed application as requested may result in disapproval.

If the site's name has changed, please include the organization's current name on the application with the previous name in parenthesis, i.e. June Public Summer Jamboree (Kids Camp). A change of site name and/or location from previous year participation will classify the site as a new site.

All completed applications must be submitted to Miami-Dade County Community Action and Human Services Department, Summer Food Service Program, Attention: Dawn Beckford, 701 NW 1<sup>st</sup> Court, 9<sup>th</sup> Floor, Miami, Florida 33136 or e-mailed to [ramrd@miamidade.gov](mailto:ramrd@miamidade.gov).

**The Summer Food Service Program will operate from June 8, 2020 to August 21, 2020.**

*It is mandatory that the two individuals listed on the application receive training.* The training materials will be provided via email, once your application has been submitted and approved. Attendance will be documented via email as well.

If you have any questions, please contact Dawn Beckford at (786) 469-4686/ [ramrd@miamidade.gov](mailto:ramrd@miamidade.gov) or Susanne DeMatas at (786) 469-4671/ [sdema@miamidade.gov](mailto:sdema@miamidade.gov).

Sincerely,

*Rani Panchanathan*

Rani Panchanathan, RDN, LDN  
Nutrition Services Coordinator

C: Lucia Davis-Raiford, CAHSD Director  
Dr. Maria Riestra-Quintero, Chief of School Readiness