

Change Network Meeting

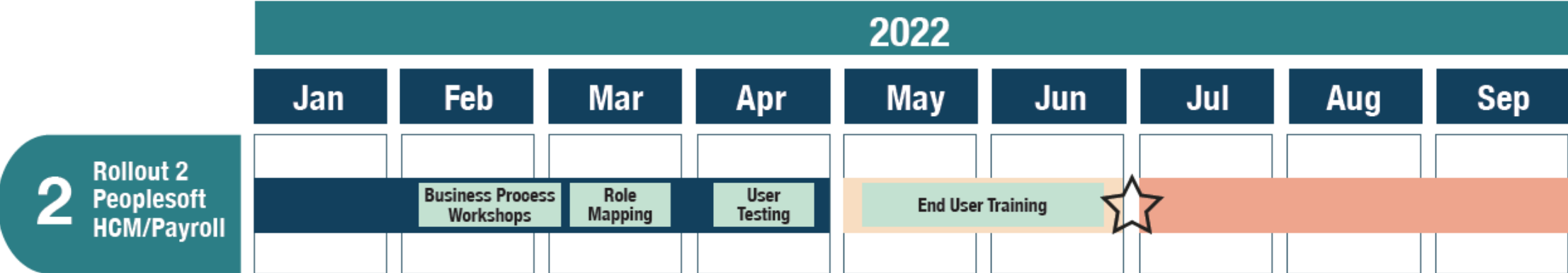
January 21, 2022

Recording Link: <https://web.microsoftstream.com/video/8e2775eb-6e3d-480c-8120-44414a560f3c>

Agenda

- Welcome
- INFORMS Timeline
- INFORMS System Demonstration
- Upcoming Activities
- Contact Information
- Next Meeting
- Questions

INFORMS Timeline



Test
 Deploy
 Post Implementation Support
 Tasks

☆ Go Live



Human Capital Management



SCORECARD

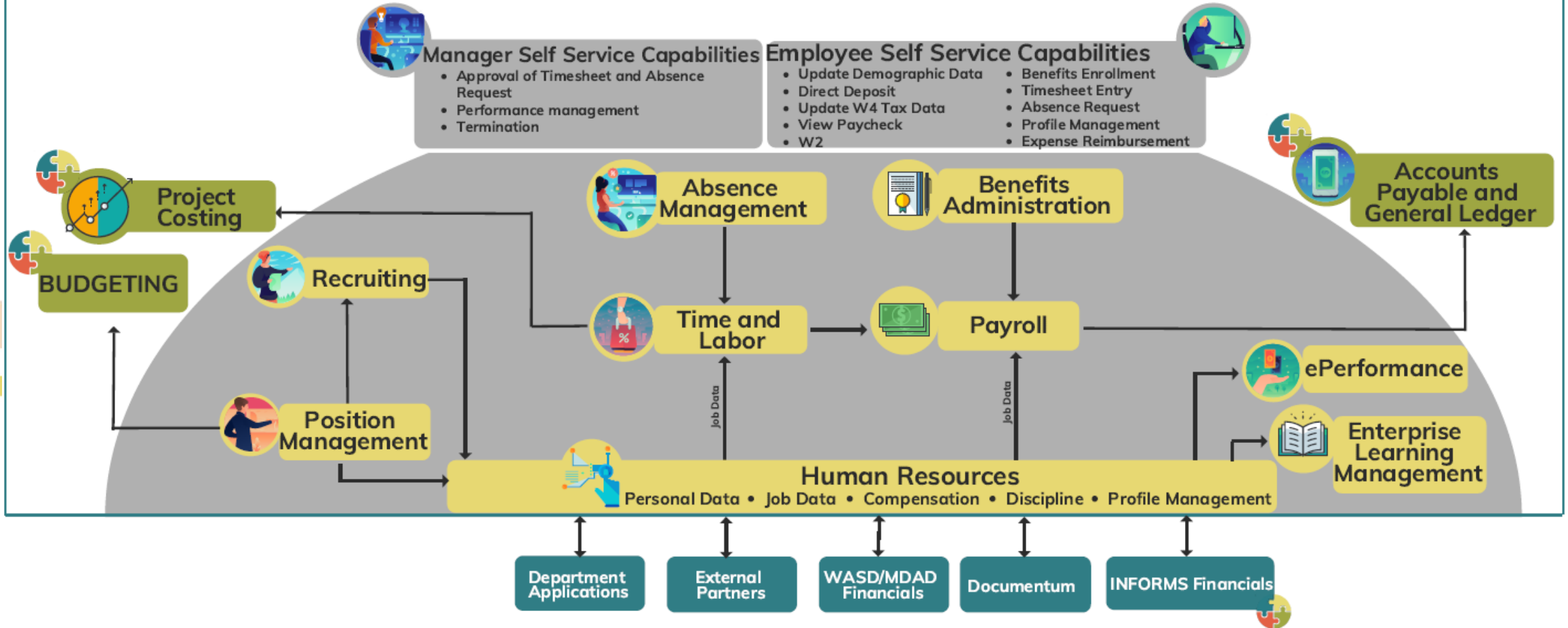
BUSINESS INTELLIGENCE

Manager Self Service Capabilities

- Approval of Timesheet and Absence Request
- Performance management
- Termination

Employee Self Service Capabilities

- Update Demographic Data
- Direct Deposit
- Update W4 Tax Data
- View Paycheck
- W2
- Benefits Enrollment
- Timesheet Entry
- Absence Request
- Profile Management
- Expense Reimbursement





MIAMI-DADE COUNTY

REQUEST FOR LEAVE

Name Jane Hernandez Employee ID 00011123

Dept. _____ Div. _____ Loc. _____ Date From 11/22/2021 Date To 11/22/2021

No. of Hours 8 Absence to be Charge to Birthday Holiday

Reason Time Off

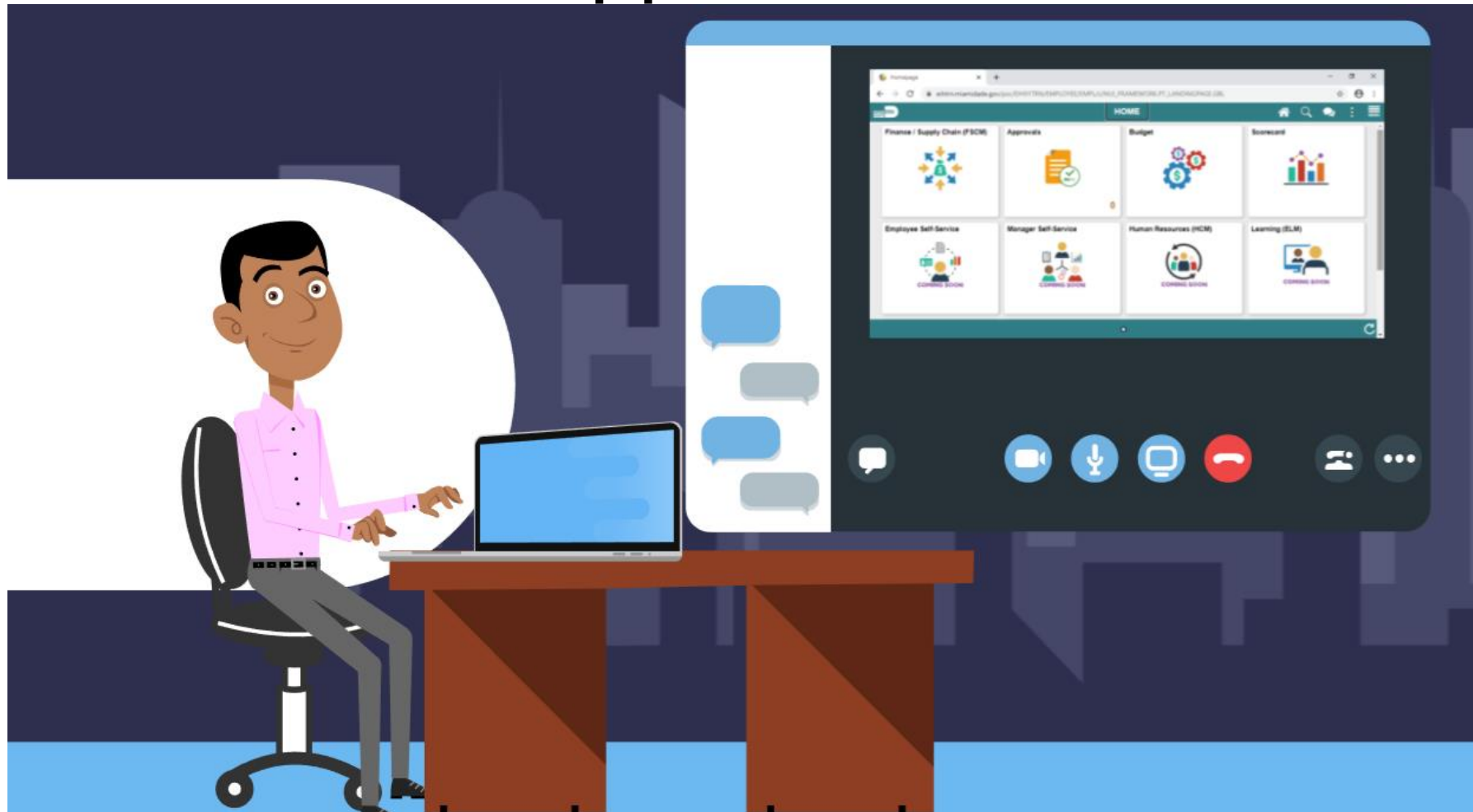
Employee Signature _____ Supervisor Signature _____

108_01-12 6/04

Absence Request and Approval Key Changes

1. Paperless Absence Request and Approval
2. Employees can request future dated absence
3. Eligibility is validated upon request (User cannot submit if the Employee is not eligible)
4. Ability to add comments and attachments for all Absences Requests

Demonstration Overview – Absence Request and Approval



Presenter: Shane Bissessar

Upcoming Activities

Activity	Description	Date
Change Network Meetings	Attend Monthly/Bi-Monthly Meetings	January – June
Business Process Workshops (BPW)	Attend scheduled BPWs	Late February/ Early March
Role Mapping	Confirm Department / Office Role Mapping	March
User Acceptance Testing (UAT)	Participate in UAT sessions	April
End User Training	Attend INFORMS Training	May - June

INFORMS Website

MiamiDade.gov → Employees → Visit Employee Portal → More Topics → INFORMS

Miami-Dade County continues to monitor coronavirus (COVID-19). [Get the latest updates.](#) Translate

MIAMI-DADE COUNTY Myemployee Pay & Personnel Timesheet BlueBook Work Remotely Print Shop Idea Machine Login

informatics

INFORMS Rollout 1 Business Leadership Councils Countywide Approach

INFORMS

It seems like just yesterday the Miami-Dade County EDGE team packed into a room to sketch out the blueprint for a system that would transform the County's business processes. With the blueprint taking shape, the team decided it was time to give the system a name – INFORMS.

What does INFORMS mean?
INFORMS stands for **IN**tegrated **F**inancial **R**esources **M**anagement **S**ystem. It's the brand name of the technology that will modernize outdated budget, procurement, human resources and financial operations. The name is fitting because the system will gather the information the County needs to make smart decisions by integrating data from different management systems in one place.

INFORMS provides the basis for continued enhancement and evolution of our County business processes so that the system keeps pace with the many changes that the County will face for years to come. INFORMS will truly *inform* our decisions.

INFORMS is the name of Miami-Dade County's Enterprise Resources Planning (ERP) project. ERPs streamline and modernize an organization's business processes and technologies, so they operate more efficiently. INFORMS will involve replacing the County's Financial and Administrative systems, all Human Resources systems, Time & Leave and Payroll applications, as well as upgrading Hyperion (Budget Analysis Tool or BAT). The project will use various Oracle ERP software products, including PeopleSoft v9.2.

Some of the business drivers for this project include:

- Business process improvement
- Elimination of paper-based processes
- Simplification of data collection processes and business functions across departments
- Centralized tracking mechanisms

INFORMS CALENDAR

View upcoming INFORMS meetings and trainings.

[GO TO CALENDAR](#)

ABOUT US

Learn about who can benefit from INFORMS, our operating principles and who is part of the Executive Steering Committee.

[About INFORMS](#)

FREQUENTLY ASKED QUESTIONS

Read a list of frequently asked questions about INFORMS.

[INFORMS Frequently Asked Questions](#)

[CONTACT US](#)

Contact Us



Email us INFORMS@miamidade.gov



Visit the INFORMS Website <https://miamidade.gov/informs>

Upcoming Meeting Topics

Next Meeting Week of February 14th

- Business Process Workshops
- Department Role Mapping
- End User Training Expectations

