

Alert • Alert •Alert •Aler

INFORMS Users,

Please be advised **DOCUMENTUM and CAPTIVA** will be offline starting this Friday, May 28th at 5 PM until Sunday, May 30th at 10 AM. Due to this outage, the INFORMS transaction images stored in Documentum will not be accessible. We apologize for this temporary inconvenience and appreciate your understanding.

As a reminder, if you encounter any system issues, please report them directly to the ITD Service Desk via the self-service portal at: <u>http://myit.miamidade.gov</u> or by dialing 305.596-HELP (4357).

Thank you, INFORMS Team

For the fastest response to any issues, questions or concerns that you have relating to our go-live of INFORMS Rollout 1 (Finance / Supply Chain), please contact the ITD Service Desk at 305.596-HELP (4357) or via the self-service portal at: <u>http://mvit.miamidade.gov</u>