



Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert • Ale

INFORMS Users,

We would like to inform you of the upcoming INFORMS OS update and system downtime. All County INFORMS users will be impacted. Please note the specific date and time for this scheduled maintenance. During this timeframe INFORMS will be unavailable and batch programs will be shut down.

- INFORMS will be down on **Saturday, January 8<sup>th</sup>, 2022 from 8AM to 5PM.**

The INFORMS team respectfully asks that you plan accordingly if there are any transactions or work needed to be processed around this time. We apologize for the inconvenience and appreciate your continued support and engagement!

As a reminder, if you encounter any system issues, please report them directly to the ITD Service Desk via the self-service portal at: <http://myit.miamidade.gov> or by dialing 305.596-HELP (4357).

Thank you,  
INFORMS Team

*For the fastest response to any issues, questions or concerns that you have relating to our go-live of INFORMS Rollout 1 (Finance / Supply Chain), please contact the ITD Service Desk at 305.596-HELP (4357) or via the self-service portal at: <http://myit.miamidade.gov>*