



Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert • Alert

INFORMS Users,

We would like to inform you that INFORMS HCM production will be unavailable **from 5 p.m. on Tuesday, November 7 to 8 a.m. on Wednesday, November 8** for the 2023 tax updates. During this planned maintenance window, it is expected that INFORMS will be unavailable to all County users.

Below please find specific dates.

- INFORMS **production for Human Capital Management (HCM)** will be down beginning **Tuesday, November 7**.
- It is expected that INFORMS production for HCM will be available to all users on Wednesday, November 8th after 8 a.m.

The INFORMS team respectfully asks that you plan accordingly if there are any transactions or work needed to be processed around this time. Again, we apologize for the inconvenience, and appreciate your continued support and engagement!

As a reminder, if you encounter any system issues, please report them directly to the ITD Service Desk via the self-service portal at: <http://myit.miamidade.gov> or by dialing 305-596-HELP (4357).

Thank you,  
INFORMS Team