INFORMS Users,

To increase the efficiency of report execution in INFORMS below are some things to keep in mind when running reports:

1. If you are using one Run Control ID to run reports, please wait until a submitted report is completed before running another report. Running multiple reports under one Run Control ID can cause issues with the reports running as expected.

2. If you wish to request multiple reports at the same time, creating a Run Control ID per report will allow you to request different reports without the potential of any issues occurring.

3. The processes will be updated to limit the number of requests run at the same time to reduce the impact on the servers when these reports are reading the various tables needed to populate the report information. You may see the Run Status for your report say "Blocked", this just means that is pending reports to finish before executing your report.

Aside from these items, we are also reviewing other options to make running reports more efficient in INFORMS. Once again, we appreciate your engagement and continued support of INFORMS!

Thank you,
INFORMS Team

For the fastest response to any issues, questions or concerns that you have relating to our go-live of INFORMS Rollout 1 (Finance / Supply Chain), please contact the ITD Service Desk at 305.596-HELP (4357) or via the self-service portal at: http://myit.miamidade.gov.