



informs

Rollout 2: Human Capital Management



Department Personnel Representatives,

Rollout 2 of INFORMS is coming soon!

Miami-Dade County is nearing the next phase of implementing the Enterprise Resource Planning (ERP) solution called INFORMS (INtegrated Financial Resources Management System). It's the brand name of the technology that modernized the County's budget, procurement, human resources, and financial operations.

The implementation is coming after completing many departmental activities, including User Acceptance Testing, where your participation has been invaluable. Thank you for your contributions to the success of this program!

The County's current Human Resources and Payroll systems, Time & Leave, AS400, ePars (PeopleSoft 9.1), and Employee Data Warehouse (EDW) will be retired with the Rollout 2 Go-Live of INFORMS. The County is implementing INFORMS to enable more efficient business processes for all employees. In the upcoming rollout, INFORMS will become the system of record for Human Capital Management and Payroll. This rollout comes after successful implementations of Scorecard (2019), Budget / Hyperion (2020), and Finance & Supply Chain (2021).

In preparation for the upcoming Go-Live, all employees will be provided with training based on their INFORMS security role. Departments will have a set timeframe in which to attend training sessions, thus we ask that you plan accordingly.

Upcoming training starting May 9, 2022:

- All employees and managers will have access to self-paced training resources.
- Department HR Staff will be scheduled to attend live virtual training sessions.

Please stay tuned for more information regarding training in the upcoming days.

Key Milestones for Rollout 2:

- June 15, 2022 – Begin entering time in INFORMS
- July 1, 2022 – First paycheck in INFORMS available

Keep an eye on your inbox for more information from the INFORMS on key changes and actions in the upcoming weeks ahead of the Go-Live.

For more information, please feel free to visit www.miamidade.gov/INFORMS.

Thank you,

INFORMS Team