

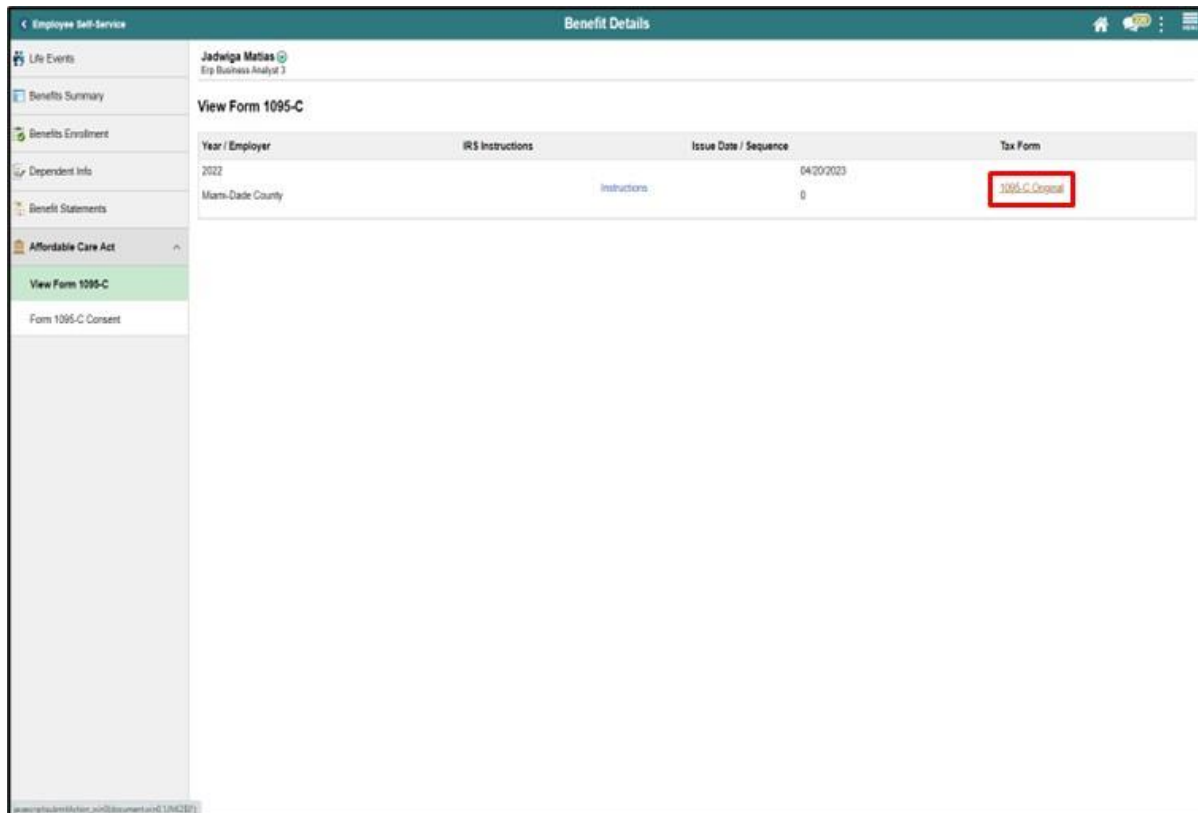


Dear INFORMS Users,

The OMB Strategic Business Management (SBM) Division and Human Resources (HR) Department are pleased to announce the new Internal Revenue Services (IRS) 1095-C Tax Form functionality, which is available through Employee Self-Service. This feature allows you to submit a request to receive your IRS 1095-C form electronically and to view and print the IRS 1095-C form and instructions. The IRS 1095-C Tax Form functionality will be available beginning **Friday, September 29, 2023**.

Below please find the INFORMS navigation path and a sample screenshot for your reference.

Navigation: **Human Resources (HCM) > Employee Self-Service > Benefit Details**



For more information, please refer to the [1095-C Forms \(View/Print\) and Consent of Electronic Receipt job aid](#). Thank you for your continued engagement and support!

Thank you,  
INFORMS - OMB Strategic Business Management (SBM) Division

Multiple support avenues are available. Depending on your needs, please select from the following options:

- **Review the INFORMS Training webpages specifically by business area to answer 'How To'... questions**
  - [Human Capital Management \(HCM\)](#) related training materials and recordings. For example, how to enter time, how to approve time, or how to request an absence. Here, you will also find training materials related to PCard and Travel and Expenses.
- **Reach out to your DPR** if you have HR-related questions.
- **Submit an online ticket with MyIT or call ITD Service Desk (305) 596-HELP (4357)** if you have technology issues. For example, you are unable to access the system, receive system errors, etc. To submit an online ticket with MyIT, use one of the following links:
  - [Miami Dade County MyIT](#)
  - [Miami Dade Police Department MyIT](#)
  - [Outside of Miami Dade County Network](#)

For more information, visit the [INFORMS Homepage](#).