



## OMB Strategic Business Management (SBM) Division

Human Capital Management (HCM)



Dear INFORMS User,

As we approach W2 season, Human Resources and Finance would like to extend a friendly reminder regarding the convenience of electronic W2s. If you have yet to consent, there is still time. We've streamlined the process through self-service, and you can effortlessly grant your consent. Please refer to our user-friendly [job-aid](#) for step-by-step guidance.

**For those who've already consented to electronic W2s, there is no need to repeat the consent process. Your preference stays intact unless you decide otherwise.**

Please act promptly and take advantage of the convenience of electronic receipt. The deadline for consent is **January 19th**.

As a reminder, if you encounter any system issues, please report them directly to the ITD Service Desk via the self-service portal at: <http://myit.miamidade.gov> or by dialing 305-596-HELP (4357).

Thank you,  
INFORMS Team