



Miami-Dade County

Strategic Sourcing: Analyzing an Event by Group Job Aid

Version 1.0

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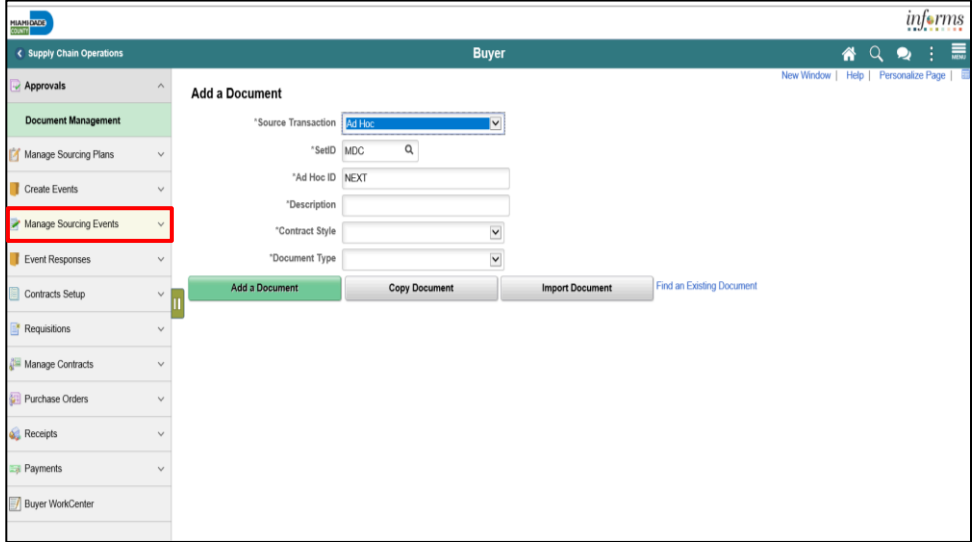
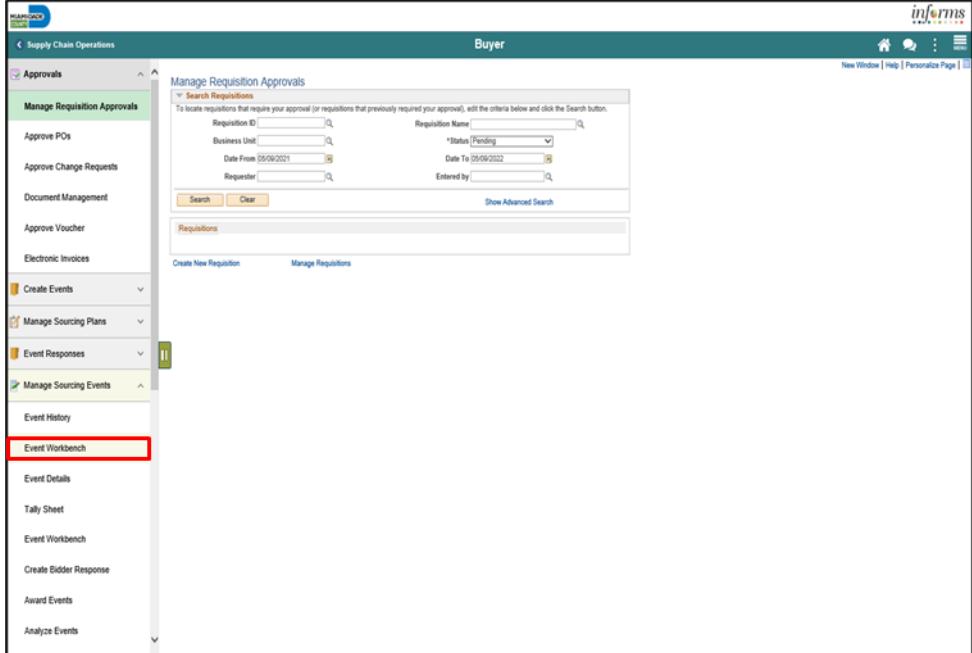
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PURPOSE AND DESCRIPTION

Purpose

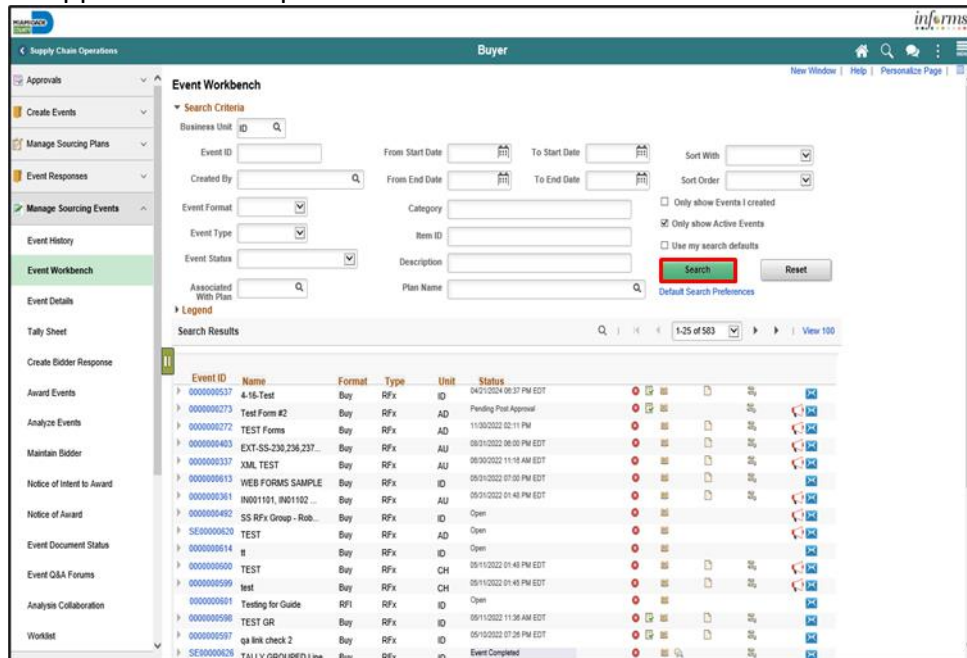
This document explains the key activities involved in analyzing an event by Group. It provides an overview of the sub-processes involved, as well as step-by-step procedural guidance to perform the activity.

ANALYZING AN EVENT BY GROUP

Step	Action
1.	Navigate to Finance / Supply Chain (FSCM) > Supply Chain Operations > Buyer
2.	<p>Select Manage Sourcing Events option in the navigation pane.</p> 
3.	<p>Select the Event Workbench object in the navigation pane.</p> 

Input the applicable search parameters and select the **Search** button.

4.



Event Workbench

Search Criteria

Business Unit:

Event ID: From Start Date: To Start Date: Sort With:

Created By: From End Date: To End Date: Sort Order:

Event Format: Category:

Event Type: Item ID:

Event Status: Description:

Associated With Plan: Plan Name:

☐ Only show Events I created
☒ Only show Active Events
☐ Use my search defaults

Search **Reset**

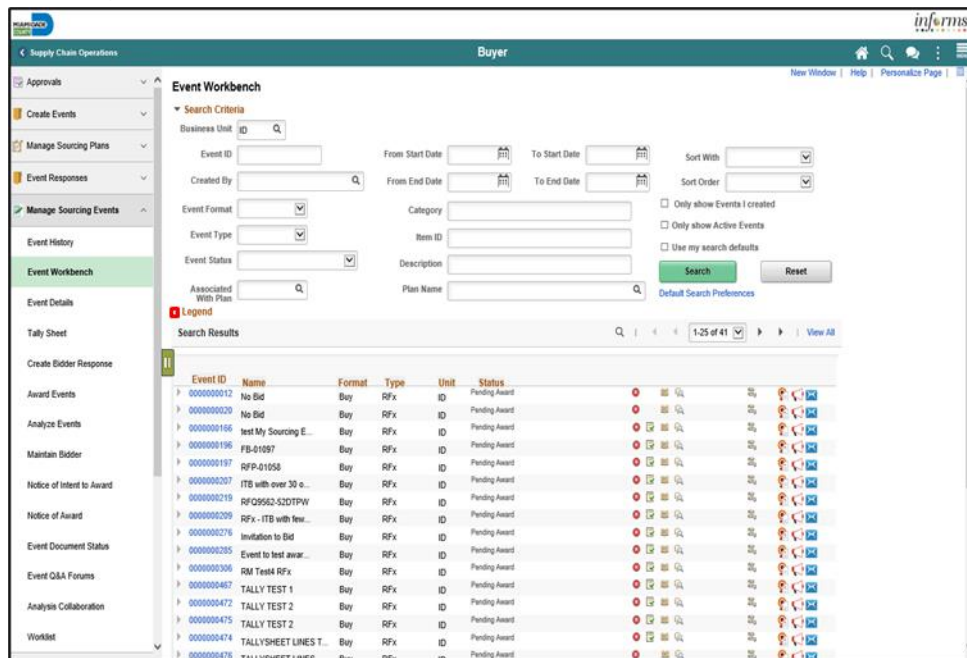
Legend

Search Results: 1-25 of 583

Event ID	Name	Format	Type	Unit	Status
0000000537	4-16-Test	Buy	Rfx	ID	Pending Post Approval
0000000273	Test Form #2	Buy	Rfx	AD	11/30/2022 12:11 PM
0000000272	TEST FORMS	Buy	Rfx	AD	08/31/2022 08:00 PM EDT
0000000403	EXT-SS-230,236,237...	Buy	Rfx	AU	08/30/2022 11:18 AM EDT
0000000337	XML TEST	Buy	Rfx	AU	09/30/2022 07:50 PM EDT
0000000613	WEB FORMS SAMPLE	Buy	Rfx	ID	09/30/2022 01:48 PM EDT
0000000361	IN001101, IN01102...	Buy	Rfx	AU	Open
0000000492	SS Rfx Group - Rob...	Buy	Rfx	AU	Open
0000000620	TEST	Buy	Rfx	AD	Open
0000000614	#	Buy	Rfx	ID	Open
0000000500	TEST	Buy	Rfx	CH	09/11/2022 01:48 PM EDT
0000000599	test	Buy	Rfx	CH	09/11/2022 01:48 PM EDT
0000000601	Testing for Guide	Buy	Rfx	ID	Open
0000000596	TEST GR	Buy	Rfx	ID	09/11/2022 11:56 AM EDT
0000000597	qa link check 2	Buy	Rfx	ID	09/10/2022 07:28 PM EDT
0000000626	TALLY V (BFD) Line	Buy	Rfx	en	Event Completed

Expand the **Legend** menu.

5.



Event Workbench

Search Criteria

Business Unit:

Event ID: From Start Date: To Start Date: Sort With:

Created By: From End Date: To End Date: Sort Order:

Event Format: Category:

Event Type: Item ID:

Event Status: Description:

Associated With Plan: Plan Name:

☐ Only show Events I created
☒ Only show Active Events
☐ Use my search defaults

Search **Reset**

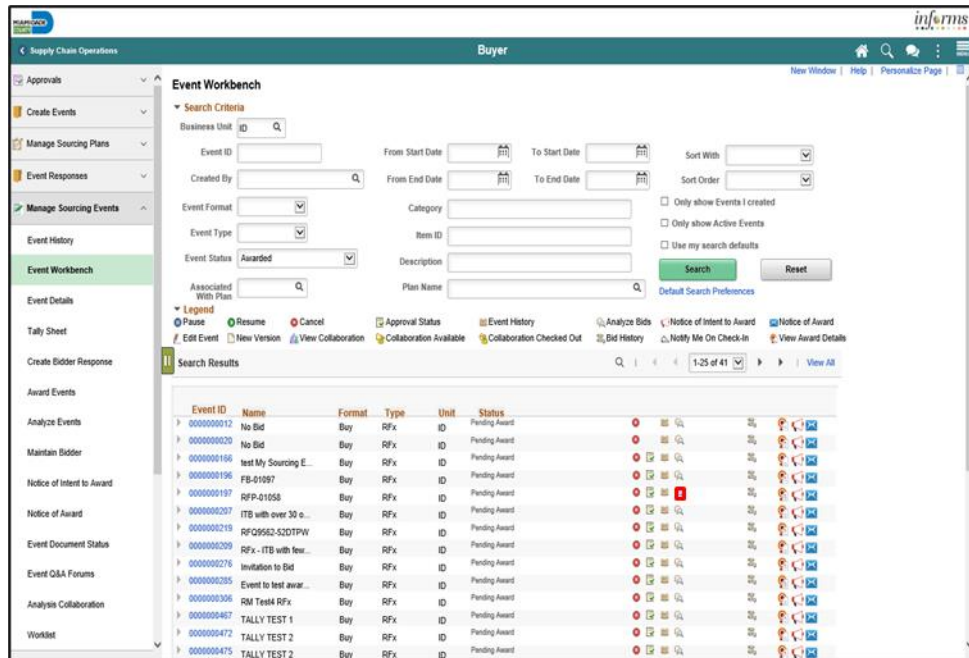
Legend

Search Results: 1-25 of 41

Event ID	Name	Format	Type	Unit	Status
0000000012	No Bid	Buy	Rfx	ID	Pending Award
0000000020	No Bid	Buy	Rfx	ID	Pending Award
0000000166	test My Sourcing E...	Buy	Rfx	ID	Pending Award
0000000196	FB-01097	Buy	Rfx	ID	Pending Award
0000000197	RFP-01058	Buy	Rfx	ID	Pending Award
0000000207	ITB with over 30 o...	Buy	Rfx	ID	Pending Award
0000000219	RFO9502-S20TPW	Buy	Rfx	ID	Pending Award
0000000209	Rfx - ITB with new...	Buy	Rfx	ID	Pending Award
0000000276	Invitation to Bid	Buy	Rfx	ID	Pending Award
0000000285	Event to test awar...	Buy	Rfx	ID	Pending Award
0000000306	RM Test4 Rfx	Buy	Rfx	ID	Pending Award
0000000467	TALLY TEST 1	Buy	Rfx	ID	Pending Award
0000000472	TALLY TEST 2	Buy	Rfx	ID	Pending Award
0000000475	TALLY TEST 2	Buy	Rfx	ID	Pending Award
0000000474	TALLY SHEET LINES T...	Buy	Rfx	ID	Pending Award
0000000476	TALLY SHEET LINES	Buy	Rfx	en	Pending Award

Select the **Analyze Bids** button.

6.



Event Workbench

Search Criteria

Business Unit: ID []

Event ID: [] From Start Date: [] To Start Date: [] Sort With: []

Created By: [] From End Date: [] To End Date: [] Sort Order: []

Event Format: [] Category: [] ☐ Only show Events I created

Event Type: [] Item ID: [] ☐ Only show Active Events

Event Status: Awarded ☒ Description: [] ☐ Use my search defaults

Associated With Plan: [] Plan Name: []

Legend: ☒ Pending ☒ Resume ☒ Cancel ☒ Approval Status ☒ Event History ☒ Analyze Bids ☒ Notice of Intent to Award ☒ Notice of Award

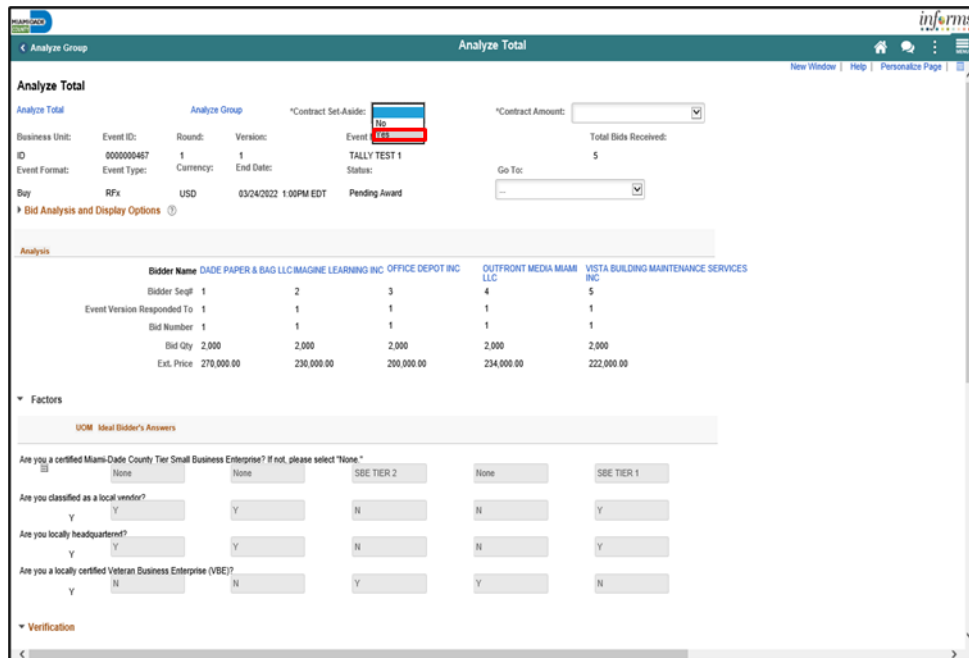
☒ Edit Event ☒ New Version ☒ View Collaboration ☒ Collaboration Available ☒ Collaboration Checked Out ☒ Bid History ☒ Notify Me On Check-In ☒ View Award Details

Search Results: 1-25 of 41

Event ID	Name	Format	Type	Unit	Status
0000000012	No Bid	Buy	RFx	ID	Pending Award
0000000020	No Bid	Buy	RFx	ID	Pending Award
0000000166	test My Sourcing E...	Buy	RFx	ID	Pending Award
0000000196	FB-01097	Buy	RFx	ID	Pending Award
0000000197	RFP-01058	Buy	RFx	ID	Pending Award
0000000207	ITB with over 30 o...	Buy	RFx	ID	Pending Award
0000000219	RF09502-S20TPW	Buy	RFx	ID	Pending Award
0000000209	RFx - ITB with few...	Buy	RFx	ID	Pending Award
0000000276	Invitation to Bid	Buy	RFx	ID	Pending Award
0000000285	Event to test awar...	Buy	RFx	ID	Pending Award
0000000306	RM Test4 RFx	Buy	RFx	ID	Pending Award
0000000467	TALLY TEST 1	Buy	RFx	ID	Pending Award
0000000472	TALLY TEST 2	Buy	RFx	ID	Pending Award
0000000475	TALLY TEST 2	Buy	RFx	ID	Pending Award

Select the applicable option from the **Contract Set-Aside** drop-down.

7.



Analyze Total

Analyze Group: [] *Contract Set-Aside: [] *Contract Amount: []

Business Unit: [] Event ID: [] Round: [] Version: [] Event: [] Total Bids Received: []

ID: 0000000467 Event Type: [] Currency: [] End Date: [] Status: [] Go To: []

Buy RFx USD 03/24/2022 1:00PM EDT Pending Award

Analysis

Bidder Name	DADE PAPER & BAG LLC/MAGNIE LEARNING INC. OFFICE DEPOT INC	OUTFRONT MEDIA MIAMI LLC	VISTA BUILDING MAINTENANCE SERVICES INC.
Bidder Segt	1	2	3
Event Version Responded To	1	1	1
Bid Number	1	1	1
Bid Qty	2,000	2,000	2,000
Ext. Price	270,000.00	230,000.00	200,000.00
		234,000.00	222,000.00

Factors

UCM Ideal Bidder's Answers

Are you a certified Miami-Dade County Tier Small Business Enterprise? If not, please select "None."

None None SBE TIER 2 None SBE TIER 1

Are you classified as a local vendor?

Y Y Y N N Y

Are you locally headquartered?

Y Y Y N N Y

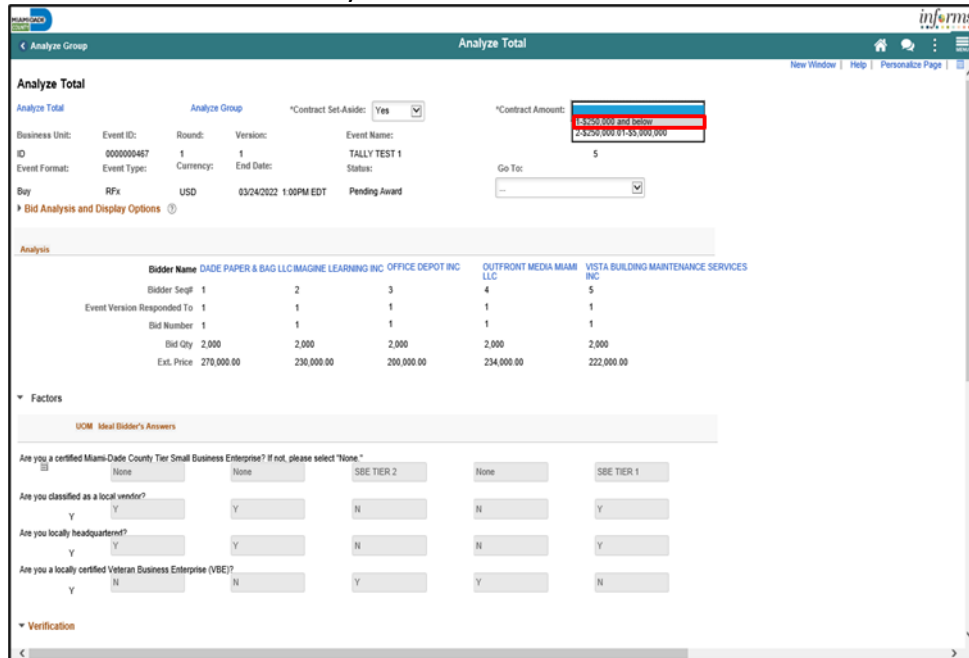
Are you a locally certified Veteran Business Enterprise (VBE)?

Y N N Y Y N

Verification

Select the applicable option from the **Contract Amount** drop-down.
Note: This amount should initially be derived from the lowest raw bid.

8.



Analyze Total

Business Unit: Event ID: 000000467 Round: 1 Version: 1 Event Name: TALLY TEST 1
 ID: 000000467 Event Type: Currency: USD End Date: 03/04/2022 1:00PM EDT Status: Pending Award
 Buy: RFx
 *Contract Set-Aside: Yes
 *Contract Amount: \$1,400,000 and below
 Go To: All Bids

Analysis

Bidder Name	DADE PAPER & BAG LLC	IMAGINE LEARNING INC	OFFICE DEPOT INC	OUTFRONT MEDIA MIAMI LLC	VISTA BUILDING MAINTENANCE SERVICES INC
Bidder Seq#	1	2	3	4	5
Event Version Responded To	1	1	1	1	1
Bid Number	1	1	1	1	1
Bid Qty	2,000	2,000	2,000	2,000	2,000
Ext. Price	270,000.00	230,000.00	200,000.00	234,000.00	222,000.00

Factors

UOM: Ideal Bidder's Answers

Are you a certified Miami-Dade County Tier Small Business Enterprise? If not, please select "None."

None None None SBE TIER 2 None SBE TIER 1

Are you classified as a local vendor?

Y Y N N Y

Are you locally headquartered?

Y Y N N Y

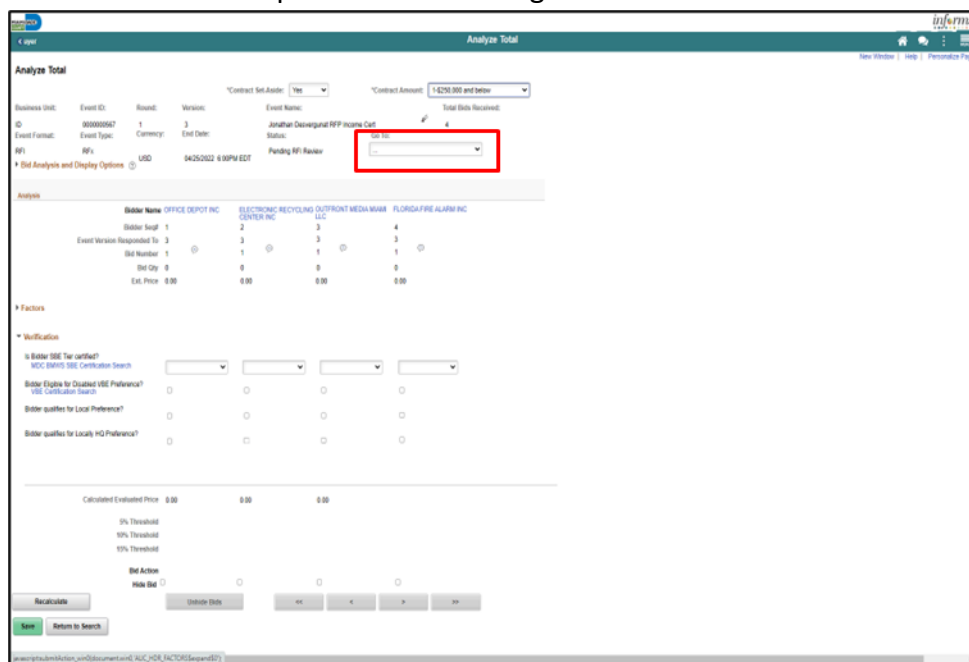
Are you a locally certified Veteran Business Enterprise (VBE)?

Y N N Y Y N

Verification

Note: Select the **Go To:** dropdown to view merged files and view vendor files

9.



Analyze Total

Business Unit: Event ID: 000000467 Round: 1 Version: 3 Event Name: Jonathan Disavergand RFP Invoice Cpt
 ID: 000000467 Event Type: Currency: USD End Date: 04/26/2022 6:00PM EDT Status: Pending RFI Review
 Buy: RFx
 *Contract Set-Aside: Yes
 *Contract Amount: \$1,400,000 and below
 Go To: All Bids

Analysis

Bidder Name	OFFICE DEPOT INC	ELECTRONIC RECYCLING	OUTFRONT MEDIA MIAMI LLC	FLORIDA FIRE ALARM INC
Bidder Seq#	1	2	3	4
Event Version Responded To	3	3	3	3
Bid Number	1	1	1	1
Bid Qty	0	0	0	0
Ext. Price	0.00	0.00	0.00	0.00

Factors

Verification

Is Bidder SBE Tier certified?
 MCC (BAY) SBE Certification Search

Bidder Eligible for Disabled VBE Preference?
 VBE Certification Search

Bidder qualifies for Local Preference?

Bidder qualifies for Locally HQ Preference?

Calculated Estimated Price: 0.00 0.00 0.00

9% Threshold
 5% Threshold
 0% Threshold

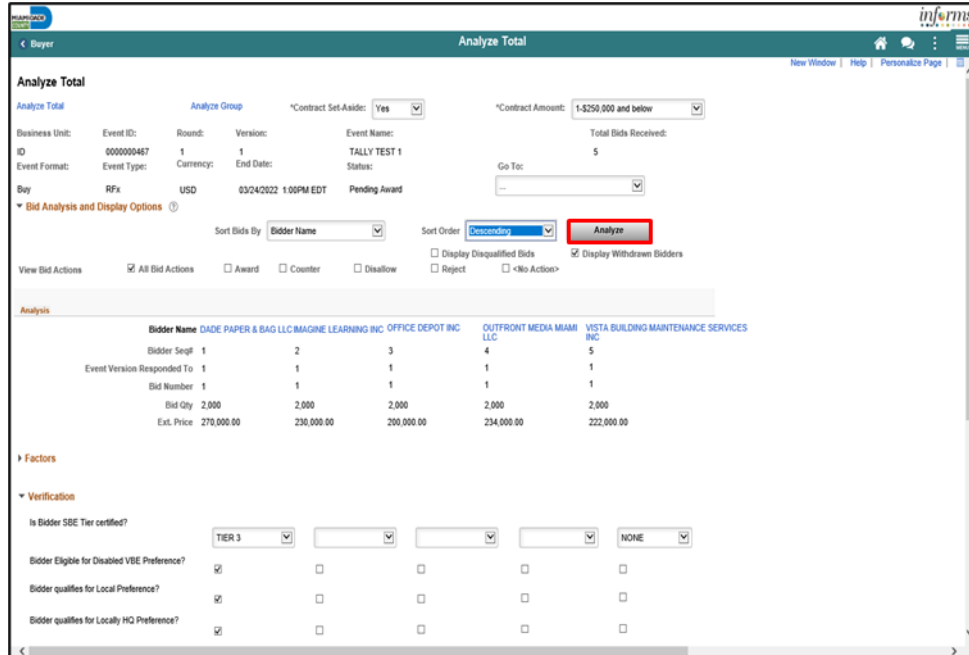
Bid Action
 Hide Bid

Recalculate Update Data

Save Return to Search

[optional] Select the Expand section **Bid Analysis and Display Options** button. Select the applicable **Sort Bids By** and **Sort Order** options. Then select the **Analyze** button.

10.



Analyze Total

Business Unit: Event ID: Round: Version: Event Name: Total Bids Received: 5
 ID: 0000000467 Event Type: 1 Currency: 1 End Date: TALLY TEST 1 Status: Pending Award
 Go To: --

Buy: RFx USD 03/24/2022 1:00PM EDT

Bid Analysis and Display Options

Sort Bids By: Bidder Name Sort Order: Descending **Analyze**

View Bid Actions: ☒ All Bid Actions ☐ Award ☐ Counter ☐ Disallow ☐ Display Disqualified Bids ☒ Display Withdrawn Bidders ☐ Reject ☐ <No Action>

Analysis

Bidder Name	DADE PAPER & BAG LLC	IMAGINE LEARNING INC	OFFICE DEPOT INC	OUTFRONT MEDIA MIAMI LLC	VISTA BUILDING MAINTENANCE SERVICES INC
Bidder Seg#	1	2	3	4	5
Event Version Responded To	1	1	1	1	1
Bid Number	1	1	1	1	1
Bid Qty	2,000	2,000	2,000	2,000	2,000
Ext. Price	270,000.00	230,000.00	200,000.00	234,000.00	222,000.00

Factors

Verification

Is Bidder SBE Tier certified? TIER 3 ☐ ☐ ☐ ☐ NONE ☐

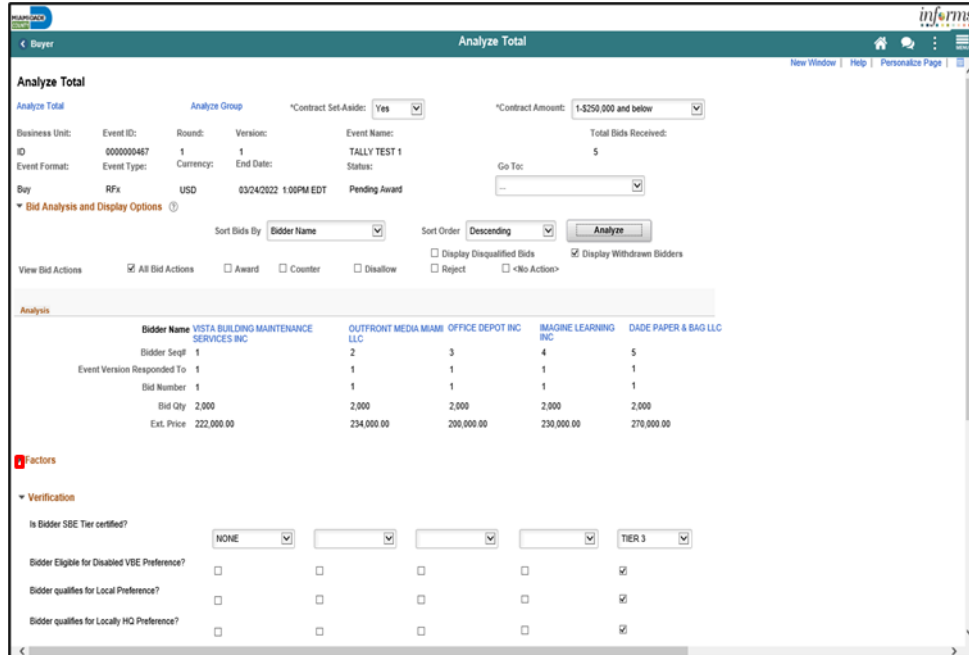
Bidder Eligible for Disabled VBE Preference? ☒ ☐ ☐ ☐ ☐

Bidder qualifies for Local Preference? ☒ ☐ ☐ ☐ ☐

Bidder qualifies for Locally HQ Preference? ☒ ☐ ☐ ☐ ☐

Select the **Expand** section **Factors** button.

11.



Analyze Total

Business Unit: Event ID: Round: Version: Event Name: Total Bids Received: 5
 ID: 0000000467 Event Type: 1 Currency: 1 End Date: TALLY TEST 1 Status: Pending Award
 Go To: --

Buy: RFx USD 03/24/2022 1:00PM EDT

Bid Analysis and Display Options

Sort Bids By: Bidder Name Sort Order: Descending **Analyze**

View Bid Actions: ☒ All Bid Actions ☐ Award ☐ Counter ☐ Disallow ☐ Display Disqualified Bids ☒ Display Withdrawn Bidders ☐ Reject ☐ <No Action>

Analysis

Bidder Name	VISTA BUILDING MAINTENANCE SERVICES INC	OUTFRONT MEDIA MIAMI LLC	OFFICE DEPOT INC	IMAGINE LEARNING INC	DADE PAPER & BAG LLC
Bidder Seg#	1	2	3	4	5
Event Version Responded To	1	1	1	1	1
Bid Number	1	1	1	1	1
Bid Qty	2,000	2,000	2,000	2,000	2,000
Ext. Price	222,000.00	234,000.00	200,000.00	230,000.00	270,000.00

Factors

Verification

Is Bidder SBE Tier certified? NONE ☐ ☐ ☐ ☐ TIER 3 ☐

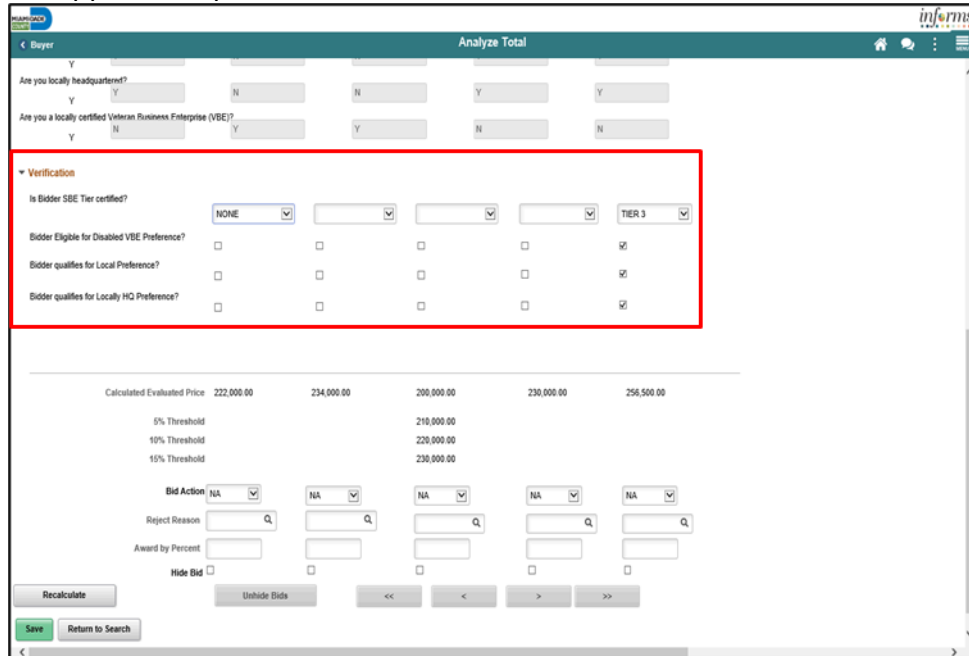
Bidder Eligible for Disabled VBE Preference? ☐ ☐ ☐ ☐ ☒

Bidder qualifies for Local Preference? ☐ ☐ ☐ ☐ ☒

Bidder qualifies for Locally HQ Preference? ☐ ☐ ☐ ☐ ☒

12.

Select the applicable options from the **Verification** section for each bidder.



Verification

Is Bidder SBE Tier certified? NONE TIER 3

Bidder Eligible for Disabled VBE Preference? ☐ ☐ ☐ ☐ ☒

Bidder qualifies for Local Preference? ☐ ☐ ☐ ☐ ☒

Bidder qualifies for Locally HQ Preference? ☐ ☐ ☐ ☐ ☒

Calculated Evaluated Price 222,000.00 234,000.00 200,000.00 230,000.00 256,500.00

5% Threshold 210,000.00

10% Threshold 220,000.00

15% Threshold 230,000.00

Bid Action NA NA NA NA NA

Reject Reason

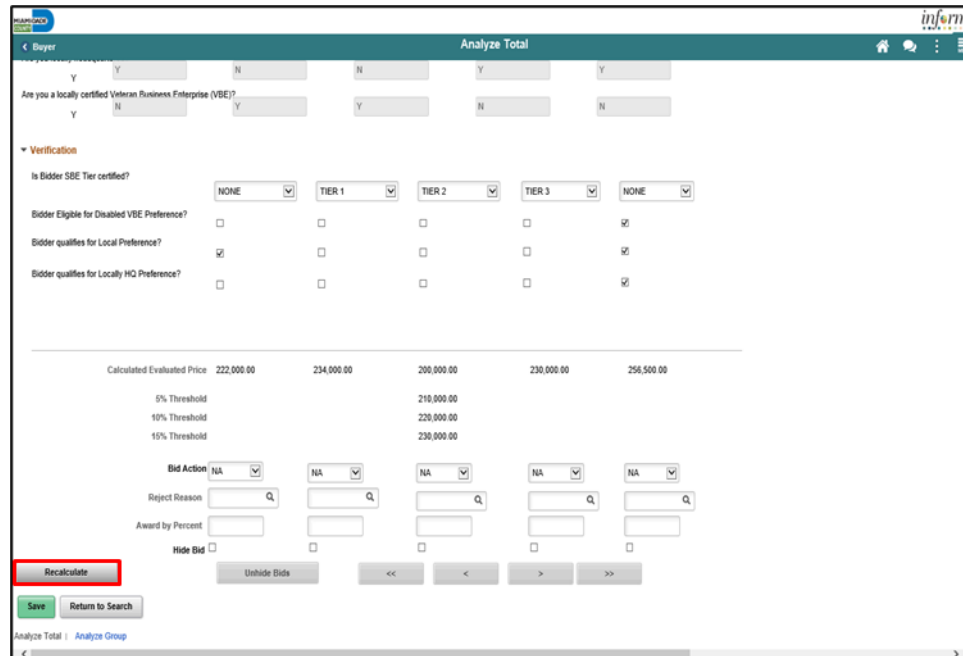
Award by Percent

Hide Bid ☐ ☐ ☐ ☐ ☐

Recalculate

13.

Select the **Recalculate** button.



Verification

Is Bidder SBE Tier certified? NONE TIER 1 TIER 2 TIER 3 NONE

Bidder Eligible for Disabled VBE Preference? ☐ ☐ ☐ ☐ ☒

Bidder qualifies for Local Preference? ☒ ☐ ☐ ☐ ☒

Bidder qualifies for Locally HQ Preference? ☐ ☐ ☐ ☐ ☒

Calculated Evaluated Price 222,000.00 234,000.00 200,000.00 230,000.00 256,500.00

5% Threshold 210,000.00

10% Threshold 220,000.00

15% Threshold 230,000.00

Bid Action NA NA NA NA NA

Reject Reason

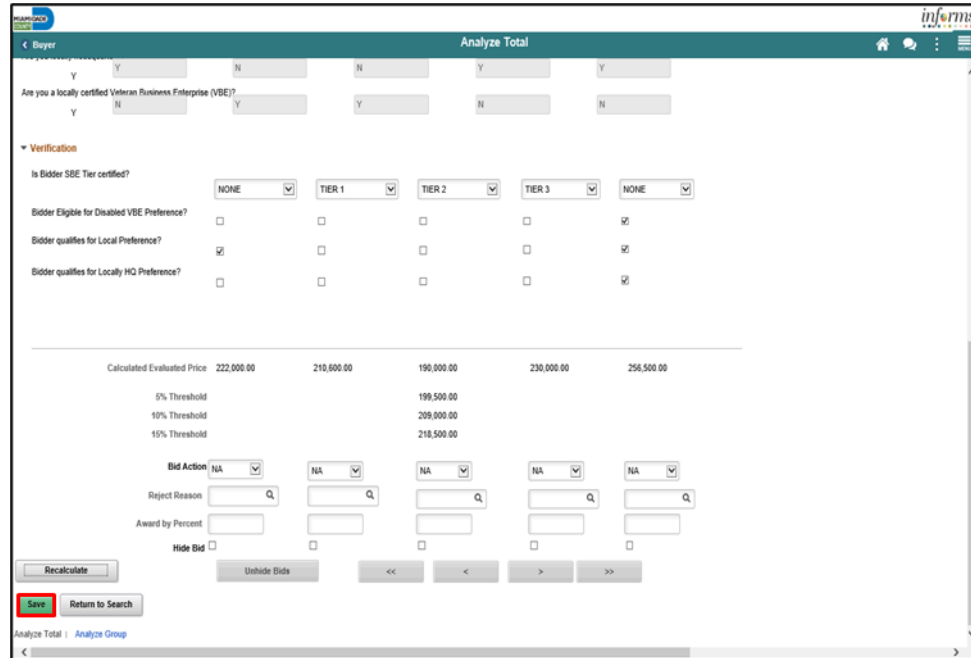
Award by Percent

Hide Bid ☐ ☐ ☐ ☐ ☐

Recalculate

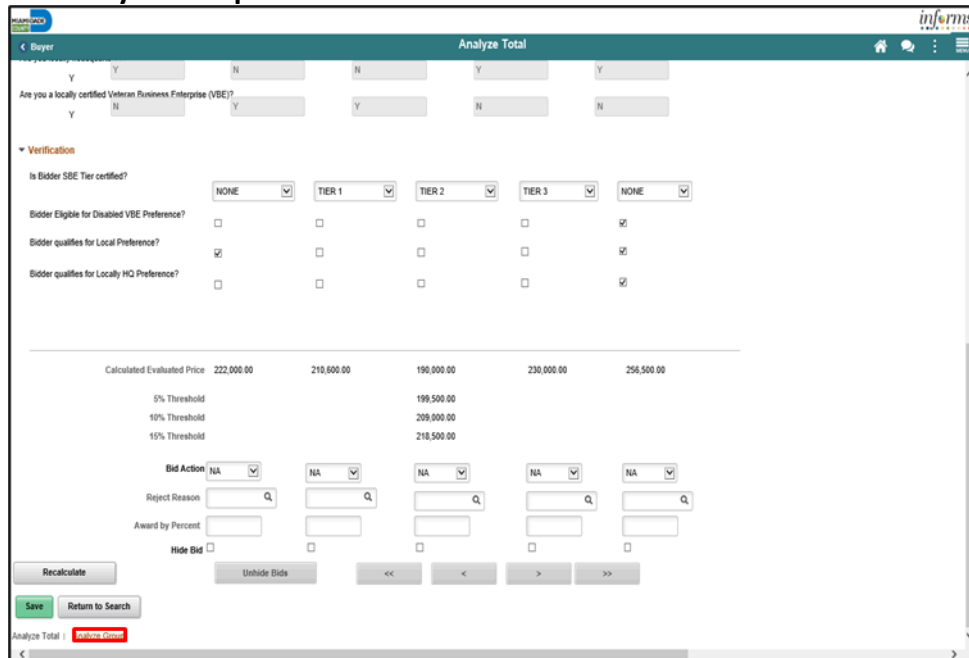
Analyze Total | [Analyze Group](#)

14.

Select the **Save** button.


The screenshot shows the 'Analyze Total' form in the informs system. The form includes a 'Buyer' section with a 'Y' button. Below this is a 'Verification' section with several questions and checkboxes. The 'Save' button is highlighted with a red box. The 'Analyze Total' button is also visible.

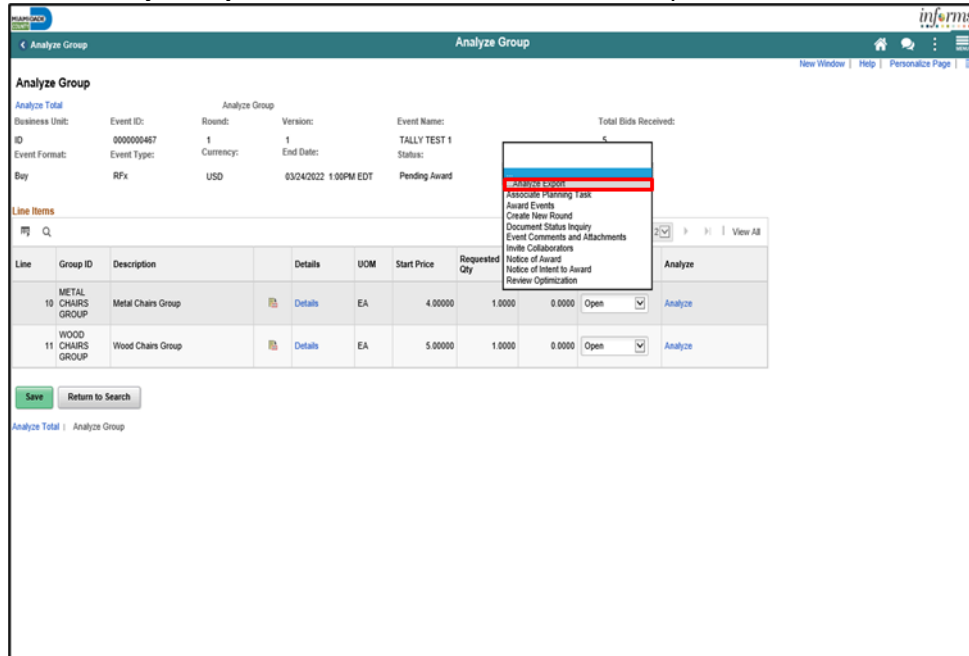
15.

Select the **Analyze Group** link.


The screenshot shows the 'Analyze Total' form in the informs system. The 'Analyze Group' link is highlighted with a red box. The form includes a 'Buyer' section with a 'Y' button. Below this is a 'Verification' section with several questions and checkboxes. The 'Analyze Group' link is also visible.

16.

Select the **...Analyze Export** list item from the **Go To..** dropdown.



Analyze Group

Business Unit: Event ID: Round: Version: Event Name: TALLY TEST 1
 ID: 000000467
 Event Format: Event Type: End Date: Status:
 Buy: RFx USD 03/24/2022 1:00PM EDT Pending Award

Total Bids Received: 4

Line Items

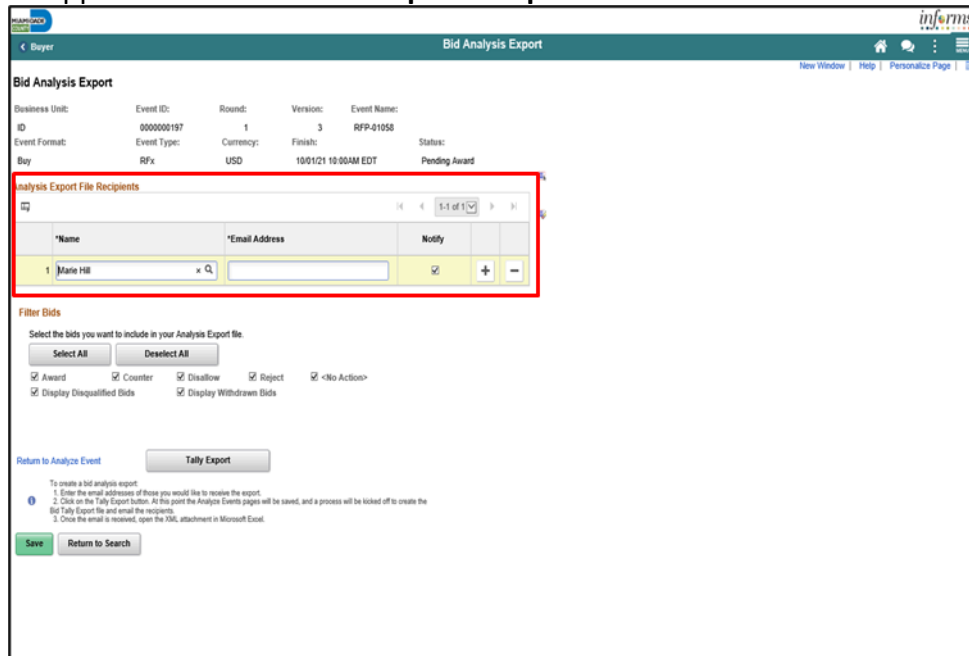
Line	Group ID	Description	Details	UOM	Start Price	Requested Qty	0.0000	Open	Analyze
METAL 10 CHAIRS GROUP		Metal Chairs Group	Details	EA	4.00000	1.0000	0.0000	Open	Analyze
WOOD 11 CHAIRS GROUP		Wood Chairs Group	Details	EA	5.00000	1.0000	0.0000	Open	Analyze

[Save](#) [Return to Search](#)

[Analyze Total](#) | [Analyze Group](#)

17.

Input the applicable details for the **Export Recipient**.



Bid Analysis Export

Business Unit: Event ID: Round: Version: Event Name: RFP-01050
 ID: 0000000197
 Event Format: Event Type: Currency: Finish: Status:
 Buy: RFx USD 10/01/21 10:00AM EDT Pending Award

Analysis Export File Recipients

*Name	*Email Address	Notify
1 Marie Hill		<input checked="" type="checkbox"/>

Filter Bids

Select the bids you want to include in your Analysis Export file.

[Select All](#) [Deselect All](#)

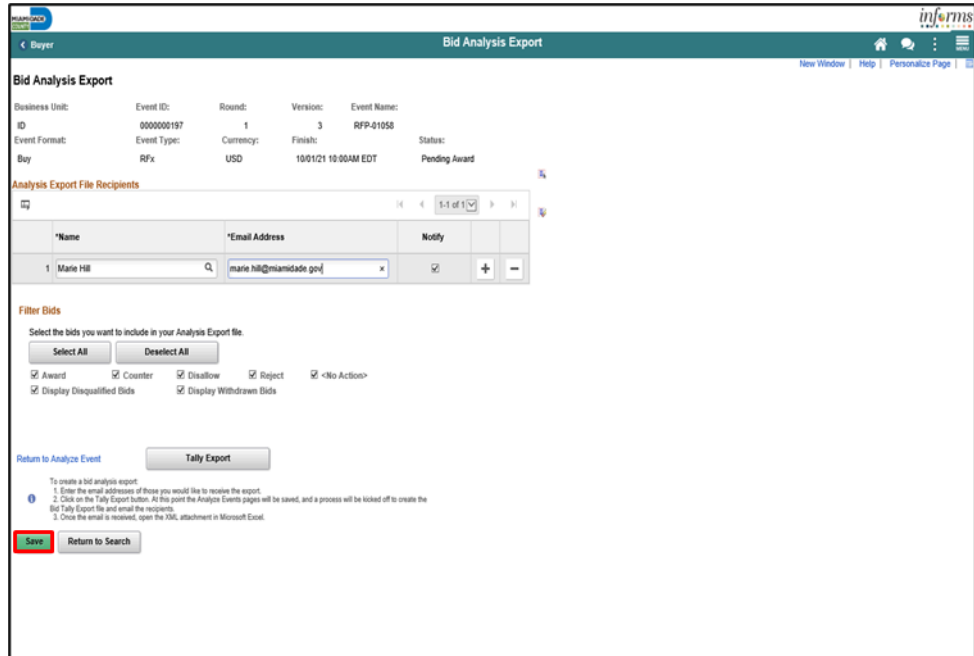
☒ Award ☒ Counter ☒ Disallow ☒ Reject ☒ <No Action>
☒ Display Disqualified Bids ☒ Display Withdrawn Bids

[Return to Analyze Event](#) [Tally Export](#)

To create a bid analysis export:
 1. Enter the email addresses of those you would like to receive the report.
 2. Click on the Tally Export button. At this point the Analysis Events pages will be saved, and a process will be kicked off to create the Bid Tally Export file and email the recipients.
 3. Once the email is received, open the XML attachment in Microsoft Excel.

[Save](#) [Return to Search](#)

18.

Select the **Save** button.


Bid Analysis Export

Business Unit: Event ID: Round: Version: Event Name:
 ID: 000000197 1 3 RFP-01058
 Event Format: Event Type: Currency: Finish: Status:
 Buy Rfx USD 10/01/21 10:00AM EDT Pending Award

Analysis Export File Recipients

#	Name	Email Address	Notify
1	Marie Hill	marie.hill@miamidade.gov	<input checked="" type="checkbox"/>

Filter Bids

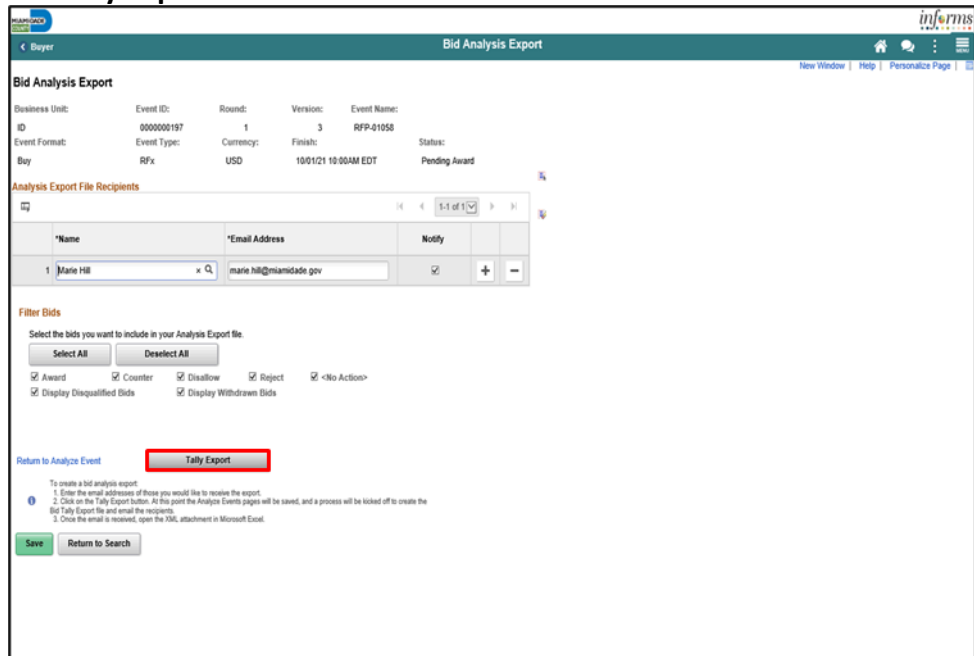
Select the bids you want to include in your Analysis Export file.

☒ Award ☒ Counter ☒ Disallow ☒ Reject ☒ <No Action>
☒ Display Disqualified Bids ☒ Display Withdrawn Bids

[Return to Analyze Event](#)

To create a bid analysis report:
 1. Enter the email addresses of those you would like to receive the report.
 2. Click on the Tally Export button. At this point the Analysis Events pages will be saved, and a process will be kicked off to create the Bid Tally Export file and email the recipients.
 3. Once the email is received, open the XML attachment in Microsoft Excel.

19.

Select the **Tally Export** button.


Bid Analysis Export

Business Unit: Event ID: Round: Version: Event Name:
 ID: 000000197 1 3 RFP-01058
 Event Format: Event Type: Currency: Finish: Status:
 Buy Rfx USD 10/01/21 10:00AM EDT Pending Award

Analysis Export File Recipients

#	Name	Email Address	Notify
1	Marie Hill	marie.hill@miamidade.gov	<input checked="" type="checkbox"/>

Filter Bids

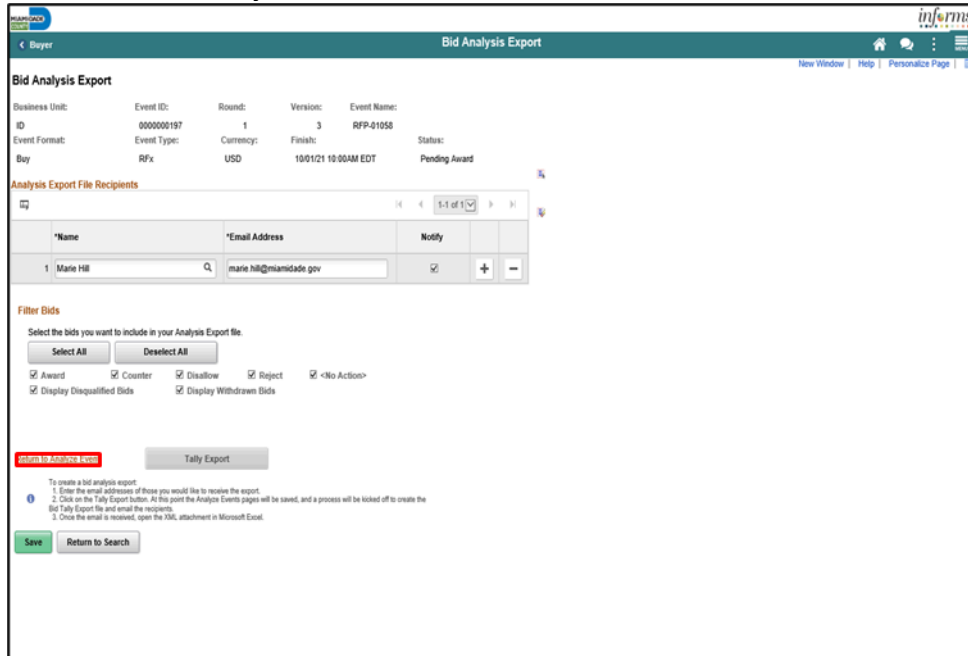
Select the bids you want to include in your Analysis Export file.

☒ Award ☒ Counter ☒ Disallow ☒ Reject ☒ <No Action>
☒ Display Disqualified Bids ☒ Display Withdrawn Bids

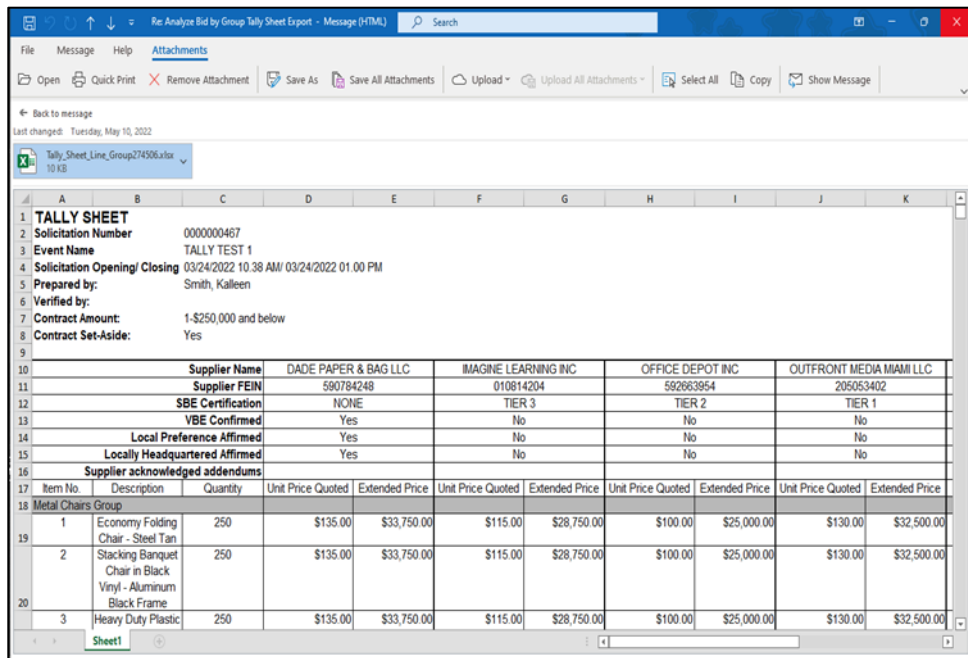
[Return to Analyze Event](#)

To create a bid analysis report:
 1. Enter the email addresses of those you would like to receive the report.
 2. Click on the Tally Export button. At this point the Analysis Events pages will be saved, and a process will be kicked off to create the Bid Tally Export file and email the recipients.
 3. Once the email is received, open the XML attachment in Microsoft Excel.

Select the **Return to Analyze Event** link.

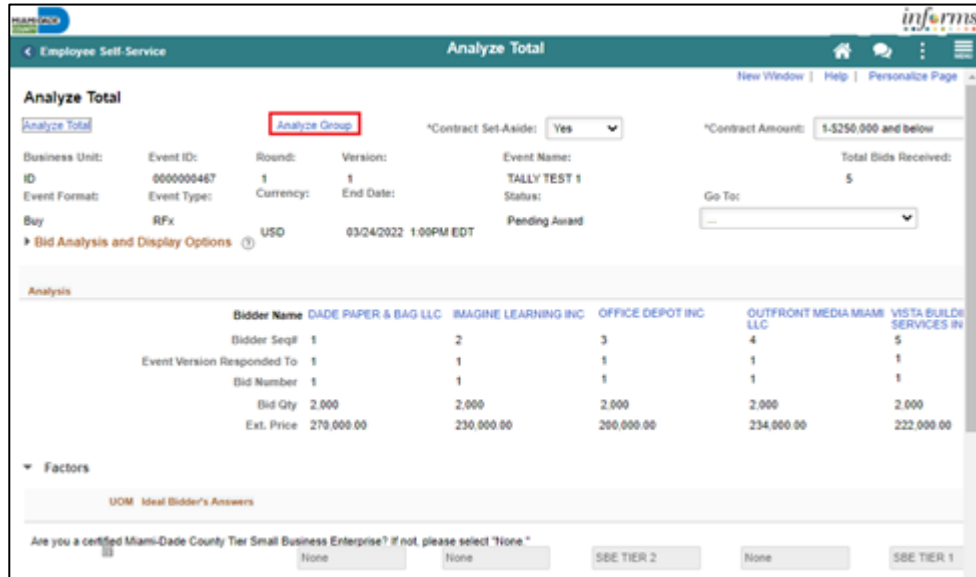


An email will be sent to the recipient containing an Excel spreadsheet with the bid details.



Item No.	Description	Quantity	Unit Price Quoted	Extended Price	Unit Price Quoted	Extended Price	Unit Price Quoted	Extended Price	Unit Price Quoted	Extended Price
1	Economy Folding Chair - Steel Tan	250	\$135.00	\$33,750.00	\$115.00	\$28,750.00	\$100.00	\$25,000.00	\$130.00	\$32,500.00
2	Stacking Banquet Chair in Black Vinyl - Aluminum Black Frame	250	\$135.00	\$33,750.00	\$115.00	\$28,750.00	\$100.00	\$25,000.00	\$130.00	\$32,500.00
3	Heavy Duty Plastic	250	\$135.00	\$33,750.00	\$115.00	\$28,750.00	\$100.00	\$25,000.00	\$130.00	\$32,500.00

22.

Select the **Analyze Group** link.


Analyze Total

Business Unit: ID: 0000000467 Event ID: 1 Event Format: Buy Event Type: RFX Currency: USD Round: 1 Version: 1 End Date: 03/24/2022 1:00PM EDT Event Name: TALLY TEST 1 Status: Pending Award Total Bids Received: 5

*Contract Set-Aside: Yes *Contract Amount: 1-5250,000 and below

Go To: [Dropdown]

Analysis

Bidder Name	DADE PAPER & BAG LLC	IMAGINE LEARNING INC	OFFICE DEPOT INC	OUTFRONT MEDIA MIAMI LLC	VISTA BUILDING SERVICES INC
Bidder Seq#	1	2	3	4	5
Event Version Responded To	1	1	1	1	1
Bid Number	1	1	1	1	1
Bid Qty	2,000	2,000	2,000	2,000	2,000
Est. Price	279,000.00	230,000.00	200,000.00	234,000.00	222,000.00

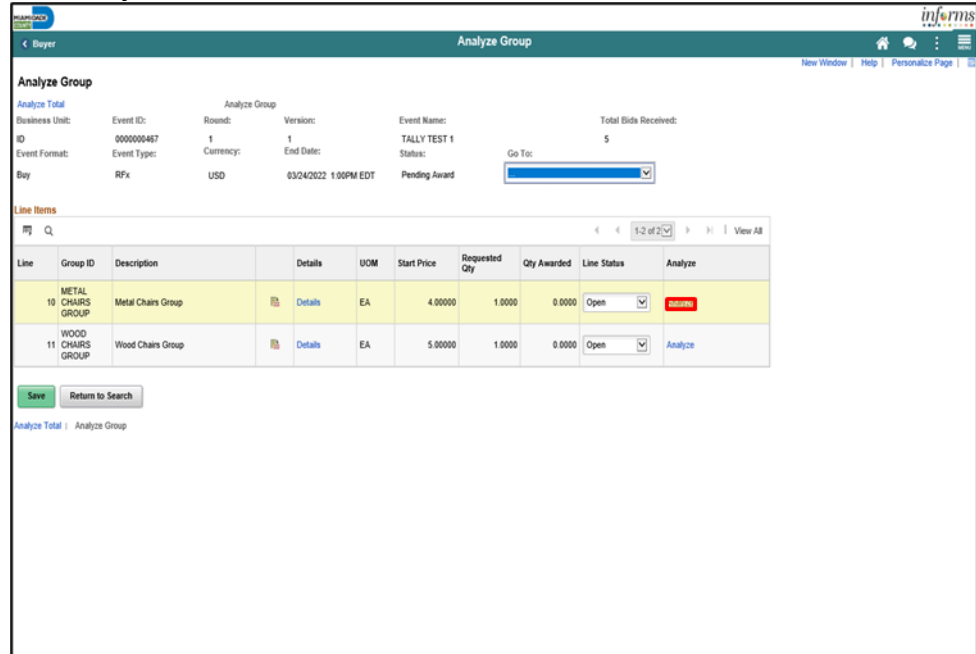
Factors

UOM: Ideal Bidder's Answers

Are you a certified Miami-Dade County Tier Small Business Enterprise? If not, please select "None."

None None SBE TIER 2 None SBE TIER 1

23.

Select the **Analyze** link.


Analyze Group

Business Unit: ID: 0000000467 Event ID: 1 Event Format: Buy Event Type: RFX Currency: USD Round: 1 Version: 1 End Date: 03/24/2022 1:00PM EDT Event Name: TALLY TEST 1 Status: Pending Award Total Bids Received: 5

Go To: [Dropdown]

Line Items

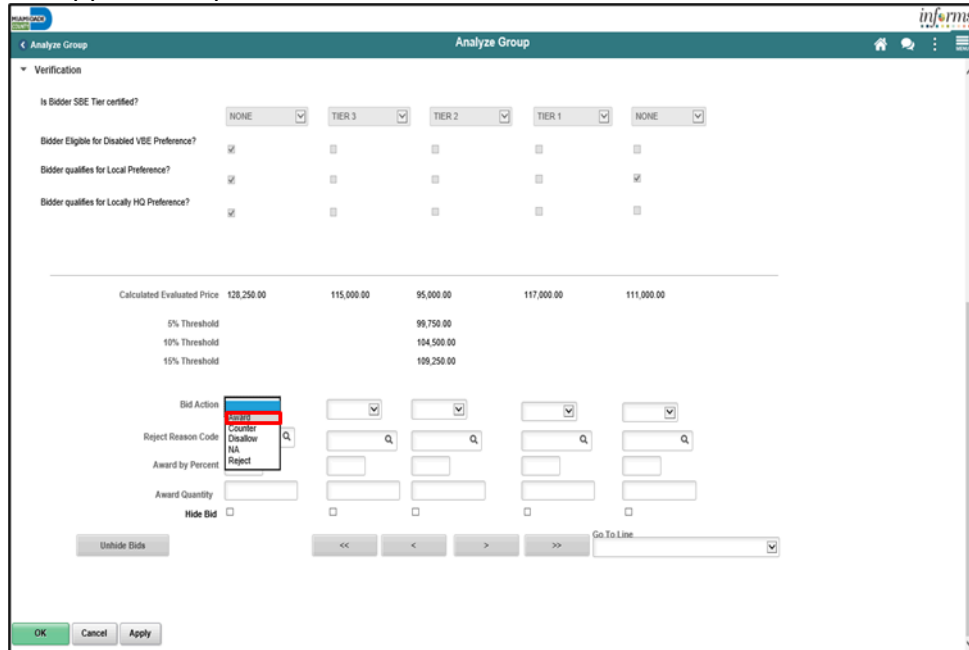
Line	Group ID	Description	Details	UOM	Start Price	Requested Qty	Qty Awarded	Line Status	Analyze
METAL 10 CHAIRS GROUP		Metal Chairs Group	Details	EA	4.00000	1.0000	0.0000	Open	Analyze
WOOD 11 CHAIRS GROUP		Wood Chairs Group	Details	EA	5.00000	1.0000	0.0000	Open	Analyze

[Save](#) [Return to Search](#)

Analyze Total | Analyze Group

24.

Select the applicable option from the **Bid Action** list for each bidder.



Analyze Group

Verification

Is Bidder SBE Tier certified? NONE TIER 3 TIER 2 TIER 1 NONE

Bidder Eligible for Disabled VBE Preference? ☒ ☐ ☐ ☐ ☐

Bidder qualifies for Local Preference? ☒ ☐ ☐ ☐ ☒

Bidder qualifies for Locally HQ Preference? ☒ ☐ ☐ ☐ ☐

Calculated Evaluated Price	128,250.00	115,000.00	95,000.00	117,000.00	111,000.00
5% Threshold			99,750.00		
10% Threshold			104,500.00		
15% Threshold			109,250.00		

Bid Action: **Award** (highlighted with red box)

Reject Reason Code:

Award by Percent:

Award Quantity:

Hide Bid: ☐

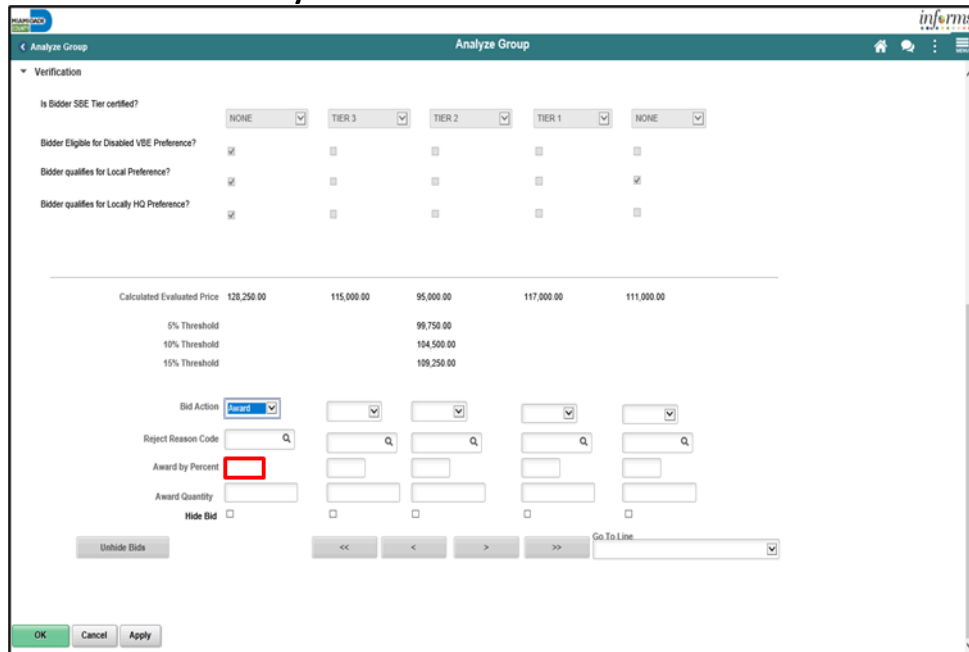
Unhide Bids:

Navigation: << < > >> Go To Line:

Buttons: OK Cancel Apply

25.

Enter '100' into the **Award by Percent** field.



Analyze Group

Verification

Is Bidder SBE Tier certified? NONE TIER 3 TIER 2 TIER 1 NONE

Bidder Eligible for Disabled VBE Preference? ☒ ☐ ☐ ☐ ☐

Bidder qualifies for Local Preference? ☒ ☐ ☐ ☐ ☒

Bidder qualifies for Locally HQ Preference? ☒ ☐ ☐ ☐ ☐

Calculated Evaluated Price	128,250.00	115,000.00	95,000.00	117,000.00	111,000.00
5% Threshold			99,750.00		
10% Threshold			104,500.00		
15% Threshold			109,250.00		

Bid Action: **Award**

Reject Reason Code:

Award by Percent: **100** (highlighted with red box)

Award Quantity:

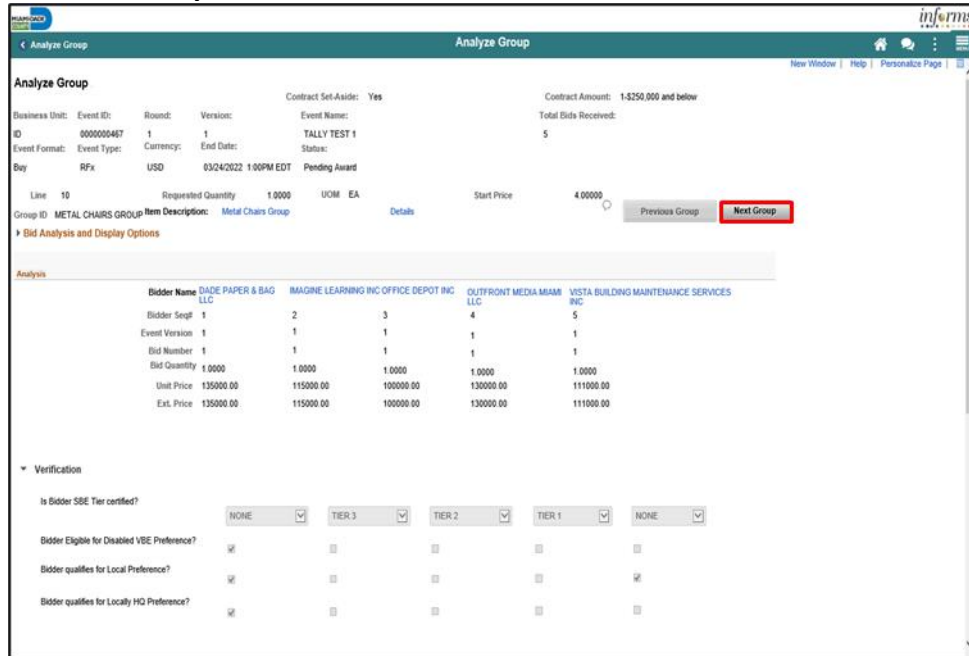
Hide Bid: ☐

Unhide Bids:

Navigation: << < > >> Go To Line:

Buttons: OK Cancel Apply

26.

Select the **Next Group** button.


Analyze Group

Contract Set-Aside: Yes Contract Amount: 1,5250,000 and below

Business Unit: Event ID: Round: Version: Event Name: TALLY TEST 1 Total Bids Received: 5

ID: 0000000467 Event Format: Event Type: Currency: End Date: Status: Pending Award

Day RFX: USD 03/24/2022 1:00PM EDT

Line 10 Requested Quantity 1,0000 UOM EA Start Price 4,00000

Group ID: METAL CHAIRS GROUP Item Description: Metal Chairs Group Details Previous Group **Next Group**

► Bid Analysis and Display Options

Analysis

Bidder Name	DADE PAPER & BAG LLC	IMAGINE LEARNING INC OFFICE DEPOT INC	OUTFRONT MEDIA MIAMI LLC	VISTA BUILDING MAINTENANCE SERVICES INC
Bidder Segt	1	2	3	4
Event Version	1	1	1	1
Bid Number	1	1	1	1
Bid Quantity	1,0000	1,0000	1,0000	1,0000
Unit Price	135000.00	115000.00	100000.00	130000.00
Ext. Price	135000.00	115000.00	100000.00	130000.00

▼ Verification

Is Bidder SBE Tier certified?

NONE	TIER 3	TIER 2	TIER 1	NONE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

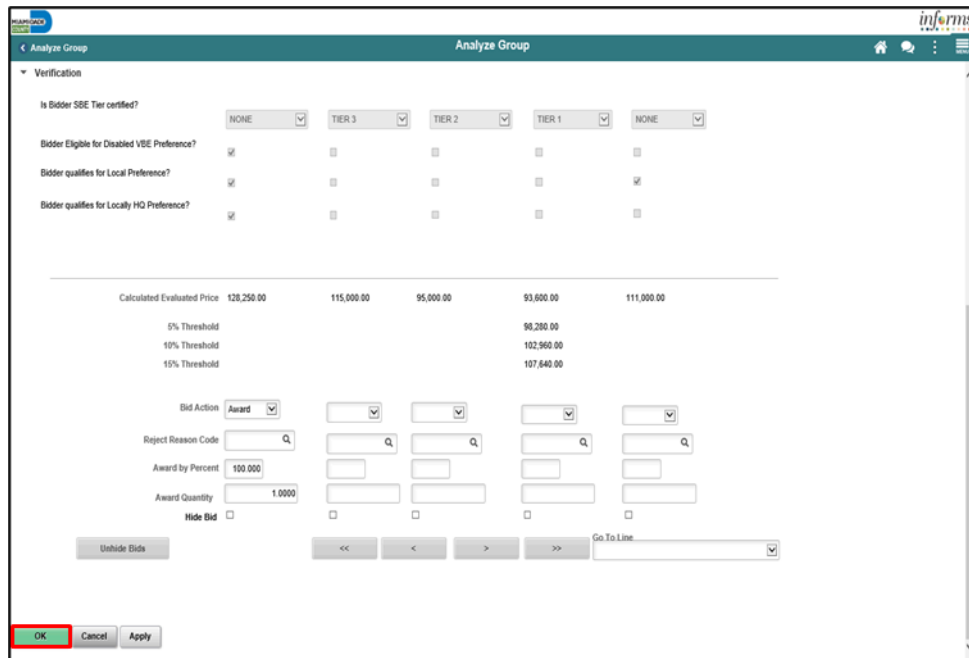
Bidder Eligible for Disabled VBE Preference?

Bidder qualifies for Local Preference?

Bidder qualifies for Locally HQ Preference?

Note: Repeat steps 26 – 28 for each group.

27.

Select the **OK** button.


Analyze Group

▼ Verification

Is Bidder SBE Tier certified?

NONE	TIER 3	TIER 2	TIER 1	NONE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bidder Eligible for Disabled VBE Preference?

Bidder qualifies for Local Preference?

Bidder qualifies for Locally HQ Preference?

Calculated Evaluated Price	128,250.00	115,000.00	95,000.00	93,600.00	111,000.00
5% Threshold				96,280.00	
10% Threshold				102,960.00	
15% Threshold				107,640.00	

Bid Action: Award

Reject Reason Code:

Award by Percent: 100.000

Award Quantity: 1,0000

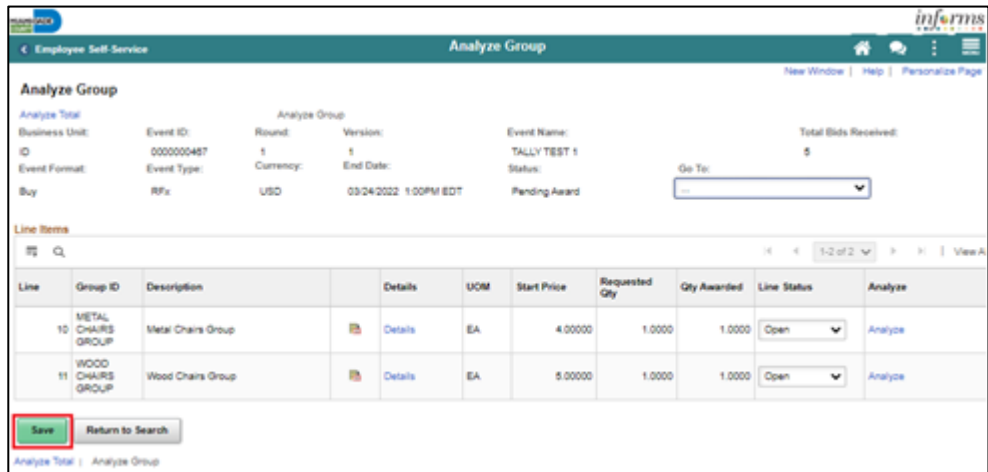
Hide Bid ☐

Unhide Bids

Go To Line:

OK Cancel Apply



28.

Select the **Save** button.


Analyze Group

Business Unit: ID 0000000487
Event ID: 0000000487
Event Format: Buy
Round: 1
Event Type: RFX
Version: 1
Currency: USD
End Date: 03/24/2022 1:00PM EDT
Event Name: TALLY TEST 1
Status: Pending Award
Total Bids Received: 5
Go To:

Line Items

Line	Group ID	Description	Details	UOM	Start Price	Requested Qty	Qty Awarded	Line Status	Analyze
10	METAL CHAIRS GROUP	Metal Chairs Group	 Details	EA	4.00000	1.0000	1.0000	Open <input type="text"/>	Analyze
11	WOOD CHAIRS GROUP	Wood Chairs Group	 Details	EA	5.00000	1.0000	1.0000	Open <input type="text"/>	Analyze

Save **Return to Search**

Analyze Total : Analyze Group