



## **Miami-Dade County**

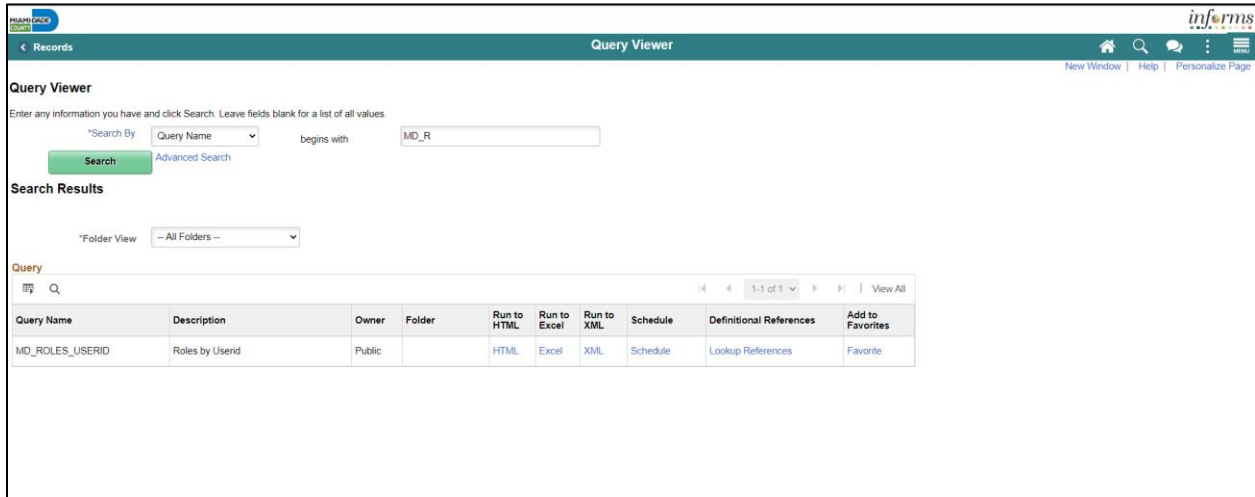
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# Searching for Assigned Roles Using User ID Job Aid

**Version 1.0**

## SEARCHING FOR ASSIGNED ROLES BY USER ID

### 1. Navigate to the **Query Viewer: Navigator > Reporting Tools > Query > Query Viewer**



**Query Viewer**

Enter any information you have and click Search. Leave fields blank for a list of all values.

\*Search By: Query Name begins with MD\_R

**Search Results**

\*Folder View: --All Folders--

Query Name	Description	Owner	Folder	Run to HTML	Run to Excel	Run to XML	Schedule	Definitional References	Add to Favorites
MD_ROLES_USERID	Roles by Userid	Public		HTML	Excel	XML	Schedule	Lookup References	Favorite

### 2. Enter **User ID: E#####** (Using capital letters, i.e. E324745) and select **View Results**. User IDs, Descriptions/Name of Users, and Role Names assigned will populate.

**MD\_ROLES\_USERID - Roles by Userid**

User ID: E324745

[View Results](#)

Download results in: Excel Spreadsheet CSV Text File XML File (39 kb)

View All First 1-100 of 212 Last

Row	User ID	Description	Role Name
1	E324745	Bello, Joaquin	MD_AM_CTL_ASSET_CFG_MAINT
2	E324745	Bello, Joaquin	MD_AM_CTL_ASSET_PHYS_PROC
3	E324745	Bello, Joaquin	MD_AM_CTL_ASSET_PRCR
4	E324745	Bello, Joaquin	MD_AM_CTL_ASSET_WKFL_ADMIN
5	E324745	Bello, Joaquin	MD_AM_CTL_BTCH_PRCR
6	E324745	Bello, Joaquin	MD_AM_DPT_ASSET_DEPR_PRCR
7	E324745	Bello, Joaquin	MD_AM_DPT_ASSET_MAINT
8	E324745	Bello, Joaquin	MD_AM_DPT_ASSET_MGR
9	E324745	Bello, Joaquin	MD_AM_DPT_ASSET_PRCR
10	E324745	Bello, Joaquin	MD_AM_DPT_ASSET_VIEWR
11	E324745	Bello, Joaquin	MD_AM_DPT_ASSET_WKFL_APRVR
12	E324745	Bello, Joaquin	MD_AM_DPT_SELF_SVC_MGR
13	E324745	Bello, Joaquin	MD_AM_DPT_SELF_SVC_CLERK
14	E324745	Bello, Joaquin	MD_AP_CTL_1099_PRCR
15	E324745	Bello, Joaquin	MD_AP_CTL_APRVR1
16	E324745	Bello, Joaquin	MD_AP_CTL_BTCH_PRCR
17	E324745	Bello, Joaquin	MD_AP_CTL_CFG
18	E324745	Bello, Joaquin	MD_AP_CTL_COMPLIANCE_OFFICER
19	E324745	Bello, Joaquin	MD_AP_CTL_CONSTR_MGMT_APRVR
20	E324745	Bello, Joaquin	MD_AP_CTL_FIN_CFG
21	E324745	Bello, Joaquin	MD_AP_CTL_PAYMENT_MAINT
22	E324745	Bello, Joaquin	MD_AP_CTL_PAY_CYCLE_PRCR
23	E324745	Bello, Joaquin	MD_AP_CTL_PRCR
24	E324745	Bello, Joaquin	MD_AP_CTL_SUPERVISOR
25	E324745	Bello, Joaquin	MD_AP_CTL_THRESHOLD_APRVR
26	E324745	Bello, Joaquin	MD_AP_CTL_TRUSTFUND_APRVR
27	E324745	Bello, Joaquin	MD_AP_DPT_APRVR1
28	E324745	Bello, Joaquin	MD_AP_DPT_CONSTRUCTION_APRVR
29	E324745	Bello, Joaquin	MD_AP_DPT_PAYMENT_REQUESTOR
30	E324745	Bello, Joaquin	MD_AP_DPT_PAYMENT_RQSTR_APRVR
31	E324745	Bello, Joaquin	MD_AP_DPT_PRCR
32	E324745	Bello, Joaquin	MD_AP_DPT_RETAINAGE_ADMIN
33	E324745	Bello, Joaquin	MD_AP_DPT_WKFL_ADMIN
34	E324745	Bello, Joaquin	MD_AP_INQUIRY
35	E324745	Bello, Joaquin	MD_AP_WORKFLOW_ADMIN
36	E324745	Bello, Joaquin	MD_AR_CTL_BTCH_PRCR
37	E324745	Bello, Joaquin	MD_AR_CTL_CFG_MAINT
38	E324745	Bello, Joaquin	MD_AR_CTL_DELIN_ACCT_PRCR
39	E324745	Bello, Joaquin	MD_AR_CTL_WRITEOFF_APRVR
40	E324745	Bello, Joaquin	MD_AR_CTL_WKFL_ADMIN
41	E324745	Bello, Joaquin	MD_AR_DPT_COLLECTION_PRCR
42	E324745	Bello, Joaquin	MD_AR_DPT_CONF_CUST_PRCR