



Miami-Dade County

Signing into the Zebra TC77 for Asset Management Inventory Job Aid

Version 1.0

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PURPOSE

Purpose

This document explains the key activities involved in signing into the Zebra TC77 for Asset Management Inventory. It provides an overview of the sub-processes involved, as well as step-by-step procedural guidance to perform the activity.

Note: If the Zebra TC77 has not been connected to the County network in 30 or more days, the device must be reconfigured. Please contact the IT Service desk to resolve this at 305-596-4357.

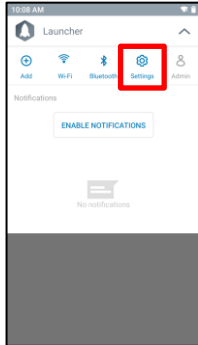
SIGNING INTO THE ZEBRA TC77 FOR ASSET MANAGEMENT INVENTORY

Step	Action
1.	<p>Select the power button to turn on the device.</p> 
2.	<p>Enter device password (for example, ISD2021)</p> <p>Note: The password will be department acronym of the original department name (in all capital letter) with 2021 after the acronym.</p> <p>See department acronyms at the end of this document.</p>

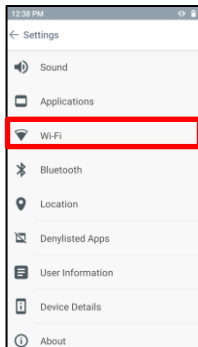
3.

Verify WIFI Connection

- Select the down arrow on the upper righthand corner of the screen.
- Select the fourth option, Settings.



- Select the third option, Wi-Fi.



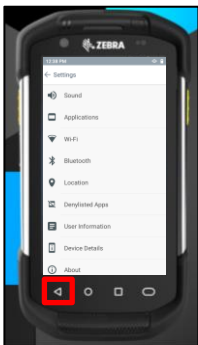
- Select the applicable WIFI network.
- Enter the WIFI password, if applicable.
- Upon connection, if the sound is enabled, a chime will occur.

Note: If utilizing the MDC GUEST network, it is necessary to select the green bar accepting terms and conditions in order to be properly connected.

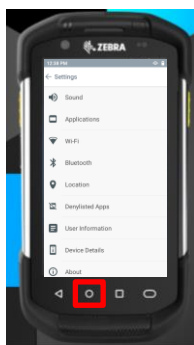
To confirm connection, select the Web - Workspace One Browser. If the browser navigates directly to a web page, no further action is required, otherwise, accept the terms and conditions from this page.

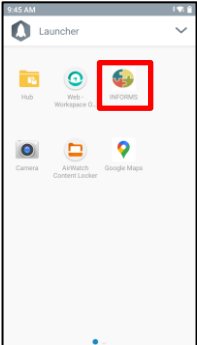
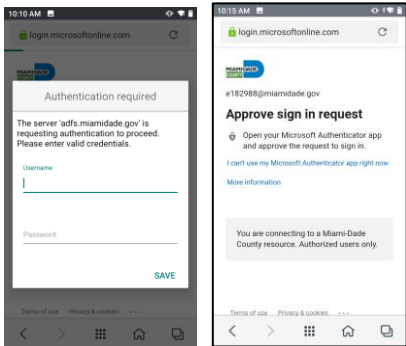
OR

- Select the circle button at the bottom of the screen to navigate directly to the launch screen of the device.



OR



Step	Action
4.	<p>Select the INFORMS Icon.</p> 
5.	<p>Enter MDC credential authentication (these are the criteria that are used to log into the computer)</p> <ul style="list-style-type: none"> • Enter User ID (NetworkUserName@miamidade.gov) • Select Next • Enter User ID (NetworkUserName@miamidade.gov) • Enter Network Password <p>Note: If NOT connected to a County network it will be necessary to complete the Microsoft multi-factor authentication (Approve sign in network).</p> 

Department Acronyms

DEPARTMENT NAME	ACRONYM	PASSWORD
ANIMAL SERVICES	ASD	ASD2021
AUDIT AND MANAGEMENT SERVICES	AMS	AMS2021
CLERK OF COURTS	COC	COC2021
COMMUNICATIONS	COMM	COMM2021
COMMUNITY ACTION AND HUMAN SERVICES	CAHSD	CAHSD2021
CULTURAL AFFAIRS	CUA	CUA2021
CORRECTIONS	MDCR	MDCR2021
ELECTIONS	ELEC	ELEC2021
FINANCE	FIN	FIN2021
FIRE	MDFR	MDFR2021
INFORMATION TECHNOLOGY	ITD	ITD2021
INTERNAL SERVICE	ISD	ISD2021
HUMAN RESOURCES	HR	HR2021
LIBRARY	LIB	LIB2021
MEDICAL EXAMINER	ME	ME2021
PARKS	PROS	PROS2021
POLICE	MDPD	MDPD2021
TRANSPORTATION PUBLIC WORKS	DTPW	DTPW2021
REGULATORY AND ECONOMIC RESOURCES	RER	RER2021
SOLID WASTE MANAGEMENT	DSWM	DSWM2021
SEAPORT	SEA	SEA2021