



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION IV  
Alabama, Florida, Georgia,  
Kentucky, Mississippi,  
North Carolina, Puerto  
Rico, South Carolina,  
Tennessee, Virgin Islands

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JUL 14 2011

Ms. Alina T. Hudak  
County Manager (Miami-Dade)  
701 NW 1<sup>st</sup> Court  
Overtown Transit Village, Suite 1700  
Miami, FL 33136-1999

Re: Comments on the Revised Federal Reimbursement Request Procedures for ARRA Projects Standard Operating Procedure (SOP) for Miami-Dade Transit (MDT) dated July 1, 2011

Dear Ms. Hudak:

The Federal Transit Administration (FTA) required Miami-Dade Transit (MDT) to produce a standard operating procedure (SOP) to once again access funds provided through the American Recovery and Reinvestment Act (ARRA). The purpose of the SOP is to ensure that proper oversight and management procedures are in place before MDT was permitted to withdraw ARRA funds. The FTA has carefully reviewed MDT's July 1, 2011 draft document, "Federal Reimbursement Request Procedures for ARRA Projects", and concurs with the proposed steps.

MDT will be required to follow the agreed upon SOP when requesting ARRA reimbursements. Within 30 days of receipt of a reimbursement request, FTA will perform a thorough review of the supporting documentation to validate the eligibility of the expenses incurred under the grant(s). FTA reserves the right to withhold funds if the supporting documentation is not complete or does not support the entire amount requested.

If you have additional questions, please contact me at 404-865-5600.

Sincerely,

Yvette G. Taylor, Ph.D  
Regional Administrator