

## ACTION ITEMS

**Federal Transit Administration (FTA)  
Miami-Dade Transit Authority (MDT)  
FTA Quarterly Progress Review Meeting  
August 14, 2008 - Miami, FL**

	ACTION	Lead	Date Due	Date Complete
<b>A. EXISTING ACTION ITEMS</b>				
01/22/07 3	<p>PMOC to complete their organization and technical capability and capacity review of MDT in conjunction with the submittal of the PMP in March 2007.</p> <p>UPDATE: MDT submitted the PMP for review on April 2, 2007, however a revised organization chart should be submitted by week ending April 13, 2007.</p> <p>UPDATE 07/31/07: PMOC reviewed April 2007 submittal of revised PMP; revisions necessary. Workshop held on 05/16/07 to discuss comments. MDT preparation of Rev 4 is in progress, anticipated to be submitted to FTA/PMOC in August 2007.</p> <p>UPDATE 10/24/07: MDT submitted PMP Rev 4 to FTA/PMOC on 09/25/07. Review of PMP, including technical capacity, is in progress by PMOC.</p> <p>UPDATE 01/31/08: PMOC issued comments in Spot Report December 5, 2007. MDT working on update (rev 5); expect revised submittal in early March 2008.</p> <p>UPDATE 05/07/08: MDT expects to complete an internal review of a draft of the revised PMP by mid-May. The revised report, addressing PMOC comments and including an STC summary worksheet, is expected to be submitted to FTA/PMOC by the end of May 2008.</p> <p><b>UPDATE 08/14/08: MDT has completed the internal review of the draft revised PMP. Revisions to the organizational table are pending. PMP will be submitted in August 2008.</b></p>	MDT	Aug 2007	09/25/07
		FTA/PMOC		12/05/07
		MDT	02/08	OPEN
		MDT	05/30/08	OPEN
		MDT	08/15/08	OPEN
04/05/07 2	<p>MDT requested a meeting with the PMOC to discuss comments provided to the draft SSMP on February 23, 2007. PMOC requested that MDT provide a revised draft SSMP prior to the meeting.</p> <p>UPDATE 07/31/07: MDT is incorporating FTA June 2007 circular requirements into their current update of the SSMP. MDT granted their consultant an extension on the SSMP submittal,</p>	MDT		OPEN
		MDT	11/15/07	12/03/07

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	<p>to provide construction and operations based information which is now part of the revised FTA circular. MDT did not have a date for making submission to FTA/PMOC.</p> <p>UPDATE 01/31/08: MDT submitted SSMP Rev 5 dated December 3, 2007 to FTA/PMOC for review on December 4, 2007. Currently in review by PMOC. PMOC to meet with and interview key MDT security personnel during trip planned for February 5-7, 2008. PMOC Spot Report to be issued in early March 2008.</p> <p>UPDATE 05/07/08: PMOC conducted interviews with key MDT safety and security personnel during site visit on February 5-7, 2008. PMOC Spot Report on Review of SSMP for Final Design Readiness was submitted to FTA and MDT on March 3, 2008. MDT is currently working on response to PMOC comments. Responses will be submitted to FTA/PMOC by the end of May 2008.</p> <p><b>UPDATE 08/14/08: MDT submitted the SSMP to the FTA in June 2008. All comments were incorporated with the exception of three comments dealing with construction related activities, which will be addressed during final design. SSMP Rev 6 is currently in review by PMOC.</b></p>	<p>PMOC</p> <p>MDT</p> <p>MDT</p>	<p>03/03/08</p> <p>05/30/08</p> <p><b>Final Design</b></p>	<p>OPEN</p> <p>OPEN</p> <p><b>OPEN</b></p>
04/05/07 6	<p>FTA requires MDT to verify NEPA/EIS compliance during VE exercises for North Corridor project and provide necessary updates to FEIS as early as possible. ROD is anticipated on 04/23/07.</p> <p>UPDATE 07/31/07: ROD was issued by FTA on 04/26/07. MDT has prepared an environmental matrix of proposed changes to the alignment relative to the FEIS. Matrix will be provided to FTA and PMOC on 08/02/07 prior to a teleconference scheduled for 08/06/07 to discuss/review post-ROD changes.</p> <p>UPDATE 10/24/07: Matrix presented to FTA on 08/06/07. Post-ROD changes were discussed in teleconference call on 08/06/07. Based on a follow-up response on 08/07/07 by FTA (Barr) that a supplemental EIS would be required if post-ROD change 6 (Biscayne Canal</p>	<p>MDT/ FTA</p> <p>MDT</p>	<p>08/02/07 08/06/07</p> <p>11/07/07</p>	<p>OPEN</p> <p>OPEN</p>

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<p>Realignment) was pursued, MDT decided not to pursue change 6. MDT now plans to pursue only 8 of the 9 post-ROD changes identified. Also looking at relocation of 119<sup>th</sup> St Station to Miami-Dade College property to minimize impact on Armory and possibly eliminate need to relocate Armory. FTA requested an EA MDT discussed EA scope and budget with PMC on 10/16/07. NTP anticipated by 11/07/07.</p> <p>UPDATE 01/31/08: MDT indicated that revised scope and schedule are under consideration. Final determination is to be made by March 2008. MDT decided to not pursue any changes that would trigger a new EIS. All changes being pursued will be addressed in the Supplemental EA. NTP issued to PMC for preparation of Supplemental EA. Scoping meeting delayed to late February/early March 2008 pending scope revisions.</p>	MDT	TBD	OPEN
<p>UPDATE 05/07/08: Scoping meeting was held 04/17/08; MDT reviewing schedule for SEA; expect to submit “draft” SEA by 05/15/08 for FTA/PMOC review; “final” for review by 07/01/08; EA available for hearings 07/30/08; draft FONSI by 09/12/08; final FONSI by 10/28/08; FONSI signed by 10/29/08. (MDT noted that they are on schedule with preparation of SEA for concurrent review starting on 05/15/08.)</p> <p>MDT noted that FTA requested 60 days to complete the FONSI (from end of September to end of November 2008). In context of the FFGA Roadmap, MDT requested and FTA consented to 30 days to complete the FONSI (to end of October 2008). MDT has provided a revised schedule to FTA/PMOC.</p>	MDT	05/15/08	OPEN
<p>UPDATE 08/14/08: Draft SEA was submitted to FTA and PMOC in May 14 2008 as scheduled. FTA and MDT provided comments on June 24 and June 19 respectively. Revised SEA was submitted for final review on July 11, 2008. Revised SEA is currently in review by FTA.</p>	MDT	07/11/08	OPEN

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07/31/07 4	<p><u>Orange Line Phase 3 - East-West Corridor</u>: MDT to submit a Baseline Alternative development report to FTA. MDT to schedule meeting for mid-September, as requested by FTA (Sean Libberton), to discuss “Baseline” for E-W Corridor project.</p> <p>UPDATE 10/24/07: Libberton/Grier couldn’t make Sept 2007 trip; will re-schedule if necessary. MDT/FTA discussed Baseline Report via teleconference in Sept 2007. Baseline Report submitted to FTA on 10/19/07. FTA (Grier) to return comments to MDT by 11/02/07.</p> <p>UPDATE 01/31/08: MDT notes that Baseline report was submitted to FTA in 10/07. FTA(Grier) returned comments to MDT on 11/21/07. MDT responded to FTA comments on 11/27/07. Final “Baseline Alternative Development” Report was submitted to FTA on 12/20/07. MDT received additional FTA(Grier) comments on 12/27/07. MDT in process of responding to latest FTA comments. MDT anticipates final response will be submitted in February 2008.</p> <p>UPDATE 05/07/08: MDT responses to FTA supplementary comments were submitted to FTA on 04/18/08. Upon receiving FTA concurrence on responses, MDT will resubmit Final “Baseline Alternative Development” Report. FTA (B.Day) to respond this week.</p> <p><b>UPDATE 08/14/08: FTA sent comments back to MDT on 05/08/08 requesting additional information on the Baseline Report and to convene a technical meeting to further discuss the Project. MDT responded to FTA’s comments and forwarded the response to FTA on 05/28/08. FTA provided additional Baseline comments to MDT on 07/01/08. MDT to forward response to FTA the week of August 4, 2008. MDT recommends/requests a technical meeting and field trip with FTA to coincide with the Quarterly meeting.</b></p>	MDT  FTA  MDT  FTA/ MDT  MDT	08/17/07  11/02/07  Feb/08  05/12/08  08/04/08	  OPEN  OPEN  OPEN  OPEN
07/31/07 6	<p><u>Metromover - Option for 17 New Cars</u>: MDT is to work with CITT to establish and confirm funding prior to April 2008 that will allow procurement of 29 Metromover cars total, including the basic</p>	MDT		

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	<p>order for 12 cars plus the additional 17 cars to replace the entire fleet. (Current funding for the Metrocar procurement contract covers only 12 vehicles, and the contract contains a clause for \$1M cancellation charge if funding is not obtained for the 17 additional vehicles.)</p> <p>UPDATE 10/24/07: Contract includes funds for only 12 of 29 vehicles. MDT plans to secure funding for 17 remaining vehicles. Not yet resolved. FTA/PMOC requested that MDT provide an update on status of securing funding for the 17 additional Metromover vehicles included in the Bombardier contract.</p> <p>UPDATE 01/31/08: MDT noted a draft of the County Manager memo requesting Board approval of funding for the 17 replacement vehicles was tendered to MDT Director's office. (Copy to be enclosed in operation section of Quarterly book was missing. PMC (D.Newjhar) will provide copies to FTA and PMOC.) It was also noted that Bombardier recently approved a 90 day extension and the option date is now July 17, 2008. MDT to continue effort to secure funding for 17 additional vehicles before option date.</p> <p>UPDATE 05/07/08: On 03/26/08 CITT approved an amendment to the PTP CIP to allow purchase of 17 additional Mover vehicles, along with requisite funding. At the BCC meeting on 05/06/08, BCC approved funding and authorization to proceed with the option for the 17 additional vehicles. MDT must still obtain CITT approval to exercise the Bombardier contract option and issue NTP prior to the 07/17/08 deadline</p> <p><b>UPDATE 08/14/08: Letter of Credit, Schedule of Values, and Project Schedule are being prepared. NTP has been issued by the Department of Procurement Management and was signed on 07/17/08 by the Director.</b></p>	MDT		OPEN
		MDT		OPEN
		MDT	07/17/08	OPEN
		MDT	07/31/08	OPEN
10/24/07 2	<u>MDT Update of Schedule for NC Post-ROD Environmental Work</u> : MDT reviewed and negotiated with PMC on proposal to do the work. MDT expects to issue NTP by 11/07/07. Supplemental EA will address 8 issues and is expected to be complete by mid-2008. Additional major issues to be	MDT		OPEN

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<p>resolved are Armory relocation and relocation of 119<sup>th</sup> St Station onto Miami-Dade College campus. MDT is to keep FTA/PMOC updated as discussions develop.</p> <p>UPDATE 01/31/08: MDT advised the Army that they will not relocate the Armory as part of the NC project. MDT modified alignment, station location and parking provisions to avoid having to relocate the Armory. As result of on-going discussions between MDT and MDC-NC, an MOU has been prepared addressing alignment and station location, agreement for parking, and MDT position on not relocating Armory. MDC is in agreement with MDT, but MOU expected to be signed by MDC has not yet occurred. MDT is developing an updated schedule and will forward to FTA/PMOC on 02/15/08.</p>	MDT	02/15/08	OPEN
<p>UPDATE 05/07/08: MDT met with MDC on 02/25/08 to discuss signing of a joint letter (rather than an MOU) between the two agencies. MDC concurs with the revised location of the transit station near the Armory facility and accepts MDT intent to not relocate the Armory as part of the project. Revisions to the joint letter will be reviewed with MDC at a follow-up meeting scheduled for 05/08/08. A final letter is expected to be signed by end of May 2008.</p>	MDT	05/30/08	OPEN
<p>MDT to develop an updated schedule and forward it to FTA/PMOC by mid-May 08. SEA scoping meeting held 04/17/08; MDT reviewing schedule for SEA; expect to submit "draft" SEA by 05/15/08 for FTA/PMOC review; "final" for review by 07/01/08; EA available for hearings 07/30/08; draft FONSI by 09/12/08; final FONSI by 10/28/08; FONSI signed by 10/29/08. MDT will issue a revised FFGA Roadmap to FTA/PMOC by 05/15/08.</p>	MDT	05/15/08	OPEN
<p><b>UPDATE 08/14/08: MDT developed an updated schedule and forwarded it to the FTA and PMOC on 06/06/08. MDT issued a revised FFGA Roadmap to the FTA and PMOC on 07/14/08.</b></p>	MDT	08/14/08	OPEN

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10/24/07 8	<p><u>Federal Funds for Katrina Hurricane</u>: MDT was to receive approximately \$500K in Federal funds for relief of costs associated with the Katrina Hurricane. MDT requested that FTA (JGarland) assist in determining the mechanism and procedure for MDT to obtain the funds.</p> <p>UPDATE 01/31/08: FTA reported on 01/14/08 that money has been appropriated (in Iraq War budget). These funds have not yet been released. FTA will check status of these funds.</p> <p>UPDATE 05/07/08: FTA (J.Garland) noted that FTA SOP was issued on 05/05/08. Funds have been located. FTA expects that grant will be awarded soon. FTA will continue to coordinate. (This Item to remain OPEN until award is made.)</p> <p><b>UPDATE 08/14/08: (This Item to remain OPEN until award is made.)</b></p>	FTA  FTA  FTA  FTA		OPEN  OPEN  OPEN  OPEN
10/24/07 9	<p><u>Funds for Retrofitting Detroit Diesel Engines to MDT Fleet</u>: MDT requested that FTA (JGarland) assist in identifying any source of funding that may be available to cover the cost of retrofitting Detroit Diesel Series 350 bus turbo engines available from Philadelphia, for use on the MDT fleet. As retrofitting will affect the useful life of the buses, MDT is to “make the case” for retrofitting the fleet. MDT will retrofit a pilot bus using local funds, to determine viability and cost. FTA will research available sources of funding.</p> <p>UPDATE 01/31/08: MDT advised that the “Make the Case” document will be prepared and submitted to FTA/PMOC by 03/28/08. MDT noted that 2003-2004 buses have 2004 EPA EGR engines. MDT proposes to retrofit one pilot bus using MDT funds to evaluate cost and viability. Evaluation will now be based on using a new Cummins engine for a one year pilot test. MDT/PMC (D.Newjhar) is to provide a summary update and timeline for the pilot project.</p> <p>UPDATE 05/07/08: MDT noted that they are getting proposals from 2 vendors to perform the pilot bus retrofit work. They are also considering doing the work in-house.</p>	MDT FTA  MDT  MDT/ PMC  MDT	03/28/08  by next QRM	OPEN OPEN  OPEN  OPEN  OPEN

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	<b>UPDATE 08/14/08: The cost estimate to repower the NABI buses with a reconditioned ISL Cummins engine is in progress. MDT currently has the cost for the reconditioned ISL Cummins engine and are working on obtaining the installation cost. As soon MDT has the estimated cost it will forward to the Budget Department for approval.</b>	MDT		OPEN
05/07/08 1	<u>Busway Budget Reporting</u> : Budget reports do not clearly identify Total and Segmental budgets, funding sources and amounts spent for each. MDT is to prepare a budget update that clarifies and reconciles the above. <b>UPDATE 08/14/08: The Funding Sources Table has been updated to incorporated the requested information. Please refer to the Executive Summary.</b>	MDT MDT	06/06/08 08/14/08	 OPEN
05/07/08 2	<u>Risk Assessment Workshop Agenda</u> : PMOC to provide MDT with an agenda for North Corridor RA workshop to be held in June 2008. <b>UPDATE 08/14/08: PMOC provided Agendas for RA Workshops 1A and 1B on 05/21/08 and 07/21/08 respectively. (THIS ITEM TO BE CLOSED 08/14/08)</b>	PMOC -	05/23/08 -	 TO BE CLOSED 08/14/08
05/07/08 3	<u>Utilization of Mt. Sinai Intermodal Facility Grant as Pass-Thru to City of Miami Beach</u> : This is an old grant for an MDT project that will not be done. MDT queried whether \$2.7M in federal funds could be used as a pass-thru from MDT to City of Miami Beach for a different project by the City. FTA noted that if MDT holds the grant with pass-thru to Miami Beach, it may qualify as a change to a project still in the study phase. FTA (C.White) will follow-up on details of grant and possible use as pass-thru for a different project by the City. <b>UPDATE 08/14/08: FTA to provide an update at the Quarterly Meeting</b>	FTA FTA	06/30/08 08/14/08	 OPEN
05/07/08 4	<u>Monthly Reporting</u> : Monthly Progress Report process and requirements to be discussed by PMOC and MDT at Monthly progress meeting scheduled for June 2008. <b>UPDATE 08/14/08: This Item has been completed. (THIS ITEM TO BE CLOSED 08/14/08)</b>	PMOC/ MDT MDT	06/04/08 08/14/08	 TO BE CLOSED 08/14/08

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<b>B. NEW ACTION ITEMS</b>				