

CHILD CARE CHECKLIST REQUIREMENTS FOR ZONING HEARINGS

1. Day nurseries, day care centers and kindergartens require a public hearing unless the property intended for such use is zoned RU-3, RU-3M, RU-3B, RU-4L, RU-4M, RU-4, RU-4A, RU-5, RU-5A, OPD, BU (Business) or IU (Industrial) and meet all requirements including setbacks for buildings of public assemblage where occupancy is for 25 or more, or other applicable setbacks. Must also comply with all other code requirements including, but not limited to, handicap accessibility and plumbing fixture count.

Private schools are permitted on properties zoned RU-3, RU-3M, RU-3B, RU-4L, RU-4M, RU-4, RU-4A, AU and BU (Business) subject to compliance with the aforementioned requirements.

2. Must comply with all requirements of Article XA, (§33-151.11 through §33-151.22) Zoning Code of Miami-Dade County.
3. Submit one full set of folded plans and 1 C.D. (PDF Format) containing an identical set of plans for zoning hearing review, including:
 - a. Site plans with zoning legend, showing outdoor playground area with a fence, parking spaces and automobile stacking.
 - b. Floor plans identifying classroom area(s) – dimensioned (note: an architect or engineer must seal the plans for 50 or more children,).
 - c. Completed Child Care Checklist (attached).
 - d. Landscape plans, Landscape Legend and Certificate of Compliance with Chapter 18A (Landscape Code).
4. Day care centers may require a traffic analysis. Contact Harvey Bernstein at the Public Works Department at (305) 375-1874 for more information.

The Department of Regulatory and Economic Resources will review this application and accompanying plans. Early contact with the sections involved would be beneficial to the applicant. Contact the Zoning Information Section at (305) 375-1806, the Zoning Processing Section at (786) 315-2650 and the Planning Division at (305) 375-2842. Apply for a building permit at 11805 S.W. 26 Street, between the hours of 7:30 a.m. and 10:00 a.m. Tuesday through Friday. If you have any questions regarding the process for applying for a building permit, please contact the Permit Section at (786) 315-2100.

DEFINITIONS

Day Nursery	Childcare for infants and children up to the age of six (6).
Kindergarten	Childcare and preschool programs for children ages four (4) through six (6).
After-School Care	Childcare and recreation for children above the age of five (5) when no formal schooling program is conducted and where the care provided is generally after school, on weekends, school holidays and vacation.
Babysitting Service For Shoppers	Childcare for limited time periods (maximum three [3] hours) provided within a shopping center solely for the convenience of the patrons, and limited to not more than forty (40) children at any one time.
College or University	An institution of higher learning beyond the high school level.
Family Day Care	Childcare and recreation with a maximum of five (5) children including the day care operator's own children.
Private School	This term as used herein refers to any private institution providing childcare and/or instruction at any level from infants through the college level.
Elementary, Junior, and/or Senior High	Reference to these schools are to be broadly interpreted to compass any schools, graded or ungraded, whose students are within the age ranges typically found at these school levels.
Child, Student, Pupil	The terms "child", "student", or "pupil" and their plurals are used interchangeably.

**Child Care Check List for
Day Nursery, Day Care Center, Kindergarten and Private School**

School Name: _____

School Address: _____ Tax Folio #30 - _____

1. Is this an expansion to an existing school ___ Yes ___ No If yes, indicated the number of students: _____ and age and grade ranges originally approved: _____.
2. Total size of site: _____ x _____ = _____ + 43,560 sq. ft. = _____ acres
3. Number of children or students requested: _____ Ages: _____.
4. Number of teachers: _____ Number of administrative & clerical personnel: _____.
5. Number of classrooms: _____ Total square footage of classroom area: _____.
6. Total square footage of non-classroom area (offices, bathrooms, kitchens, closets):
_____.
7. Amount of outdoor recreation/play area in square footage: _____.

NOTE: Location requirement for outdoor recreation/play areas must conform to §33-151.18(j)

8. Number & type of vehicle(s) that will be used in conjunction with the operation of the facility:
_____.
9. Number of parking spaces provided for staff, visitors and transportation vehicles: parking spaces provided _____ parking spaces required by §33-124(L) _____.
10. Indicate the number of auto stacking spaces: _____ provided _____ required.
11. Proposed height for the structure(s): _____ See §33-151.18(g).
12. Size of identification sign: _____ x _____ = _____ sq. ft. See §33-151.18(c).
Signage will require a separate permit. Contact the Permit Section at (786) 315-2100.
13. Days and hours of operation: _____.
14. Does the subject facility share the site with other facilities: ___ Yes ___ No. (If yes, the space which will be used solely for the school facility during the hours of operation must be indicated on the plans, pursuant to §33-151.16).
15. If the school will include residential uses, do such uses meet the standards provided in §33-151.17?
___ Yes ___ No (If yes, describe the residential uses and indicate same on the plans).

PHYSICAL STANDARDS: OUTDOOR RECREATION SPACE AND CLASSROOM SPACE MUST BE CALCULATED IN TERMS OF THE MAXIMUM NUMBER OF CHILDREN IN ATTENDANCE AT ANY ONE TIME.

The following information will determine the maximum number of children permitted at the facility. WHEN GRADE LEVELS OVERLAP, THE MORE RESTRICTIVE SHALL BE USED.

CLASSROOM SPACE: Calculated by grade levels.

a. Day Nursery/Kindergarten, preschool and after-school care

35 sq. ft. x _____ (number of children) = _____ sq. ft. of classroom area required.

b. Elementary Grades 1-6

30 sq. ft. x _____ (number of children) = _____ sq. ft. of classroom area required.

c. Junior High and Senior High Schools (Grades 7-12)

25 sq. ft. x _____ (number of children) = _____ sq. ft. of classroom area required.

TOTAL SQUARE FOOTAGE OF CLASSROOM AREA REQUIRED: _____.

TOTAL SQUARE FOOTAGE OF CLASSROOM AREA PROVIDED: _____.

OUTDOOR RECREATION SPACE:

a. Day Nursery/Kindergarten, preschool and after-school care

45 sq. ft. x _____ (1/2 of children) = _____

b. Grades 1-6 500 sq. ft. x _____ (first 30 children) = _____

300 sq. ft. x _____ (remaining children) = _____

c. Grades 7-12 800 sq. ft. x _____ (first 30 children) = _____

300 sq. ft. x _____ (next 300 children) = _____

150 sq. ft. x _____ (remaining children) = _____

TOTAL SQUARE FOOTAGE OF OUTDOOR RECREATION SPACE REQUIRED: _____.

TOTAL SQUARE FOOTAGE OF OUTDOOR RECREATION SPACE PROVIDED: _____.

TREES: See §33-151.18(g), and the Planning Division (12th Floor) for additional requirements.

a. 28 trees are required per net acre. Trees required: _____ Trees provided: _____.

b. Ten shrubs are required for each tree required. Shrubs required ____ Shrubs provided ____.

c. Grass area for organized sports/play area in square feet: _____.

d. Lawn area in square feet (exclusive of organized sports/play area): _____.

School Address: _____ Zip Code: _____.

THE INFORMATION ABOVE IS COMPLETE AND IS CORRECT TO THE BEST OF MY KNOWLEDGE.

Signed, witnessed, executed and acknowledged on this _____ day of _____, _____.

WITNESSES:

Signature

Signature

Print Name

Print Name

Signature

Address:

Print Name

**STATE OF FLORIDA
COUNTY OF MIAMI-DADE**

The foregoing instrument was acknowledged before me by _____ who is personally known to me or has produced _____, as identification.

Witness my signature and official seal this _____ day of _____, _____, in the County and State aforesaid.

Notary Public-State of _____

Print Name

My Commission Expires: _____