

Zoning Permits Section
Department of Regulatory and Economic Resources
11805 SW 26th Street • 11 Floor
Miami, Florida 33175
(786) 315-2666 • Fax (786) 315-2928

Family Daycare Checklist

A family daycare, where the total number of children on the premises does not exceed five (5) in number, including in the count, the children of the resident family, is permitted in residential zoning districts without a public hearing, upon compliance with specified conditions.

All applicants must first contact the Department of Children and Families, 401 NW 2nd Avenue, Suite #312 Miami, FL (305-377-5494) to apply for a Family Daycare License.

Application is then made for a Renewable Certificate of Use (CU) with the Zoning Permits Section at the West Dade Permit and Inspection Center (Address is above) by providing the following documents:

- A copy of the Provisional License issued from the Department of Children and Families – Child Care Licensing.
- A copy of the floor plan and the site plan of the residence to be used for family day care
- Complete and submit questionnaire for Family Day Care Homes.
- Fill out the Application for a Certificate of Use (CU) and submit with above items.

A Zoning Inspection will be required for compliance with plans. Once inspected, the cost of the C.U. will be \$162.49 plus the cost of inspections for the Family Day Care. The C.U. expires every September 30th and is renewable annually at a cost of \$50.00.

**QUESTIONNAIRE FOR FAMILY DAY CARE HOMES
ORDINANCE 79-78**

Date: _____

Applicant's Name: _____

Name of Business: _____

Address: _____

Number of children of resident family: _____ Ages: _____

Proposed number of Family Day Care Children: _____

Total number of children to be cared for: _____

Days and Hours of Operation: _____

Signature of Applicant