

Paving and Drainage Plan Review

Miami-Dade County Department of Regulatory and Economic
Resources
Development Services Division



Applicant's Checklist

The following items must be submitted with any paving and drainage application:

- Application must be filled out completely and properly executed for review consideration.
- One (1) PDF set of Paving and Drainage plans signed and sealed by a Professional Engineer licensed in the state of Florida. Ensure a Stormwater Pollution Prevention Plan (SWPPP) signed and sealed by a Professional Engineer licensed in the state of Florida is included.
- One (1) PDF set of Signing and Pavement Marking plans signed and sealed by a Professional Engineer licensed in the state of Florida, to include in the background the landscape plan, hardscape elements and any other pertinent elements that can impact/affect the intersections sight distance.
- Plans must be signed and sealed in accordance with the guidelines of their respective licensing boards. For details go to <https://www.miamidade.gov/global/economy/permits/digital-signing-sealing.page>
- Plans must include Engineer Certification statement on the cover sheet.
- Plans must contain a Title Block identifying the project name, project location and include the approved Tentative or Waiver of Plat name and number.
- One (1) PDF set of the drainage report signed and sealed by a Professional Engineer licensed in the state of Florida is included.
- One (1) PDF set of the percolation tests signed and sealed by a Professional Engineer licensed in the state of Florida is included.
- One (1) PDF Tree Disposition Plan signed and sealed by a Landscape Architect, if impacting trees.
- Boundary Survey (signed and sealed, not older than 1 year. Must show all structures and rights-of-way).
- Provide approved Zoning process approval letter and/or approved Resolution letter, if applicable.
- Plan review fees are to be paid upon receipt of the invoice.
- Estimate of Subdivision Bond Form is to be submitted once Paving and Drainage plans are approved and option to upload the form is available in EnerGov.
- If a Traffic Study report is required, it must be approved by the Department of Transportation and Public Works (DTPW) prior to the submittal of the Paving and Drainage plans.