

**Date:** March 27, 2020

**To:** Development Services, RER

**From:** Nathan Kogon, AICP Assistant Director  
Development Services Division  
Department of Regulatory and Economic Resources

**Subject:** Temporary Shelters During Covid-19 Emergency

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Pursuant to Chapter 33-36(f) *Special Uses*, the County can administratively issue conditional permits for temporary uses. The occupants of a residential property may use a recreational vehicle (RV) or other habitable vehicle as a temporary shelter during the Covid-19 State of Emergency and only after a Certificate of Use is obtained.

### **General Requirements**

1. The RV or other habitable vehicle shall be for the sole and exclusive use of residents currently residing on the property.
2. The types of vehicles permitted include the following:
  - a. Recreational Vehicles
  - b. Campers
  - c. Travel Trailer
  - d. Motor Home
3. The use of a temporary shelter shall expire when the State of Emergency is no longer in effect.
4. Permits for electrical connections shall be required (if necessary) and can be applied for online.
5. Vehicles cannot block sidewalks, pedestrian or vehicle travel lanes and must be located on said property.

### **Certificate of Use**

1. All residents seeking to use an RV or other recreational vehicle as temporary shelters shall obtain a Temporary Certificate of Use (TCU) prior to occupying the shelter.
2. Prior to the issuance of the TCU, the resident shall provide proof that the property for which the temporary shelter is located on, is their current residence. Various forms of evidence can be used such as:
  - a. Driver's license
  - b. Property Appraisers information
  - c. Deed
  - d. Utility Bill
  - e. Marital relationship
  - f. Lease agreement
  - g. Minors shall not be required to provide evidence
3. The cost of the TCU shall be \$39.44.

4. The TCU shall indicate the type of vehicle and number of occupants.
5. The TCU shall be displayed on or within the vehicle, and shall be so placed to be visible to an inspector without the need to enter the vehicle.

### **Temporary Certificate of Use (TCU) Application Procedure**

1. Download the Certificate of Use application at the following link. <https://www.miamidade.gov/zoning/library/forms/certificate-of-use.pdf>
2. Email the completed application and proof of residency to [Sydney.vincent@miamidade.gov](mailto:Sydney.vincent@miamidade.gov) or [Pierina.mirabal@miamidade.gov](mailto:Pierina.mirabal@miamidade.gov)
3. Staff will review the application and contact the applicant when the application has been processed.
4. Applicant will pay the TCU fee online at the following link at <https://www.miamidade.gov/permits/make-payments.asp>
5. Once paid, staff will email the applicant the TCU.
6. Applicant shall display the TCU in or on the vehicle in a manner that it is visible from the outside of the vehicle.

### **Electrical Connections**

1. Electrical permits shall not be required for connections to portable generators or 20-amp extension cords to an existing weatherproof GFI receptacle on the principal structure.
2. Permits shall be required for the installation of specialty outlets. Prior to the installation of the specialty outlet, a "Category 1 specialty outlet permit" must be obtained (CODEG082 \$166.63). This can be done via the web by a licenses contractor. These specialty outlets provide more power to the RV.

### **Safety Considerations for Electoral Hookups**

1. All extension cords are required to be minimum of (3) conductors.
2. Locate the generator where fumes cannot filter into your home through windows, doors, vents, or other openings.
3. Store fuel in a properly labeled safety container, in a secure location outside of living areas and away from the generator.