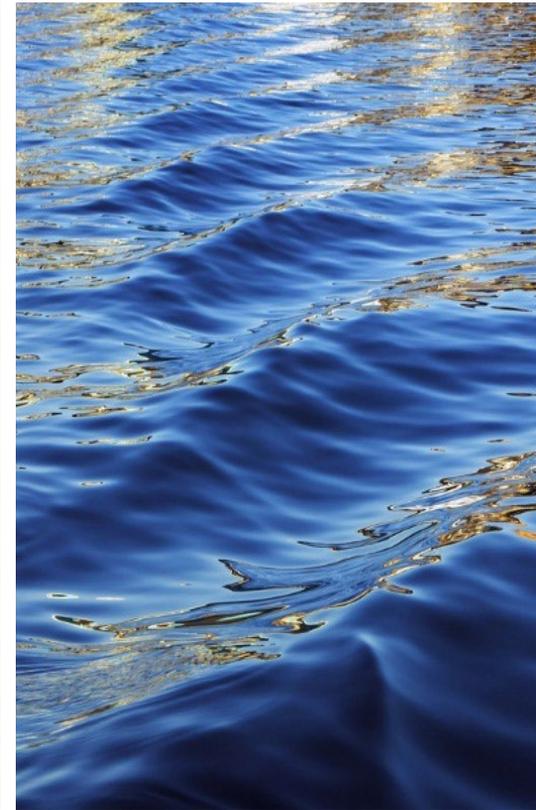


Department of Regulatory and Economic Resources (RER)



Access Existing Platting Subdivision Improvement Bonds

Citizen Self-Service Portal (CSS)



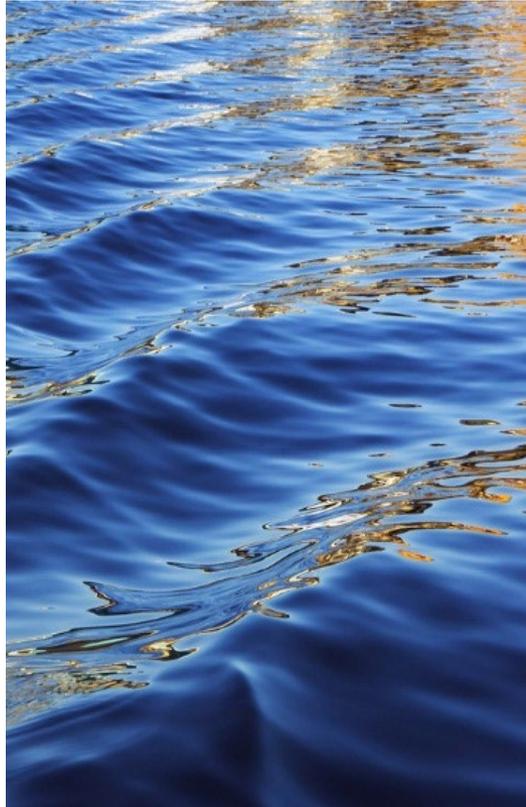
Platting Subdivision Improvement Bonds

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- III. [My Existing Plat Subdivision Improvements Bonds](#)
- IV. [Questions and Support](#)



Introduction to Platting Subdivision Improvement Bonds



Platting Subdivision Improvement Bonds Submission

No Account Yet? Let's Get You Set Up!

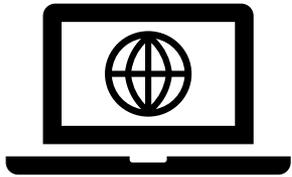
- ✓ **A CSS account is your gateway to managing bonds efficiently. Here's what you'll gain:**
 - **Full Control:** Track your bond status anytime.
 - **Easy Documentation:** Submit all necessary documents with just a few clicks.
 - **Inspection Requests:** Easily schedule your bond reduction inspections.

Ready to streamline your bond management?
[Start by creating your CSS account today.](#)

Do you have an existing Bond? Connect Your Bonds!

- ✓ **Make the connection:**
 - **Link your bonds to your CSS account today for streamlined management.**
 - To link your bonds with your account, please send an email to RERPlatBonds@miamidade.gov.

Plat Subdivision Improvement Bonds Resources



- Resources: Platting Subdivision Improvement Bond review, [forms/applications](#).
- For more information such as application requirements, please visit the [Platting Subdivision Improvement Bonds Website](#).
- The progress of your submission is available on the [Customer Citizen Services \(CSS\) Portal](#).



You may contact, **RER Platting Application Support** at RERPlatBonds@miamidade.gov for more information on Miami-Dade County requirements for the Platting Subdivision Improvements Bonds.

Platting Subdivision Improvement Bonds

Introduction

- All development within Miami-Dade County must comply with Chapter 28 of the Miami-Dade County, Subdivision Code, which requires that all parcels have public access. In order to comply with said code, the developer may be required to grant additional Right-of-Way and provide improvements within the new and existing dedications.
- Additionally, the Code requires that the developer post a Subdivision Improvement Bond and provide an associated Agreement for the Construction and Maintenance of Subdivision Improvements. The amount of the bond is determined by a Construction Cost Estimate which is calculated by a County Engineer and derived from approved Paving and Drainage (P&D) Plans.
- Furthermore, any reduction and/or final release of the bond requires an inspection and acceptance of the completed improvement by a Miami-Dade County inspector.

Platting Subdivision Improvement Bonds Introduction

As part of RER's system modernization roadmap, Subdivision Improvement Bonds services will become available on the Citizen Self-Service (CSS) Portal along with our other land development services. Subdivision Improvement Bond Documentation can be submitted for review and approval through the CSS.

To access the new Platting Subdivision Improvement Bonds services, the user may create an account. This account will be linked to the existing bonds held by the Property Owner with the County.

Bond Release-Reduction Inspections will also be requested through CSS making it a seamless process and providing progress tracking in real-time in one convenient online location for holders of Platting Subdivision Improvement Bonds.

If assistance with a bond or inspection is needed, the user may contact **RER Platting Application Support** at RERPlatBonds@miamidade.gov.



Registration in Citizen Self-Service (CSS) Portal

Platting Subdivision Improvement Bonds Overview

- To **access** your Platting Subdivision Improvement Bond, you **must** register using the email address used in your original Platting Subdivision Improvement Bond application if an online user account does not already exist.
- Access the Citizen Self-Service Portal at this link:
https://energov.miamidade.gov/EnerGov_Prod/SelfService#/home

The screenshot shows the EnerGov Self-Service Portal homepage. At the top left, there is a logo for 'REGULATORY & ECONOMIC RESOURCES' over a background image of a house. In the top right corner, it says 'Good Afternoon, Guest'. Below the header is a navigation bar with links: Home, Apply, Links, Today's Inspections, Map, Fee Estimator, Search, and Calendar (with a notification badge '1'). A blue banner below the navigation bar reads: 'Expedited plan review now available, please call 305-375-2640 for additional information.' The main content area is titled 'Welcome to Self Service' and features three service tiles: 1. 'Estimate Fees' with a calculator icon and text: 'Use this tool to quickly estimate the required fees for a permit or plan.' 2. 'Search Public Records' with a magnifying glass icon and text: 'This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.' 3. 'Apply' with a checkmark icon and text: 'This tool can be used to apply for a permit, plan or license.'

Registered Miami-Dade Citizen Self-Service Portal Users

- If you were previously a registered **Miami-Dade Citizen Self-Service Portal user** and forgot your username or password, go to [Miami-Dade Citizen Self-Service Portal – Login Page](#), select ['Reset it'](#) or ['Email it'](#).

Home Apply Links Today's Inspections Map Fee Estimator Search Calendar 1

Log In

* Username

Username is required.

* Password

Password is required

Log In

Forgot your password? [Reset it](#)
Forgot your username? [Email it](#)
Don't have an account yet? [Register Here](#)

New users to the Miami-Dade Citizen Self-Service Portal account

- To be able to submit for intake using the **Citizen Self-Service Portal** you must [register](#).
- Please complete the **four (4)** steps in the registration process.

Step 1 Provide an email address

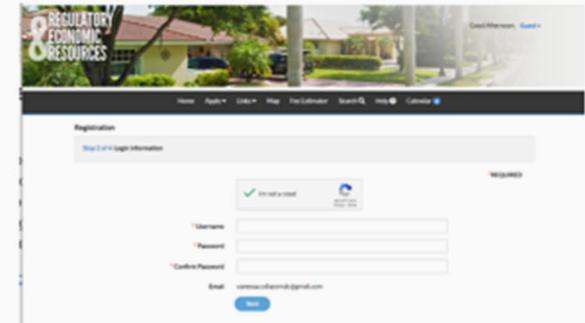


Registration

Provide Email Address

Email

Step 2 Login Information



Registration

Provide Login Information

I read and accept the Terms of Service

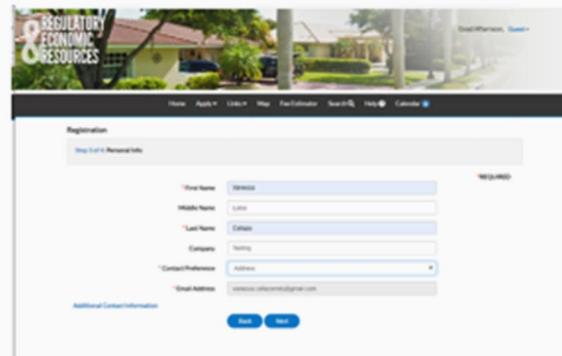
*Username

*Password

*Confirm Password

Email

Step 3 Personal Information



Registration

Provide Personal Information

*First Name

Middle Name

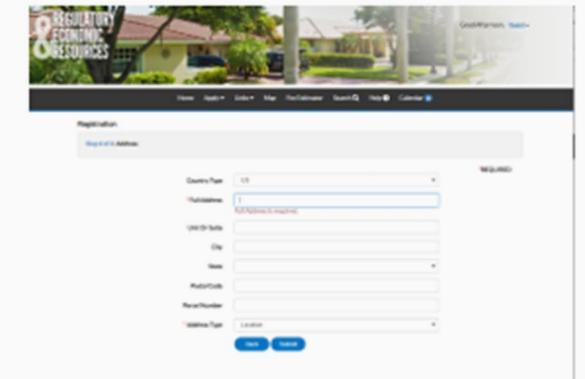
*Last Name

Company

*Country/Province

*Email Address

Step 4 Address



Registration

Provide Address

Country

*Address

ZIP or State

City

State

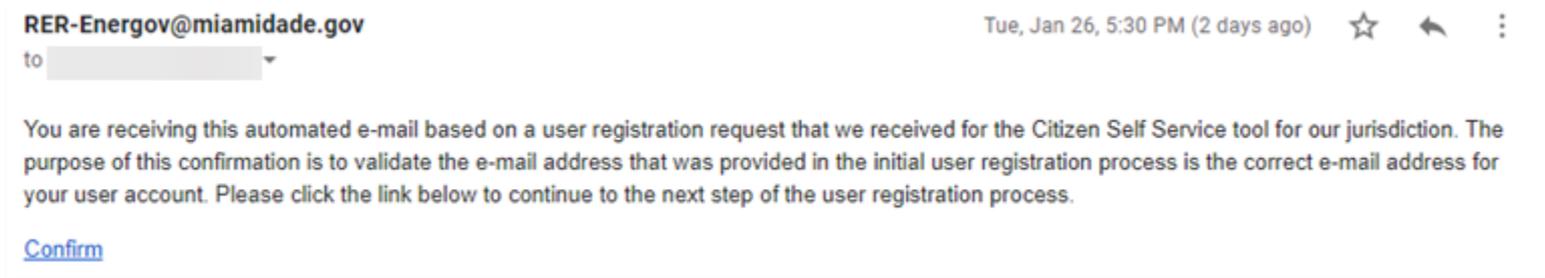
Municipality

Phone Number

Website

Completing CSS account creation

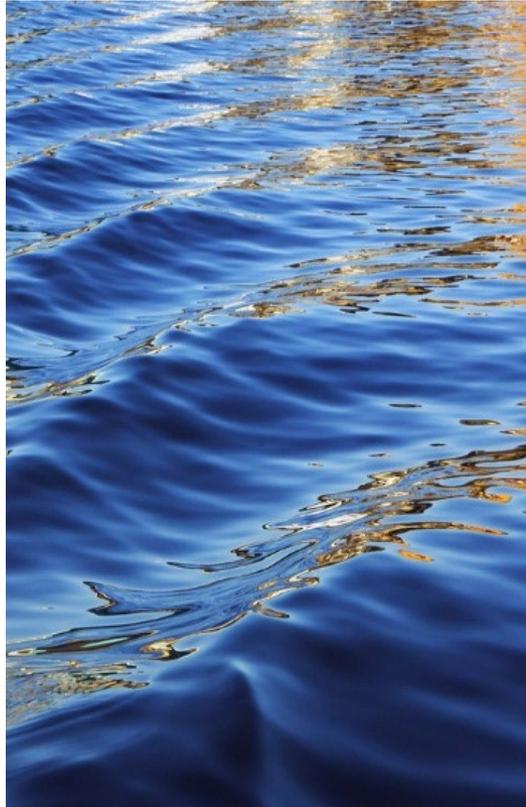
- After completion, click '**Confirm**' in the confirmation email to access the portal.



- The user will be redirected to CSS to complete the registration process.
- If the user is an existing Bond Holder, after completion, the user should contact the RER Platting Application Support Section at RERPlatBonds@miamidade.gov to link their CSS account with their Bonds.

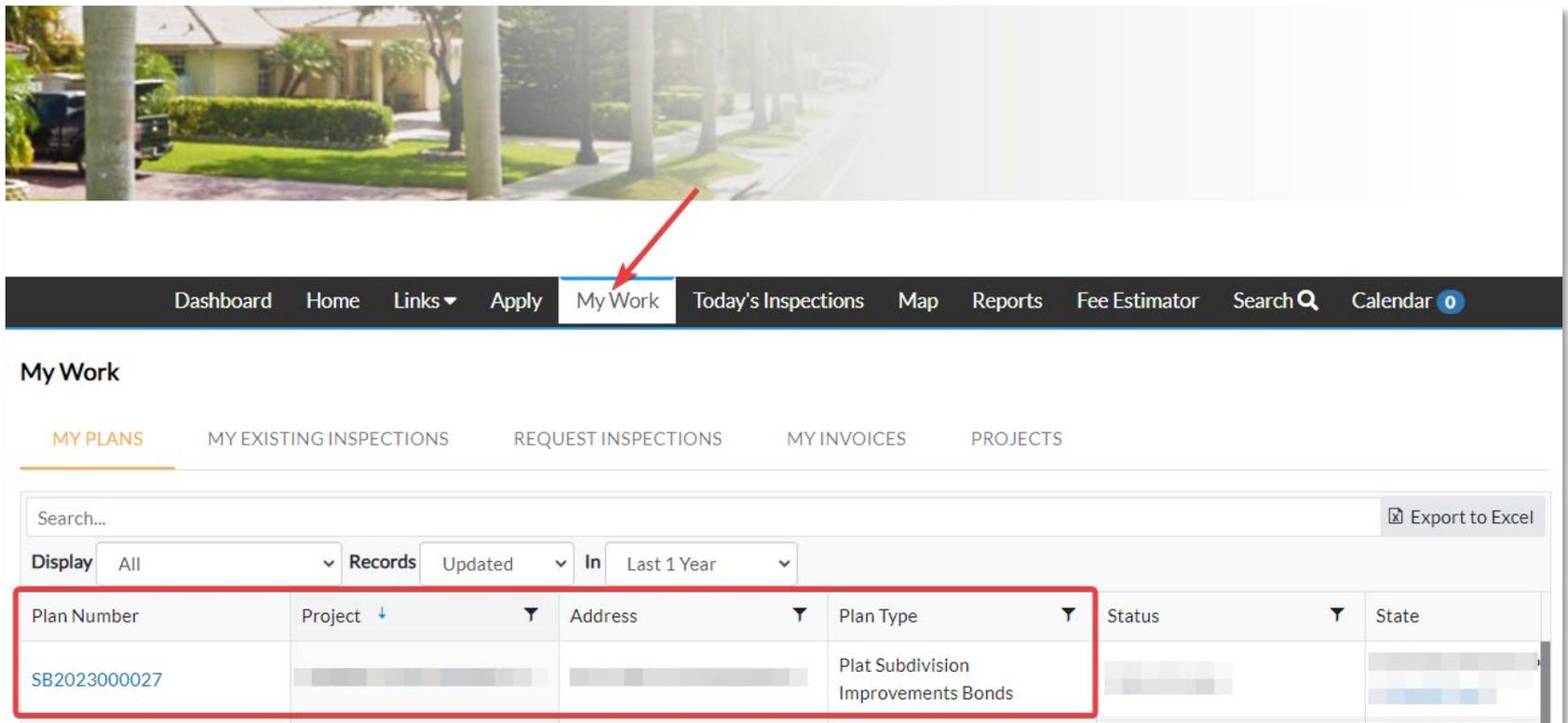


My Existing Platting Subdivision Improvement Bonds



My Existing Projects and Platting Subdivision Improvement Bonds

- After completing the registration process and logging in, go to **'My Work'**, you may review your list of currently associated Existing Platting Subdivision Improvement Bonds in your CSS account.



The screenshot displays the 'My Work' section of a web application. A red arrow points to the 'My Work' tab in the top navigation bar. Below the navigation bar, the 'My Work' section is active, showing a sub-menu with 'MY PLANS' selected. A search bar and filters are visible above a table of records. The table has columns for Plan Number, Project, Address, Plan Type, Status, and State. A red box highlights the first row of the table, which contains the following data:

Plan Number	Project	Address	Plan Type	Status	State
SB2023000027			Plat Subdivision Improvements Bonds		

My Existing Platting Subdivision Improvement Bond number and Plat Number

- Details can be found for the Platting Subdivision Improvement Bonds already associated with your online CSS user account from inside the My Work Tab.
- You can click the SB link under the Plan Number, and this will open the Platting Subdivision Improvement Bond and provide additional information in the description that includes the **Bond Number** and **Plat Number**.

Dashboard Home Links Apply My Work Today's Inspections Map Reports Fee Estimator Search Calendar

My Work

MY PLANS MY EXISTING INSPECTIONS REQUEST INSPECTIONS MY INVOICES PROJECTS

Search... Export to Excel

Display All Records Updated In Last 1 Year

Plan Number	Project	Address	Plan Type	Status	State
SB2023000027			Plat Subdivision Improvements Bonds	Under Review	Attention, Recent, P (Unpaid Fees)



Home Apply Links Today's Inspections Map Report Fee Estimator Search Calendar

Plan Number: [redacted]

Plan Details | Tab Elements | Main Menu

Type: Plat Subdivision Improvements Bonds Status: Under Review Project Name: [redacted]

IVR Number: [redacted] Applied Date: [redacted] Expiration Date: [redacted]

District: Commission District 1 Assigned To: [redacted] Completion Date: [redacted]

Description: Plat Number: [redacted] Bond Number: [redacted]

Summary Fees Inspections Attachments Sub-Records More Info

Progress 0% Completed

Workflow

- PL - Bonds - Bond Reduction/Release Inspection -
- PL - Bonds - Bond Reduction/Release Inspection App
- PL - Bonds - Bond Reduction/Release Processing

Available Actions

No Actions

Searching for My Existing Platting Subdivision Improvement Bonds

- If a Platting Subdivision Improvement Bond that should be inside your My Work list is not present, you may search for it in the public search engine by entering a keyword such as the existing Bond Number, Tentative/Waiver Number.
- This search will yield your new CSS Platting Subdivision Improvement Bond (SB) Plan Number and the associated Tentative/Waiver of Plat, or Bond number under its description.
- The applicant may email **RER Platting Application Support** at RERPlatBonds@miamidade.gov

The screenshot displays a search interface with the following elements:

- Public Information** header.
- Search bar: "Search All for 06908" with "Exact Phrase" checked and buttons for "Search", "Reset", and "Export".
- Results summary: "Found 5 results".
- Filter Results sidebar: "All 5", "Plan 1", "Inspection 1", "Code Case 2", "License 1".
- Sort: "Relevance".
- Navigation: "Next | Top | Paging Options | Filter Options | Main Menu".
- Result details:
 - Plan Number: SB2024000043
 - Type: Plat Subdivision Improvements Bonds
 - Expiration Date: (empty)
 - Main Parcel: (empty)
 - Address: (empty)
 - Description: Plat Number : T-19956 Bond Number 06908
 - Applied Date: 01/04/2024
 - Completion Date: (empty)
 - Status: Under Review
 - Project Name: (empty)
- Footer: "Results per page 10 1 - 1 of 1 << < 1 > >>"

Searching for My Existing Platting Subdivision Improvement Bonds

- Additionally, you may click the Plan Number and navigate to the Plans summary page.
- In the summary page, click the Contacts Tab to see the currently listed contact for that Plan.

Public Information

Search for Exact Phrase

Found 5 results

Plan Details | Tab Elements | Main Menu

Type: Plat Subdivision Improvements Bonds Status: Under Review Project Name: NATURA

IVR Number: 606969 Applied Date: 06/21/2023 Expiration Date:

District: Commission District 10 Assigned To: Garcia, Marlene Completion Date:

Description: Plat - #...

Summary Locations Fees Inspections Attachments **Contacts** Sub-Records More Info

Progress

0% Completed

- Completed
- In Progress
- Not Started

Fees

\$0.00

View Details

Workflow

- PL - Bonds - Bond Reduction/Release Insp
- PL - Bonds - Bond Reduction/Release Insp
- PL - Bonds - Bond Reduction/Release Proc

contacts | Next Tab | Plan Details | Main Menu

Contacts

Type	Company	First Name	Last Name	Title	Confirmation	Billing
Applicant	Miami-Dade County	Felipe	Ortiz		Active	Yes
Property Owner	Miami-Dade County	Felipe	Ortiz		Active	No

Results per page 1 - 2 of 2 << < 1 > >>

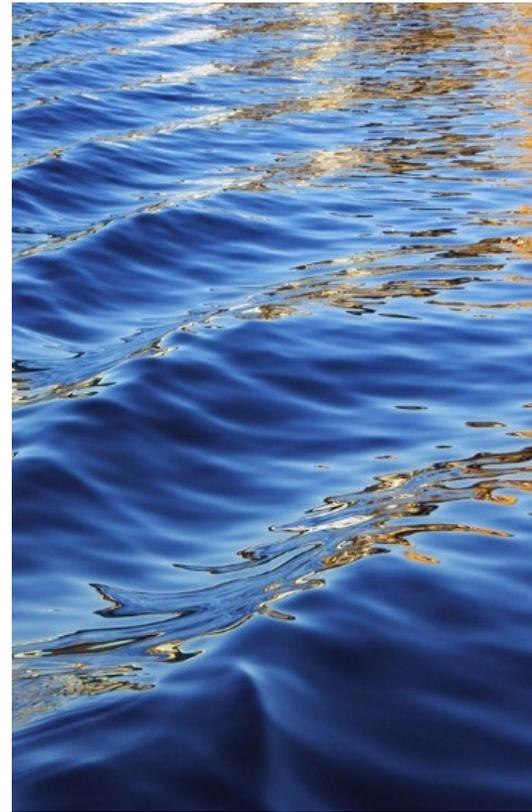
Assistance with My Existing Platting Subdivision Improvements Bonds

- **NOTE:** If the applicant has an active CSS user account, and an existing Platting Subdivision Improvement Bond Application that is not present in the My Work list of plans, the applicant may email **RER Platting Application Support** at RERPlatBonds@miamidade.gov to link the CSS account with the relevant plans.
- If the applicant is creating a new application to request review and approval for **a new** Platting Subdivision Improvement Bond, the applicant may refer to the [Subdivision Improvement Bond landing page](#).
- Additional actions such as requesting collateral exchange, new owner updates, reduction inspections, and paying for the inspection may be performed from within CSS.



Questions and Support

RER Platting Application Support and DTPW Release-
Reduction Inspector



Questions

- You may direct questions regarding your Subdivision Improvements Bonds or related queries to the following:

RER Platting Application Support

RERPlatBonds@miamidade.gov

305-375-1275

- For questions or concerns, regarding public works you may contact the DTPW Right of Way Inspector.

Inspector Name: Paul Blackwell

Inspector Phone Number: (786)-218-1969

For additional information go to

[Miami-Dade Citizen Self-Service Portal](#)