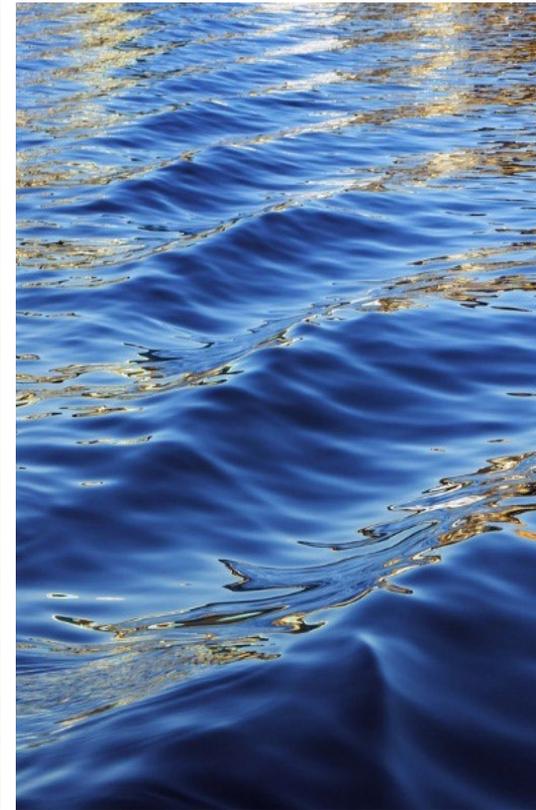


Department of Regulatory and Economic Resources (RER)



Submitting for review and approval of Plat Subdivision Improvement Bonds



Plat Subdivision Improvement Bonds

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- XII. [Questions and Support](#)



Introduction to Platting Subdivision Improvement Bonds

Platting Subdivision Improvement Bonds Submission

No Account Yet? Let's Get You Set Up!

- ✓ **A CSS account is your gateway to managing bonds efficiently. Here's what you'll gain:**
 - **Full Control:** Track your bond status anytime.
 - **Easy Documentation:** Submit all necessary documents with just a few clicks.
 - **Inspection Requests:** Easily schedule your bond reduction inspections.

Ready to streamline your bond management?
[Start by creating your CSS account today.](#)

Do you have an existing Bond? Connect Your Bonds!

- ✓ **Make the connection:**
 - **Link your bonds to your CSS account today for streamlined management.**
 - To link your bonds with your account, please send an email to RERPlatBonds@miamidade.gov.

Plat Subdivision Improvement Bonds Resources



- Resources: Platting Subdivision Improvement Bond review, [forms/applications](#).
- For more information such as application requirements, please visit the [Platting Subdivision Improvement Bonds Website](#).
- The progress of your submission is available on the [Customer Citizen Services \(CSS\) Portal](#).



You may contact, **RER Platting Application Support** at RERPlatBonds@miamidade.gov for more information on Miami-Dade County requirements for the Platting Subdivision Improvements Bonds.

Platting Subdivision Improvement Bonds Introduction

- All development within Miami-Dade County must comply with Chapter 28 of the Miami-Dade County, Subdivision Code, which requires that all parcels have public access. In order to comply with said code, the developer may be required to grant additional Right-of-Way and provide improvements within the new and existing dedications.
- Additionally, the Code requires that the developer post a Subdivision Improvement Bond and provide an associated Agreement for the Construction and Maintenance of Subdivision Improvements. The amount of the bond is determined by a Construction Cost Estimate which is calculated by a County Engineer and derived from approved Paving and Drainage (P&D) Plans.
- Furthermore, any reduction and/or final release of the bond requires an inspection and acceptance of the completed improvement by a Miami-Dade County inspector.

Platting Subdivision Improvement Bonds Introduction

As part of RER's system modernization roadmap, Subdivision Improvement Bonds services will become available on the Citizen Self-Service (CSS) Portal along with our other land development services. Subdivision Improvement Bond Documentation can be submitted for review and approval through the CSS.

To access the new Platting Subdivision Improvement Bonds services, the user may create an account. This account will be linked to the existing bonds held by the Property Owner with the County.

Bond Release-Reduction Inspections will also be requested through CSS making it a seamless process and providing progress tracking in real-time in one convenient online location for holders of Platting Subdivision Improvement Bonds.

If assistance with a bond or inspection is needed, the user may contact **RER Platting Application Support** at RERPlatBonds@miamidade.gov.

Plat Subdivision Improvement Bonds Overview

Before Submission

[Review application and submission forms](#)

Ready to Submit

[Citizen Self-Service Portal Application Assistant](#) – Search for **Plat Subdivision Improvement Bonds**, click **Apply**.

Track all your applications' statuses

[Citizen Self-Service Portal \(My Work page\)](#)



- You must create an account to submit the Subdivision Improvement Bonds. If you are not registered, create an online CSS account.
- If assistance is needed, or to link your existing Subdivision Improvement Bond to your CSS account please contact RERPlatBonds@miamidade.gov.

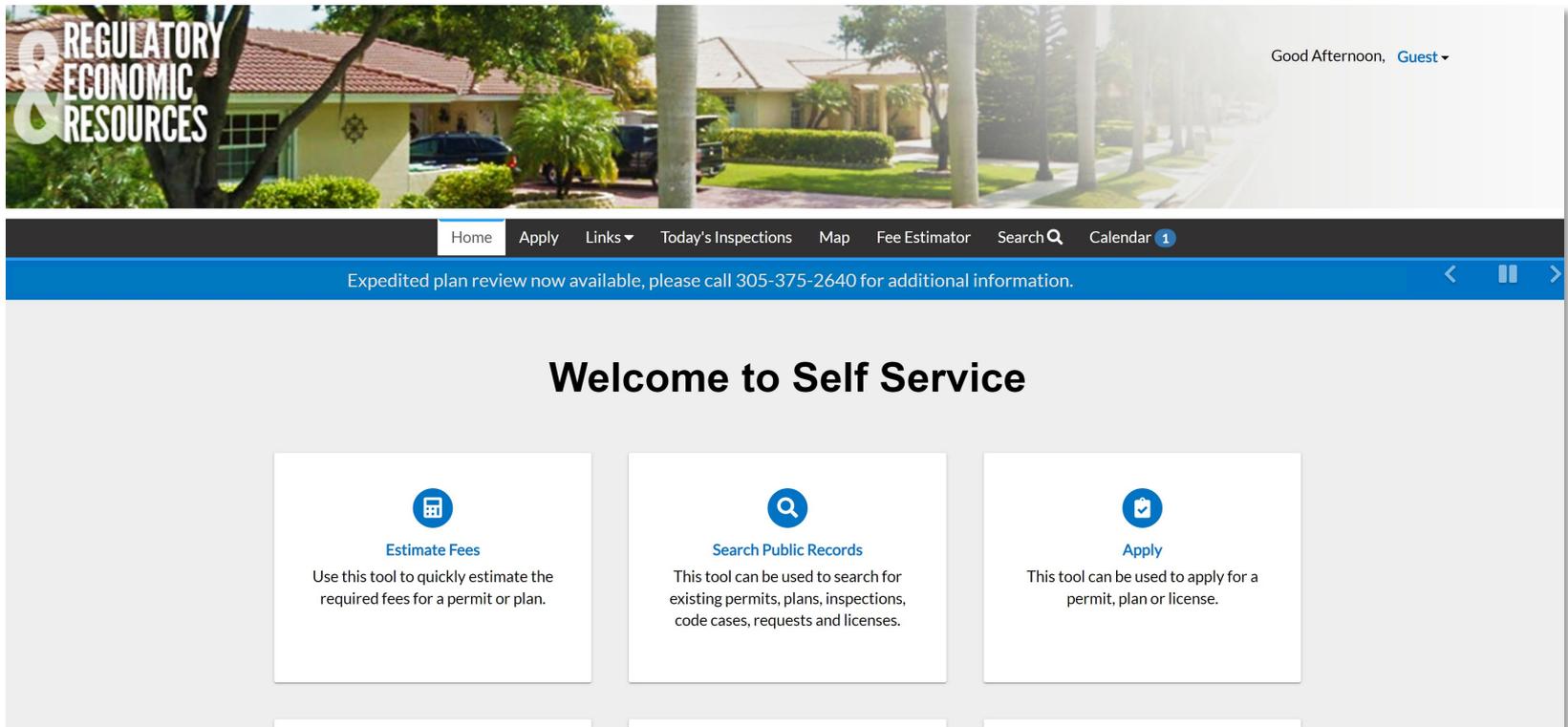


Registration in Citizen Self-Service Portal



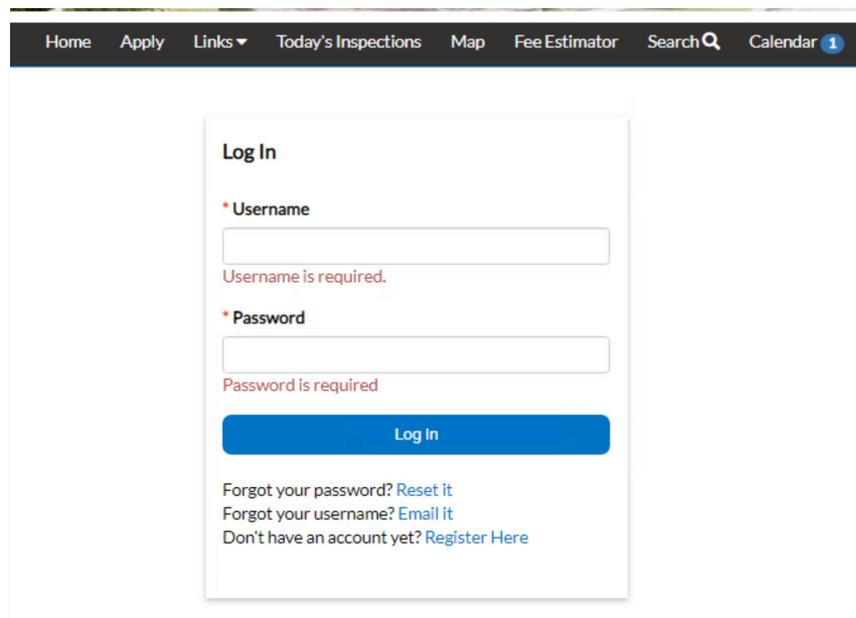
Platting Subdivision Improvement Bonds Overview

- To **access** your Platting Subdivision Improvement Bond, you **must** register using the email address used in your original Platting Subdivision Improvement Bond application if an online user account does not already exist.
- Access the Citizen Self-Service Portal at this link: https://energov.miamidade.gov/EnerGov_Prod/SelfService#/home



Registered Miami-Dade Citizen Self-Service Portal Users

- If you were previously a registered **Miami-Dade Citizen Self-Service Portal user** and forgot your username or password, go to [Miami-Dade Citizen Self-Service Portal – Login Page](#), select ['Reset it'](#) or ['Email it'](#).



The screenshot displays the login interface of the Miami-Dade Citizen Self-Service Portal. At the top, a dark navigation bar contains links for Home, Apply, Links, Today's Inspections, Map, Fee Estimator, Search, and Calendar. The main content area features a white login box with the following elements:

- Log In** header
- * Username** label above a text input field. Below the field is the error message: "Username is required."
- * Password** label above a text input field. Below the field is the error message: "Password is required"
- A blue **Log In** button
- Links for account recovery: "Forgot your password? [Reset it](#)", "Forgot your username? [Email it](#)", and "Don't have an account yet? [Register Here](#)"

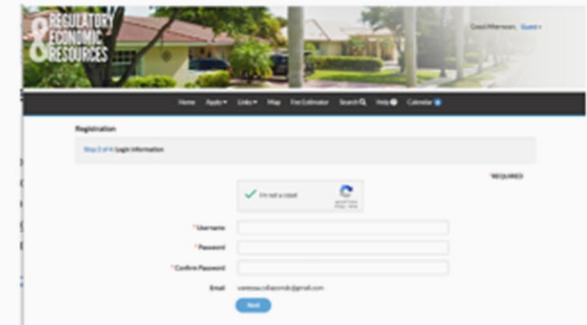
New users to the Miami-Dade Citizen Self-Service Portal account

- To be able to submit for intake using the **Citizen Self-Service Portal** you must [register](#).
- Please complete the **four (4)** steps in the registration process.

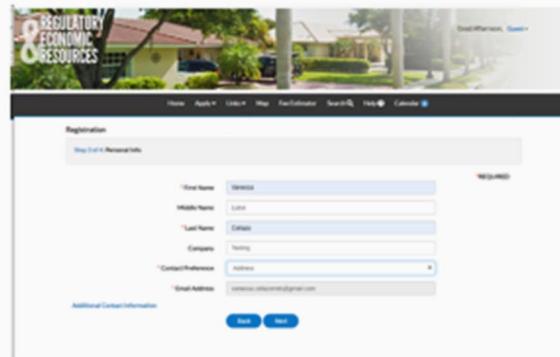
Step 1 Provide an email address



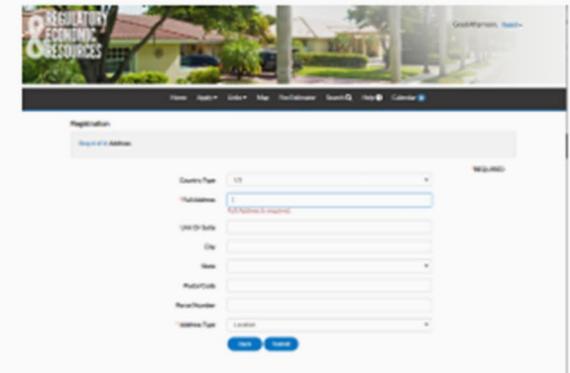
Step 2 Login Information



Step 3 Personal Information

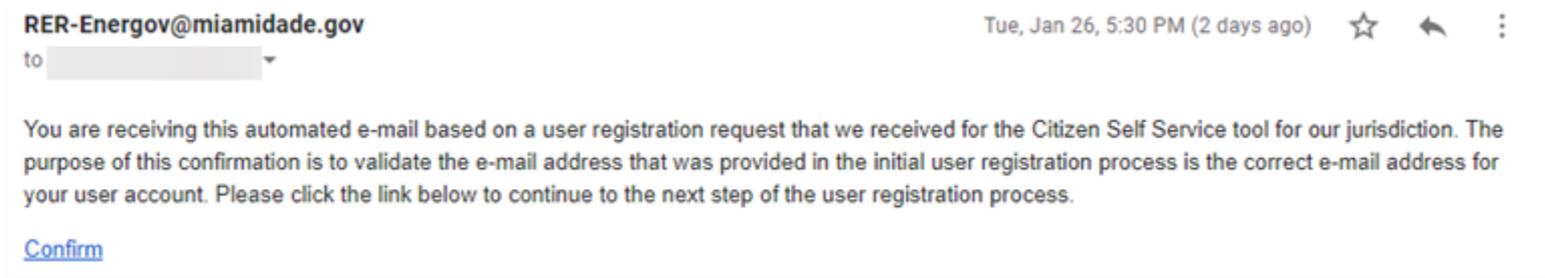


Step 4 Address

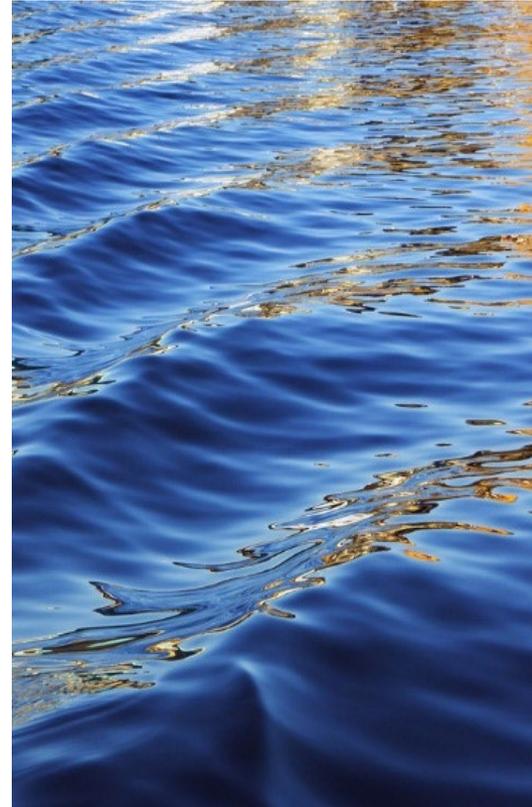


Completing CSS account creation

- After completion, click '**Confirm**' in the confirmation email to access the portal.



- The user will be redirected to CSS to complete the registration process.
- If the user is an active Bond Holder, after completion, the user should contact the RER Platting Application Support Section at RERPlatBonds@miamidade.gov to link their CSS account with their Bonds.



Ready to Submit

Application Assistant

Ready to Submit

- To submit your Plat Subdivision Improvement Bonds application for intake, select **Apply** and type in **Plat Subdivision Improvement Bonds** in the Application Assistant. The list of applications will be filtered to display the Plat Subdivision Improvement Bond. Click on the **Apply** button.

The screenshot displays the 'Application Assistant' interface. At the top, a navigation bar includes 'Dashboard', 'Home', 'Links', 'Apply', 'My Work', 'Today's Inspections', 'Map', 'Fee Estimator', 'Search', and 'Calendar'. A red circle with the number '1' points to the 'Apply' button in the navigation bar. Below the navigation bar, the 'Application Assistant' section features a search bar containing 'Plat Subdivision Improvements Bonds' with a magnifying glass icon. A red circle with the number '2' points to the search bar. Below the search bar are several filter buttons: 'All', 'Trending', 'My History', 'LICENSES.', 'PERMITS', and 'PLANS'. Below these filters is a link '> Show Categories' and 'Show My Templates'. The main content area displays a card for 'Plat Subdivision Improvements Bonds'. A red circle with the number '3' points to the 'Apply' button on the right side of this card. The card contains the following text:

Plat Subdivision Improvements Bonds

Category Name: Platting

Description: All development within Miami-Dade County must comply with Chapter 28 of the Miami-Dade County, Subdivision Code, which requires that all parcels have public access. In order to comply with said code, the developer may be required to grant additional Right-of-Way and provide improvements within the new and existing dedications.

Additionally, the Code requires that the developer post a Subdivision Improvement Bond and provide an associated Agreement for Construction and Maintenance of Subdivision Improvements. The amount of the bond is determined by a Construction Cost Estimate which is calculated by a County Engineer and derived from approved Paving and Drainage (P&D) Plans.

Furthermore, any reduction and/or final release of the bond requires an inspection and acceptance of the completed improvement by a Miami-Dade County inspector.

Step 1 - Locations

- **Option 1:** You can apply for the **Plat Subdivision Improvements Bonds** without an address by selecting the **Next** button.

Apply for Plan - Plat Subdivision Improvements Bonds *REQUIRED

1 — 2 — 3 — 4 — 5 — 6

Locations Type Contacts More Info Attachments Review and Submit

LOCATIONS

Select the (+) sign. A new window will open automatically. You can search for an address or enter the address manually. Alternatively, you can enter a folio number by selecting Parcel. Select the Parcel button to enter the Folio number.

Location

Add Location

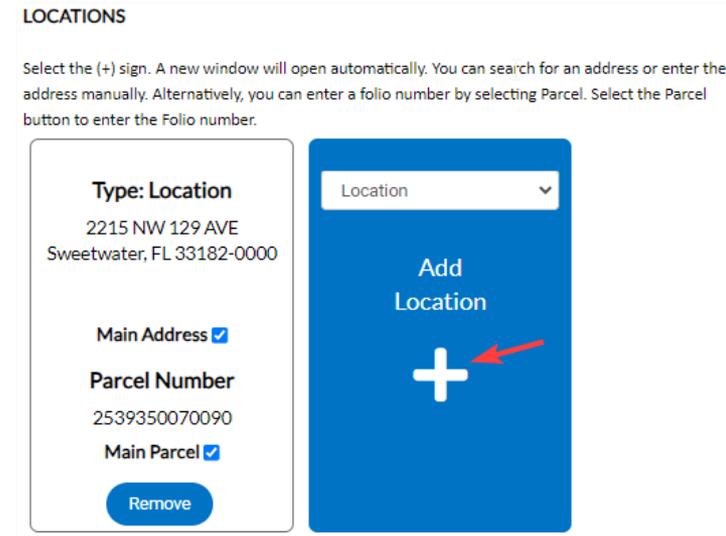
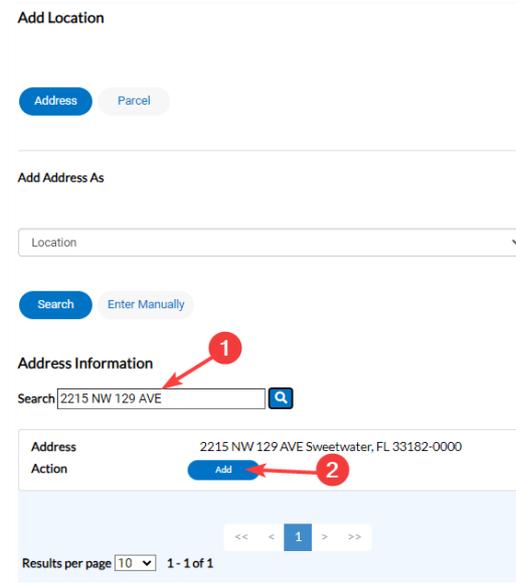
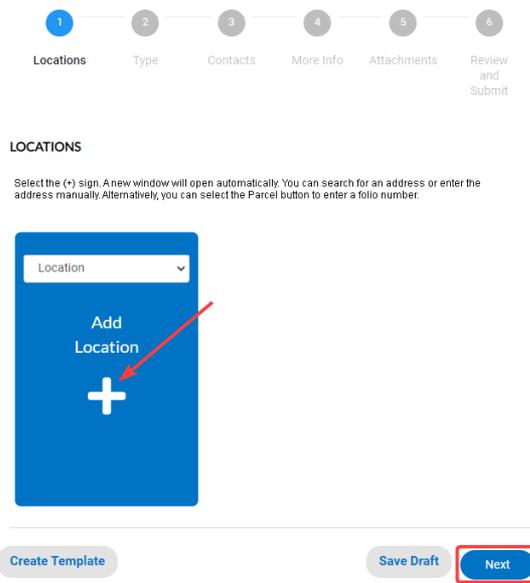
+

Create Template Save Draft **Next**

Step 1 - Locations

1

- **Option 2:** If adding a location, select the **plus (+)** sign and a new window will open automatically.
- You can search an **Address** or enter the address manually.
- You can enter multiple addresses by selecting the **plus (+)** symbol on the blue tile once the initial address is entered.
- **Scroll down and Check** the action checkbox for the associated parcel and click the **Add Selected button**. Click **Next** when address or folio is entered.



Step 1 - Locations

1

- **Option 3:** You can enter a folio number by selecting **Parcel**.
- Enter a folio number by selecting **Parcel** and search by clicking the magnifying glass and the Search Associated Addresses button.
- You can enter multiple addresses by selecting the **plus (+)** symbol on the blue tile once the initial address is entered.
- **Scroll down and Check** the action checkbox for the associated parcel and click the **Add Selected button**. Click **Next** when address or folio is entered.

The screenshot shows a web interface with two tabs: 'Address' and 'Parcel'. The 'Parcel' tab is selected and highlighted with a red circle and arrow labeled '1'. Below the tabs is a 'Parcel Information' section with a search box containing '2539350070090' and a magnifying glass icon, highlighted with a red circle and arrow labeled '2'. Below the search box is a table with the following information:

Parcel Number	2539350070090
Section	
Township	
Range	
Action	<input type="checkbox"/>

Below the table is a pagination control showing 'Results per page 10' and '1 - 1 of 1'. At the bottom of the interface is a blue button labeled 'Search Associated Addresses', highlighted with a red circle and arrow labeled '3'.

The screenshot shows a window titled 'Associated Addresses' with a sub-header 'Associated Addresses for Parcel - #2539350070090'. Below the header is a table with the following information:

Address	2215 NW 129 AVE Sweetwater, FL 33182-0000
Action	<input checked="" type="checkbox"/>

Below the table is a pagination control showing 'Results per page 10' and '1 - 1 of 1'. At the bottom of the window are two buttons: 'Add Selected' and 'Cancel'. The 'Add Selected' button is highlighted with a red circle and arrow labeled '2'.

Step 2 - Type

- The **Plat Subdivision Improvement Bond** will be automatically selected. Select **Next** at the bottom of the page to continue.

Apply for Plan - Plat Subdivision Improvements Bonds

*REQUIRED

Locations **2** Type Contacts More Info Attachments Review and Submit

PLAN DETAILS

* Plan Type
Plat Subdivision Improvements Bonds

Description

Back Create Template Save Draft **Next**

Step 3 - Contacts

- Add the **Applicant** and **Property Owner** contact information by selecting the **+** plus symbol on the blue tile. Select **Next** to continue. Both Applicant and Property Owner are required.

Apply for Plan - Plat Subdivision Improvements Bonds *REQUIRED

Locations Type **3** More Info Attachments Review and Submit

CONTACTS

The contacts for both the **Applicant** and the **Property Owner** are required. The same entity can be used multiple times as contact types, if applicable. Additional contacts such as Bank, and Applicant's Representative must be added if applicable.

Online User



sergio lanatta (You)

1734 SW 21 Terrace, Miami, FL, 33145

Applicant

Add Contact

+

REQUIRED

Property Owner

Add Contact

+

REQUIRED

Select Type

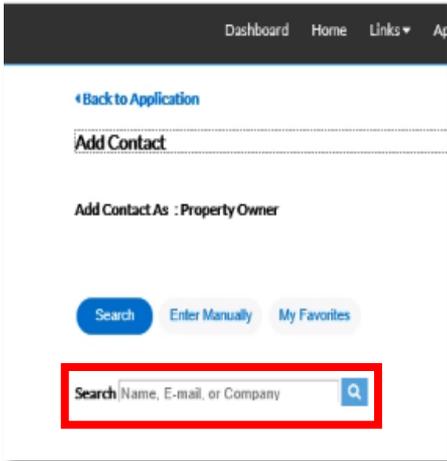
Add Contact

+

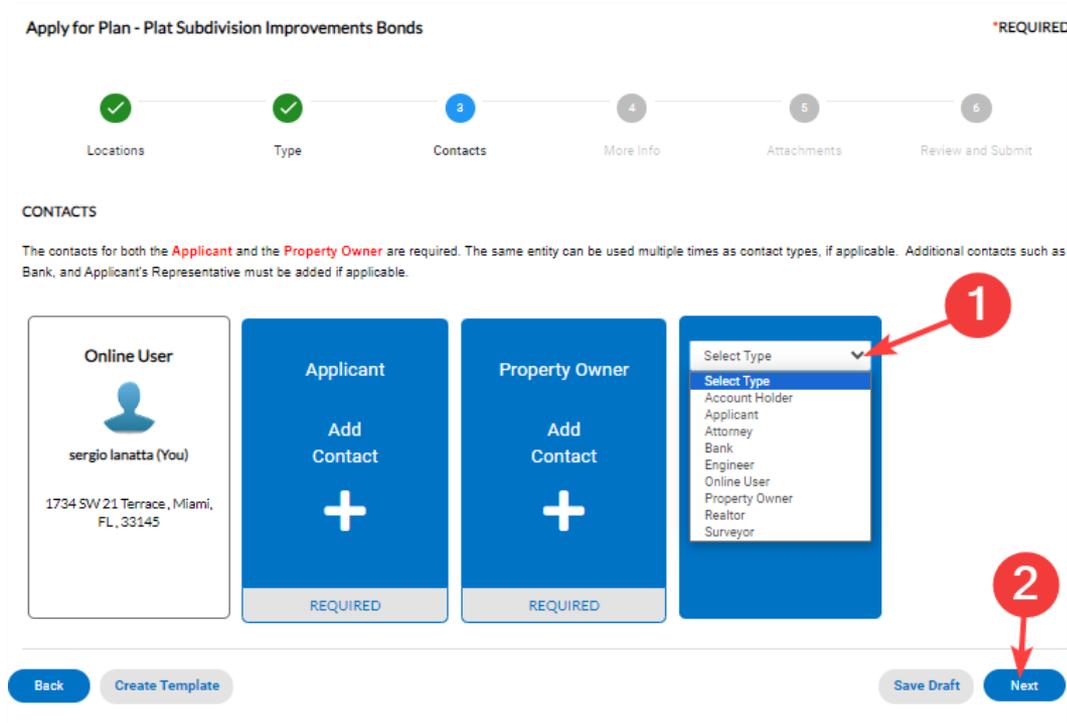
Back Create Template Save Draft Next

Step 3 - Contacts

- To add an additional contact, you can use **search**, **enter manually**, or **use your favorites**.



- You may enter additional contacts by selecting the applicable type from the drop-down (see below).



Step 4 - More Info

- Prior to filing a Plat Subdivision Improvement Bond application, the property should have an **approved** and **active** Tentative Plat or **deferred** Waiver of Plat, and an **approved** Estimate of Improvement.
- The Tentative Plat or Waiver of Plat number is required when filing this application.
- **NOTE:** If the Tentative Plat will be **expiring** within **30 days** of the bond application submittal an “Extension of Time” application will need to be submitted to the Platting and Traffic Review Section.

Step 4 - More Info

Locations Type Contacts **More Info** Attachments Review and Submit

MORE INFO

Prior to filing a Subdivision Improvement Bond application, the property should have an approved and active Tentative Plat or deferred Waiver of Plat, and an approved Estimate of Improvement. The Tentative Plat or Waiver of Plat number is required when filing this application.

****NOTE:** If the Tentative Plat will be expiring within 30 days of the bond application submittal an "Extension of Time" application will need to be submitted to Platting Intake to extend Tentative Plat expiration date.

***Project Type Bond**

Tentative Plat
Waiver of Plat

Instruction: Project Name should be the same as T-Plat Name or Waiver of Plat Name, if applicable.

***T-Plat/Waiver of Plat Name or Project Name**

T-Plat/Waiver of Plat Name or Project Name is required.

***T-Plat/Waiver of Plat Number**

T-Plat/Waiver of Plat Number is required.

***Paving and Drainage Plan Number**

Paving and Drainage Plan Number is required.

***Bond Type**

Cashiers Check
Letter of Credit

***Estimate of Improvement Approval Date**

Estimate of Improvement Approval Date is required.

Back Create Template Save Draft Next

• The following fields are **required:**

1. Project Type Bond.
2. T-Plat/Waiver of Plat Name or Project Name.
3. T-Plat/Waiver of Plat Number.
4. Paving and Drainage Plan Number.
5. Bond Type.
6. Estimate of Improvement Approval Date.

Step 5 - Attachments

- Attach the **Bond Agreement**, the **Estimate of Improvements**, **Final Mylar Plat** copy, **Opinion of Title**, and **W-9 Form**. To add additional attachments, select the **plus (+)** symbol on the blue tile and select a file type for upload. Select **Next**.

Apply for Plan - Plat Subdivision Improvements Bonds *REQUIRED

Locations ✓ Type ✓ Contacts ✓ More Info ✓ Attachments 5 Review and Submit 6

Attachments

File naming and size limit
Please upload the completed application and/or any other supporting documents. Select the correct attachment type from the drop-down list. The file name shall not contain: (i) any leading or trailing spaces (ii) special characters such as: parenthesis '()', double periods '.', question marks '?', etc. For reworks, the corrected files should be named the same as the original with the date of the rework. The total upload for the plan set should not exceed 250 MB.

The Bond Forms and Applications are available at <https://www8.miamidade.gov/apps/res/weeklyplatreport/bondforms.aspx>

Prior to the final execution of the required documents, a draft must be submitted for approval of the following documents.

- Opinion of Title
- Final Mylar Plat
- Subdivision Bond and Agreement
- Letter of Credit issued by financial institution
- Joinder
- Joint Responsibility Affidavit

1
Bond Agreement

Add Attachment

+

Supported: .pdf

REQUIRED

2
Estimate of Improvements

Add Attachment

+

Supported: .pdf

REQUIRED

3
Final Mylar Plat

Add Attachment

+

Supported: .pdf

REQUIRED

4
Opinion of Title

Add Attachment

+

Supported: .pdf

REQUIRED

5
W-9 Form

Add Attachment

+

Supported: .pdf

REQUIRED

Select Type

+

Supported: .pdf

REQUIRED

6

Back Create Template Save Draft **Next**

Bond Agreement

Sample 1.pdf
Size: 7.38 MB

Remove

Estimate of Improvements

Sample 2.pdf
Size: 7.38 MB

Remove

Final Mylar Plat

Sample 3.pdf
Size: 7.38 MB

Remove

Opinion of Title

Sample 4.pdf
Size: 7.38 MB

Remove

W-9 Form

Sample 5.pdf
Size: 7.38 MB

Remove

Select Type

Select Type

- As-Built Drawings
- Bond Agreement
- Cashier Check (Copy)
- Estimate of Improvements
- Final Mylar Plat
- Joint Responsibility Affidavit
- Letter of Credit
- Opinion of Title
- Other Supporting Documents
- W-9 Form

Back Create Template Save Draft **Next**

Step 6 Review and Submit

- Please review your intake submission and **scroll down to select submit.**

Dashboard Home Links Apply My Work Today's Inspections Map Fee Estimator Search Calendar

Apply for Plan - Plat Subdivision Improvements Bonds *REQUIRED

Locations Type Contacts More Info Attachments Review and Submit (6)

Submit

Locations

Basic Info

Type	Plat Subdivision Improvements Bonds
Description	
Applied Date	10/19/2023

Contacts

Online User	
Applicant	
Property Owner	

Step 6 Review and Submit

- Review fees and select submit when ready.

Estimated Fees

The following is a fee estimate and totals are subject to change. Additional fees may apply.

Fee	Amount
Platting-Bonds - Public Works Dept. - New Bond	\$400.00

More Info

[Top](#) | [Main Menu](#)

Project Type Bond Tentative Plat

Instruction: Project Name should be the same as T-Plat Name or Waiver of Plat Name, if applicable.

T-Plat/Waiver of Plat Name or Project Name	1
T-Plat/Waiver of Plat Number	1
Paving and Drainage Plan Number	1
Bond Type	Cashiers Check
Estimate of Improvement Approval Date	10/27/2023

Attachments

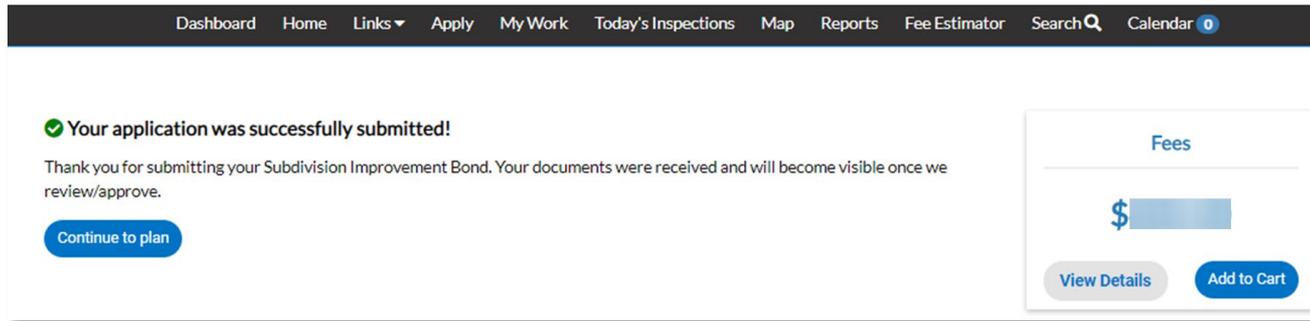
Bond Agreement	Sample 1.pdf
Estimate of Improvements	Sample 2.pdf
Final Mylar Plat	Sample 3.pdf
Opinion of Title	Sample 4.pdf
W-9 Form	Sample 5.pdf

[Back](#) [Create Template](#) [Save Draft](#) [Submit](#)



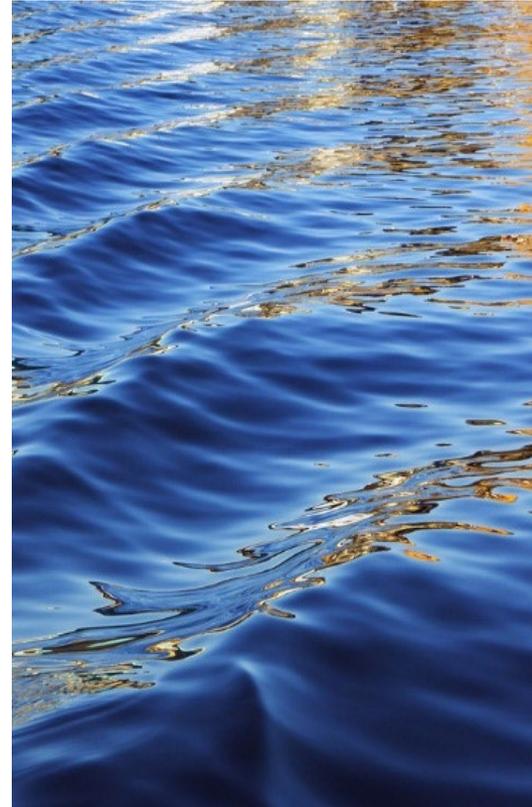
Step 6 Review and Submit

- A success message will be displayed in the window and an invoice with required fees due will be separately sent via email.



- Select **Add to Cart** to move to the shopping cart directly. From there, you can select the **Check Out** button to move to the **ePayment** screen.





Pay Online

Platting Subdivision Bond Applications

Pay online - ePayment

- After selecting Check Out in the Citizen Self-Service Portal, you will be redirected to the **ePayment** screen.
- When you're ready, you can select the **Next >>** button to continue to payment.

The screenshot displays the ePayment interface. At the top, a blue header contains the text "ePayment". Below this is a horizontal navigation bar with four circular icons: a shopping cart labeled "CART", a credit card labeled "PAYMENT", a document with a checkmark labeled "REVIEW", and a document with a checkmark labeled "STATUS".

A light blue banner below the navigation bar contains the text: "This application is available seven days a week from 12:30 a.m. to 11:30 p.m. To report a problem, email bdgdept@miamidade.gov or call (786) 315-2100 during the business hours of 7:30 a.m. to 4:00 p.m., Monday through Friday." A red arrow points to the "Next >>" button in the top right corner of the interface.

The main content area is titled "Shopping Cart". It includes a button labeled "« Energov" and a button labeled "Next >>". Below the title, there is a note: "There is a maximum of 8 Processes/Invoice Numbers per transaction." A dashed blue box highlights a form field for "Process/Invoice Number" with a pencil icon and a "+ Add" button.

Below the form field is a "TOTAL" label followed by a red dollar sign and a red box. Underneath is a table with the following columns: "Process/Invoice Number", "Description", "Amount Due (\$)", and "Options".

Process/Invoice Number	Description	Amount Due (\$)	Options
I2023059970			DELETE

Pay online

- Complete the payment information and select next.

ePayment



CART PAYMENT REVIEW STATUS

This application is available seven days a week from 12:30 a.m. to 11:30 p.m.
To report a problem, email bdgdept@miamidade.gov or call (786) 315-2100 during the business hours of 7:30 a.m. to 4:00 p.m., Monday through Friday.

Payment Information

[« Back](#) [Next »](#)

 MasterCard

Credit Card Information

 Card Number	 Exp. Month	 Exp. Year	 CVV
---	--	---	---

Personal Information

 First Name	 Middle Name	 Last Name
 Phone Number	 Email Address	

Billing Information

 Billing Address 1	 Billing Address 2		
 United States	 City	 Florida	 Zip Code

Pay online

- Any missing fields will receive a warning .

The screenshot shows a web interface for online payment. At the top, there are navigation icons for CART, PAYMENT, REVIEW, and STATUS. Below this is a light blue banner with the text: "This application is available seven days a week from 12:30 a.m. to 11:30 p.m. To report a problem, email bldgdept@miamidade.gov or call (786) 315-2100 during the business hours of 7:30 a.m. to 4:00 p.m., Monday through Friday." The main section is titled "Payment Information" and includes "« Back" and "Next »" buttons. A dropdown menu is set to "MasterCard". The form contains several input fields, each with a red warning icon and text: "Card Number" (required), "Exp. Month" (required), "Exp. Year" (required), "CVV" (required), "Phone Number" (required, numeric only), "Middle Name" (required), "Last Name" (required), "Email Address" (required), "Billing Address 1" (required), and "Zip Code" (required). A yellow warning dialog box is overlaid on the form, containing a question mark icon, the title "Warning", and the text: "Please, remember to fill all required fields before submit them." The dialog has "CONTINUE" and "CANCEL" buttons.

Pay online

- Review payment information along with **Invoice Number**.
- Select **Yes** to submit payment and **Understood** to move forward.

ePayment

CART — PAYMENT — REVIEW — STATUS

This application is available seven days a week from 12:30 a.m. to 11:30 p.m.
To report a problem, email bldgdept@miamidade.gov or call (786) 315-2100 during the business hours of 7:30 a.m. to 4:00 p.m., Monday through Friday.

Review Payment

« Back Submit »

Payment Method

[Credit Card]

Email Notification

VISA Visa ending in 9990

Process/Invoice Number

Process/Invoice Number	Price
I2023059970	\$
TOTAL	\$

Submit Payment

You are about to proceed with your payment.
Do you want to continue?

YES CANCEL

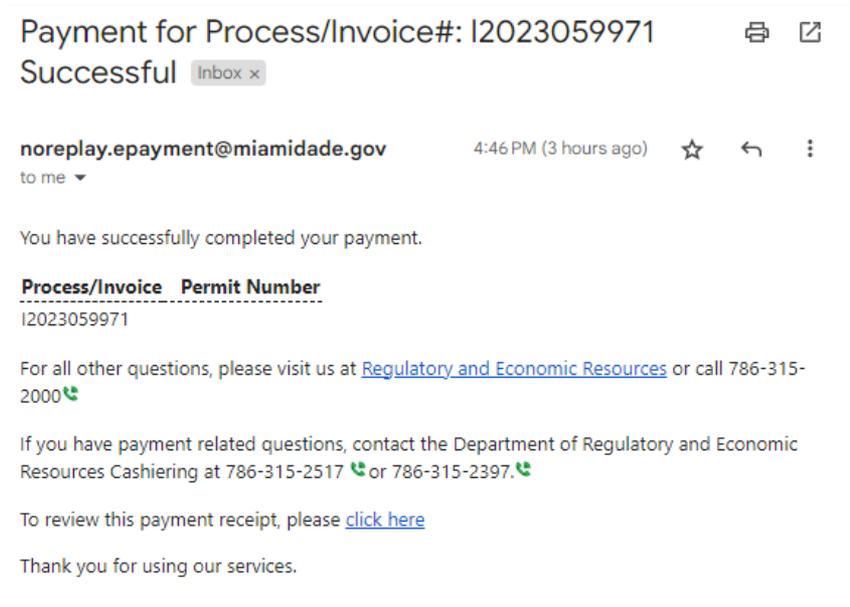
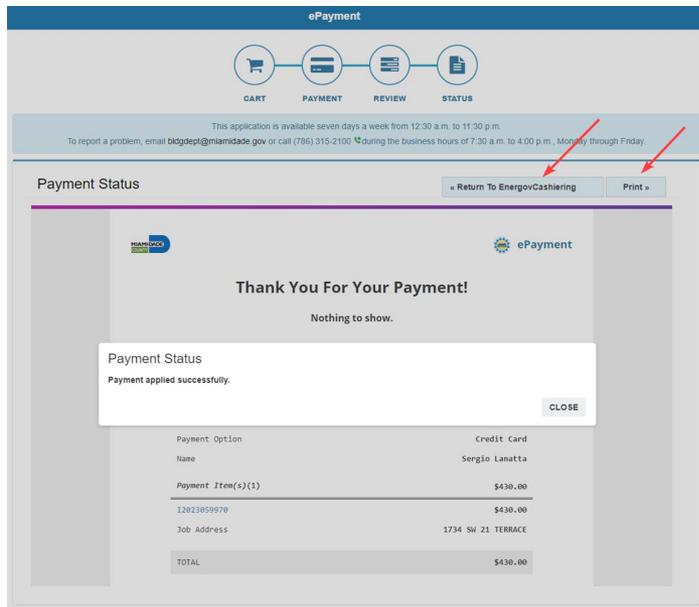
Important!

Please, do not **close** or **refresh** the page during next process.

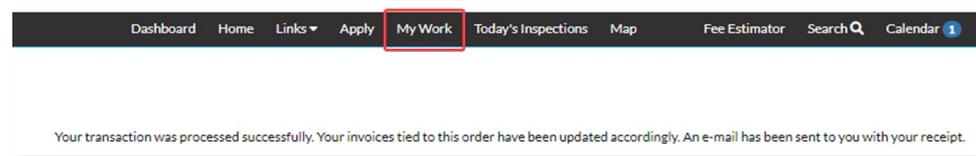
UNDERSTOOD CANCEL

Print receipt

- After completing payment, you must **print** a receipt for your records of the transaction. An e-mail is sent to you with payment confirmation along with your invoice number. You can select **“Return to EnerGovCashiering”** to return to the **CSS** transaction processed screen (see bottom of slide).



- From **CSS**, you may select the **My Work** tab and the relevant Plan number.



Completed payment

- From the **Plan Summary** page, you may select **Fees** to review the **Paid Fee** status and see which step in the **Workflow** your plans are in.

Plan Number: SB2023000027

Plan Details | Tab Elements | Main Menu

Type: Plat Subdivision Improvements Bonds Status: Under Review Project Name:

IVR Number: 607022 Applied Date: 10/18/2023 Expiration Date:

District: Commission District 12 Assigned To: Lezcano, Ana Completion Date:

Description:

Summary Locations **Fees** Reviews Inspections Attachments Contacts Sub-Records More Info

Progress

0% Completed

● Completed
● In Progress
● Not Started

Fees

\$0.00

View Details

Workflow

- PL - Bonds - Package Acceptance - Started - Scheduled for 10/18/2023
- PL - Bonds - Bond Approval
- PL - Bonds - Bond Sent to Finance
- PL - Bonds - Bond Received by Finance
- PL - Bonds - Bond Reduction/Release Inspection -
- PL - Bonds - Bond Reduction/Release Inspection App
- PL - Bonds - Bond Reduction/Release Processing

Available Actions

No Actions

Plan Number: SB2023000027

Plan Details | Tab Elements | Main Menu

Type: Plat Subdivision Improvements Bonds Status: Under Review Project Name:

IVR Number: 607022 Applied Date: 10/18/2023 Expiration Date:

District: Commission District 12 Assigned To: Lezcano, Ana Completion Date:

Description:

Summary Locations **Fees** Reviews Inspections Attachments Contacts Sub-Records More Info

Fee Summary | Remaining Fees | Paid Fees | Next Tab | Plan Details | Main Menu

Fee Summary

Total Fees: \$400.00 Paid Fees: \$400.00 Unpaid Fees: \$0.00

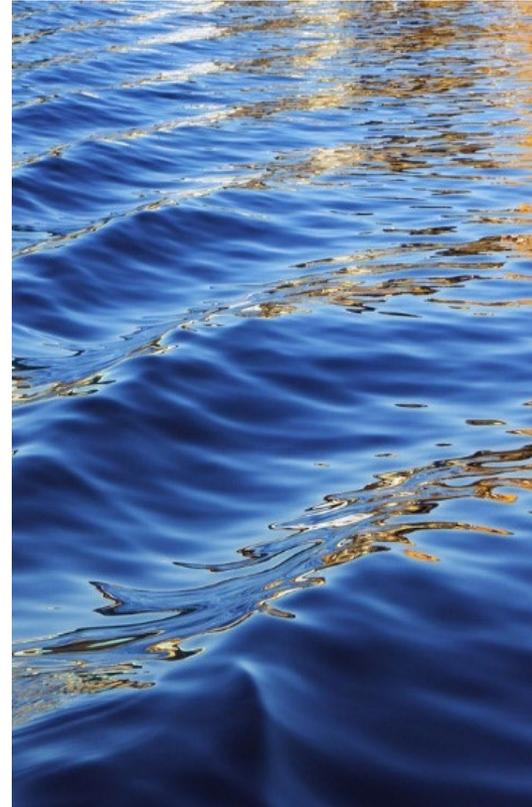
Remaining Fees Sort: Fee

Fee	Invoice	Computed	Amount Due
No records to display.			

Paid Fees Sort: Fee

Fee	Invoice	Computed
Platting-Bonds - Public Works Dept. - New Bond	I2023059968	\$400.00

Results per page: 10 1 - 2 of 2 << < 1 > >>



Subdivision Improvement Bond Documents Review

Submitting Subdivision Bonds documents and corrections

Subdivision Bond Documents Review from email

- After submitting your documents through the Citizen Self-Service Portal, the RER Platting Application Support team will review them.
- If the submittal is completed, please submit the original executed documents in person or by mail to the Platting Application Support Team

PL - Bonds - Package Acceptance

Submittal Status	Received Date	Due Date	Completed Date
Completed	01/04/2024	01/04/2024	01/04/2024

✓ PL - Bonds - Package Acceptance • Completed • Completed : 01/04/2024

Due Date	Completed Date
01/04/2024	01/04/2024

Comment

Please provide the original executed documents to the Platting Application Support Team via mail or in person at 111 NW 1st Street 11th floor to RER Platting Application Support Team, Development Services Division.

Subdivision Bond Documents Review from email

- Upon Approval of the Platting Subdivision Improvement Bond, the applicant will receive an email indicating that the bond was approved.

Bond Number for Plat Number [REDACTED] was approved.

To

[REDACTED]

CC

[REDACTED]

From

[REDACTED]

Message

The Miami-Dade County Bond Number for Plat Number [REDACTED] has been reviewed and approved. Refer to the attachment for details.

[Plan Summary Attachments](#)

You may contact RER Platting Application Support at (305) 375-5113 or email RERPlatBonds@miamidade.gov for more information on Miami-Dade County requirements for Subdivision Improvements Bonds.

Platting Application Support

Development Services Division

Miami-Dade County Department of Regulatory and Economic Resources

111 NW 1st Street, 11th Floor

Miami, FL 33128

Subdivision Bond Documents Review from email

- A Plan Corrections Report will be attached if corrections are needed. To ensure your documents are approved, please carefully review any comments provided and make the necessary corrections.
- Visit the Citizen Self-Service Portal by clicking on the **Plan Summary Attachments** link included in the email to go directly to the relevant **Attachments** tab.

Dear Citizen:

The documents submitted have been reviewed and have generated the attached comments. In order to approve the submitted documents, all comments must be addressed.

Once you are ready to submit corrections, please visit the Miami-Dade County Department of Regulatory and Economic Resource Citizen Self Service Portal by selecting the link below.

[Plan Summary Attachments](#)

You may contact RER Platting Application Support at (305) 375 -5113 or email RERPlatBonds@miamidade.gov for more information on Miami-Dade County requirements for Subdivision Improvements Bonds.

Development Services Division

Miami-Dade County Department of Regulatory and Economic Resources

111 NW 1st Street, 11th Floor

Miami, FL 33128



Department of Regulatory and Economic Resources
Development Services
111 NW First Street, 11th Floor
Miami, Florida 33128
(305) 375-2000

PLAN CORRECTIONS REPORT SB2023000034

APPLICATION INFORMATION

Application Date: 10/26/2023

Address: [REDACTED]

Parcel: [REDACTED]

CONTACT INFORMATION

Type	Name	Company	Address
Applicant	Vanessa Collazo	Miami-Dade County	Nw
Online User	sergio lanatta		1734 Sw 21 Terrace
Property Owner	Vanessa Collazo	Miami-Dade County	Nw

Comments: [REDACTED]

Review Section: [REDACTED]

Reviewer: [REDACTED]

Correction: [REDACTED]

Corrective Action: [REDACTED]

Resubmitting Corrections

- From the **Attachments (1)** tab in the relevant plan, you can **select (2)** any correction related for **submission (3)** that are required.
- Afterwards, a message will appear reporting that the upload was successful.

Plan Number: SB2023000029

Plan Details | Tab Elements | Main Menu

Type: Plat Subdivision Improvements Bonds Status: Under Review Project Name:

IVR Number: 007025 Applied Date: 10/19/2023 Expiration Date:

District: Assigned To: Lezcano, Ana Completion Date:

Description:

Summary Fees Reviews Inspections **Attachments** Contacts Sub-Records Holds More Info

Attachments | Next Tab | Plan Details | Main Menu

Attachments Sort: Needs Action

Attachment Attachment Attachment Attachment

Sample 1.pdf Sample 2.pdf Sample 3.pdf Sample 4.pdf

Uploaded: 10/19/2023 Uploaded: 10/19/2023 Uploaded: 10/19/2023 Uploaded: 10/19/2023

Notes: Bond Agreement Notes: Estimate of Improvements Notes: Final Mylar Plat Notes: Opinion of Title

Attachment Attachment

Sample 5.pdf AD_NewGeneric-or-Service_Account (002).pdf

Uploaded: 10/19/2023 Uploaded: 10/20/2023

Notes: W-9 Form Notes: Final Mylar Plat

Select Type

- Select Type
- As-Built Drawings
- Bond Agreement
- Cashier Check (Copy)
- Estimate of Improvements
- Final Mylar Plat
- Joint Responsibility Affidavit
- Letter of Credit
- Opinion of Title
- Other Supporting Documents
- W-9 Form

Submit

Summary Fees Reviews Inspections **Attachments** Contacts Sub-Records Holds More Info

Attachments | Next Tab | Plan Details | Main Menu

Attachments Sort: Needs Action

✓ The file upload was submitted successfully.

Attachment Attachment Attachment Attachment

Sample 1.pdf Sample 2.pdf Sample 3.pdf Sample 4.pdf

Uploaded: 10/19/2023 Uploaded: 10/19/2023 Uploaded: 10/19/2023 Uploaded: 10/19/2023

Notes: Bond Agreement Notes: Estimate of Improvements Notes: Final Mylar Plat Notes: Opinion of Title

Attachment Attachment

Sample 5.pdf AD_NewGeneric-or-Service_Account (002).pdf

Uploaded: 10/19/2023 Uploaded: 10/20/2023

Notes: W-9 Form Notes: Final Mylar Plat

Select Type

Add Attachment

Supported: .pdf

Submit

Subdivision Bond Reviews from CSS

- To review the status of your submission, click on **My Work** on the main navigation menu, and select the relevant **Plan Numbers Review link**.
- This will take you to the **Reviews** tab and you can go to the **dropdown (1)** menu to see **Comments (2)** related to the review.
- You can select the **Attachments** tab and follow the [upload steps](#) provided previously when ready to resubmit.

Dashboard Home Links Apply **My Work** Today's Inspections Map Fee Estimator Search Calendar

My Work

MY PLANS MY EXISTING INSPECTIONS REQUEST INSPECTIONS MY INVOICES PROJECTS

Search... Export to Excel

Display All Records Updated In Last 120 Days

Plan Number	Address	Plan Type	Status	Applied	State
SB2023000029		Plat Subdivision Improvements Bonds	Under Review	10/19/2023	Attention, Recent, Pending (Unpaid Fees, Review Not Approved)
SB2023000025		Plat Subdivision Improvements Bonds	Under Review	10/16/2023	Attention, Recent, Pending (Review Not Approved)
SB2023000028		Plat Subdivision Improvements Bonds	Under Review	10/19/2023	Recent, Pending
PDR2023000005	2215 NW 129 AVE Sweetw...	Paving and Drainage Renewal/Revision	Under Review	10/19/2023	Attention, Recent, Pending (Unpaid Fees)
SB2023000027	2215 NW 129 AVE Sweetw...	Plat Subdivision Improvements Bonds	Under Review	10/18/2023	Attention, Recent, Pending (Unpaid Fees)
SB2023000026	1020 NW 123 CT Unit: 701...	Plat Subdivision Improvements Bonds	Under Review	10/17/2023	Recent, Pending
T2023000005	2750 SW 22 ST Miami, FL 3...	Tentative Plat	Under Review	10/16/2023	Recent, Pending

Showing 7 records.

Plan Number: [Redacted]

Plan Details | Tab Elements | Main Menu

Type: Plat Subdivision Improvements Bonds Status: Under Review Project Name:

IVR Number: 607032 Applied Date: 10/26/2023 Expiration Date:

District: Assigned To: Lezcano, Ana Completion Date:

Description:

Summary Fees **Reviews 1** Inspections Attachments Contacts Sub-Records Holds More Info

PL - Bonds - Package Acceptance

Submittal Status	Received Date	Due Date	Completed Date
Corrections Required	10/26/2023	10/26/2023	10/26/2023

PL - Bonds - Package Acceptance • Denied • Completed : 10/26/2023

Due Date	Completed Date
10/26/2023	10/26/2023

Comment

Folio and Address listed incorrectly **2**

Summary Review page

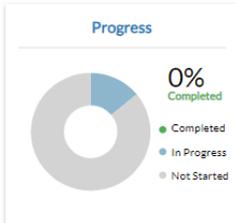
- Once a **Subdivision Bond Application** has been submitted or resubmitted, you can review the current status from the **Summary page** as shown below by selecting the **Reviews** tab.

Plan Number: SB2023000034

[Plan Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	Plat Subdivision Improvements Bonds	Status:	Under Review	Project Name:	
IVR Number:	607032	Applied Date:	10/26/2023	Expiration Date:	
District:		Assigned To:	Lezcano, Ana	Completion Date:	
Description:					

[Summary](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | [Attachments](#) | [Contacts](#) | [Sub-Records](#) | [Holds](#) | [More Info](#)



Fees

\$0.00

[View Details](#)

- ### Workflow
- PL - Bonds - Package Acceptance - Not Passed : 10/26/2023
 - PL - Bonds - Package Acceptance - Started - Scheduled for 10/26/2023
 - PL - Bonds - Bond Approval
 - PL - Bonds - Bond Sent to Finance
 - PL - Bonds - Bond Received by Finance
 - PL - Bonds - Bond Reduction/Release Inspection -
 - PL - Bonds - Bond Reduction/Release Inspection App
 - PL - Bonds - Bond Reduction/Release Processing

Available Actions

[No Actions](#)

Plan Number: SB2023000034

[Plan Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	Plat Subdivision Improvements Bonds	Status:	Under Review	Project Name:	
IVR Number:	607032	Applied Date:	10/26/2023	Expiration Date:	
District:		Assigned To:	Lezcano, Ana	Completion Date:	
Description:					

[Summary](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | [Attachments](#) | [Contacts](#) | [Sub-Records](#) | [Holds](#) | [More Info](#)

PL - Bonds - Package Acceptance

Submittal Status	Received Date	Due Date	Completed Date
In Review	10/26/2023	10/26/2023	

PL - Bonds - Package Acceptance • In Review • Due : 10/26/2023

Due Date	Completed Date
10/26/2023	

PL - Bonds - Package Acceptance

Submittal Status	Received Date	Due Date	Completed Date
Corrections Required	10/26/2023	10/26/2023	10/26/2023

Plans Review Dashboard

An overview of all current statuses' is viewable from the **Dashboard** tab. This includes the following:

- All submitted applications for permits, plans, and inspections
- Invoices
- Items that need attention
- Pending Items
- Invoices
- Inspection requests

You can click the links to see a **My Work** list with each type of **Plan**.

The screenshot displays the 'Plans Review Dashboard' with a navigation bar at the top containing 'Dashboard', 'Home', 'Links', 'Apply', 'My Work', 'Today's Inspections', 'Map', 'Fee Estimator', 'Search', and 'Calendar'. Below the navigation bar is a welcome message: 'Welcome to the Citizen Self Service Portal!'.

My Permits

Attention	Pending	Active	Recent	Draft
0	0	0	0	0

[View My Permits](#)

My Plans

Attention	Pending	Active	Recent	Draft
3	8	0	8	0
Plat Subdivision Im... 2 Paving and Drainag... 1	Plat Subdivision Im... 5 Other Public Hearin... 1 Other 2		Plat Subdivision Im... 5 Other Public Hearin... 1 Other 2	

[View My Plans](#)

My Inspections

Requested	Scheduled	Closed
1	0	0
Bond Reducti... 1		

[View My Inspections](#)

My Invoices

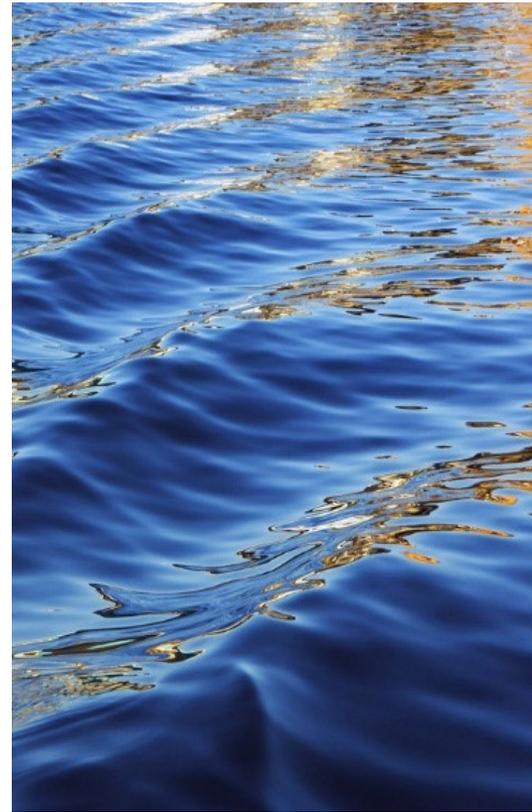
Current	1	\$6,675.75	Add To Cart
Past Due	0	\$0.00	
Total	1	\$6,675.75	Add To Cart

[View My Invoices](#)



Questions and Support

RER Platting Application Support and DTPW Release-
Reduction Inspector



Questions

- You may direct questions regarding your Subdivision Improvements Bonds or related queries to the following:

RER Platting Application Support

RERPlatBonds@miamidade.gov

305-375-1275

- For questions or concerns, regarding public works you may contact the DTPW Right of Way Inspector.

Inspector Name: Paul Blackwell

Inspector Phone Number: (786)-218-1969

For additional information go to

[Miami-Dade Citizen Self-Service Portal](#)