

**Road Map for contract 2979-0/14**  
**Moving of office furniture, equipment prequalification**  
**February 7, 2011**

Vendor(s) awarded are pre-qualified to participate in periodic work assignments that are identified by the County on an as needed basis. **When such work assignments are identified by participating County departments, invitations to quote will be sent to ALL of the awarded pre-qualified vendor(s) to submit spot market pricing regarding the work to be accomplished.** If applicable; vendor(s) will visit the sites to determine personnel and equipment necessary to perform the services required.

The vendor shall neither commence any work, nor enter a County work premise, until a Work Order directing the vendor to proceed with various items of work has been received from any authorized County representative; provided however, that such notification shall be superseded by any emergency work that may be required in accordance with the provisions of this solicitation and resultant contract.

During the term of this contract, the County reserves the right to add or delete vendors as it deems necessary in its best interests. If the County elects to add vendors, they must meet the same minimum qualifications established for the original competition.

### **Group A - County Departments**

#### **Quoting Procedures for Group A:**

The County will purchase under Group "A" (County Departments) moving services on an as needed basis. The vendor offering the lowest fixed price shall be awarded the specific work assignment. The County reserves the right to award the project to the lowest vendor based on the written price or to reject all prices and obtain the required services from another source.

- Pursuant to Section 2-11.1(t) of the County Code, all solicitations, once advertised and until an award recommendation has been forwarded to the proper authority, are under the "Cone of Silence".
- All work requests under \$25,000 will be quoted by the County departments. All requested estimates of \$25,000 or more will be quoted by the Department of Procurement Management (DPM).
- A 10% Small Business Enterprise preference must be applied to certified SBE/Micro Business Enterprises; except when federal funds are being used. SBE/Micro Business Enterprises must be certified by the Department of Business Development (DBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.
- The evaluation of spot market purchases are subject to Section 2-8.5 of the Miami Dade Code, which provides that a 10% local preference be given to local businesses. When there is a responsive quote from a local, Miami-Dade and Broward Counties, business within 10% of the lowest price submitted by a responsive non-local vendor, the local vendor and non-local low vendor shall have an opportunity to submit to submit a best and final offer.

## Group B - Federal Funded Depts

### **Quoting Procedures for Group B:**

The County will purchase under Group "B" (Miami-Dade Housing Agency) moving services on an as needed basis. The vendor offering the lowest fixed price shall be awarded the specific work assignment. The County reserves the right to award the project to the lowest vendor based on the written price or to reject all prices and obtain the required services from another source.

- Pursuant to Section 2-11.1(t) of the County Code, all solicitations, once advertised and until an award recommendation has been forwarded to the proper authority, are under the "Cone of Silence".
- All work requests under \$25,000 will be quoted by the County departments. All requested estimates of \$25,000 or more will be quoted by the Department of Procurement Management (DPM).
- **In order for bidder to qualify for a Section 3 contracting preference**, bidder must be precertified by MDHA as a Section 3 business, at least two weeks prior to the bid opening date, and submit **Document 00200-B, "Section 3 Business Preference Claim"** with bid quote.
- Bids are being solicited from all businesses. If no responsive bid by a MDHA pre-certified Section 3 business meets the "X" factor, as defined below, the work assignment may be awarded the lowest responsive, responsible bidder.
- Where applicable, an award will be made to the LOWEST responsive, responsible pre-certified Section 3 business, with the highest priority ranking, as stipulated under Section III, "Section 3 Business Priority Rankings", if that bid: is within the maximum total contract price established in MDHA's budget, and is not more than "X" higher than the total bid price of the lowest responsive bid from any responsible bidder. "X" is determined as follows:

Bid Amount	X = Lesser of:
When the lowest responsive bid is less than \$100,000	10% of that bid, up to <b>\$9,000</b>
When the lowest responsive bid is between:	
\$100,000, but less than \$200,000	9% of that bid, up to <b>\$16,000</b>
\$200,000, but less than \$300,000	8% of that bid, up to <b>\$21,000</b>
\$300,000, but less than \$400,000	7% of that bid, up to <b>\$24,000</b>
\$400,000, but less than \$500,000	6% of that bid, up to <b>\$25,000</b>
\$500,000, but less than \$1 million	5% of that bid, up to <b>\$40,000</b>
\$1 million, but less than \$2 million	4% of that bid, up to <b>\$60,000</b>
\$2 million, but less than \$4 million	3% of that bid, up to <b>\$80,000</b>
\$4 million, but less than \$7 million	2% of that bid, up to <b>\$105,000</b>
\$7 million or more	1 %of lowest/responsive bid, with no dollar limit

- As a Federally-funded agency, certain clauses within this solicitation **do not apply to Group B**: Section 1, Paragraph 1.10 (Local Preferences), Section 1 Paragraph 1.26 (Office of the Inspector General), Section 2 Paragraph 2.2 (Small Business Contract Measures), and Section 2 Paragraph 2.21 (County User Access Program - UAP).
- Additionally, purchases made by the Housing Agency shall be in junction with federal funding regulations. Vendor(s) shall comply with the regulations of the Davis Bacon Act, pay wages in accordance with the act, submit to the County certify copies of their payroll whenever requested, allow the County to performs interviews to their work force and allow the County to inspect their payrolls as it may deem necessary. This regulation shall be applied only when federal funds are utilized for specific project not exceeding \$50,000.00 each.

**Pre-Qualified Awarded Vendors**

FEIN	Vendor Name	Contact Person	Fax Number	E-mail Address
201814503-01	Nobel Van Lines Inc	YANIV DALEJ	305 652-1338	INFO@NOBELVANLINES.COM
203056676-01	Integrity Relocations Inc	MANUEL A MARTINEZ	305 888-7463	MAMARTINEZ@IRELOCATIONS.NET
204250144-01	Nava Express Inc	MANUEL NAVARRETE	954 763-2965	MANNY@NAVAEXPRESS.COM
204328757-01	Jasmov Inc	JOSEPH SABGA	954 776-0755	JSABGA@BEKINSSF.COM
581543692-01	Wegman Associates Of Georgia Inc	MANNY CASTELLANOS	786 342-6080	MCASTELLANOS@WEGMANGRP.COM
582207522-01	Daniel Moving Systems Inc	NELSON MILES	786 323-1099	NMILES@DANIELMOVINGSYSTEMS.COM
590936451-01	A-1 Fargo Van & Storage	GARY HALE	305 670-6342	GHALE@A1FARGO.COM
592710134-01	Morales Moving & Storage Co Inc	RENE MORALES	305 688-2916	RENEM@MORALESMOVING.COM
650751656-01	Millennium Relocation Services Inc	JULIO E MARTINEZ	305 805-1266	MILLENNIUMMOVING@AOL.COM
650784892-01	Victorious Enterprises Inc	FRANK SICRE	305 688-2514	COMPASS1@BELLSOUTH.NET
651041801-01	Taylor Concepts Company	STEVE HOWARD	305 637-8255	STEVE@ESQUIREEXPRESS.COM
201223859-01	Office Elite Services Inc	EVERTADO R MCKENZIE	305-493-0562	OFFICEELITESERVICES@COMCAST.NET